CITY OF ARCADIA

City Council
Regular Meeting Agenda

Tuesday, December 17, 2024, 6:00 p.m.

Location: City Council Conference Room, 240 W. Huntington Drive, Arcadia

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (626) 574-5455. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

根据《美国残障人法案》，需要调整或提供便利设施才能参加会议的残障人士（包括辅助器材或服务）可与市书记官办公室联系（电话：(626) 574-5455）。请在会前 48 小时通知市书记官办公室，以便作出合理安排，确保顺利参加会议。

Pursuant to the City of Arcadia's Language Access Services Policy, limited-English proficient speakers who require translation services in order to participate in a meeting may request the use of a volunteer or professional translator by contacting the City Clerk's Office at (626) 574-5455 at least 72 hours prior to the meeting.

根据阿凯迪亚市的语言便利服务政策，英语能力有限并需要翻译服务才能参加会议的人可与市书记官办公室联系（电话：(626) 574-5455），请求提供志愿或专业翻译服务，请至少在会前 72 小时提出请求。

How to Submit Public Comment:
Members of the Public who wish to submit public comment may do so using one of the following methods. Public comment is limited to the time and words allotted.

1. **In-Person:** Complete a Speaker Card, indicating the agenda item number and submit it to the City Clerk prior to the meeting, or simply come to the podium when the Mayor asks for those who wish to speak. Speakers shall be limited to five (5) minutes per person. At the Mayor's discretion, the time limit may be shortened to allow all speakers to address the City Council.

Electronic submission of Public Comment is also available via the City's website or by email as noted below. Public Comment submitted electronically will not be read into the record at the posted meeting time but are forwarded to the City Council prior to the meeting for consideration.

1. **Website:** Please submit your comments using our online public comment form at ArcadiaCA.gov/comment. Your comments must be received at least 30 minutes prior to the posted meeting time.

2. **Email:** Please submit your comments via email to CityClerk@ArcadiaCA.gov . Your comments must be received at least 30 minutes prior to the posted meeting time.

如何提交公众评论意见：
公众成员可以使用以下任何一种方法提交公众评论意见。请在时间和字数的限制范围内提交公众评论意见。

1. **亲自出席：**填写一张发言人卡片，注明议程项目编号，然后在会议开始前提交给市书记官，或者在市长询问公众发言时，直接到讲台上发言。每位发言人的发言时间不得超过五（5）分钟。市长可自行决定缩短发言限制时间，以便允许所有发言人向市议会表达自己的意见。

亦可按照以下方法在本市网站上或通过电子邮件以电子方式提交公众评论意见。以电子方式提交的公众评论意见不会在公布的会议期间读入记录，但会在会议开始前转交给市议会，供市议会考虑。

1. **网站：**请使用以下网站中刊载的在线公众评论意见表提交您的评论意见：ArcadiaCA.gov/comment。必须在公布的会议时间前至少提前 30 分钟提交评论意见。

2. **电子邮件：**请将您的评论意见通过电子邮件发送至：CityClerk@ArcadiaCA.gov。必须在公布的会议时间前至少提前 30 分钟提交评论意见。

CALL TO ORDER

ROLL CALL OF CITY COUNCIL MEMBERS

Dr. Michael Cao, Mayor
Sharon Kwan, Mayor Pro Tem
Paul P. Cheng, Council Member
David Fu, Council Member
Eileen Wang, Council Member

PUBLIC COMMENTS (5-minute time limit each speaker)

Any person wishing to speak before the City Council is asked to complete a Speaker Card and provide it to the City Clerk prior to the start of the meeting. Each speaker is limited to five (5) minutes per person, unless waived by the City Council. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

CLOSED SESSION

a. Pursuant to Government Code Section 54957, Public Employee Performance Evaluation.

   City Manager.

b. Pursuant to Government Code Section 54957.6 to confer with labor negotiators.

   City Negotiators: City Manager Dominic Lazzaretto, Assistant City Manager/Development Services Director Jason Kruckeberg, Human Resources Director Anely Williams, and Interim Administrative Services Director Henry Chen.

   Employee Organizations: Arcadia Public Works Employees Association, Arcadia City Employees Association, Arcadia Police Civilian Employees Association, Arcadia Police Officers' Association, Arcadia Firefighters' Association, and unrepresented employees: Department Heads, Division Managers, Supervisors, and part-time employees.

Regular Meeting
City Council Chambers, 7:00 p.m.

1. CALL TO ORDER

2. INVOCATION

Reverend Gina Milligan, Santa Anita Church

3. PLEDGE OF ALLEGIANCE

Ed Andersen, Army Veteran and Arcadia Resident

4. ROLL CALL OF CITY COUNCIL MEMBERS

Dr. Michael Cao, Mayor
Sharon Kwan, Mayor Pro Tem
Paul P. Cheng, Council Member
David Fu, Council Member
Eileen Wang, Council Member

5. REPORT FROM CITY ATTORNEY REGARDING CLOSED/STUDY SESSION ITEMS

6. SUPPLEMENTAL INFORMATION FROM CITY MANAGER REGARDING AGENDA ITEMS

7. PUBLIC HEARING

Any person wishing to speak before the City Council on a public hearing item is asked to complete a Speaker Card noting the agenda item number and provide it to the City Clerk prior to the start of the public hearing. Separate and apart from the applicant (who may speak longer in the discretion of the City Council) each speaker is limited to five (5) minutes per person unless waived by the City Council. Under the Brown Act, the City Council is prohibited from discussing or acting on any item not listed on the posted agenda. The applicant may additionally submit rebuttal comments, in the discretion of the City Council.

You are hereby advised that should you desire to legally challenge in court or in an administrative proceeding any action taken by the City Council regarding any public hearing item, you may be limited to raising only those issues and objections you or someone else raised at the public hearing or in written correspondence delivered to the City Council at, or prior to, the public hearing.

a. Review of Historical Landmark No. HL 24-01 to designate the Earle L. and Mady G. Brod House designed by the Master Architect Richard Neutra as a Historical Landmark at 1203 Oakwood Drive.
   CEQA: Exempt
   Recommended Action: Adopt Resolution No. 7605 approving the Brod House as a Historical Landmark

b. General Plan Amendment No. GPA 24-01 to adopt an updated Safety Element and a new Environmental Justice Element within the City's General Plan.
   CEQA: Negative Declaration
   Recommended Action: Adopt Resolution No. 7606 approving the General Plan Amendments

8. PUBLIC COMMENTS (5-minute time limit each speaker)

Any person wishing to speak before the City Council is asked to complete a Speaker Card and provide it to the City Clerk prior to the start of the meeting. Each speaker is limited to five (5) minutes per person, unless waived by the City Council. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

9. REPORTS FROM MAYOR AND CITY COUNCIL ***(including reports from the City Council related to meetings attended at City expense [AB 1234]).***

10. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that a specific item be removed from the Consent Calendar for separate discussion and action.

a. Regular Meeting Minutes of December 3, 2024.
CEQA: Not a Project
Recommended Action: Approve

b. Resolution No. 7608 approving wage adjustments for unrepresented, non-benefited part-time employees in accordance with California's minimum wage increase, effective January 1, 2025.
CEQA: Not a Project
Recommended Action: Approve

c. Resolution No. 7609 amending Resolution No. 7598 establishing compensation and related benefits for City Council, Executive Management, Management, and Unrepresented Confidential Employees for July 1, 2024, through June 30, 2027.
CEQA: Not a Project
Recommended Action: Approve

d. Mayor's appointments of City Council Members to City boards, commissions, and outside agencies.
CEQA: Not a Project
Recommended Action: Receive and File

e. Purchase Order with 72 Hour LLC dba National Auto Fleet Group for the purchase of one 2025 Ford Maverick in the amount of $35,003.44.
CEQA: Not a Project
Recommended Action: Approve

f. Purchase Order with George Chevrolet for the purchase of a 2024 Chevrolet Silverado 1500 four-wheel drive ("4WD") Trail Boss in the amount of $70,087.
CEQA: Not a Project
Recommended Action: Approve

g. Grant award from the U.S. Department of Homeland Security – State Homeland Security Program ("SHSP") for reimbursement of portable handheld radio costs in the amount of $63,960; reject low bid from Foothill Communications and award bid to Day Wireless.
CEQA: Not a Project
Recommended Action: Accept and Approve

h. Accept all work performed by Dominguez General Engineering, Inc. for the Water Main Replacement Project as complete.
CEQA: Exempt
Recommended Action: Approve

i. Allocate $1,350,000 in American Rescue Plan Act ("ARPA") funds for the new Goldring Municipal Water Supply Well.
CEQA: Not a Project
Recommended Action: Approve

11. ADJOURNMENT

The City Council will adjourn this meeting to Tuesday, January 21, 2024, 6:00 p.m. in the City Council Conference Room.

Welcome to the Arcadia City Council Meeting!

The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:00 p.m. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Arcadia Library, and on the City's website at www.ArcadiaCA.gov. Copies of individual Agenda Reports are available via email upon request (CityClerk@ArcadiaCA.gov). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 240 W. Huntington Drive, Arcadia, California. Live broadcasts and replays of the City Council Meetings are on cable television. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the City Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane, or disruptive remarks. Where possible, please submit a ***Speaker Card*** to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name and address (optional) for the record. Please provide the City Clerk with a copy of any written materials used in your address to the City Council as well as 10 copies of any printed materials you would like distributed to the City Council. The use of City equipment for presentations is not permitted.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC COMMENTS." In general, each speaker will be given five (5) minutes to address the City Council; however, the Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers time to address the City Council. **By State law, the City Council may not discuss or vote on items not on the agenda. The matter will automatically be referred to staff for appropriate action or response or will be placed on the agenda of a future meeting.**

MATTERS ON THE AGENDA should be addressed when the City Council considers that item. Please indicate the Agenda Item Numbers(s) on the ***Speaker Card***. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame. The Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers to address the City Council.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. Separate and apart from the applicant (who may speak longer in the discretion of the City Council), speakers shall be limited to five (5) minutes per person. The Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers to address the City Council. The applicant may additionally submit rebuttal comments.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the City Council, Staff, or the public so requests. In this event, the item will be removed from the Consent Calendar and considered and acted on separately.

DECORUM: While members of the public are free to level criticism of City policies and the action(s) or proposed action(s) of the City Council or its members, members of the public may not engage in behavior that is disruptive to the orderly conduct of the proceedings, including but not limited to, conduct that prevents other members of the audience from being heard when it is their opportunity to speak or which prevents members of the audience from hearing or seeing the proceedings. Members of the public may not threaten any person with physical harm or act in a manner that may reasonably be interpreted as an imminent threat of physical harm. All persons attending the meeting are expected to adhere to the City's policy barring harassment based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, sexual orientation, or age. The Chief of Police, or such member or members of the Police Department, shall serve as the Sergeant-at-Arms of the City Council meeting. The Sergeant-at-Arms shall carry out all orders and instructions given by the presiding official for the purpose of maintaining order and decorum at the meeting. Any person who violates the order and decorum of the meeting may be placed under arrest and such person may be prosecuted under the provisions of Penal Code Section 403 or applicable Arcadia Municipal Code section.

欢迎参加阿凯迪亚市议会会议！

市议会鼓励公众参与，并邀请您分享对城市管理的看法。

会议：市议会定期会议于每个月第一个和第三个星期二下午七时在市议会会议厅举行。在市政厅、阿凯迪亚图书馆和市政府网站（www.ArcadiaCA.gov）可以找到包含所有相关信息的完整市议会议程。单独的议程报告可应请求通过电子邮件索取（CityClerk@ArcadiaCA.gov）。至于在发布该议程后向市议会多数成员分发的文件，公众可在阿凯迪亚市书记官办公室查阅，地址：240 W. Huntington Drive, Arcadia, California。市议会会议实况将通过有线电视进行现场直播和回放。如在以往的通知中所提示，如果您参加这次公开会议，您的图像和/或声音可能被录下并播出。

公众参与：市议会欢迎并邀请您参加市议会的所有会议。在每次定期会议上都为那些希望在会上发言的市民留出时间。市政府要求在市议会发言的人杜绝个人攻击、诽谤、亵渎或破坏性言论。如有可能，请在发表意见之前向市书记官提交一张**发言卡**，亦可在市长宣布自由发言时直接上台发言，并说出您的姓名和地址（如果您愿意），以便制作会议记录。请向市书记官提供一份您在发言中使用的任何书面材料，以及 10 份您希望分发给市议会的任何印刷材料。不允许把市政府设备用于准备发言内容。

议程之外的事项应当在指定的“公众评议”时间提出。在一般情况下，每位发言者将有五（5）分钟时间向市议会陈述意见，但市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。**根据州法，市议会不得讨论或表决未列入议程的事项。此类事项将自动转给工作人员采取适当行动或作出回应，或将其列入未来会议的议程。**

列入议程的事项应当在市议会审议该事项时讨论。请在**发言卡**上标明事项的议程编号。在适当的时间会叫到您的名字，您可以在五（5）分钟时限内发言。市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。

公开听证和上诉是为需要或希望征求公众意见的事项安排的日程。除申请人外（市议会可酌情决定延长申请人的发言时间），每位发言人的发言不得超过五（5）分钟。市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。申请人还可以另外提交反驳意见。

议程事项：议程包含市议会的例行议题。一般而言，由市政府工作人员在会议前对议程中的事项进行审查和调查，以便市议会在作出决定之前能够充分了解情况。

同意日历：在同意日历上列出的事项被市议会视为例行公事，并将通过一项动议采取行动。除非市议员、工作人员或公众提出请求，否则不会对这些事项进行单独讨论。如果有人提出请求，该事项将从同意日历中删除，单独进行审议和采取行动。

行为规范：尽管市民可对市政府的政策和市议会或其成员的行动或拟议行动自由地提出批评，但不得出现干扰会议正常秩序的行为，包括但不限于在别人的发言时间内阻止别人发言，或妨碍公众听到发言内容或看到议程进展状况。市民亦不得威胁进行身体伤害或以可能被合理理解为作出身体伤害紧迫威胁的方式行事。所有出席会议的人都必须遵守市政府的反骚扰政策，禁止基于个人种族、宗教信仰、肤色、原国籍、祖籍、身体残障、疾病、婚姻状况、性别、性取向或年龄骚扰他人。警察局长或警察局其他成员将担任维持市议会会议秩序的保安官。保安官将执行会议主持人的一切命令和指示，以维持会议秩序和行为规范。对任何违反会议秩序和行为规范的人可执行拘捕，并可能根据《刑法典》第 403 条或《阿凯迪亚市政法典》相关条款提出起诉。

STAFF REPORT

Development Services Department

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Jason Kruckeberg, Assistant City Manager/Development Services Director
Lisa L. Flores, Deputy Development Services Director
By: Edwin Arreola, Senior Planner

SUBJECT: REVIEW OF HISTORICAL LANDMARK NO. HL 24-01 TO DESIGNATE THE EARLE L. AND MADY G. BROD HOUSE DESIGNED BY THE MASTER ARCHITECT RICHARD NEUTRA AS A HISTORICAL LANDMARK AT 1203 OAKWOOD DRIVE
CEQA: Exempt
Recommendation: Adopt Resolution No. 7605 approving the Brod House as a Historical Landmark

SUMMARY

The Applicant and Property Owner, Chris Karlen, is requesting that the City Council approve Historical Landmark No. HL 24-01 and designate the Earle L. and Mady G. Brod House ("Brod House"), designed by notable Master Architect Richard Neutra, as a historical landmark at the local level. The Planning Commission, acting as the City's Historic Landmark Commission, reviewed the application and unanimously recommended approval. It is recommended that the City Council find this landmark designation categorically exempt under the California Environmental Quality Act ("CEQA") and adopt Resolution No. 7605 (Attachment No. 1) approving the Brod House as a historical landmark.

BACKGROUND

The Applicant and Property Owner, Chris Karlen, is requesting that the City Council designate the Earle L. and Mady G. Brod House at 1203 Oakwood Drive ("Brod House") as Historical Landmark No. HL 24-01.

In 2019, the City Council adopted a Historic Preservation Ordinance to allow for the designation and preservation of historic resources if the building, structure, or object meets the eligibility criteria to associate the historic resource with local significant events, persons, design, or history. In 2022, the City Council designated the Arcadia Woman's Club as the City's first local historical landmark. This subject property is the second application for historic designation the City has received.

The Brod House is located on an 18,988 square foot corner lot located at the northwest corner of Oakwood Drive and E. Sycamore Avenue in the Highlands Homeowners' Association – refer to Figure 1 below and Attachment No. 2 for an aerial photo and zoning information. The site has a 2,113 square foot single-story Mid-Century Modern house, with an attached two-car garage that was designed in 1948 and completed in 1949. Many of the homes within the Highlands Homeowners' Association were predominantly designed as single-story, Ranch style homes on large lots starting in the 1920's. Following World War II and the subdivision of additional lots in the area, the Brod House was constructed as one of the few examples of Mid-Century Modern style homes in this area. The site has decorative landscaping and mature trees, including two oak trees in the rear yard, a screened garden room, and a swimming pool around the northeast corner of the house.

Figure 1 – Aerial of Subject Site – 1203 Oakwood Drive

DISCUSSION

As part of the City's historical landmark process, the house was evaluated by a professional historical architect, Dr. Barbara Lamprecht from Modern Resources, who specializes in Modern architecture – refer to the Historical Evaluation under Attachment No. 3. Dr. Lamprecht noted that the Brod House was designed by Master Architect, Richard Neutra, an Austrian-born architect that was considered one of the most influential

architects of the 20th Century. Neutra's works are considered master examples of Mid-Century Modern architecture and typically incorporate designs that feature traditional Modern elements such as flat roofs, long, horizontal profiles, post-and-beam construction, casement windows, and glass walls that connect the interior and exterior settings.

In terms of the architectural design, the Brod House is a single-story, T-shaped house with a flat roof, white smooth stucco walls, wood paneling, and glass windows along the exterior elevations, which provide details on the home that exemplify the characteristics of the Mid-Century Modern architectural style. The house has rows of windows, using floor-to-ceiling glass windows and sliding doors, which is one of Neutra's architectural designs that is renowned for its emphasis on connecting the interior spaces to outdoor landscapes.

In addition to exemplifying the distinct characteristics of the Mid-Century Modern architectural style, the Brod House includes several of Neutra's character-defining details, which include:

- Metal-capped white stucco walls that project above the roof line, such as on the front/south elevation shown below in Figure 2, to help break up the flat roof and provide alternating heights throughout the design of the home.

Figure 2 – Metal-capped stucco wall on the southeast corner of the house

- A gutter made of crimped metal fascia and painted in "Neutra Brown," a dark brown shade typically used by Neutra. This is a rare trademark of his, and the fascia material is no longer replaceable. The material is shown below in Figure 3 along the roofline.

Figure 3 – The north elevation of the home that faces the swimming pool

- Neutra's signature trademark, a "spider leg" extending out from the front porch, which is a beam that extends out from the roof and is supported by a vertical beam and creates a perception of expansiveness for the home. See Figure 4 below.

Figure 4 – The spider leg feature at the front entry of the home

- "Factorlite" glass, which is a translucent glass that is obscured on certain windows of the home to provide privacy. Many of Neutra's homes have had this glass replaced. It is shown below in Figure 5.

Figure 5 – The front elevation of the home. The "Factorlite" glass is the obscured glass on the 3 windowpanes furthest right.

- Wood planking on the exterior walls and flush panel doors that alternate with the glass and stucco walls typical of Neutra designs. Figure 6 below shows the paneling along the south elevation of the house.

Figure 6 – The wood paneling along the south elevation of the house.

One of Neutra's most significant architectural design elements on the Brod House is how he connected the indoor space with the outdoor space area. Neutra tucked a garden room, a screened outdoor area, into one of the corners of the home and incorporated large floor-to-ceiling glass doors along the exterior walls, which can be opened to combine the garden room space with the interior of the home (See Figures 7 through 9 below). Additional large, fixed windows that extend out from the garden room area of the home along the living room and walkway to the master bedroom provide an even greater open-type design on this portion of the house. These large expanses of glass walls are typical on every Neutra design but are uniquely executed on the Brod House with the location of the garden room.

Figure 7 – The garden room is shown on the right tucked into the northeast corner of the Brod House

Figure 8 – A sliding glass door can be opened to connect the garden room to the dining and living room

Figure 9 – Floor-to-ceiling, glass windows continue beyond the garden room to create a more open look.

The landscaping for the property was designed by local landscape architect, W. Bennett Covert, in 1960. Although the landscape design came later, it took into account Neutra's Mid-Century Modern design and helped provide a sense of division between public and private spaces, with trees and shrubs located along the front and street-side of the property.

Earle and Mady Brod were the original owners of the residence and commissioned Richard Neutra to design the home. The Brod's owned the home until Mady Brod sold the home in 1952 following the death of her husband. Marjorie Cox owned the home from 1952 to 1960; John and Grace Heiland owned the home from 1960 to 1963; and Lawrence and Carolyn Papp owned the home from 1963 until it was sold in 2023 to the current owner, Chris and Nedda Karlen.

Since the original construction in 1949, the property has largely remained in its original form and undergone a few improvements to either the site or inside the house, such as a swimming pool, perimeter walls, and modifications to the kitchen. None of these improvements would alter the status of this potential historic resource. There have been no alterations to the exterior elevations of the building. The following summarizes the permit history for the property:

1948 The original building permit was issued to construct the Brod House, which was completed in 1949.

1960 Permit issued for the swimming pool.

2006 Permit issued for a 6-foot-tall perimeter wall along the northern property line and shared with 1211 Oakwood Drive.

2007 Permit issued to re-roof the house with a white 3-ply built up flat roof.

In addition to the above-permitted alterations, the following observed alterations were identified:

- The original narrow-curving concrete walkway that led from the sidewalk at Oakwood Drive to the front door, was replaced with large concrete pavers in 1960.

- The Papp family built a concrete wall with a wooden gate, which separated the driveway and garage area from the backyard of the residence.

FINDINGS

The potential historic resource must be at least 45 years of age, unless it can be demonstrated that the resource has achieved exceptional importance within the last 45 years (Development Code Section 9103.17.060(C)). The house was constructed in 1949 and is, therefore, 75 years old as of 2024, meeting the age requirement.

In addition, in determining whether a potential historic resource should be designated as a historic landmark, the City Council must consider, among other relevant factors, the following designation criteria and find that the resource meets at least one of these criteria:

1. It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history;

2. It is associated with the lives of persons important to local or California history;

3. It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values; or

4. It has yielded, or has the potential to yield, information important to the prehistory or history of the City or State.

Based on the historical evaluation that was prepared by Modern Resources, the house meets Criterion 3 on the basis that the Brod House is a significant example of the Mid-Century Modern architectural style.

Criterion 3: It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values.

Facts to Support This Criteria: The Brod House is significant under this criterion because the house embodies the distinctive characteristics of the Mid-Century Modern architectural style, is an excellent example of a renowned architect, and possesses high artistic values. The design of the home is completely true to the characteristics of Mid-Century Modern architecture. While many of the surrounding homes in the neighborhood are designed in a more traditional Ranch style, the Brod House was ahead of its time in providing design features new to the period in which it was constructed, and now are common architectural features seen in many homes. Today, the house remains one of the few examples of extraordinary execution of the Mid-Century Modern design in the City. Some of the features that embody the distinctive characteristics of the Mid-Century Modern during this period and are present on the design of the Brod House are:

- The flat roof and long, horizontal profile of the home.

- Post-and-beam construction.

- Use of simple modern materials such as concrete, stucco, glass, brick, and wood.

- Integration of the home with the outdoors through the use of glass and materials that continue from the inside to the outside.

- Sliding, casement, and clerestory windows and sliding glass doors.
- Functional and thoughtful built-in furniture.
- Many paths of travel throughout the house.

Furthermore, the residence is an excellent example of Richard Neutra's work in retaining a high number of signature character-defining features associated with his residential architecture in the postwar years. These include features such as walls that project above the roof line to provide alternating heights on the home, "spider leg" beams that are a trademark Neutra feature, "Factorlite" glass windows, and his execution of connecting the interior space with the outdoors through the use of vast amounts of glass. The large expanses of glass windows and doors along the northeast corner of the house in conjunction with the garden room, which can be opened and combined with the interior space, is the most exceptional design element of Neutra's work on the Brod House, and not seen on many of his other designs. It is evident that the Brod House has not been significantly altered since it was first built, therefore, maintaining it in Neutra's original form and retaining its architectural integrity. Additionally, it is the only house in Arcadia that was designed by Neutra and is one of the best examples of his work.

In addition to the requirements listed above, an individual resource must satisfy at least one of the following requirements:

1. It is listed on the National and/or California Register of Historic Places

The subject site is not listed on the National or California Register of Historic Places but has been determined to be eligible for listing by the historical architect, as the Brod House meets the criteria for listing and rises to level of state and national historic designation. The City of Arcadia's historic preservation ordinance mirrors the criteria of the National Register of Historic Places and the California Register of Historical Resources. The subject property retains all seven aspects of integrity for consideration as a historic landmark, as defined by the National Park Service, including location, workmanship, design, materials, feeling, and association. As for the setting component, the house has also retained a high degree of integrity due to the minimal changes that have been done to it throughout its history. Many of Neutra's other homes have been altered in some form, making this home a rare, preserved example of Neutra's Mid-Century Modern work. Therefore, the subject property is an excellent candidate for designation as a historic landmark at the local, state, and national level.

2. It is an iconic property

The Brod House is an iconic property within the City because the residence is the only home in Arcadia designed by Richard Neutra, is an excellent example

of Mid-Century Modern architecture, and has undergone relatively few changes in the last 75 years.

HISTORIC PRESERVATION COMMISSION

The historical landmark application was presented to the Historic Preservation Commission at their meeting on October 8, 2024, for consideration and recommendation to the City Council – refer to Attachment No. 4 for the Historic Preservation Commission Resolution No. 2156, Historic Preservation Commission Staff Report, and excerpt of the approved minutes. The Commissioners agreed that the property meets the designation criteria (specifically No. 3) in that the property is iconic, especially since it has been largely unaltered, it is an excellent example of Mid-Century Modern architecture, and it is the only home designed by Richard Neutra in Arcadia. The Historic Preservation Commission applauded the property owner for designating this iconic house and recommended unanimously that the City Council approve this potential historic landmark.

ENVIRONMENTAL ANALYSIS

It has been determined that the designation of a historic resource is categorically exempt from the California Environmental Quality Act ("CEQA") Guidelines, Section 15308, Class 8, pertaining to actions by regulatory agencies for the protection of the environment. Refer to Attachment No. 5 for the Preliminary Exemption Assessment.

PUBLIC NOTICE/COMMENTS

A public hearing notice for this item was published in the Arcadia Weekly, and posted at the City Clerk's Office, City Council Chambers, the Arcadia Library, and on the City's website on September 26, 2024, prior to the Historic Preservation Commission meeting, and again on November 7, 2024. It was also mailed to the property owners located within 300 feet of the subject property. As of December 12, 2024, no comments were received related to the historical designation.

FISCAL IMPACT

Approval of a landmark will not have any fiscal impact on the City. However, there will be a one-time cost for the design artwork and to produce the historic plaque. It is estimated that the cost for the plaque will be approximately $200. The Development Services Department has the funds to cover this cost in its current operating budget, therefore, no additional funds are required from the General Fund.

The landmark designation of a property may have a fiscal impact through the review and approval of a subsequent Mills Act application by the City Council, which allows for tax abatement of the property, if a property owner were actively restoring or preserving a historical property. A Mills Act contract between the City and property owner would be required to be approved for a minimum of 10 years and the Los Angeles County Assessor would annually determine the value of a Mills Act property, and the tax relief it would

receive. No Mills Act Application has been submitted at this time; if one is filed at a later date, it would be brought to the City Council for consideration along with a complete package of information.

RECOMMENDATION

It is recommended the City Council find that the project is categorically exempt from the California Environmental Quality Act ("CEQA"); and adopt Resolution No. 7605, approving Historic Landmark No. HL 24-01 designating the Earle L. and Mady G. Brod House designed by Mater Architect Richard Neutra as a historical landmark at 1203 Oakwood Drive.

Approved:

Dominic Lazzaretto
City Manager

Attachment No. 1: Resolution No. 7605
Attachment No. 2: Aerial Photo with Zoning Information and Photos of the Subject Property
Attachment No. 3: Historical Evaluation of the Earle L. and Mady G. Brod House
Attachment No. 4: Historic Preservation Commission Resolution No. 2156, Excerpt of the Historic Preservation Commission Minutes, dated October 8, 2024, and Staff Report, dated October 8, 2024 (with no attachments)
Attachment No. 5: Preliminary Exemption Assessment

Attachment No. 1

Resolution No. 7605

RESOLUTION NO. 7605

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, APPROVING HISTORICAL LANDMARK NO. HL 24-01 WITH A CATEGORICAL EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA") TO DESIGNATE THE EARLE L. AND MADY G. BROD HOUSE DESIGNED BY MASTER ARCHITECT RICHARD NEUTRA AS A HISTORICAL LANDMARK AT 1203 OAKWOOD DRIVE

WHEREAS, on August 2, 2024, a Historical Landmark application No. HL 24-01 was filed by the Property Owner, Chris Karlen ("Applicant"), to designate his house, the Earle L. and Mady G. Brod House ("Brod House") designed by notable Master Architect, Richard Neutra, as a historical landmark at 1203 Oakwood Drive; and

WHEREAS, on September 19, 2024, Planning Services completed an environmental assessment for the designation of a historic resource in accordance with the California Environmental Quality Act ("CEQA") and determined that the designation of a historic resource is exempt under Section 15308 of the CEQA Guidelines pertaining to actions by regulatory agencies for the protection of the environment; and

WHEREAS, on October 8, 2024, a duly noticed public hearing was held before the Historic Preservation Commission on said application, at which time all interested persons were given full opportunity to be heard and to present evidence. The Historic Preservation Commission voted 4-0 with one Commissioner absent, and recommended that the City Council approve the Brod House as a local landmark; and

WHEREAS, on November 19, 2024, a duly noticed public hearing was held before the City Council on said application, at which time all interested persons were given full opportunity to be heard and to present evidence.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The factual data submitted by the Development Services Department in the staff report dated November 19, 2024, are true and correct.

SECTION 2. This City Council finds, based upon the entire record, pursuant to section 9103.17.060 of the Development Code, that the potential resource is eligible to be designated as a landmark based on one of the four criteria for designation and that as an individual resource, the building must also comply with one of the two additional requirements listed in the Local Eligibility and Designation Criteria of the Development Code to be eligible for designation. Those required findings are set forth below:

1. It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history;

2. It is associated with the lives of persons important to local or California history;

3. It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values; or

4. It has yielded, or has the potential to yield, information important to the prehistory or history of the city or state.

FACT: The potential historic resource meets criteria no. 3. The Brod House is significant under this criterion because the house embodies the distinctive characteristics of the Mid-Century Modern architectural style, is an excellent example of a renowned architect, and possesses high artistic values. The design of the home is completely true

to the characteristics of Mid-Century Modern architecture. While many of the surrounding homes in the neighborhood are designed in a more traditional Ranch style, the Brod House was ahead of its time in providing design features new to the period in which it was constructed and now are common architectural features seen in many homes. Today, the house remains one of the few examples of extraordinary execution of the Mid-Century Modern design in the entire City. Some of the features that embody the distinctive characteristics of the Mid-Century Modern during this period and are present on the design of the Brod House are:

- The flat roof and long, horizontal profile of the home
- Post-and-beam construction
- Use of simple modern materials such as concrete, stucco, glass, brick, and wood
- Integration of the home with the outdoors through the use of glass and materials that continue from the inside to the outside
- Sliding, casement, and clerestory windows and sliding glass doors
- Functional and thoughtful built-in furniture
- Many paths of travel throughout the house

Furthermore, the residence is an excellent example of Richard Neutra's work in retaining a high number of signature character-defining features associated with his residential architecture in the postwar years including features such as walls that project above the roof line to provide alternating heights on the home, "spider leg" beams which are a trademark Neutra feature, "Factorlite" glass windows, and his execution of connecting the interior space with the outdoors through the use of vast amounts of glass. The large expanses of glass windows and doors along the northeast corner of the house

in conjunction with the garden room, which can be opened and combined with the interior space, is the most exceptional design element of Neutra's work on the Brod House and not seen on many other of his works. It is evident that The Brod House has not been significantly altered since it was first built, therefore maintaining it in Neutra's original form and retaining its architectural integrity. Additionally, it is the only house in Arcadia that was designed by Neutra and is one of the best examples of his work.

SECTION 3: In addition to the requirements listed above, an individual resource must satisfy at least one of the following requirements:

1. It is listed on the National and/or California Register of Historic Places

FACT: The subject site is not listed on the National or California Register of Historic Places but has been determined to be eligible for listing by the historical architect, as the Brod House meets the criteria for listing and rises to level of state and national historic designation. The City of Arcadia's historic preservation ordinance mirrors the criteria of the National Register of Historic Places and the California Register of Historical Resources. The subject property retains all seven aspects of integrity for consideration as a historic landmark, as defined by the National Park Service, including location, workmanship, design, materials, feeling, and association. As for the setting component of integrity, the Brod House has had few changes over the years similarly to many of the homes within the vicinity in the Highlands and the neighborhood has maintained its architectural integrity over the years. The house has also retained a high degree of integrity due to the minimal changes that have been done to it throughout its history. Many of Neutra's other homes have been altered in some form making this home a rare, preserved example of Neutra's Mid-Century Modern work. Therefore, the subject property

is an excellent candidate for designation as a historic landmark at the local, state, and national level.

2. It is an iconic property

FACT: The Brod House is an iconic property within the City of Arcadia because the residence is the only home in Arcadia designed by Richard Neutra, is an excellent example of Mid-Century Modern architecture, and has undergone relatively few changes in the last 75 years.

SECTION 4. Pursuant to the provisions of the California Environmental Quality Act ("CEQA"), the proposed historic landmark designation qualifies as a Class 8 Categorical Exemption. This is because the project consists of actions taken by the City to assure the maintenance, restoration, enhancement, and protection of the environment, and the regulatory process involves procedures for protection of the environment per Section 15308 of the CEQA Guidelines.

SECTION 5. For the foregoing reasons, the Historic Preservation Commission determines that the proposed historic landmark designation is Categorically Exempt under the California Environmental Quality Act ("CEQA") Section 15308, Class 8, and recommends that the City Council approve a historic landmark designation for the Earle L. and Mady G. Brod House at 1203 Oakwood Drive.

SECTION 6. The City Clerk shall certify to the adoption of this Resolution.

[SIGNATURES ON THE NEXT PAGE]

Passed, approved and adopted this 17th day of December, 2024.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:

Michael J. Maurer
City Attorney

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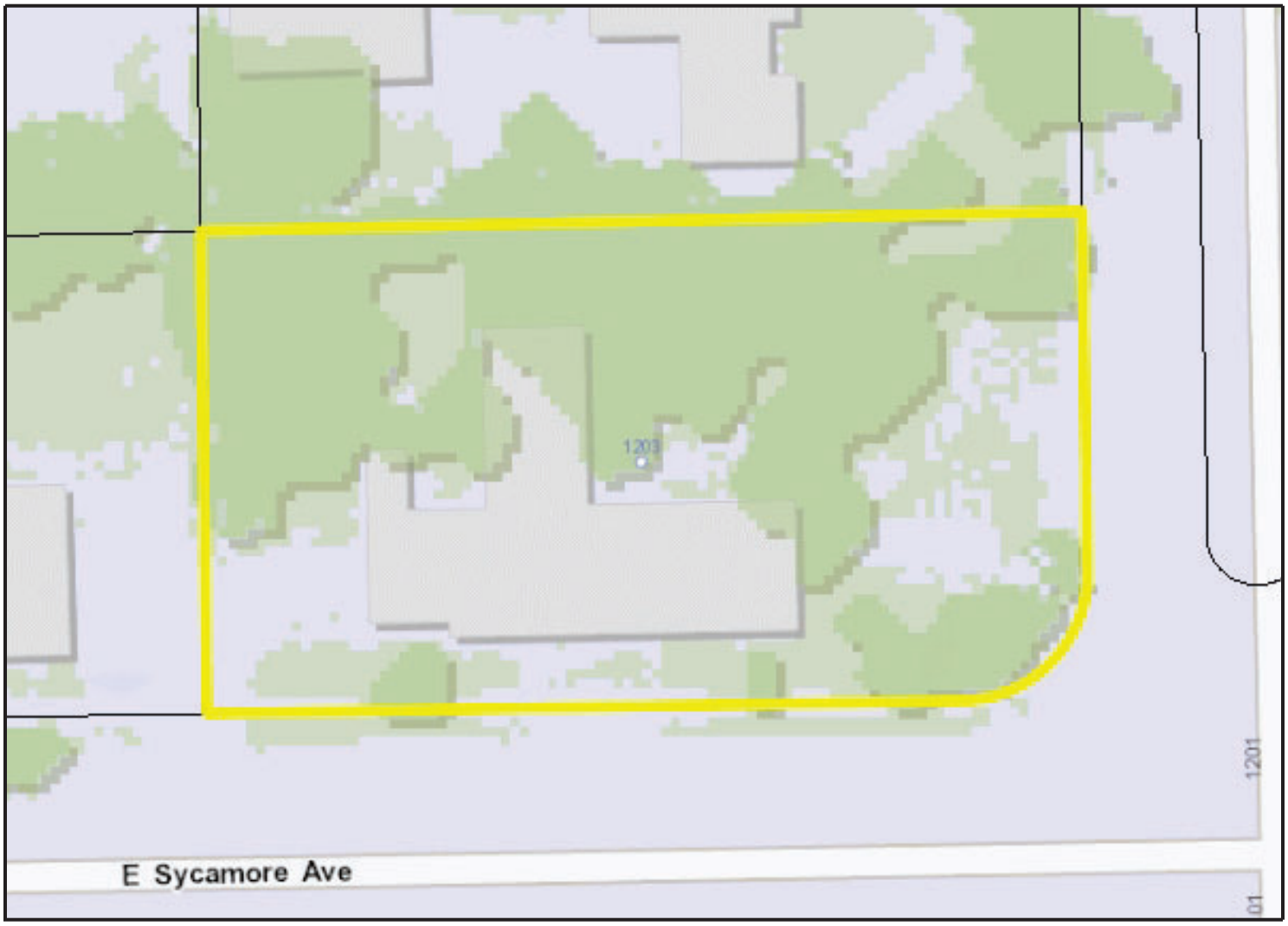
Attachment No. 2

Aerial Photo with Zoning Information & Photos of the Subject Site

Parcel Number: 5771-017-008

Site Address: # 1203 OAKWOOD DR

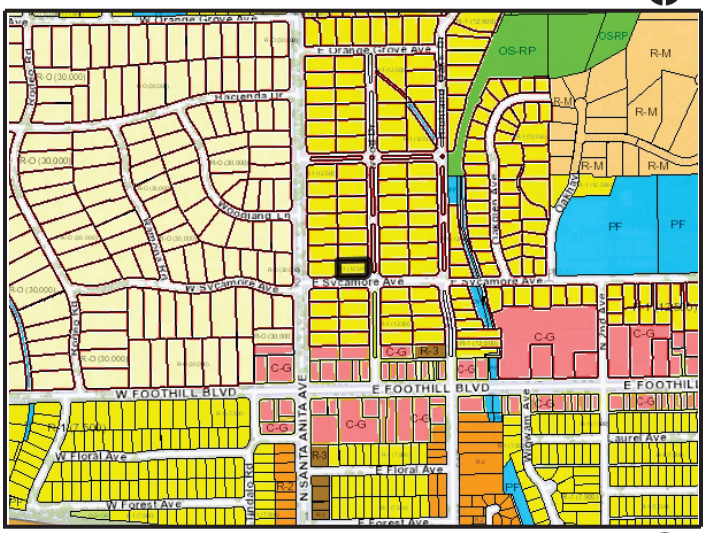
Property Owner(s): Property Owner



Property Characteristics	
Zoning:	R-1 (12,500)
General Plan:	VLDR
Lot Area (sq ft):	
Main Structure / Unit (sq. ft.):	2,117
Year Built:	1949
Number of Units:	1

Overlays	
Architectural Design Overlay:	Yes
Downtown Overlay:	N/A
Downtown Parking Overlay:	N/A
Parking Overlay:	N/A
Racetrack Event Overlay:	N/A
Residential Flex Overlay:	N/A
Special Height Overlay:	N/A

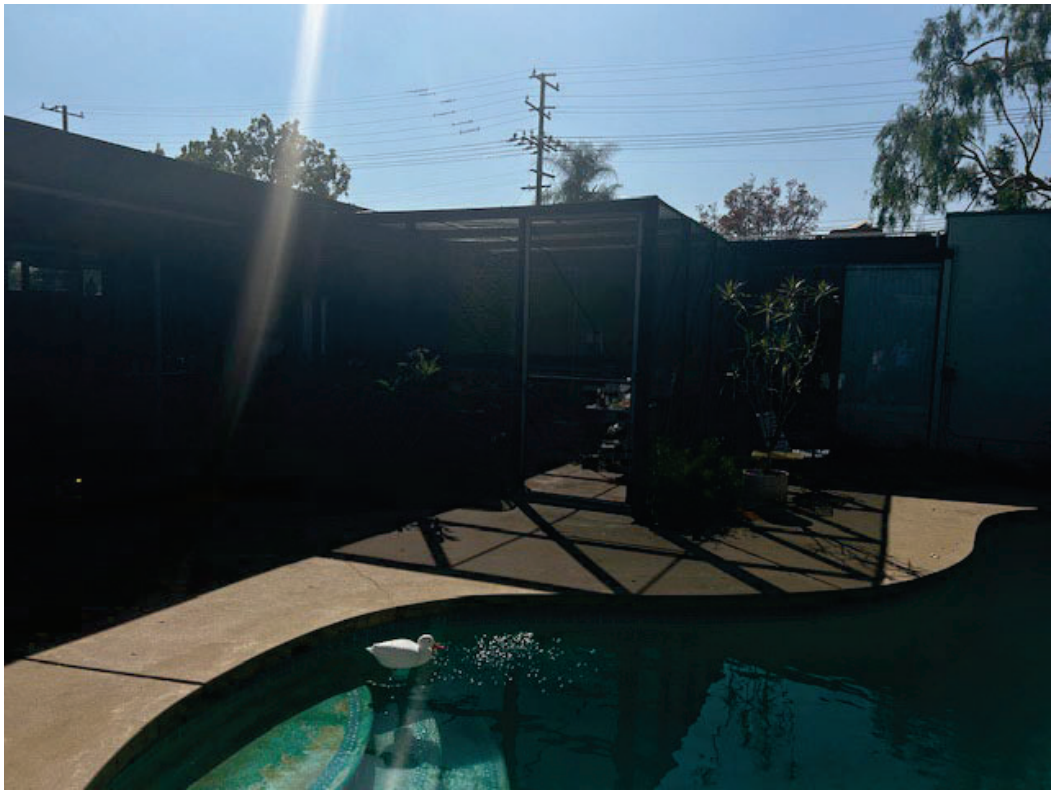
Selected parcel highlighted

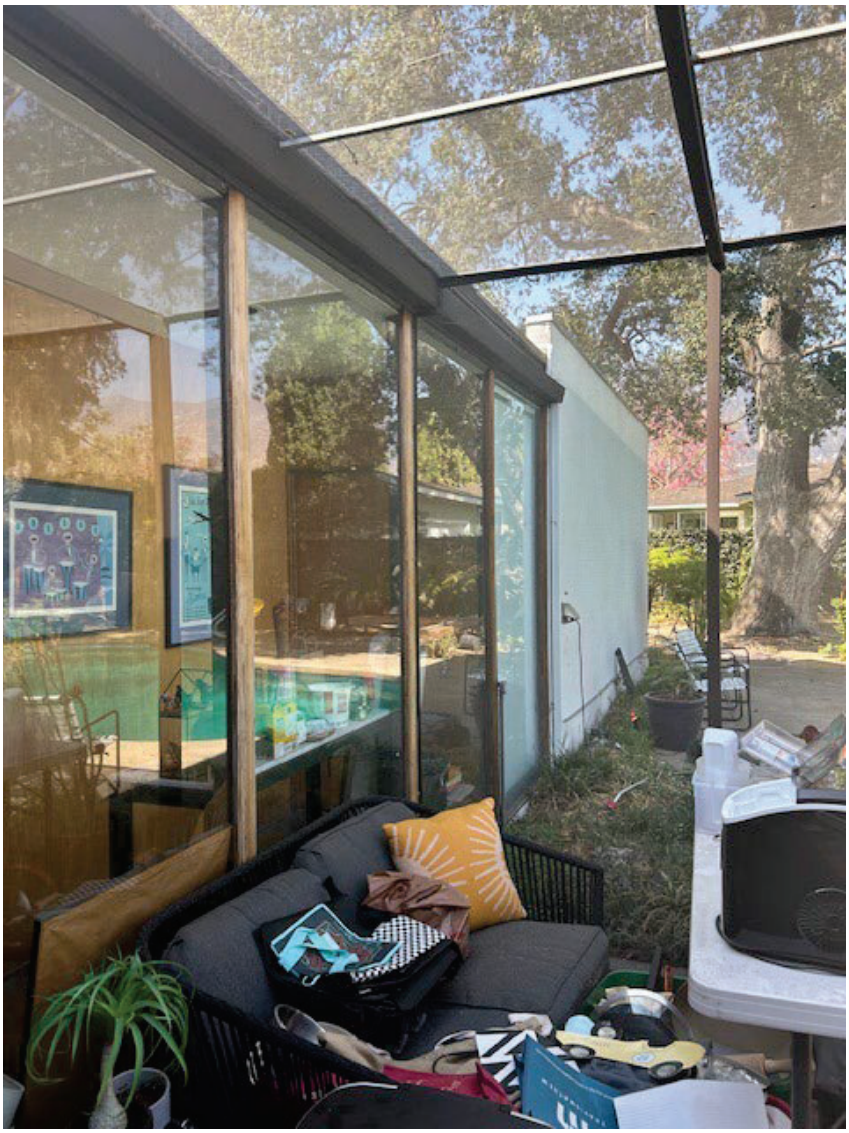


Parcel location within City of Arcadia

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Report generated 03-Oct-2024





Attachment No. 3

Historical Evaluation of the Earle L. and Mady G. Brod House

HISTORICAL CONTEXT, DESCRIPTION, and ALTERATIONS

Historical Context

The property is part of the 91-parcel Tract 4129. Surveyed by Edward M. Lynch in June 1923 (Los Angeles County Land Records, Map Book No. 75 48-49, Block 4, Lot 8), the land was formerly part of Elias .J. "Lucky" Baldwin's Rancho. The Arcadia Historic Context Statement (AHCS) states that the Highlands was developed in the 1920s by the Cook Woodley Company as a "highly exclusive community featuring large lots, picturesque views and a $10,000 minimum construction cost."[1] This is confirmed by Gordon S. Eberly in his book, *Arcadia, City of the Santa Anita*, who wrote that the tract was part of the estate of Baldwin's eldest daughter, Clara Baldwin Stocker, who sold the tract to the company, including the whole area from Foothill Boulevard to the mountains between Santa Anita Avenue and the Santa Anita Wash. Ads for parcels in the began appearing in the *Los Angeles Times* in the late 1930s, with short articles every Sunday marketing 100-foot by 185-foot lots for sale by the Three Cities Land Company of Arcadia, the new owners/developers of the Highlands, marketing that continued during the week with a three-line ad that appeared daily.[2] The lots sold for $1,350 under the text "Cream of the Southland, going fast, beautiful trees, good soil, cheap water."[3] In 1942, the *Times* reported that Harold J. Bissner, Jr. (1925 – 2020), a well-known architect in Pasadena who went on to great acclaim as a Modernist , designed two model homes that were ready for viewing.[4] By late 1942, the George Elkins Company took over ads for lots and model homes in the Highlands, especially touting the Bissner design at 1230 Oakwood Drive. (Constructed in 1941 and across the street from the Brod House, Bissner's informal Ranch style house is in excellent condition.)[5] Another model home, this time designed by architect Howard G. Elwell, made its debut in 1945. A splayed U in plan, it was to be "built immediately of available materials," recalling the ban on materials throughout World War II. Building was slow until the war's end, when development took off in Southland cities, including Arcadia, fueled by returning service personnel and the aerospace and related industries.

The Highlands represent a dramatic shift in Arcadia's identity. In the 1920s and '30s, the city's thriving poultry industry was known as the "egg basket" of Arcadia, infusing the city with

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1 Architectural Resources Group (ARG), *Arcadia Historic Context Statement*, Jan. 11, 2016, 71
2 *Los Angeles Times*, June 15, 1941
3 Ibid., Nov. 30, 1941
4 Ibid., Feb. 22, 1942
5 Bissner has another important connection to Arcadia. With another distinguished Pasadena architect, Harold B. Zook, he designed the iconic windmill and folded plate prototype for Van de Kamp's coffee shops in 1967. Of the 13 that were built in Southern California, only Arcadia's remains. In excellent condition thanks to the efforts of preservationists, the windmill began rotating in 2016. It is now a Denny's at the northeast corner of Huntington Drive and Santa Anita Avenue. Bissner was still alive to see his design's revival before his death four years later.

enough wealth to build schools, recreational facilities, and shopping centers. The multi-faceted philanthropy of Anita Baldwin, the younger daughter of Lucky Baldwin, contributed greatly to the city's cultural and physical well-being.

The Pacific Southwest Trust & Savings Banks established covenants and restrictions for much Tract 1429 on Jan. 4, 1924; these were modified and made more exclusive by the new developers, the Three Cities Land Company, an instrument that was executed on July 15, 1941. These restrictions applied to most of the Tract, including Block 4, a block that included the subject property. No hedges more than five feet tall, for example, could be erected that were within a 75-foot setback of the front property line; effecting a quality of openness throughout the development. Owners were required to maintain citrus trees and not to keep animals other than pets. And like countless other suburban developments, the lots could not be "sold, conveyed, leased, or occupied by any person other than one of the Caucasian race," unless those in the "domestic service of the owner or occupant."[6] The restrictions were echoed in an Aug. 31, 1939, article in the *Arcadia Bulletin* that baldly announced that "race restrictions assures future property investments … practically all residential areas in Arcadia are now restricted to the white race."[7]

Notably, even withing given the beauty of the Highlands, the north-south Oakwood Drive is exceptional because of the street's remarkable width (70 feet wide) ; the consistency of the homes, and the depth of the setbacks, virtually embodying the essence of ideal American postwar suburbia. That first Bissner design still stands, almost across from the Brod, and is in excellent condition with few exterior changes. To the north, the homes become more eclectic in design, with various dates, heights, and styles. Streets are narrower and curvier as they meander up to the mountains.

According to the Los Angeles County Assessor, the Brod House was built in 1949. In this southern part of the Highlands, long, low one-story Ranch style homes predominate. Designed in the International Style, the Brod House shares these basic tenets of massing while also being a sharp contrast to its neighbors with its flat roof, unornamented exterior finishes of stucco and redwood, and regular expanses of casement windows.

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6 Three Cities Land Co., "Restrictions, Santa Anita Highlands, Tract 4129," 3, Arcadia Public Library. Norman Nixon was the company's president; W.L Hoffeditz, the secretary.

7 Such restrictions were common throughout America. The Shelley vs. Kramer was a 1948 Supreme Court case that outlawed race restrictions in restrictive covenants.It is difficult to assess whether this affected the Brods, who were Jewish, as writers, theologians, and scholars debate whether Jewish persons are Caucasian. Notably, Neutra, who was Jewish and an atheist, designed both single-family houses and multi-family family for clients of color and a variety of faiths beginning in the 1930s.

Summary Description, House

Constructed in 1949, the one-story, 2,113-square-foot Earle L and Mady Brod House is located at 1203 Oakwood Drive at the northwest corner of Oakwood Drive and East Sycamore Avenue in the wooded, leafy neighborhood known as "The Highlands" and in the past as the "Santa Anita Highlands," and "The Highland Oaks." The neighborhood is renowned for its generous parcels, extensive landscaping, and mature trees, including Coast Live Oaks, sycamores, and pepper trees. Because it is bounded on the east by a canyon and huge wash, Santa Anita Canyon, on the east, and mountains on the north, where the Highlands stretches into the San Gabriel Mountains, traffic largely disappears above Foothill Boulevard, the Highlands' southern border. Santa Anita Avenue, beautifully landscaped in this northern part of the avenue, is the development's western border. South of Foothill, everything changes, with easy proximity to retail, the Arboretum, the Santa Anita Mall, the racetrack, and the 210 Freeway. The Period of Significance is 1949, the year of completion. The east-facing dwelling is a modified T-shape in plan. One arm of the T projects toward Oakwood Drive, while landscaping on the north provides privacy to the screened garden room that opens out to a pool, added in 1960 by later owners in the northeast corner of the house. Set well back from the street, the setting comprises a variety of plantings and mature trees. A series of large rectangular pavers of exposed aggregate concrete, individually set into the lawn and asymmetrically offset midway, leads to the front door.

East (Primary) Elevation

The primary façade is characterized by an entire row of alternating larger fixed and narrower operable casement windows surmounting a wall of white stucco; its flat roof continues north to shelter the deeply recessed primary entry, a wood flush-panel front door set into a surround of full-height wood paneling. To the immediate left of the paneling, a white-painted full-height wall forms the bathroom's north wall. At the south end of this east elevation, a metal-capped end of a white stucco wall projects above the roofline, a typical Neutra strategy. To the right (north) of the inset panel-and-door, a large beam extends beyond the roofline toward the street. Supporting the roof, it is attached to a wood post set into a low, fifteen-foot-long multi-colored brick planter. Together, the extended horizontal beam and the vertical supporting post comprise Neutra's most famous trademark, known as a "spider leg." Neutra intended the device, which stretches beyond the building footprint, to connect the structure to the earth and to create the perception of expansiveness. Likewise, the brick planter (now painted) reaches out to the street and serves to connect the pathway to the recessed entry. Above, the roof extends north beyond the recessed entry about four feet to the north. An in-plane light strip at the edge of the overhang, next to a screened strip of venting, is present; another important character-defining feature.[8] Together, the light strip and the venting run the length of the

[8] Neutra referred to this strip of lighting as a "night curtain." It was to expand the range of vision at night; he also believed that the light, reflecting off the exterior glass, enhanced privacy within.

overhang, which terminates where the kitchen/bedroom wing begins.

By contrast to the other windows on this southern end of the primary façade, the last three northmost windows are translucent "Factrolite," a prismatic industrial glass invented in the 1920s and a favorite of Neutra's.[9] The powder room for an office suite lies behind the windows; designed for a young married optometrist, the suite, whether used as an office or guest quarters, can be sealed off with a huge wood sliding wall from the living room. A narrow corridor from the front door, perpendicular to the front door, leads patients away from the primary living space; a closet and the compact bathroom, conveniently enroute to the office, is a thoughtful gesture for guests or patients. Other character-defining features on the primary east façade include the rounded four-inch-wide post caps between each pair of casement windows; the slightly concave section tempers the strict orthogonality of the design. The gutter, made of crimped metal fascia, is another important and rare Neutra trademark. Typically rendered in silver, here it is rendered in a brown whose shade is dark and rich, known as "Neutra Brown."[10]

Shielded by a mass of mature plantings, the northern portion of the east elevation (the long stem of the T), including the light wood-framed, tall, screened garden room, the pool, and the bedroom wing cannot be seen from the street. A rhythmic series of full-height fixed light glass walls stands in front of the flagstone corridor flanking all the bedrooms in this wing. The screened garden room is paved with flagstone, as is the dining area between the kitchen and the screened garden room and the adjacent bedroom corridor. A full-height aluminum screen door fills the northernmost bay of four bays facing Oakwood Drive, providing easy access to the pool.

South Elevation, exterior

Facing Sycamore Avenue, the south elevation's long length of vertical one-inch x three-inch vertical redwood tongue-and-groove planking is surmounted by banks of windows (operable clerestory windows, denoting the living room to the east, alternating between smaller, square fixed windows and the five clerestories) and casement windows to the west, demarking the kitchen. Following the same pattern seen on the primary, east elevation, here narrow casement windows alternate with larger fixed windows. Three doors are present on this elevation. A half glass wood door to the kitchen divides the length of the casement windows, and another, a solid wood door that terminates the wood-and-glass plane on the west, leads to a small bedroom, originally intended as a maid's bedroom. A one-story-tall square of white stucco,

9 In many Neutra homes, such original Factrolite glass has often been replaced and thus is quite rare.
10 The series of tiny ridges stiffens the fascia and eliminates unsightly seam lines when overlapped. Most manufacturers of such fascia, which requires a large stamping machine from the nineteenth century, have abandoned the product.

slightly taller than the roofline and overhang above the wood planking and windows, projects about three feet beyond the rest of this elevation. Here, the third door, a solid west-facing wood door, anchors the south façade on the east. Notably, to the east of the kitchen door, a small, hinged square of wood low on the façade opens to the outdoors, it was designed to hold firewood brought in from the outdoors.[11] The door leads to the optometrist's office, providing another way to enter and exit the office. At the south elevation's other end, another a similar, slightly taller rectangle of one-story tall plane of white stucco defines the south end of the two-car garage; together the west and east stucco planes. Subtly different in size, these two planes of stucco bracket and frame the middle wood-and-window section. A small square of redwood planking, just east of the kitchen door, is not original and appears to have filled in a vent.

West Elevation, exterior

The west elevation comprises the garage and a rectangular storage shed on the south and the bedroom wing, which forms the stem of the T-shape plan on the north. Below a deep overhang, painted white on its underside to reflect light, the west-facing wall features alternating fixed and operable casement surmounting a white-painted stucco wall along the entire west elevation. As with the powder room in front, the Factrolite windows identify the bathroom for the primary suite, separating the suite from the two bedrooms.

The shed projects from the north elevation of the garage, serving to form a shallow, U-shaped courtyard on the southern end of the arrangement. Consistent with the play of alternating heights throughout the design between white stucco planes projecting above the roofline of the brown-painted metal fascia, a rectangular section of the brown-painted metal fascia-trimmed roof extends from the storage shed to shelter the door to the shed below. Supported by two round steel posts at the end of the overhang, the slender structure's roof line is lower than the adjacent, white-painted stucco plane. A concrete pad at the ground plane mirrors this small roof extension above.

Facing north, the "bottom" of the shallow U-shaped courtyard is a short wall comprising two doors flanking a tall white rectangular stucco plane surmounted by windows of obscured glass. An upper sliding window lies above a horizontally oriented, narrow, fixed light; together the window unit denotes the third bathroom. A door on the east leads to the kitchen, while a door on the west opens into the garage. A third door, also on the north, leads to the storage shed, which has a sliding metal clerestory on its east elevation. These doors all face the generous lawn and garden at the rear, west portion of the property. Separating the garage and parking area, a later concrete block wall with a wood gate serves as the southern and western borders

11 To improve function and economy of movement, Neutra devised ways to exploit interior space, especially in kitchens and wood storage.

of the garden.

The northmost end of this west elevation terminates with a four-foot wide fixed picture window, perpendicular to an identical window around the corner, on the north elevation, a gesture that identifies the primary bedroom suite at the end of the T-shape's north-south stem.

North Elevation, exterior

The eastern end of the north elevation comprises the entrance, the living room, the screened garden room and the pool. To the immediate west of the front door, a fixed window wall comprising three bays runs the length of the living room's north side. Where the last bay meets the edge of the tall, screened garden room, a 16-foot-long sliding steel-framed glass wall can shut the garden room off in cooler temperatures or open to the dining area, joining the two spaces. Another full-height glass door, hinged, on the south side of the screened garden room and perpendicular to the sliding wall opens the corner even further. This steel-framed door is one of five four-foot bays along the walk to the master bedroom. Elaborated in Significance, the location of the garden room is unique in Neutra's canon. Tucked into the corner, here living, dining (with a multi-colored brick indoor grill with copper facings), kitchen, and the bedroom converge; located just south of the swimming pool, the garden room offers a flexible space for entertaining or meals. .

The landscaping, pool, and benches were added by the third owner in 1960. The east side of the pool is flanked by a metal fence that disappears into banks of mature plantings. Stout metal posts support a curved wooden bench between the pool and the living room, while a three-piece zig-zig bench stands below a California native oak tree to the north of the pool.

The west end of the north elevation defines the end of the master bedroom. An L-shape plane of white-painted stucco wraps the bank of windows: a tall, narrow leg of the L projects above the roof line on the west and also forms the bottom half of the stucco below the windows. A generous picture window at the very west end of this elevation, matching one perpendicular to it around the corner on the east elevation, privileges this bedroom as the primary suite. To the east of the picture window are two units of a rectangular fixed light glass and a narrower casement window. To the west, the roof extends to become part of the east elevation's long overhang.

Notably, the same play of taller planes of stucco projecting above horizontally oriented planes of brown-painted fascia continues here, even on this rarely seen elevation.

Description, Setting

The unusually large lot accommodates a rich variety of plants, shrubs, and trees in a variety of configurations that in a smaller lot would feel cramped and crowded. Apart from the two massive California native oak trees on the north (potentially Coast Live Oak/*Quercus agrifolia*), much of the other plantings, especially along Oakwood Drive, reflect the work of landscape architect W. Bennett Covert, . Covert's executed 1960 plan reveals an unusual sensitivity to Neutra's design intentions … and even the architect's practices, integrating the site and the building. This sensitivity is especially seen in the front lawn, where Covert set the tone and rhythm of the design in three ways:

- Replaced a narrow curvilinear pathway with a linear, modular path of concrete pavers
- Framed entrance at sidewalk with a "forest" of trees to announce change from public to private
- Echoed Neutra's asymmetry in offset pattern of pavers that slows the walk to the entry

First, Covert replaced a curvilinear concrete entry walkway (whose narrowness was out of step with the largesse and potential of this generous parcel) with a series of large, modular, rectangular concrete pavers. They are spaced equidistantly from each other to allow for planting (lawn and/or ground covers) between each paver. The modular pads are offset near the entrance, from the sidewalk, creating interest along the pathway within a linear form that is common with post war landscape designs. The modular concrete pads or paved modules were installed in such a way along an imaginary axis that aligns the first three (3) paved modules on the north side to the remaining six (6) paved modules to the north. A transitional concrete paver, twice the length of the other pavers, spans the entire width of the offset path to create 90-degree transition angles between the two offset sets of pavers. Notably, with their exposed pebble/aggregate finish, the pavers are sensorially distinguished from the sidewalks, another typical Neutra strategy that the landscape architect, not Neutra, designed.[12] Two offset rectangular planters, filled with thick groups of firethorns (Pyracantha) and other plantings, accentuate the offset pattern of the pavers and the asymmetry of Neutra's design, a strategy that screens the pool from public view while still maintaining access and an open feel in the garden.

Near the sidewalk at the southeast corner, two fruitless olive trees frame the beginning of the entry walk to the front door. To the immediate north, as referred to by Covert, a mature

12 Neutra often offset walkways, as Covert did here, inspired by his visits to Japan, beginning in 1930, and wrote about the physiological and psychological impacts of subtle changes in texture underfoot. See the Connell House, Pebble Beach, 1958, and the Goldman houses, Los Angeles, 1951, among others.

"forest" of six crape myrtle trees (*Lagerstroemia indica*) creates a diaphanous border between the street and the front lawn. Two additional crape myrtles stand to the south of the entry walkway. Below the crape myrtle trees, an understory planting of blue fescue (*Festuca ovina 'glauca'*) ground cover is massed, another "forest" noted on the 1960 Covert plan. An L-shaped arrangement of Variegated Tobria (*Pittosporum tobria 'variegata'*) hugs the house, while agapanthus (*Agapanthis orientalis*), daylilies (Hemerocallis species), Indian Hawthorne (*Rhaphiolepis indica*) shrubs, and a yucca (*Yucca species*) are planted on the south side aligning the sidewalk along Sycamore Avenue; a large mature Sago palm (*Cycas revoluta*) is also present on the avenue side. At the west side of the south elevation, a striking Strawberry Tree (*Arbutus unedo*) with its majestic red snarled trunk, stands outside the kitchen door, while Tasmanian Tree Fern (*Dicksonia antarctica*), sword ferns, and asparagus ferns are planted near the front entry.

The back yard's west side features fairly recent plantings of dense Carolina Laurel Cherry (*Prunus Caroliniana*) shrubs. A large lemon-scented Eucalyptus in the northwest corner rises above several plantings of Mock Orange (*Pittosporum undulatum*) to the north of the pool. The California native oak trees, along with more Mock Orange (*Pittosporum undulatum*, a lime tree (*Citrus species*), Camellia shrubs (*Camellia species*), Japanese Aralia (*Fatsia japonica*), and Tasmanian Tree Fern (*Dicksonia antarctica*) shade wooden benches, possibly designed by Covert, that are mounted on stout steel columns on the north and south sides of the pool are shaded by. Running north-south, a low painted wood fence is aligned with a black metal fence that separates the pool deck and side yard from the front yard, where fire sticks (*Euphorbia tirucalli*) and New Zealand flax (Phormium species) are intermixed with the firethorns (*Pyracantha species*) noted above, in the same planting areas. Three pineapple guava (*Feijoa sellowiana*) trees anchor the property's northeast corner.

Alterations

1. The narrow curving concrete leading from the primary façade to the sidewalk at Oakwood Drive was replaced with a series of large exposed aggregate concrete pavers, based on a review of drawings by W. Bennett Covert dated Oct. 27, 1960, just a little more than three months after the Heilands bought the property. According to an original rendering, Neutra had intended to use flagstone for the path to the entry; never executed; an even earlier plan shows a curved walkway in the same conformation as that that was built, but in ashlar masonry, not concrete.
2. Simultaneously, Covert also designed the biomorphically shaped pool located north of the living room and east of the bedroom wing.
3. The Papp family built a concrete block wall with a wooden gate separates the garage and the back yard.
4. While maintaining the overall spatial layout of the kitchen, some modifications have occurred, possibly under the energetic Heilands. While the wood has been painted, cabinets present on the north, east, and south elevations retain their original wood handles for the cabinets and cutout insets for drawers have been retained, along with the character-defining pass-through between the and east elevations of the kitchen and the ingenious stepped shelves for glasses and cups present in the lowest upper cabinet on the east. (The inset cutouts for pulling drawers out are typical Neutra features; he wanted to eliminate the cost of cabinet hardware and to reduce cleaning efforts around handles.) The south countertop has been replaced, along with built-in oven and banquette with bench seating on the west side of the room, although the space for the banquette and seating has not been altered. Likewise a large refrigerator has been inserted into the western end of the north elevation, changing the original cabinet configuration.

SIGNIFICANCE

Criteria for Significance

Mirroring the criteria for the National Register of Historic Places and the California Register of Historical Resources, the City of Arcadia's Historic Preservation Ordinance, Section103.17.060, establishes the criteria for the designation of an individual resource:

> *1. It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history;*
>
> *2. It is associated with the lives of persons important to local or California history;*
>
> *3. It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of a master, or possesses high artistic values;*
>
> *4. It has yielded, or has the potential to yield, information important to the prehistory or history of the city or state.*

Criteria for Integrity

> *In addition to meeting one or more of the above criteria, the resource must "retain sufficient integrity." Integrity is defined as the "authenticity of a historical resource's physical integrity as evidenced by the survival of characteristics that existed during the time period within which the resource attained significance."*
>
> *As defined by the National Park Service, the seven aspects of integrity are location, design, setting , materials, workmanship, feeling, and association. Notably, the City of Arcadia's criteria for integrity provide for a "greater degree of flexibility shall be provided when evaluating the integrity of a locally eligible historic resource, as opposed to one eligible for listing in the National or California registers."*

Eligibility, Significance, Criterion 3, Architecture

Summary Paragraph

Designed in 1948 and completed in 1949, the Earle L and Mady R. Brod House is eligible for listing as a historical landmark in the City of Arcadia under Criterion 3, as representing the work of a master and possessing high artistic values. The residence is an excellent example of the work of Richard Neutra in retaining an unusually high number of signature character-defining features associated with his residential architecture in the postwar years. Arcadia's 2016 Historic Context Statement evaluated the property as "individually eligible under Criterion C/3 as an excellent example of Mid-Century Modern architecture designed by master architect Richard Neutra."[1] Featured on cover of the *Los Angeles Times Home Magazine* on January 25, 1953, it was widely published in domestic and international publications in 1951 and 1952, including the *L'Architecture D'Aujourd'hui*, *Arts and Architecture*, *Vitrium*, *Nuestra Arquitectura*, and *Die Kunst.* The Brod House retains an exceptional degree of integrity and is the only house designed by Neutra in Arcadia.[2]

Narrative

Even more than many of his legendary peers in mid-century Modernism, Neutra is renowned for his ability to integrate indoors and outdoors. Designed for a young optometrist and his wife, here in the Brod House Neutra surpassed the design of many of his more well-known homes, seen in the remarkable porosity of the home to the outdoors while delivering a house filled with functional and thoughtful details. With its sliding glass walls and hinged glass door, the screened garden room provides a special liminal, transitional space, extinguishing the boundary between interior and exterior. Other renowned homes with similar screened rooms include the Miller Mensendieck House, Palm Springs, 1937, and the Bald House, Ojai, 1943. However, in both of these dwellings, the screened terrace is off the living room, on its own, and not integrated with unfolding life in the kitchen, the pool, and the living area as does the Brod House garden room. The flagstone flooring contributes to this effort, as does the remarkable "indoor" built-in multi-colored brick barbeque, conveniently located within easy reach of both the kitchen, the dining room, and the garden room.

The interior embodies the significance of the Brod House and the reasons why Neutra is considered one of the twentieth century's greatest architects. Examples abound. The design of the office/den demonstrates the architect's careful attention to both the needs of the professional optometrist and a family setting, just as he did in similar fashion at the Kramer House, Norco, 1953. There, he designed additional sleeping quarters next to the garage for a

1 Architectural Resources Group (ARG), Arcadia Historic Context Statement, Jan. 11, 2016, 78.
2 The magazines are in the Richard and Dion Neutra Papers, UCLA, Charles E. Young Research Library, Special Collections.

country doctor who sometimes needed to slip away for house calls in the middle of the night when the rest of the family was sleeping. At the Brod House, the office can be walled off, and by locating it at the front of the house the design allows the doctor to see who is approaching the house. The closet and tiny bathroom, located just off the front door, confers dignity on a visitor arriving for an appointment. An exterior door on the south provides the optometrist or a guest an additional exit, permitting even greater privacy for entering and exiting.

Designing many paths of travel throughout a house is a typical hallmark of Neutra's architecture. It affords an individual more personal choice as well as more freedom of movement. The spatial relationships on the interior, intended to be a logical, effortless, and natural progression of spaces, are aesthetically anchored in the wood that flows throughout and unifies the entire house; according to realtor notes from the 1950s and '60s, the plywood was veneered in South American mahogany.

The house also possesses other standard Neutra hallmarks, seen in the clever details and built-in cabinetry that permit an easy functionality among all the inhabitants.[3] Neutra insisted that wherever possible, details did "double duty." That requirement is seen in the inset cutouts in drawer fronts. The cutouts accomplished three things. First, an uninterrupted visual plane was not only more aesthetically pleasing but reduced what Neutra considered visual chaos, which he believed contributed to human stress, no matter how apparently inconsequential. Second, the cutout reduced the need for fussy cleaning around handles. Third, it eliminated the cost of hardware. For cabinet doors, small chrome round knobs (another choice typical of Neutra) are present, along with unique shaped wooden handles used in the kitchen and the living room cabinets Another "double-duty" detail is seen in the bedroom closets. Surmounting the sliding closet doors, translucent Factrolite panels are illuminated from lights in the closet, providing gentle light both into the closet and out into the room.[4] Midway on the sliding closets walls, three inset brass finger pulls, characteristic of Neutra, maintain a monolithic plane while permitting the operation of the closet sliders. Elsewhere, "hidden" closets are built into the walls, most dramatically in the dining room, where one vertical panel open to reveal a closet, and another, on brass piano hinges, opens to reveal the shelves between the kitchen and the dining room, a gesture that eliminates gratuitous steps for the homemaker. The bathrooms, too, are exceptional in their integrity. Except for one minor alteration with a mirror and one sink, the Crane fixtures and original Hallmack [stet] accessories are intact, including the lavatories that are steel rimmed.

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3 Realtor notes documenting the features of the house, owner, and transaction dates and values were obtained from the Arcadia Public Library.

4 In the bedroom adjacent to the primary suite, the Factrolite glass has been replaced, and will be restored with as an exact match as possible.

Based on the experiences of Neutra's own family and because he witnessed the ravages of World War I and the Spanish influenza, cross-ventilation to carry away air-borne diseases and germs was a requisite. The clerestory windows (hopper windows, meaning windows hinged at the base that open into the interior) on the south side of the living room provide for such ventilation. Now a common attribute and today considered the most energy-efficient and comfortable, Neutra began specifying radiant heating with the Beard House, Altadena, 1934, and that character-defining feature is present at the Brod House. Built-in speakers for the radio and phonograph flank the built-in divan below the open shelving on the south side of the carpeted living room and adjacent to the north side of the fireplace, other features that speak to the Period of Significance. In the bedrooms, the remnants of a built-in intercom system remain for communicating with the maid, whose bedroom, tucked between the garage and the kitchen, was quite a distance from the primary suite.

Clearly, to achieve such a consummate design in such an upscale development, the Highlands, the young Brods must have enjoyed considerable resources. Nonetheless, Earle Brod took one further step to ensure success. In a letter to Neutra dated June 9, 1949, Brod noted enthusiastically that with the advice of general contractor Red Marsh, Brod acted as his own general contractor. "I have had no difficulty at all, no errors of any magnitude, and no particular headaches. I am very pleased with our progress and expect to have the house finished ahead of schedule," Brod wrote to his architect. The mention of Red Marsh adds to the dwelling's significance — the tall, taciturn Marsh is considered Neutra's finest builder and general contractors.[5] Brod was right: there were a very few Neutra houses whose owners built them, and none as accomplished or as handsomely detailed as the Brod.

EVALUATION OF INTEGRITY

Within the Neutra canon, the Earle L. and Mady G. Brod House is one of Neutra's best houses in acquitting so many features with such fluidity. Additionally, the subject property retains all seven aspects of integrity, including location, workmanship, design, materials, feeling, and association. With regard to setting, the larger context of The Highlands is unchanged, and while there is some modification in Bennett Covert's work, the change is not only compatible and subtle but enhances the dwelling using plant materials that are in keeping with mid-century Modern landscaping. Therefore, the subject property is an excellent candidate for designation as a historic landmark, City of Arcadia.

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5 Apart from his fame as a great builder, Marsh gained a different sort of notoriety in his own right. When Neutra went to visit Ayn Rand, the owner of Neutra's fabled 1935 Von Sternberg House, Marsh drove Neutra there. Approaching the house, Rand ran past the flustered Neutra to throw her arms around the startled Marsh. "You are the embodiment of Howard Roark," Rand cried. Marsh, who retired to grow champion orchids, told me the story himself.

Significance, Setting

Postwar suburban landscapes were shaped by many factors. Suburbia replaced miles of agricultural and citrus farms. The war was over. Victory Gardens with their humble emphasis on raising your own food lost their appeal. Young veterans, including Pasadena-born Willard Bennett Covert, a graduate of Pasadena Junior (now City) College had served in Iwo Jima as a Marine before recovering in Hawaii.[6] After their time in Japan and Hawaii, they returned to the States with new experiences with landscape, more tropical, less about flowers and more about textures, sculptural qualities, and shades of green and gray, in a different range of scale than those of pretty prewar plantings. Shelter magazines like *House Beautiful* and the *Los Angeles Times Sunday Magazine* advocated the new landscape aesthetic, especially when pictured against the simple shapes and post-and-beam frames of mid-century homes. Big, biomorphically shaped plants like *Fatsia japonica*, a favorite of Neutra's, are present at the Brod House. TV and air-conditioning brought people indoors, so the once-cooling front porch and engagement with the street disappeared in favor of backyard privacy, barbeques, and swimming pools. Just as houses and home equipment needed to more functional to reflect the lack of servants, landscaping, too, needed to be lower maintenance. Finally, landscape architects were increasingly exposed to and sometimes trained as Modernists, working closely with like-minded architects to integrate indoors and outdoors, house and garden, aesthetically. Covert's plan embodies all those sensibilities and the original front lawn's hardscape and plantings at the entry have achieved significance in their own right.

Richard Neutra, Architect

Richard Joseph Neutra (1892 – 1970) is regarded as one of the most influential architects of the twentieth century. Born in Vienna, Austria, the Modernist architect graduated summa cum laude from the Vienna Technical Institute (now the Technical University, Vienna) and was affiliated with the radical architectural theorist Adolf Loos in Loos's informal "Bauschule" before serving with the Austro-Hungarian Empire forces in World War I. Like his early friend and later sometime colleague Rudolf M. Schindler, Neutra was deeply influenced by the European publication of Frank Lloyd Wright's *Wasmuth Portfolios*, published in 1910-11, a watershed manifesto. The publication, which both Neutra and Schindler encountered in about 1912, illuminated Wright's radical conception of the "breaking of the [conventional] box" through the use of diagonal vistas through ganged corner windows, a more open plan, and an emphasis on the extended and low horizontal line. For Wright, these strategies culminated in a complete break with European-derived historicism in favor of a liberated, democratic architecture, an American architecture that embodied the individual free from

6 "News of Men in Service," *Metropolitan Pasadena Star-News*, May 21, 1945, p. 22

constraints. Neutra deeply appreciated the break with historicism; however, he was less interested in individual expression as an end than in the potential of Wright's work to create surroundings and environments better suited to human well-being and on a scale that embraced all classes of people. While still in Europe, following World War I when there was little work in an exhausted Europe, Neutra worked for the famous Swiss gardener and landscape theorist Gustav Ammann. He then worked as City Architect for the feudal city of Luckenwalde, where he designed housing and the City's legendary forest cemetery before employment with Expressionist Erich Mendelsohn, one of Germany's most successful interwar architects. Neutra worked there from 1921 to 1923, when he immigrated to America, fulfilling a dream that had taken root years before. After a short stint in New York, he was hired as a draftsman for the famous Chicago firm, Holabird and Roche, where he mastered steel skyscraper framing and later met another hero, architect Louis Sullivan. He then worked for Wright in his atelier, Taliesin, in Spring Green, Wisconsin, beginning in the fall of 1924 before moving in early 1925 to Los Angeles, which became Neutra's permanent home.

In Los Angeles, Neutra's international renown was established by the Lovell Health House, which was one of the few West Coast designs included in the iconic 1932 "International Exhibition of Modern Architecture" held at the Museum of Modern Art, New York. The Austrian-American went on to build hundreds of homes, including tract developments and military housing as well as private residences, primarily in Southern California but as far away as Switzerland, Italy, Germany, and Puerto Rico. The author of several books advocating his philosophy of "biorealism," harnessing science, medicine, psychology, and evolutionary biology, Neutra distinguished himself from his Modernist peers in his credo that human beings needed to be connected to nature. He also argued that architecture as a profession needed to embrace a range of sciences including biology, evolutionary biology, environmental psychology, Gestalt aesthetics, and anthropology in order to better understand the basis of human needs and how best to address them. Neutra called the synthesis of architecture and these sciences *biorealism*, which he addressed in many books, beginning with *Survival Through Design* (1954), and ending with *Nature Near*: *The Late Essays of Richard Neutra* (1989). Biorealism sought to re-integrate human and nature though strategies Neutra devised that responded to the human range of perception through the senses. Each project blended a consideration of the human being as generic, with the same basic psychological and physiological needs as other humans, and as individual, with a highly "custom" history of unique experiences, wants, and needs. His buildings are Modern stylistically, especially embodied in his well-controlled, horizontal arrangements of asymmetrical massings, use of standardized, prefabricated systems and products, and unornamented planes of glass, white stucco, and wood; yet, they also invariably reach out to nature. On behalf of biorealism, he deployed a range of strategies, including continuity of

materials inside and out, graduated transitions between public and private space, calibrated axes for views to the landscape, full-height window walls and steel-casement windows, and spider legs. Neutra also wrote on the need to include nature and landscape as a critical part of any design, whether residential, public, or commercial, demonstrated in the little layperson's book, *Mystery and Realities of the Site* (1951). Winner of numerous honorary doctorates, prizes, and awards, he earned the American Institute of Architects' Gold Medal posthumously in 1977.

W. Bennett Covert, Landscape Architect

Pasadena born, bred, and based Willard Bennett Covert, 1925 - 1978, was a founding member of the American Institute of Landscape Architects (AILA), which sought to recognize licensed professionals who were landscape contractors as well as landscape architects (by contrast to the American Society of Landscape Architects, ASLA, which banned combining disciplines as a potential conflict of interest.) Throughout the 1950s and '60s, Bennett Covert was regularly featured, almost weekly, in local newspapers, primarily the *Los Angeles Times* and San Gabriel Valley publications for his innovative landscapes, pools, and gardens. By 1955, he was designing landscapes in Arcadia, including the Robert Spreen Residence, 815 Hampton Road, for Courtland Paul Landscape Associates. Later that year, the *Los Angeles Times* featured a Bennett Covert garden that included "fatsia, acanthus, golden bamboo," and papyrus, along with a garden by Eckbo, Royston, and Williams, considered one of the greatest Modern landscape firms in the country.[7] A week later, the *Times* featured one of Bennett Covert's special wood benches (also present at the Brod House), part of the setting "for a dramatic composition of richly textured tropical plants."[8] He wrote articles too, ranging from drainage to ground covers (the *Pasadena Independent*, April 3, 1955) and was increasingly associated with well-known regional designers such as noted Modernist architect John Galbraith. In 1966, he was retained to design the "Golden West Village" in Arcadia, the 5.5-acre site for the Pantry Food Market where little expense was spared, according to an article in the *Pasadena Independent* in which he was pictured and quoted.[9]

7 Betty Rupert, "An Ancient Modern," *Los Angeles Times*, March 6, 1955, p. 331
8 *Los Angeles Times*, March 13, 1955, p. 334.
9 *Pasadena Independent*, June 8, 1966, p. 22.

CHARACTER DEFINING FEATURES

Exterior Character Defining Features – Mid-Century Modernism

The Brod House shares many of the typical characteristics of Mid-Century Modern houses in Southern California. These include:

. a long, horizontal profile reinforced with a flat roof
. a deep integration with site, setting, and landscape through
extended overhangs
copious amounts of glass
materials that continue from inside to outside, bridging interior and exterior
. post-and-beam construction, or the regular disposition of posts
. diagonal views through mitred glass corners
. windows usually sliding, casement, jalousie, or fixed lights, with simple
frames often commercial in origin
. doors usually single-panel wood or painted, with no ornamentation
. use of simple, modern materials: concrete, stucco, float glass, steel, and
aluminum, contrasted with natural materials such as brick and stone,
. a rhythmic distribution of details, wall treatments, textures, and windows
. lack of applied ornament

Exterior Character Defining Features – Neutra

The Brod House also exhibits a broad complement of features typical of Neutra's work:

. flat roofs (technically, not flat but requisite slopes often hidden)
. use of stucco walls contrasted with casement and fixed windows and sliding window
walls, to effect an aesthetic of alternating solids and voids
. rhythmic changes in heights, alternating stucco planes with fascia roof lines
. often wood planking or wood board-and-batten walls
. use of stain or paint – white alternating with dark brown or silver.
. rounded post caps separated by window units, created by adding a separate piece of
lumber, flat on one side and subtly rounded on the other, which fit over a squared
4" post, thus softening the visual effect of an otherwise rectilinear composition
. built in cabinetry with inset cut-in handholds, simple knobs, or brass inset finger pulls
. custom-designed cushions for built-in sofas and divans
. the use of Factrolite glass for windows and panels surmounting closets
. spider legs (extended wood beams supported by wooden posts or columns)
. continuity of materials indoors and out
. use of standard, off-the-shelf components such as Hallmack and Crane fittings
. banks of casement windows and full-height glass walls
. exterior strip lighting at the edges of roof overhangs
. flush panel doors
. use of plywood veneers for interior finishes

PERMIT RECORD, 1203 Oakwood Drive, Arcadia 91006-2411 APN 5771-017-008

Date Issued	Jan. 11, 2018
Permit No.	B00-058-752
Purpose	Plumbing
Valuation	None provided
Applicant Name	Lawrence C. Papp and Carolyn S. Papp
Contractor Name	Ati Installation

Date Issued	Sept. 12, 2007
Permit No.	B00-028-476
Purpose	3-ply new roof
Valuation	None provided
Applicant Name	Lawrence C. Papp and Carolyn S. Papp
Contractor Name	Reynolds Roofing

Date Issued	Feb. 8, 2006
Permit No.	Affiliated with B00-024-141
Purpose	Oak evaluation
Valuation	None provided
Applicant Name	Lawrence Papp
Contractor Name	Tucker's Tree Works

Date Issued	Jan. 30, 2006
Permit No.	B00-024-141
Purpose	One-half of 140 LF of 6-FT tall wall shared with 1211 Oakwood Dr.
Valuation	$3,150.00
Applicant Name	Lawrence C. Papp and Carolyn S. Papp
Contractor Name	"Owner-builder hiring lic. contractor"

Date Issued	Jan. 5, 2000
Permit No.	B00-004-740
Purpose	Electrical
Valuation	None provided
Applicant Name	Lawrence C. Papp and Carolyn S. Papp
Contractor Name	Integrity Electric

Date Issued	Oct. 29, 1991
Permit No.	A9104195
Purpose	Water heater and vent
Applicant Name	David A. Wenger
Contractor Name	Johnsson's Plumbing

Date Issued	July 26, 1991
Permit No.	A9102680
Purpose	New piping / water treatment equipment
Applicant Name	Lawrence Papp

Contractor Name	None provided

Date Issued	Sept. 26, 1985
Permit No.	1CL4074
Purpose	Water Service
Applicant Name	Mr. and Mrs. Papp
Contractor Name	Philip Roach

Date Issued	Aug. 12, 1960
Permit No.	26422
Purpose	Swimming pool
Valuation	$3,300
Applicant Name	Mr. and Mrs. J. Heiland
Contractor Name	California Pools Inc.

Date Issued	Jan. 27, 1948
Building Record	Several tasks/permit numbers noted on one card, with all dates recording the inspections between Feb. 28, 1949, and Aug. 31, 1949. 16782 Power pole 12149 Formwork 18460 Rough Plumbing Gas (no permit no.) 1260 Sewer 18713 Furnace and radiant heating 16961Rough Electrical 1795 Curb Framing (no permit no.) Lath (no permit no.) 16961 Electrical Wiring Plumbing Fixtures (no permit no.) 7611 Electrical
Purpose	Dwelling and Garage
Owner Name	Earle L. Brod
Contractor, Building	“Same”
Contractor, Heating	S & W Radiant Heat
Contractor, Septic Cesspool	Radich Co.
Contractor, Wiring	Garlin Electrical Company

Ownership History

Commissioning client Earle Lawrence Brod was born Nov. 16, 1919, in Philadelphia, Pennsylvania listed in US Census 1950 as born in Philadelphia, Pennsylvania in Nov. 16, 1919. He was a graduate of Cornell University and the Los Angeles College of Optometry. In 1948, the Voter Registration entry shows him living at 728 S. Washington Ave. Los Angeles; two years earlier he lived at 4226 ½ Los Feliz Blvd. His World War II Draft Card, dated Dec. 12, 1941, shows his occupation as optometrist at 22 years old with a mailing address of 620 W. 149th St., New York, the home of Mrs. Bessie Brod. (The place of residence is first listed as 909 W. Jefferson Blvd., Los Angeles, and crossed out with 32 W. Briddle St. Baltimore MD.) The 1950 US Census lists him with the same profession and living at 1203 Oakwood Drive, the subject property. Brod apparently had a home office, according to the City Directory, 1950. Matilda Gellman Brod was born in Newark, New Jersey, on June 14, 1922. They married on May 16, 1945, in Manhattan. A Mrs. Mady Broad appears on the California Registration Roll 076 as being registered to vote in 1950.

Earle L. Brod died Feb. 14, 1952, age 33, and was buried at the Home of Peace Memorial Park and Mortuary, a cemetery that serves the Jewish community. According to the *Daily News-Post and Monrovia News-Post*, he "plunged to his death from the fifth floor of Cedars of Lebanon Hospital today. Detective William McRoberts said Dr. Brod had been despondent and under a psychiatrist's care."

In 1952, an undated realtor note obtained from the Arcadia Public Library notes, "husband just died." Mady sold the house on Sept. 12, 1952, to Marjorie E. Cox, just nine months after her husband died. Mady Brod died eight months later on April 12, 1953 at the age of 31. The *Evening Vanguard* reported that on early Sunday morning, the day before, she struck a car in Westwood.; the *Independent* reported that she apparently ran a stop sign. Her address was stated as 14089 Eastborne Ave., Westwood and that she left two small children. She is buried alongside her husband. No further information about them was obtained.

Marjorie E Cox (James F. Cox is also listed as a possible owner) owned it until Ms. Cox sold it to John G. and Grace R. Heiland on July 14, 1960. Chicago-born John George. Heiland, married to Grace Ruby Kruger, is listed at 1203 Oakwood Drive as Associate Director, Bell & Howell Research Center, according to City Directory, 1960 records. John Heiland was born Sept. 10, 1917, and died Jan. 22, 2010, at the age of 92. Grace Heiland was born on January 22, 1917, and died Nov. 4, 2004.

Lawrence C. and Carolyn S. Papp purchased the subject property on July 31, 1963, and added the property to the Papp Family Trust on May 14, 2020.

Chris and Nedda Karlen purchased 1203 Oakwood Drive on Dec. 12, 2023, and put the property in a family trust.

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Attachment No. 4

Historic Preservation Commission Resolution No. 2156, Excerpt of the Historic Preservation Commission Minutes, dated October 8, 2024, and Staff Report, dated October 8, 2024 with no attachments

RESOLUTION NO. 2156

A RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF ARCADIA, CALIFORNIA, RECOMMENDING THAT THE CITY COUNCIL APPROVE HISTORICAL LANDMARK NO. HL 24-01 TO DESIGNATE THE EARLE L. AND MADY G. BROD HOUSE THAT WAS DESIGNED BY THE MASTER ARCHITECT RICHARD NEUTRA AS A HISTORICAL LANDMARK WITH A CATEGORICAL EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA") AT 1203 OAKWOOD DRIVE

WHEREAS, on August 2, 2024, a Historical Landmark application No. HL 24-01 was filed by the Property Owner, Chris Karlen ("Applicant"), to designate his house, the Earle L. and Mady G. Brod House ("Brod House") that was designed by a notable Master Architect, Richard Neutra, as a historical landmark at 1203 Oakwood Drive; and

WHEREAS, on September 19, 2024, Planning Services completed an environmental assessment for the designation of a historic resource in accordance with the California Environmental Quality Act ("CEQA") and recommends that the Historic Preservation Commission determine that the designation of a historic resource is exempt under Section 15308 of the CEQA Guidelines pertaining to actions by regulatory agencies for the protection of the environment; and

WHEREAS, on October 8, 2024, a duly noticed public hearing was held before the Historic Preservation Commission on said application, at which time all interested persons were given full opportunity to be heard and to present evidence; and

WHEREAS, on October 8, 2024, the Historic Preservation Commission reviewed the application for the purposes of transmitting a recommendation to the City Council concerning the designation of the Brod House as a local landmark.

NOW, THEREFORE, THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF ARCADIA, CALIFORNIA, HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The factual data submitted by the Community Development Division in the staff report dated October 8, 2024, are true and correct.

SECTION 2. This Commission finds, based upon the entire record, pursuant to section 9103.17.060 of the Development Code, that the potential resource is eligible to be designated as a landmark based on one of the four criteria for designation and that as an individual resource, the building must also comply with one of the two additional requirements listed in the Local Eligibility and Designation Criteria of the Development Code to be eligible for designation. Those required findings are set forth below:

1. It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history;

2. It is associated with the lives of persons important to local or California history;

3. It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values; or

4. It has yielded, or has the potential to yield, information important to the prehistory or history of the city or state.

FACT: The potential historic resource meets criteria no. 3. The Brod House is significant under this criterion because the house embodies the distinctive characteristics of the Mid-Century Modern architectural style, is an excellent example of a renowned architect, and possesses high artistic values. The design of the home is completely true to the characteristics of Mid-Century Modern architecture. While many of

the surrounding homes in the neighborhood are designed in a more traditional Ranch style, the Brod House was ahead of its time in providing design features new to the period in which it was constructed and now are common architectural features seen in many homes. Today, the house remains one of the few examples of extraordinary execution of the Mid-Century Modern design in the entire City. Some of the features that embody the distinctive characteristics of the Mid-Century Modern during this period and are present on the design of the Brod House are:

- The flat roof and long, horizontal profile of the home
- Post-and-beam construction
- Use of simple modern materials such as concrete, stucco, glass, brick, and wood
- Integration of the home with the outdoors through the use of glass and materials that continue from the inside to the outside
- Sliding, casement, and clerestory windows and sliding glass doors
- Functional and thoughtful built-in furniture
- Many paths of travel throughout the house

Furthermore, the residence is an excellent example of Richard Neutra's work in retaining a high number of signature character-defining features associated with his residential architecture in the postwar years including features such as walls that project above the roof line to provide alternating heights on the home, "spider leg" beams which are a trademark Neutra feature, "Factorlite" glass windows, and his execution of connecting the interior space with the outdoors through the use of vast amounts of glass. The large expanses of glass windows and doors along the northeast corner of the house in conjunction with the garden room, which can be opened and combined with the interior

space, is the most exceptional design element of Neutra's work on the Brod House and not seen on many other of his works. It is evident that The Brod House has not been significantly altered since it was first built, therefore maintaining it in Neutra's original form and retaining its architectural integrity. Additionally, it is the only house in Arcadia that was designed by Neutra and is one of the best examples of his work.

SECTION 3: In addition to the requirements listed above, an individual resource must satisfy at least one of the following requirements:

1. It is listed on the National and/or California Register of Historic Places

FACT: The subject site is not listed on the National or California Register of Historic Places but has been determined to be eligible for listing by the historical architect, as the Brod House meets the criteria for listing and rises to level of state and national historic designation. The City of Arcadia's historic preservation ordinance mirrors the criteria of the National Register of Historic Places and the California Register of Historical Resources. The subject property retains all seven aspects of integrity for consideration as a historic landmark, as defined by the National Park Service, including location, workmanship, design, materials, feeling, and association. As for the setting component of integrity, the Brod House has had few changes over the years similarly to many of the homes within the vicinity in the Highlands and the neighborhood has maintained its architectural integrity over the years. The house has also retained a high degree of integrity due to the minimal changes that have been done to it throughout its history. Many of Neutra's other homes have been altered in some form making this home a rare, preserved example of Neutra's Mid-Century Modern work. Therefore, the subject

property is an excellent candidate for designation as a historic landmark at the local, state, and national level.

2. It is an iconic property

FACT: The Brod House is an iconic property within the City of Arcadia because the residence is the only home in Arcadia designed by Richard Neutra, is an excellent example of Mid-Century Modern architecture, and has undergone relatively few changes in the last 75 years.

SECTION 4. Pursuant to the provisions of the California Environmental Quality Act ("CEQA"), the proposed historic landmark designation qualifies as a Class 8 Categorical Exemption. This is because the project consists of actions taken by the City to assure the maintenance, restoration, enhancement, and protection of the environment, and the regulatory process involves procedures for protection of the environment per Section 15308 of the CEQA Guidelines.

SECTION 5. For the foregoing reasons, the Historic Preservation Commission determines that the proposed historic landmark designation is Categorically Exempt under the California Environmental Quality Act ("CEQA") Section 15308, Class 8, and recommends that the City Council approve a historic landmark designation for the Earle L. and Mady G. Brod House at 1203 Oakwood Drive.

SECTION 6. The Secretary shall certify to the adoption of this Resolution.

Passed, approved and adopted this 8th day of October, 2024.

Marilynne Wilander
Chair, Historic Preservation Commission

ATTEST:

Lisa L. Flores
Secretary

APPROVED AS TO FORM:

Michael J. Maurer
City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §:
CITY OF ARCADIA)

I, Lisa Flores, Secretary of the Historic Preservation Commission of the City of Arcadia, hereby certify that the foregoing Resolution No. 2156 was passed and adopted by the Historic Preservation Commission of the City of Arcadia, signed by the Chair, and attested to by the Secretary at a regular meeting of said Historic Preservation Commission held on the 8th day of October 2024, and that said Resolution was adopted by the following vote, to wit:

AYES: Vice Chair Tallerico, Arvizu, Hui, and Tsoi

NOES: None

ABSENT: Chair Wilander

Lisa L. Flores
Secretary of the Historic Preservation Commission

ARCADIA HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 8, 2024

CALL TO ORDER Vice Chair Tallerico called the meeting to order at 6:00 p.m.

ROLL CALL

PRESENT: Vice Chair Tallerico, Commissioners Arvizu, Hui, and Tsoi

ABSENT: Chair Wilander

It was moved by Commissioner Arvizu and seconded by Commissioner Hui to excuse Chair Wilander from the meeting.

Without objection, the motion was approved.

SUPPLEMENTAL INFORMATION FROM STAFF REGARDING AGENDA ITEMS

There were none.

PUBLIC COMMENTS (5 minute time limit per person)

There were none.

PUBLIC HEARING

1. **Resolution No. 2156**– Review of Historical Landmark No. HL 24-01 to designate the Earle L. and Mady G. Brod House that was designed by the Master Architect Richard Neutra as a historical landmark with a categorical exemption under the California Environmental Quality Act ("CEQA") at 1203 Oakwood Drive
   CEQA: Exempt
   Recommendation: Adopt Resolution No. 2156 Recommending that the City Council Approve the Historical Landmark

   Applicant: Chris Karlen

MOTION - PUBLIC HEARING

Vice Chair Tallerico introduced the item and Senior Planner Edwin Arreola presented the staff report.

Commissioner Tsoi arrived at 6:08 p.m.

The Commissioners had no questions for staff.

The public hearing was opened.

Chris Karlen introduced himself and his wife Ella as the property owners and said they purchased the property in December 2023 from the Papp family, who owned the house for over 60 years and hoped the new owners would preserve the house and its history. Given that he is a fan of

Richard Neutra's work he decided to purchase the house and pursue historic designation to preserve its historic significance.

Commissioner Arvizu asked if he had intentions to change the exterior of the house.

Mr. Karlen stated that he did not plan to make changes to the exterior of the house.

Commissioner Arvizu asked him about the landscaping and if he planned to do anything that will alter the appearance of the exterior of the house.

Mr. Karlen said that he took down all the trees that covered the house and plan to install some new landscaping that is typically fit with mid-century homes, including drought-tolerant plants and trees.

Commissioner Arvizu asked if he had been in contact with the Highlands Homeowner's Association.

Mr. Karlen said no, he did not.

Commissioner Arvizu informed him that he was one of the City's Homeowner's Associations and that he needs to get any major landscaping plans approved by the Architectural Review Board through the short review process.

Commissioner Tsoi asked if he came across any original plans of the house.

Mr. Karlen said yes, the historian Barbara Lamprecht, came across plans and documents archived at the University of California, Los Angeles.

Commissioner Tsoi informed the Applicant that he was glad to see that his house could qualify for state and national historic designation.

Commissioner Hui asked the Applicant why he chose to pursue historic designation.

Mr. Karlen said it is important to him that its historical significance lives on forever.

Commissioner Hui asked if any alterations need to be discussed with the City in addition to the ARB due to its historic designation.

Ms. Flores explained that a Certificate of Appropriateness will be required if the owner proposes any alterations to the exterior of the house.

Commissioner Tsoi asked what the process is for the Mills Act.

Ms. Flores explained that the Applicant can apply for the Mills Act after property has been designated, but it will be before the Planning Commission, and then subject to the City Council's approval. She added that the Mills Act is a 10-year contract that offers the property owner a tax break and financial assistance with exterior alterations.

The Commissioners did not have any further questions for the Applicant.

No one spoke in favor of the proposal.

No one spoke in opposition to the proposal.

Commissioner Arvizu made a motion to close the public hearing. It was seconded by Commissioner Hui.

Without objection, the public hearing was closed.

DISCUSSION

Commissioner Tsoi stated that this is a significant moment for the City and expressed his strong support for the Applicant's efforts to pursue historic designation. He noted that Neutra-designed houses are a rare architectural treasure, and achieving state and national recognition would be a wonderful opportunity to preserve this important piece of history.

Commissioner Arvizu shared that he had concerns about the property being redeveloped when it went on the market in 2023, but he was pleased to learn that the new owners are committed to preserving its historical integrity and maintaining its original form. He expressed excitement about seeing the final result and wished the property owners the best of luck in their efforts.

Vice Chair Tallerico shared that he knew the previous owners and considered himself fortunate to have had the opportunity to tour the house. He expressed his agreement with the Commission's views and also extended his best wishes to the property owner for their efforts.

Commissioner Hui said this was a significant example of Mid-Century Modern architecture with distinctive characteristics and supports this proposal.

MOTION

It was moved by Commissioner Tsoi, seconded by Commissioner Arvizu to adopt Resolution No. 2156 recommending the City Council approve Historical Landmark No. HL 24-01 to designate the Earle L. and Mady G. Brod House that was designed by the Master Architect Richard Neutra as a historical landmark with a categorical exemption under the California Environmental Quality Act (CEQA") at 1203 Oakwood Drive in which the findings were made.

ROLL CALL

AYES: Vice Chair Tallerico, Commissioners Arvizu, Hui, and Tsoi
NOES: None
ABSENT: Vice Chair Wilander

The motion was approved.

ADJOURNMENT

The Historic Preservation Commission adjourned the meeting at 6:33 p.m. to a close.

Chair Wilander, Historic Preservation Commission

ATTEST: _____
Lisa L. Flores
Secretary, Historic Preservation Commission

STAFF REPORT

Development Services Department

DATE: October 8, 2024

TO: Honorable Chair and Historic Preservation Commission

FROM: Lisa L. Flores, Deputy Development Services Director
By: Edwin Arreola, Senior Planner

SUBJECT: RESOLUTION NO. 2156 – REVIEW OF HISTORICAL LANDMARK NO. HL 24-01 TO DESIGNATE THE EARLE L. AND MADY G. BROD HOUSE THAT WAS DESIGNED BY THE MASTER ARCHITECT RICHARD NEUTRA AS A HISTORICAL LANDMARK WITH A CATEGORICAL EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA") AT 1203 OAKWOOD DRIVE
CEQA: Exempt
Recommendation: Adopt Resolution No. 2156 Recommending that the City Council Approve the Historical Landmark

SUMMARY

The Applicant and Property Owner, Chris Karlen, is requesting that the Historic Preservation Commission recommend approval to the City Council of Historical Landmark No. HL 24-01 and designate the Earle L. and Mady G. Brod House ("Brod House") that was designed by a notable Master Architect, Richard Neutra, as a historical landmark at the local level. It is recommended that the Historic Preservation Commission find this landmark designation is categorically exempt under the California Environmental Quality Act ("CEQA") and adopt Resolution No. 2156 (Attachment No. 1) recommending that the City Council approve the historical landmark designation.

BACKGROUND

The subject property is an 18,988 square foot corner lot that is located at the northwest corner of Oakwood Drive and E. Sycamore Avenue in the Highlands Homeowners' Association – refer to Figure 1 below and Attachment No. 2 for an aerial photo and zoning information. The site has a 2,113 square foot single-story Mid-Century Modern house with an attached two-car garage that was designed in 1948 and completed in 1949. The site has decorative landscaping and mature growth trees, including two oak trees, a screened garden room, and a swimming pool around the northeast corner of the house.

Figure 1 – Aerial of Subject Site

In regard to the history of the area, the Highlands Homeowners' Association area was first developed in the 1920's as a highly exclusive community with large lots that had restrictions on developments. Following World War II, additional lots were subdivided and many homes were constructed during this time. Many of the homes in the area were predominantly designed as single-story, Ranch style homes but Mid-Century Modernism became popular by the mid-40's and the Brod House was one of the few examples of Modern style homes built in this area in 1949.

The Brod House was designed by the notable Master Architect, Richard Neutra. Richard Neutra was an Austrian-born architect that was considered one of the most influential architects of the twentieth century. Neutra's works are considered master examples of Mid-Century Modern architecture and typically incorporate designs that feature traditional Modern elements such as flat roofs, long, horizontal profiles, post-and-beam construction, casement windows, and glass walls that connect the interior and exterior settings. After relocating to Los Angeles in 1925, Neutra proceeded to design various Mid-Century Modern style residences throughout Southern California. Mid-Century Modern homes were popular throughout Southern California until the end of the 1960's. They are characterized by their clean, simple lines, long and horizontal exterior walls, flat roofs, use of simple materials such as stucco and glass, exposed beams, and built-in furniture on the interior.

The subject property has been owned by five separate owners. Earle and Mady Brod were the original owners of the residence and commissioned Richard Neutra to design the home. The Brod's owned the home until Mady Brod sold the home in 1952 following the death of her husband. Marjorie Cox owned the home from 1952 to 1960. John and Grace Heiland owned the home from 1960 to 1963. Lawrence and Carolyn Papp owned the home from 1963 until it was sold to the current owner, Chris and Nedda Karlen in 2023.

As part of the City's historical landmark process, the house was evaluated by a professional historical architect, Dr. Barbara Lamprecht from Modern Resources, who specializes in Modern architecture – refer to the Historical Evaluation under Attachment No. 3.

In terms of the architectural design, the Brod House is a single-story, T-shaped house with white smooth stucco, wood paneling, and glass windows along the exterior elevations. It contains a flat roof that is characteristic of the Mid-Century Modern architectural style. The front elevation of the residence faces Oakwood Drive and features a row of alternating large, fixed casement windows. The wood paneled front entry is deeply recessed from the outermost wall, contains a brick planter, and is sheltered by the flat roof. The front yard contains mature trees that screen the front entry from view of the street. The south elevation of the residence fronts E. Sycamore Avenue and features a long wall length comprised of vertical redwood planks and alternating narrow casement and large fixed windows. There is a door with access to the kitchen and a door with access to a bedroom along this elevation. The east elevation consists of the garage, a storage shed, and the side of a bedroom wing that stems out the north of the residence. This elevation consists of white stucco walls and alternating fixed and operable casement windows along the bedroom wing. This bedroom wing faces the rear yard tucked away in the northwest corner of the property which contains a garden area which consists of a lawn surrounded by bushes, shrubs, and trees. The north elevation faces the interior of the lot and consists of fixed glass windows looking out from the living room into the pool and yard area, a screened garden room that is open to the elements, and the end of the master bedroom which contains an L shaped stuccoed wall that wraps around a wall of windows.

In addition to exemplifying the distinct characteristics of the Mid-Century Modern architectural style, the Brod House includes a number of Neutra's character defining details which include:

- Metal-capped white stucco walls that project above the roof line, such as on the front/south elevation shown below in Figure 2, to help break up the flat roof and provide alternating heights throughout the design of the home.

Figure 2 – Metal-capped stucco wall on the southeast corner of the house

- A gutter made of crimped metal fascia and painted in “Neutra Brown,” a dark brown shade typically used by Neutra. A rare trademark of his and the fascia material is no longer replaceable. The material is shown below in Figure 3 along the roofline.

Figure 3 – The north elevation of the home that faces the swimming pool

- Neutra's signature trademark, a "spider leg", extending out from the front porch which is a beam that extends out from the roof and is supported by a vertical beam and creates a perception of expansiveness for the home. See Figure 4 below.

Figure 4 – The spider leg feature at the front entry of the home

- "Factorlite" glass, which is a translucent glass that is obscured, on certain windows of the home to provide privacy. Many of Neutra's homes have had this glass replaced. It is shown below in Figure 5.

Figure 5 – The front elevation of the home. The "Factorlite" glass is the obscured glass on the 3 windowpanes furthest right.

- Wood planking on the exterior walls and flush panel doors which alternate with the glass and stucco walls typical of Neutra designs. Figure 6 below shows the paneling along the south elevation of the house.

Figure 6 – The wood paneling along the south elevation of the house.

One of Neutra's most significant architectural design elements and unique on the Brod House is how connected the indoor space with the outdoor space area. Neutra tucked a garden room, a screened outdoor area, into one of the corners of the home and incorporated large floor to ceiling glass doors along the exterior walls which can be opened to combine the garden room space with the interior of the home (See Figures 7 through 9 below). Additional large, fixed windows that extend out from the garden room area of the home along the living room and walkway to the master bedroom provide an even greater open-type design on this portion of the house. These large expanses of glass walls are typical on every Neutra design but is uniquely executed on the Brod House with the location of the garden room.

Figure 7 – The garden room is shown on the right tucked into the northeast corner of the Brod House

Figure 8 – A sliding glass door can be opened to connect the garden room to the dining and living room

Figure 9 – Floor-to-ceiling, glass windows continue beyond the garden room to create a more open look

The landscaping for the property was designed by local landscape architect, W. Bennett Covert in 1960. Although the landscape design came later, it took into account Neutra's Mid-Century Modern design. Fruitless olive trees are provided along the front property line and next to the walkway pavers that lead to the front door to help frame the beginning of the pathway to the front entrance of the home. These trees and additional crape myrtle trees along the front of the property create a sense of division between public and private. Shrubs and other smaller trees are present along the south side of the property to provide added separation between the home and the public sidewalk. Within the rear and interior side yard, two native oak trees are present along with fruit trees and ferns which provide privacy, shade, and decoration around the pool and garden areas (See Figures 10 and 11 below for images of the front yard and rear garden areas).

Figure 10 – The Brod House, front entry as seen from Oakwood Drive

Figure 11 – West elevation of the Brod House, showing the master bedroom wing, rear garden, and oak trees on the property

Since the original construction in 1949, the property has undergone a few improvements to either the site or inside the house, such as a swimming pool, perimeter walls, and modifications to the kitchen. None of these improvements would alter the status of this potential historic resource. There have been no alterations to the exterior elevations of the building and the design remains relatively intact from when it was originally built. The following summarizes the permit history for the property.

1948 The original building permit was issued to construct the Brod House, which was completed in 1949.

1960 Permit issued for the swimming pool.

2006 Permit issued for a 6 foot tall perimeter wall along the northern property line and shared with 1211 Oakwood Drive.

2007 Permit issued to re-roof the house with a white 3-ply built up flat roof.

In addition to the above permitted alterations, the following observed alterations were identified:

- The original narrow curving concrete walkway that led from the sidewalk at Oakwood Drive to the front door was replaced with large concrete pavers in 1960.

- The Papp family built a concrete wall with a wooden gate which separated the driveway and garage area from the backyard of the residence.

ANALYSIS

The designation criteria for a Historical Landmark at the local level in Section 9103.17.060 of the City's Development Code requires that the Historic Preservation Commission forward a recommendation to the City Council whether the potential historic resource should be designated as a local landmark on the basis that it meets one or more of the following local eligibility criteria, listed below.

The potential historic resource must also be at least 45 years of age, unless it can be demonstrated that the resource has achieved exceptional importance within the last 45 years (Development Code Section 9103.17.060(C)). The house was constructed in 1949 and is therefore 75 years old as of 2024, meeting the age requirement.

The Commission, among other relevant factors, the following criteria in making the findings:

1. It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history;

2. It is associated with the lives of persons important to local or California history;

3. It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values; or

4. It has yielded, or has the potential to yield, information important to the prehistory or history of the city or state.

Based on the historical evaluation that was prepared by Modern Resources, the house meets criteria no. 3 on the basis that the Brod House is a significant example of the Mid-Century Modern architectural style.

Criterion 3: It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values.

Facts to Support This Criteria: The Brod House is significant under this criterion because the house embodies the distinctive characteristics of the Mid-Century Modern architectural style, is an excellent example of a renowned architect, and possesses high artistic values. The design of the home is completely true to the characteristics of Mid-Century Modern architecture. While many of the surrounding homes in the neighborhood are designed in a more traditional Ranch style, the Brod House was ahead of its time in providing design features new to the period in which it was constructed and now are common architectural features seen in many homes. Today, the house remains one of the few examples of extraordinary execution of the Mid-Century Modern design in the entire City. Some of the features that embody the distinctive characteristics of the Mid-Century Modern during this period and are present on the design of the Brod House are:

- The flat roof and long, horizontal profile of the home
- Post-and-beam construction
- Use of simple modern materials such as concrete, stucco, glass, brick, and wood
- Integration of the home with the outdoors through the use of glass and materials that continue from the inside to the outside
- Sliding, casement, and clerestory windows and sliding glass doors
- Functional and thoughtful built-in furniture
- Many paths of travel throughout the house

Furthermore, the residence is an excellent example of Richard Neutra's work in retaining a high number of signature character-defining features associated with his residential architecture in the postwar years including features such as walls that project above the roof line to provide alternating heights on the home, "spider leg" beams which are a trademark Neutra feature, "Factorlite" glass windows, and his execution of connecting the interior space with the outdoors through the use of vast amounts of glass. The large expanses of glass windows and doors along the northeast corner of the house in conjunction with the garden room, which can be opened and combined with the interior space, is the most exceptional design element of Neutra's work on the Brod House and not seen on many other of his works. It is evident that The Brod House has not been significantly altered since it was first built, therefore maintaining it in Neutra's

original form and retaining its architectural integrity. Additionally, it is the only house in Arcadia that was designed by Neutra and is one of the best examples of his work.

In addition to the requirements listed above, an individual resource must satisfy at least one of the following requirements:

1. It is listed on the National and/or California Register of Historic Places

The subject site is not listed on the National or California Register of Historic Places but has been determined to be eligible for listing by the historical architect, as the Brod House meets the criteria for listing and rises to level of state and national historic designation. The City of Arcadia's historic preservation ordinance mirrors the criteria of the National Register of Historic Places and the California Register of Historical Resources. The subject property retains all seven aspects of integrity for consideration as a historic landmark, as defined by the National Park Service, including location, workmanship, design, materials, feeling, and association. As for the setting component of integrity, the Brod House has had few changes over the years similarly to many of the homes within the vicinity in the Highlands and the neighborhood has maintained its architectural integrity over the years. The house has also retained a high degree of integrity due to the minimal changes that have been done to it throughout its history. Many of Neutra's other homes have been altered in some form making this home a rare, preserved example of Neutra's Mid-Century Modern work. Therefore, the subject property is an excellent candidate for designation as a historic landmark at the local, state, and national level.

2. It is an iconic property

The Brod House is an iconic property within the City of Arcadia because the residence is the only home in Arcadia designed by Richard Neutra, is an excellent example of Mid-Century Modern architecture, and has undergone relatively few changes in the last 75 years.

ENVIRONMENTAL ASSESSMENT

It has been determined that the designation of a historic resource is categorically exempt from the California Environmental Quality Act (CEQA) Guidelines, Section 15308, Class 8, pertaining to actions by regulatory agencies for the protection of the environment. Refer Attachment No. 4 for the Preliminary Exemption Assessment.

PUBLIC NOTICE/COMMENTS

A public hearing notice for this item was published in the Arcadia Weekly, and posted at the City Clerk's Office, City Council Chambers, the Arcadia Library, and on the City's website on September 26, 2024. It was also mailed to the property owners located within 300 feet of the subject property. As of October 3, 2024, no comments were received related to the historical designation.

RECOMMENDATION

It is recommended the Historic Preservation Commission adopt Resolution No. 2156, recommending that the City Council find that the project is categorically exempt from the California Environmental Quality Act (CEQA) and approve Historical Landmark No. HL 24-01, designating the Earle L. and Mady G. Brod House at 1203 Oakwood Drive as a historical landmark.

If any Historic Preservation Commissioners, or other interested party has any questions or comments regarding this matter prior to the October 8, 2024 hearing, please contact Senior Planner, Edwin Arreola at (626) 821-4334, or by email at earreola@ArcadiaCA.gov.

Approved:

Lisa L. Flores
Deputy Development Services Director

Attachment No. 1: Resolution No. 2156
Attachment No. 2: Aerial Photo with Zoning Information and Photos of the Subject Property and Vicinity
Attachment No. 3: Historical Evaluation of the Earle L. and Mady G. Brod House
Attachment No. 4: Preliminary Exemption Assessment

Attachment No. 5

Preliminary Exemption Assessment

CITY OF ARCADIA

PRELIMINARY EXEMPTION ASSESSMENT

1.	Name or description of project:	Historical Landmark No. HL 24-01 with a Categorical Exemption under the California Environmental Quality Act ("CEQA") Section 15308 to designate the Earle L. and Mady G. Brod House as a historical landmark at the local level.
2.	Project Location – Identify street address and cross streets or attach a map showing project site (preferably a USGS 15' or 7 1/2' topographical map identified by quadrangle name):	1203 Oakwood Drive – The house is located on the northwest corner of Oakwood Drive and E. Sycamore Avenue.
3.	Entity or person undertaking project:	A.
		B. Other (Private)
		(1) Name: The Ismaili Karlen Family Trust, Property Owner
		(2) Address: 1203 Oakwood Drive Arcadia, CA 91006

4. Staff Determination:

The Lead Agency's Staff, having undertaken and completed a preliminary review of this project in accordance with the Lead Agency's "Local Guidelines for Implementing the California Environmental Quality Act (CEQA)" has concluded that this project does not require further environmental assessment because:

a.	☐	The proposed action does not constitute a project under CEQA.	
b.	☐	The project is a Ministerial Project.	
c.	☐	The project is an Emergency Project.	
d.	☐	The project constitutes a feasibility or planning study.	
e.	☒	The project is categorically exempt.	
		Applicable Exemption Class:	15308 – Class 8 (Actions by regulatory agencies for the protection of the environment)
f.	☐	The project is statutorily exempt.	
		Applicable Exemption:	
g.	☐	The project is otherwise exempt on the following basis:	
h.	☐	The project involves another public agency which constitutes the Lead Agency.	
		Name of Lead Agency:	

Date: September 19, 2024 Staff: Edwin Arreola, Senior Planner

STAFF REPORT

Development Services Department

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Jason Kruckeberg, Assistant City Manager/Development Services Director
Lisa Flores, Deputy Development Services Director
Fiona Graham, Planning Services Manager

SUBJECT: GENERAL PLAN AMENDMENT NO. GPA 24-01 TO ADOPT AN UPDATED SAFETY ELEMENT AND A NEW ENVIRONMENTAL JUSTICE ELEMENT WITHIN THE CITY'S GENERAL PLAN
CEQA: Negative Declaration
Recommendation: Adopt Resolution No. 7606 approving the General Plan Amendments

SUMMARY

The Development Services Department has prepared General Plan Amendment ("GPA") No. 24-01, which updates the General Plan Safety Element, adds a new Environmental Justice ("EJ") Element, and revises the General Plan Implementation Plan to reflect the new or updated policies and goals. State law mandates that the Safety Element be updated alongside the Housing Element, which was certified in early 2024. The updated Safety Element addresses wildfire and earthquake risks, climate change vulnerability, emergency evacuation routes, and overall community readiness and resilience. In compliance with Senate Bill ("SB") 1000, the City is also required to adopt an Environmental Justice Element when updating two or more elements simultaneously. The Environmental Justice Element introduces policies and goals to enhance environmental equity across the City. On November 26, 2024, the draft Elements were reviewed by the Planning Commission, and they unanimously recommended that the City Council approve the General Plan Amendments.

It is recommended that the City Council adopt Resolution No. 7606 (refer to Attachment No. 1), which includes adopting an Initial Study/Negative Declaration and approving General Plan Amendment No. GPA 24-01, incorporating the Safety Element Update and the addition of a new Environmental Justice Element to the City's General Plan.

BACKGROUND

The City adopted its most recent Housing Element update in 2022, and received certification from the State Housing and Community Development Department ("HCD") in

February 2024, following an extensive rezoning effort. California law requires cities to update their Safety Element and, where applicable, add an Environmental Justice Element, in conjunction with Housing Element updates. These updates are required to ensure compliance with recent changes to State law and to address concerns regarding climate vulnerability, community safety, and environmental justice. These updates are essential to maintaining a comprehensive and legally compliant General Plan that reflects the community's needs and priorities.

The Safety Element is one of the eight (8) required Elements of the General Plan, designed to protect the community from risks such as wildfires, floods, earthquakes, and other hazards. Recent legislative changes require the integration of climate adaptation, resilience strategies, and evacuation planning into this element. This is largely the result of catastrophic wildfires that have impacted urban and suburban locations throughout the State in recent years. Additionally, for communities with disadvantaged populations as defined by Senate Bill 1000, the development or integration of an Environmental Justice ("EJ") Element is also required. This Element aims to address health inequities and environmental burdens that disproportionately affect low-income or disadvantaged communities.

The City contracted with Dudek in March 2022 to prepare a Safety Element Update in concert with the Housing Element update. Since the City includes a disadvantaged community as defined under State law, and two General Plan elements were being updated concurrently, an EJ Element must also be prepared. To facilitate the completion of an EJ Element, the agreement with Dudek was amended in mid-2023 to also include the preparation of an EJ Element. A Negative Declaration was also prepared under the California Environmental Quality Act ("CEQA") for both Elements.

DISCUSSION

The City has prepared an update of the Safety Element, a new Environmental Justice Element, and associated updates to the Implementation Plan of the General Plan. These changes and updates have been prepared in response to State requirements.

Safety Element Update

The City's Safety Element was most recently updated in 2010 as part of a comprehensive General Plan Update. In 2018, SB 1035 went into effect, which requires the City's General Plan Safety Element to be updated in conjunction with the Housing Element update, to address new requirements and incorporate updated information.
The Safety Element of a General Plan aims to protect communities from risks associated with natural and human-made hazards. This Element identifies potential dangers such as wildfires, floods, earthquakes, and climate-related impacts, and outlines policies and programs to reduce these risks. By addressing hazard mitigation, emergency

preparedness, evacuation planning, and community resilience, the Safety Element ensures public safety, infrastructure reliability, and environmental protection, fostering a sustainable and secure future for all residents.

The City's draft updated Safety Element (Attachment No. 2) includes updated and new, policies and goals, which have been prepared to comply with the following State requirements:

- SB 379 (2015): Requires the City to address climate adaptation and resiliency through the preparation of a vulnerability assessment, or reliance on a Local Hazard Mitigation Plan that addresses climate adaptation risks and vulnerabilities.

- AB 747 (2020): Mandates that the City include an analysis of evacuation routes in the Safety Element. The analysis must assess the capacity, safety, and viability of existing and proposed evacuation routes under a range of emergency scenarios, such as wildfires, floods, earthquakes, and hazardous material incidents.

- SB 99 (2020): Requires the Safety Element to identify residential developments in any hazard areas that do not have at least two emergency evacuation routes.

In response to this suite of bills that have been adopted in recent years, the Safety Element has been updated to include:

- Three (3) new goals addressing resilience to environmental hazards, such as debris flows and extreme heat, to reduce the potential for loss of life, injury, and property damage during such events.

- Two (2) new policies on earthquake preparedness and evacuation route planning, with the aim of reducing loss of life and property damage resulting from earthquakes and other geological hazards.

- One (1) new policy on developments in flood areas to minimize risks and prevent isolation from essential services and facilities during a flood event.

- Four (4) new policies and various other updated policies on reducing the impacts of wildfire. These changes aim to reduce the impacts from wildland and urban fires through ongoing maintenance, appropriate building location and design, vegetation management, and by ensuring ongoing adequate water supply.

- Five (5) new policies on effective emergency and disaster response preparedness. The new policies aim to improve resilience in the community through education,

interagency coordination, and maintaining essential public facilities and infrastructure needed during emergencies.

- Various other updates and text cleanups to improve readability, provide current information and update recent programs and projects, and to comply with the various State bills.

Throughout preparation of the Safety Element Update, the City's Fire Department – being the City's emergency preparedness lead – worked with the Development Services Department, providing information for inclusion in the draft document, and feedback on proposed changes. After its completion, the draft Safety Element Update and changes to the General Plan Implementation Plan were reviewed by the Fire Department for compliance with existing policies, programs, and the Local Hazard Mitigation Plan.

The California Department of Forestry and Fire Protection ("Cal Fire") was required to review the City's draft Safety Element to ensure wildfire hazards were adequately mapped and addressed, in compliance with Government Code Section 65302(g)(3). CalFire's Resource Protection Committee reviewed the draft Safety Element and issued approval on October 31, 2023. For the full text of the updated Safety Element, refer to Attachment No. 2.

Environmental Justice Element

In 2016, the California Legislature passed SB 1000, which aims to improve the health of local jurisdictions in California through adoption of an Environmental Justice ("EJ") Element in its General Plan. An EJ Element must identify disadvantaged communities in the City and is required to incorporate objectives and policies to reduce the unique or compounded health risks in those disadvantaged communities, promote civic engagement in the public decision-making process, and prioritize improvements and programs that address the needs of the disadvantaged communities.

A "disadvantaged community" is an area that is low income and has high levels of environmental pollution. Disadvantaged communities are disproportionately affected by environmental pollution and other hazards that can lead to negative health effects, exposure, or environmental degradation.

The City of Arcadia has one disadvantaged community as mapped on CalEnviroScreen – a portion of Census Tract 4325, shown below. Although this area technically meets the criteria to be identified as a disadvantaged community within Arcadia, the Census Tract is entirely zoned for light industrial uses. The remainder of Census Tract 4325 is within the City of El Monte and comprises a residential neighborhood (refer to Figure 1). SB 1000 does not take into account the number of residents when defining a disadvantaged

community. Since Census Tract 4325 is a disadvantaged community, the City is required to prepare an EJ Element.

As part of the preparation of the EJ Element, the City was required to invite the residents of Arcadia to learn about environmental justice and provide input. The community meeting was advertised in the Arcadia Weekly newspaper, social media outlets, and to all the interested parties that had asked to be notified. The City held a virtual community meeting on October 11, 2023. The community meeting included a discussion on seven different environmental justice topics. These workshop discussions were then used to inform the preparation of the EJ Element in conjunction with research on best practices and established City priorities.

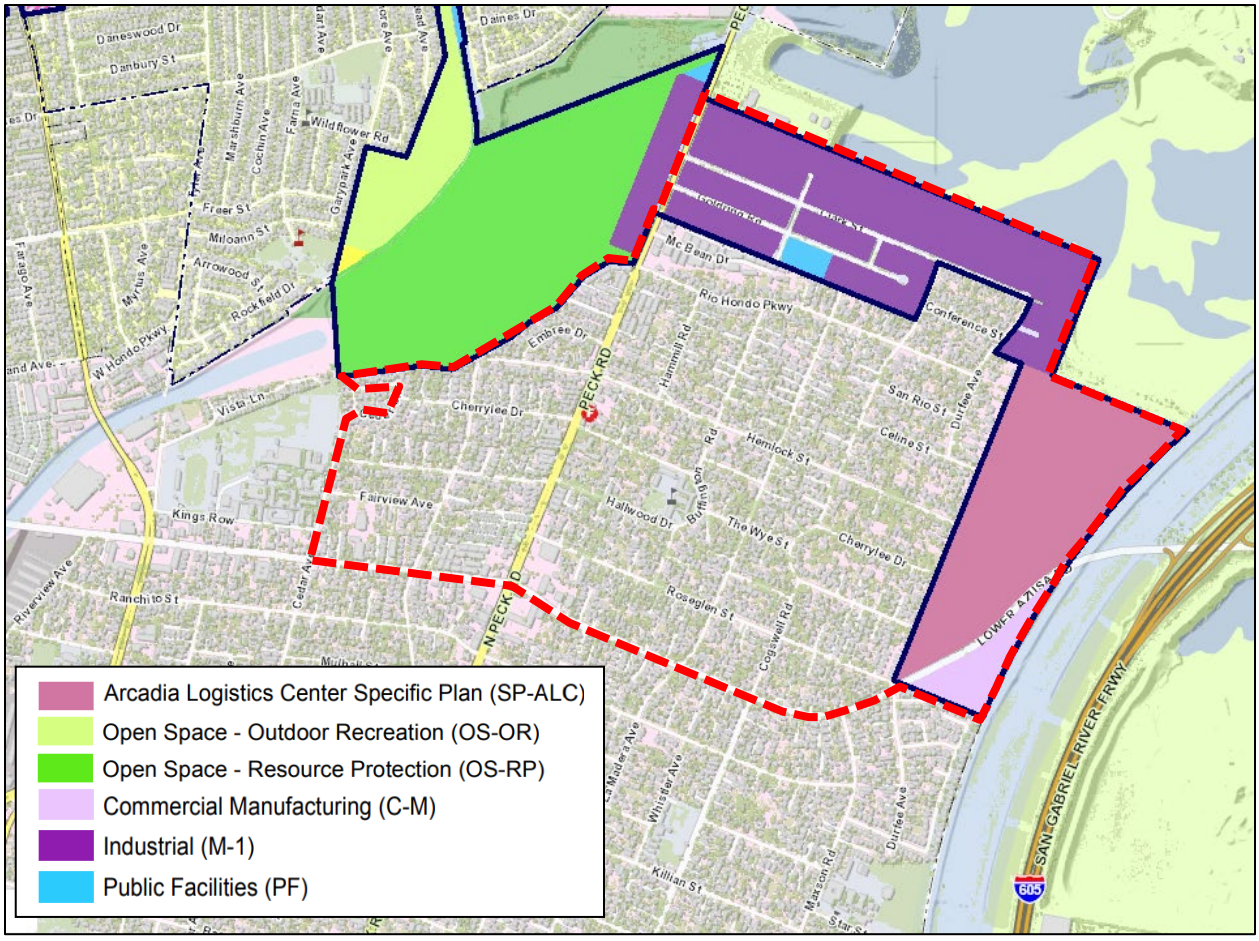


Figure 1: Arcadia Zoning and the boundary of Census Tract 4325 (red dashed line), an identified "Disadvantaged Community"

The draft EJ Element includes a discussion on seven areas of environmental justice, as required by SB 1000. They are:

- Active and Public Transportation
- Climate Change
- Healthy Food
- Parks and Public Facilities
- Pollution
- Safe and Sanitary Housing
- Community Engagement

From these areas of discussion, four goals and 11 policies were included in the draft EJ Element that respond to the unique and specific circumstances found within Arcadia. These goals and policies primarily amend or enhance existing programs already implemented in the City by prioritizing environmental justice goals. For example, Policy 1.6 is to "continue to update truck route maps that minimize exposure to sensitive land uses". This policy ensures that when the City's truck route maps are updated, new routes take sensitive land uses (such as disadvantaged residential communities) into consideration, with the aim of reducing pollution on those uses. New implementation actions are included in the General Plan Implementation Plan to effectuate the new EJ policies. For the full text of the new EJ Element, please see Attachment No. 3.

Implementation Plan

The Safety Element section of the Implementation Plan has been updated to reflect the new and revised goals and policies prepared as part of this amendment. Three (3) new programs have been included, and eight (8) existing programs have had substantive changes made to reflect the new goals and policies within the draft Safety Element update. In addition, eight (8) new programs are included to implement the goals and policies of the new EJ Element. In addition to the updates necessary to implement the Safety and EJ Elements, minor cleanups throughout the document have been undertaken for improved readability and internal consistency. The full text of the updated Implementation Plan can be found as Attachment No. 4.

FINDINGS

1. The amendment is internally consistent with all other provisions of the General Plan.

Facts in Support of the Finding: The City's General Plan Safety Element focuses on identifying, avoiding or mitigating hazards present in the environment that may adversely affect property and lives. The Safety Element update will further strengthen this aim by

addressing the increasing risks associated with climate change, and by updating information on Very High Fire Hazard Areas, and evacuation routes. These updates serve to bring the Safety Element into compliance with State law, and also reflect changes that have occurred in the City and environment over the past decade since the Safety Element was previously adopted. Changes and updates to the Safety Element's goals and policies are consistent with the other elements in the General Plan.

The new Environmental Justice Element will be consistent with all other provisions of the General Plan. The new policies and implementation actions have been prepared to enhance existing policies and programs contained within the General Plan by prioritizing or emphasizing environmental justice goals. The Environmental Justice Element also recognizes that many existing policies within other Elements already support environmental justice goals. These existing policies have been identified within the Environmental Justice Element. Therefore, the Safety Element update and the Environmental Justice Element are consistent with the goals of the General Plan and with all other provisions within other Elements.

2. The proposed amendment will not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.

Facts in Support of the Finding: The proposed amendments are in the public's interests by furthering the General Plan's goals of creating a safe, healthy and resilient community. The updated Safety Element includes new and revised policies and goals, which will improve safety and reduce risk from hazards in the City. In compliance with State law, the new goals and policies will focus on managing the impacts of a changing climate, improving resilience in the community, and ensuring adequate and safe evacuation routes for all of Arcadia.

The new Environmental Justice Element aims to improve environmental equity throughout the City by implementing new policies and goals to promote and prioritize environmental justice. The Environmental Justice Element promotes equitable access to clean air, safe housing, and reliable transportation, improving overall quality of life, which supports the health, safety, and general welfare of the City's residents.

In addition to furthering the public's interest, the proposed amendments were analyzed to ensure that there are no impacts to the public's health, safety, or welfare resulting from the changes. In accordance with CEQA guidelines, a Negative Declaration was prepared. The Negative Declaration concluded that no significant impacts would result from the updated Safety Element and new Environmental Justice Element. Therefore, the proposed General Plan amendment would not be detrimental to the public's health, safety or welfare, and is in the public's interest.

Based on the foregoing and the totality of the record, the required findings can be met.

PLANNING COMMISSION

The Safety Element Update and new Environmental Justice Element were presented to the Planning Commission at their regular meeting on November 26, 2024, for consideration and recommendation to the City Council – refer to Attachment No. 5 for Planning Commission Resolution No. 2017, Planning Commission Staff Report, and excerpt of the minutes. After discussion, the Commission voted unanimously to recommend approval of the Safety Element Update and the new Environmental Justice Element to the City Council, along with their changes. As a result, an "errata" sheet has been prepared for each of the Draft Elements and the Implementation Plan, detailing all changes to the original drafts – refer to Attachment Nos. 2, 3, and 4.

ENVIRONMENTAL ANALYSIS

The proposed General Plan Amendment has been assessed in accordance with the authority and criteria contained in the California Environmental Quality Act ("CEQA") and CEQA Guidelines. An Initial Study/Negative Declaration ("IS/ND") has been prepared for the GPA for the City, as the lead agency. The IS/ND was prepared consistent with the requirements of the CEQA and on the basis that there is no substantial evidence that there may be significant environmental impacts on specific environmental areas – refer to Attachment No. 6. In fact, the entire basis for updating the Safety Element, and the creation of the EJ Element, is to ensure that policies and programs are protecting the environment and the health, safety, and welfare of residents, which is one of the overarching goals of CEQA.

The IS/ND was made available for public review from October 24, 2024, to November 25, 2024. A Notice of Intent to adopt the IS/ND was published in the newspaper on October 24, 2024, posted on the City's website, and posted at the L.A. County Clerk's Office on October 24, 2024. A copy of the IS/ND was made available on the City's website, at the Planning Division office, and at the Arcadia Public Library. During this time, public agencies, organizations, and the public in general, were afforded the opportunity to review the Draft IS/ND and submit written comments regarding the documents and the proposed project. The City received one comment letter from the office of the Attorney General acknowledging preparation of the Environmental Justice Element; however, no comments on the Draft IS/ND were made.

PUBLIC NOTICE/COMMENTS

In addition to the noticing completed for the public review period, as discussed above, a public hearing notice for this item was published in the Arcadia Weekly, and posted at the City Clerk's Office, City Council Chambers, the Arcadia Public Library, and on the City's website on October 24, 2024, and again on December 5, 2024. As of December 12, 2024, no additional comments were received related to the General Plan Amendment.

FISCAL IMPACT

Approval of the draft Safety Element Update and new EJ Element will not result in a direct fiscal impact to the City. Implementation of the goals and policies within the updated Safety Element and new EJ Element will improve the safety and wellbeing of the City and its residents. Implementation of policies and programs is expected to be largely accomplished within the work programs of existing City Departments. Any new programs or substantive changes to existing programs resulting from this General Plan Amendment will be brought before the City Council prior to commencement, and the specific fiscal impact of each action will be analyzed on a case-by-case basis, as these recommended strategies are presented. Failure to adopt the required General Plan Elements in a timely manner could result in legal challenges and significant costs to the City.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 7606, which includes adopting the Initial Study/Negative Declaration and approving General Plan Amendment No. GPA 24-01, incorporating the Safety Element Update and the addition of a new Environmental Justice Element to the City's General Plan.

Approved:

Dominic Lazzaretto
City Manager

Attachment No. 1: Resolution No. 7606
Attachment No. 2: Errata Sheet and Draft Safety Element Update
Attachment No. 3: Errata Sheet and Draft Environmental Justice Element
Attachment No. 4: Errata Sheet and Draft Implementation Plan Update
Attachment No. 5: Excerpt of Planning Commission minutes dated November 26, 2024, Resolution No. 2017, and November 26, 2024 Planning Commission Staff Report. The attachments to the Planning Commission staff report can be found at www.arcadiaca.gov/generalplan
Attachment No. 6: Draft Initial Study/Negative Declaration

Attachment No. 1

Resolution No. 7606

RESOLUTION NO. 7606

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT NO. GPA 24-01 WITH A NEGATIVE DECLARATION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA") UPDATING THE SAFETY ELEMENT AND ADOPTING A NEW ENVIRONMENTAL JUSTICE ELEMENT.

WHEREAS, local governments are authorized by Government Code Section 65350, et. seq. to prepare, adopt and amend General Plans; and

WHEREAS, the Arcadia Municipal Code provides that the adoption or amendment of any General Plan within the City shall be accomplished by resolution; and

WHEREAS, Senate Bill (SB) 379 requires that the City update its Safety Element in conjunction with the Housing Element update; and

WHEREAS, the City's Housing Element was updated and certified by Housing and Community Development (HCD) on February 9, 2024; and

WHEREAS, Senate Bill (SB) 1000 requires that the City implement an Environmental Justice Element when two or more elements are updated and where the City also has a "disadvantaged community" pursuant to Government Code Section 65302(h)(4)(A); and

WHEREAS, pursuant to the California Environmental Quality Act ("CEQA"), an Initial Study/Negative Declaration ("IS/ND") was prepared for the draft Safety Element Update and new Environmental Justice Element in compliance with CEQA and local environmental review guidelines and a Notice of Intent to Adopt a Negative Declaration for the draft Safety Element Update and new Environmental Justice Element was posted with the L.A. County Clerk's Office on October 24, 2024; and

WHEREAS, on November 26, 2024, a duly noticed public hearing was held before the Planning Commission on the draft Safety Element Update and new Environmental Justice Element, at which time all interested persons were given full opportunity to be heard and to present evidence, and the Planning Commission subsequently voted 5-0 to recommend approval of the draft Safety Element Update and new Environmental Justice Element to the City Council; and

WHEREAS, on December 17, 2024, a duly noticed public hearing was held before the City Council on the draft Safety Element Update and new Environmental Justice Element, and the associated Initial Study and Negative Declaration, at which time all interested persons were given full opportunity to be heard and to present evidence and all public comments on the environmental document were reviewed; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have been fulfilled.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The factual data submitted by the Development Services Department in the Staff Report dated December 17, 2024, and associated attachments, are true and correct.

SECTION 2. The City Council finds that based upon the entire record, including all written and oral evidence presented, pursuant to Section 9108.03.060 of the Arcadia Development Code, all of the following findings can be made.

1. The amendment is internally consistent with all other provisions of the General Plan; and

FACT: The City's General Plan Safety Element focuses on identifying and avoiding or mitigating hazards present in the environment that may adversely affect property and lives. The Safety Element update will further strengthen this aim by addressing the increasing risks associated with climate change, and by updating information on Very High Fire Hazard Areas, and evacuation routes. These updates serve to bring the Safety Element into compliance with State law and also reflect changes that have occurred in the City and environment over the past decade since the Safety Element was previously adopted. Changes and updates to the Safety Element's goals and policies are consistent with the other elements in the General Plan.

The new Environmental Justice Element will be consistent with all other provisions of the General Plan. The new policies, and implementation actions have been prepared to enhance existing policies and programs contained within the General Plan by prioritizing or emphasizing environmental justice goals. The Environmental Justice Element also recognizes that many existing policies within other elements already support environmental justice goals. These existing policies have been identified within the Environmental Justice Element. Therefore, the Safety Element update and the Environmental Justice Element are consistent with the goals of the General Plan and with all other provisions within other elements.

2. The proposed amendment will not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.

FACT: The proposed amendments are in the public's interests by furthering the General Plan's goals of creating a safe, healthy and resilient community. The updated Safety Element includes new and revised policies and goals which will improve safety,

and reduce risk from hazards in the City. In compliance with State law, the new goals and policies will focus on managing the impacts of a changing climate, improving resilience in the community, and ensuring adequate and safe evacuation routes for all the City's communities.

The new Environmental Justice Element aims to improve environmental equity throughout the City by implementing new policies and goals to promote and prioritize environmental justice. The Environmental Justice Element promotes equitable access to clean air, safe housing, and reliable transportation, improving overall quality of life, which supports the health, safety, and general welfare of the City's residents.

In addition to furthering the public's interest, the proposed amendments were analyzed to ensure that no impacts to the public's health, safety or welfare of the City would result from the changes. In accordance with CEQA guidelines, a Negative Declaration was prepared. The Negative Declaration concluded that no significant impacts would result from the updated Safety Element and new Environmental Justice Element. Therefore, the proposed General Plan amendment would not be detrimental to the public's health, safety or welfare and is in the public's interest.

SECTION 3. The draft Safety Element Update and new Environmental Justice Element has been assessed in accordance with the authority and criteria contained in the California Environmental Quality Act ("CEQA") and CEQA Guidelines. An Initial Study/Negative Declaration ("IS/ND") has been prepared for the project for the City, as the lead agency. The IS/ND was prepared pursuant with the requirements of CEQA on the basis that there was no substantial evidence that there may be significant environmental impacts on specific environmental areas as a result of the project.

SECTION 4. For the foregoing reasons the City Council adopts the Initial Study/Negative Declaration and approves General Plan Amendment No. GPA 24-01, incorporating the Safety Element Update and the addition of a new Environmental Justice Element to the City's General Plan.

SECTION 5. The City Clerk shall certify as to the adoption of this Resolution.

Passed, approved and adopted this 17th day of December, 2024.

_____

Mayor of City of Arcadia

ATTEST:

_____

City Clerk

APPROVED AS TO FORM:

_____

Michael J. Maurer
City Attorney

Attachment No. 2

Errata Sheet and Draft Safety Element Update

Errata sheet – Safety Element

Page Number	Before	After
8-4	1st paragraph "greenhouse gas concentrations are expected to cause a variety of changes to local climate conditions"	1st paragraph revised to say: "greenhouse gas concentrations may cause a variety of changes to local climate conditions"
8-5	**Vulnerabilities** **Populations** **Limited English-Speak Households** **"**In California, approximately 9% of households have limited English skills, while 17% of the households in Arcadia have limited English skills."	**Vulnerabilities** **Populations** **Limited English-Speak Households** Language updated as follows, for clarity and consistency with the Environmental Justice Element: **"**In California, approximately 9% of households have limited English skills, while 17% of the households in Arcadia have limited English skills." (with regards to residents five years of age and older, 30.7% of Arcadians compared to 17.9% of Californians are limited English speakers)."
8-7	**Residential Buildings** 2nd paragraph "Designated cooling centers or publicly available City facilities can, at times, augment these conditions and provide people places to cool off."	**Residential Buildings** 2nd paragraph revised to say: "Designated cooling centers or publicly available City facilities can, at times, augment these conditions and provide people with places to cool off."
8-7 to 8-8	**Critical facilities** "None of these facilities are at elevated risk of flooding."	**Critical facilities** Revised to say: "None of these facilities are at an elevated risk of flooding."
8-26	**Completed Dam Projects** 1st paragraph "This project restored 185 acre-feet of stormwater storage capacity in Santa Anita Reservoir by removing approximately 330,000 cubic yards (495,000 tons) of sediment ~~removal project~~ from the reservoir and placing at the Santa Anita ~~Reservoir to increase reservoir capacity and ensure~~ Sediment Placement Site."	**Completed Dam Projects** 1st paragraph updated as follows: "This project restored 185 acre-feet of stormwater storage capacity in Santa Anita Reservoir by removing approximately 330,000 cubic yards (495,000 tons) of sediment ~~removal project~~ from the reservoir and placing it at the Santa Anita ~~Reservoir to increase reservoir capacity and ensure~~ Sediment Placement Site."
8-27	**Upcoming Dam Projects** 1st paragraph "As a result, Los Angeles County Public Works has initiated the Santa Anita Reservoir Post-Fire Emergency Restoration Project to remove an	**Upcoming Dam Projects** 1st paragraph updated as follows: "As a result, Los Angeles County Public Works initiated the Santa Anita Reservoir Post-Fire Emergency Restoration Project which removed an estimated 300,000 to

	estimated 300,000 to 400,000 cubic yards of sediment from the reservoir and placing it at the Santa Anita Sediment Placement Site. This emergency sediment removal project is necessary to protect the dam's outlet works and to restore capacity in the reservoir for flood protection and water conservation operations. Construction started in early 2023 and is to be completed by the end of 2024."	400,000 cubic yards of sediment from the reservoir and placed it at the Santa Anita Sediment Placement Site (SPS). This emergency sediment removal project was necessary to protect the dam's outlet works and to restore capacity in the reservoir for flood protection and water conservation operations. Construction started in early 2023 and was completed in November 2024. Work will continue at the SPS until mid-2025."
8-27	**Upcoming Dam Projects** 2nd paragraph "Los Angeles County Public Works has also initiated the Santa Anita Debris Dam Seismic Strengthening Project to meet compliance with California Department of Water Resources, Division of Safety of Dams' seismic stability requirements and restore 119 acres-feet of stormwater storage capacity at the debris dam."	**Upcoming Dam Projects** 2nd paragraph updated as follows: "Los Angeles County Public Works has also initiated the Santa Anita Debris Dam Seismic Strengthening Project to meet compliance with California Department of Water Resources, Division of Safety of Dams' seismic stability requirements and to restore 119 acres-feet of stormwater storage capacity at the debris dam."
8-39	"As of 2022, eleven large quantity generators are located in Arcadia. Of the eleven large quantity generators most deal with medical waste…"	Text updated as follows: "As of 2024, 11 large quantity generators are located in Arcadia. Of the 11 large quantity generators most deal with medical waste….."
8-40	Figure S-9 Error found in map: The map did include all the Hazardous Material Sites.	Figure S-9 The map has been updated to reflect all the current Hazardous Materials Sites
8-45	**Fire Prevention and Emergency Services Programs** "In ~~2007~~ 2019, members of the Arcadia Fire Department conducted ~~3,714~~ 3,399 fire inspections of businesses and residences to review new construction, perform annual life safety inspections, and ensure fire code compliance."	Update dates and numbers as follows: "In ~~2007~~ 2023, members of the Arcadia Fire Department conducted ~~3,714~~ 3,461 fire inspections of businesses and residences to review new construction, perform annual life safety inspections, and ensure fire code compliance."
8-46	3rd paragraph "In ~~2007~~ 2022, the Fire Department organized 18 public education tours of fire stations and 51 demonstrations for the Arcadia Unified School District and various community organizations."	Update dates and numbers as follows: "In ~~2007~~ 2024, the Fire Department organized ~~18~~ 31 public education tours of fire stations and ~~51~~ 24 demonstrations for the Arcadia Unified School District and various community organizations."

8-57	Figure S-10 Error found in map: identifying 'points' were duplicated for some locations	Figure S-10 Map revised – all the duplicate points were removed. d.

Chapter 8:
SAFETY ELEMENT

Arcadia General Plan

Introduction

Community safety issues influence many decisions people make, from big decisions such as where to live or spend leisure time, to small decisions such as identifying the time of day they feel comfortable walking alone. When thinking about where to buy a home, people may consider whether a hillside location near a wildfire zone is of concern. In budgeting decisions, elected bodies allocate funds to fire and law enforcement services commensurate with overall public safety objectives. ~~Critical to these decision processes is knowing~~ Knowing the hazards present in a community and establishing safety standards is critical to these decision processes. By identifying threats to our safety, we can better guard against disasters and develop effective response plans.

This Safety Element identifies, evaluates, and addresses local and regional safety issues and establishes the goals, policies, and actions that will help reduce loss of life, injuries, property loss, environmental damage, and social and economic disruption from natural and human-caused disasters. These issues are addressed within the context of:

- Environmental hazards
- Human-caused hazards
- Threats to national security
- Emergency services
- Emergency preparedness
- Chronic climate hazards

The goals, policies, and programs in this element are shaped around three approaches that are integral to Arcadia's plan for a safe community: (1) ~~avoiding~~mitigating hazards and threats through careful planning, (2) being prepared to respond to any and all crisis situations to minimize injury or loss, and (3) educating the public of best safety practices so that the community does its part to improve public safety.

Achieving Our Vision

Residents and businesses look to the City of Arcadia (City) to protect the community from threats to public safety. Maintaining a safe community requires constant assessment of ~~the City's~~ Arcadia's needs regarding emergency preparedness and hazards mitigation. While the City has no control over earthquakes or landslides, it can establish policies that minimize ~~exposure to~~ impacts from these hazards.

Keeping Arcadia safe is a theme addressed throughout the General Plan. The Land Use and Community Design Element limits the range of land uses allowed in hazardous areas to reduce the number of people and buildings exposed to risk. Objectives and policies in the Circulation and Infrastructure Element aim to make Arcadia a safe place to drive, bike, and walk. The Noise Element establishes policies and priorities to protect residents from noise related to traffic and business operations.

Our vision is to create a ~~City~~ city where residents and businesses are and feel safe. In Arcadia, we go to work, school, and ~~shopping~~ shop knowing that our police and fire departments, as well as many volunteers and involved residents, safeguard our homes, places of business, and local institutions. The City of Arcadia is committed to public safety and creating a community where exposure of residents and businesses to hazards is minimized. The City incorporates public safety considerations into its planning and decision-making processes. The City is committed to providing rapid and effective emergency response and coordinating with regional agencies toward these objectives. ~~This Guiding Principle~~ The following guiding principle reflects our commitment to providing the necessary services to create safe environments citywide:

City Services

The high-quality services the City provides are a source of civic pride and bring us together as a community. We adjust service needs in response to demographic changes and we take actions to provide funding to support these services.

Scope of this Element

The Safety Element is one of the General Plan elements required by State law. The City has long emphasized a proactive approach to public safety planning, which involves identifying and avoiding or mitigating hazards present in the environment that may adversely affect property and threaten lives. California Government Code Sections 65317%02(g) and 65302(f) identify several issues to consider in such planning efforts, as does California Health and Safety Code Section 56050.1. In Arcadia, issues of concern are as follows:

- Seismic hazards, including seismically induced surface rupture, ground shaking, and ground failure
- Dam/reservoir failure
- Non-seismic ground failure such as slope instability leading to mudslides, landslides, ~~and~~ liquefaction, and debris flows
- Flooding
- Wildland and urban fires
- Presence and transport of hazardous materials
- Law enforcement and crime prevention
- Emergency services
- Extreme heat

The City's Local Hazard Mitigation Plan works in tandem with this Safety Element to assess and address hazards. Local Hazard Mitigation Plans must meet certain Federal requirements, whereas Safety Elements follow State requirements. Both plans include policies and actions for the City to undertake, which means that consistency across plans is important. As allowed by California Government Code Section 65302.6, this Safety Element adopts the Local Hazard Mitigation Plan and all future updates by reference, and the Local Hazard Mitigation Plan can be found on the City's website.

Environmental Law and Changes in Climate Influencing Safety

Through the passage of Senate Bill 379, the State of California directed cities to evaluate and address the projected impacts of a changing climate in safety elements and develop policies that adapt to the changing conditions. Over the next century, increasing atmospheric greenhouse gas concentrations may cause a variety of changes to local climate conditions, including changes in precipitation and higher temperatures. These factors, either individually or in combination, may contribute to an increase in the frequency and intensity of secondary local climate effects such as human health hazards, drought, extreme heat events, extreme precipitation and flooding, debris flow, landslides, and wildfires.

In 2024, the City undertook revisions to the Safety Element to address Senate Bill 379 and strive to become a more climate resilient city. Addressing climate change requires local governments to consider an integrated approach in developing strategies to reduce vulnerability to projected climate change effects, increase the local capacity to adapt, and build resilience. A climate resilient city is one that is prepared to maintain a continuity of essential services and functions while protecting the most vulnerable during hazardous events and continually adapting in the face of change.

As a part of the City's integrated approach, the flooding and wildfire sections of the Safety Element were revised to include climate change projections, updated data, and best practice policies and implementation actions. Emerging hazards, such as extreme heat and debris flows, were added as new hazards. **Table S-1** is provided as a tool to help the reader understand the relationship of climate change to both existing and emerging hazards within Arcadia, as well as where to locate climate resilience policies.

TABLE S-1. READER'S GUIDE TO CLIMATE RESILIENCE IN THE SAFETY ELEMENT

Hazard	Relationship to Climate Change	Section of Safety Element (Associated Goal)
Debris Flows	Emerging and potentially increasing due to climate change	Emerging Hazards (S-3)
Extreme Heat	Emerging and potentially increasing due to climate change	Emerging Hazards (S-2)
Flooding	Existing and impacted by climate change	Environmental Hazards (S-5)
Fire	Existing and impacted by climate change	Environmental Hazards (S-6)

TABLE S-1. READER'S GUIDE TO CLIMATE RESILIENCE IN THE SAFETY ELEMENT

Hazard	Relationship to Climate Change	Section of Safety Element (Associated Goal)
Fire Protection and Emergency Services	Existing and impacted by climate change	Emergency Services (S-8)
Emergency Preparedness	Existing and impacted by climate change	Emergency Preparedness (S-9)

Vulnerabilities

Climate change does not affect all people equally, leading to some to be more vulnerable than others. For example some people have physical conditions that make them more sensitive to heat or cause them to need assistance when evacuating. Other households may lack the socio-economic resources to prepare for or recover from hazards. Structures and infrastructure can also be especially vulnerable to certain aspects of climate change due to their location or features. These vulnerabilities and their prevalence in Arcadia are described below.

Populations

People with Disabilities

People with disabilities are medically vulnerable and can have a challenging time evacuating, making them vulnerable to wildfire and flooding. Disabilities can range from having difficulty moving around or requiring a service animal to relying on medical equipment to survive. Specific evacuation plans or databases and services that address the needs of people with disabilities can address this vulnerability. Approximately 9% of the residents of Arcadia are disabled, which is less than the percentage in the state as a whole.

Limited English-Speaking Households

Households with no adult English speakers can have a difficult time accessing public health information, making them vulnerable to all hazards. Translating materials into all relevant languages, as well as working with places of worship and other organizations that serve these residents, is important to effectively disseminate hazard and hazard response information. In California, approximately 9% of households have limited English skills, while 17% of the households in Arcadia have limited English skills (with regards to residents five years of age and older, 30.7% of Arcadians compared to 17.9% of Californians are limited English speakers). The vast majority of these households primarily speak an Asian or Pacific Island language.

Low-Income Households

Low-income households are vulnerable to several hazards, and the lower a household's income, the more at risk they will be. Extreme heat can be more detrimental to low-income households because they may not have air conditioning or may not be able to afford running their air conditioning. This can lead to heat-related health issues. Additionally, destructive hazards like flooding or wildfires can destroy possessions and require expensive repairs that low-income households may not be able to afford. This means issues like hazard-driven displacement are more likely for low-income households. These issues can be remedied to a degree by offering programs for income- qualified households, such as utility cost reductions or various forms of post-disaster assistance.

As of 2024, the area median income for four-person households in the Los Angeles Metropolitan Area was $98,200. According to the U.S. Department of Housing and Urban Development, low-income households make between 50% and 80% of the area median income, and very low-income households make below 50%. By these standards, approximately 15% of households in Arcadia are considered low-income, and 25% of households are considered very low-income. These percentages are similar to the State of California as a whole, but still represent a major group of vulnerable people in Arcadia.

Renters

Renters are less likely to invest in their homes, such as by upgrading to fire-safe building materials. Renters are also more likely to be displaced after a hazard as they are often under-insured and cannot access recovery benefits available to homeowners. These characteristics make renters more vulnerable to wildfire. Approximately 40% of the households in Arcadia are renters, which is a lower rate than that of California and the region as a whole.

Older Adults

Older adults are physically more vulnerable to extreme heat events. Older adults may also have trouble evacuating on their own, and therefore may also be vulnerable to wildfire. Additionally, once evacuated, older adults may have medication that requires refrigeration, such as insulin. Connecting older adults to neighbors and relevant services can address these vulnerabilities. In Arcadia, 1 in 5 residents is 65 years or older, slightly higher than State and regional proportions. Approximately 7% of households are seniors living alone.

Uninsured People

Similar to low-income residents, uninsured people have a reduced ability to recover after a devastating hazard. Health insurance is important for both acute and chronic health issues, and its benefits span all hazards. Renters, home, and car insurance are also potentially beneficial if a hazard, like a wildfire, were to destroy an individual's property. Some types of insurance can be hazard-specific, like flood insurance, and are especially beneficial for homes that are in certain risk areas. Sometimes this type of insurance is required for

homeowners. Specific to health insurance, about 7% of Californians are uninsured, whereas only 4% of Arcadia's residents are uninsured.

Built Environment

Residential Buildings

Arcadia's residents make it the community that it is, so it is important to discuss how the homes of Arcadia residents are projected to be impacted by climate change.

Related to extreme heat, residents in homes without air conditioning are vulnerable. Designated cooling centers or publicly available City facilities can, at times, augment these conditions and provide people with places to cool off.

Specific to flooding, no residential areas in the City are within current Federal Emergency Management Agency (FEMA) flood zones; however, climate change is projected to increase the occurrence of flooding and may cause expanded flood zones in the future. Since 2015, all development and redevelopment projects in Arcadia have had to comply with the latest County of Los Angeles Department of Public Works Low Impact Development Standards Manual. However, these development standards do not address existing developments, which make up the vast majority of the city.

Over 1,000 residential parcels in northern Arcadia overlap with Very High Fire Hazard Severity Zones (VHFHSZs), meaning they're at elevated risk of wildfire. Arcadia's municipal code is compliant with fire safe building standards above what is required by the State; however, these standards only apply to new buildings. A significant number of older buildings do not meet the current California Building Code for building materials and other regulations. Additionally, defensible space requirements are a common issue, and a homeowner's compliance can vary from year to year as a given parcel's vegetation and maintenance fluctuate. The fire department conducts ongoing public education and an annual brush clearance program to lower the potential risk of a fire spreading within Arcadia. The U.S. Forest Service, FEMA, California Department of Forestry and Fire Protection (CAL FIRE), and County of Los Angeles also contribute to regional public education and fire mitigation strategies.

Again, debris flows have more potential to occur in the northern portion of Arcadia, which is mainly populated by single-family residential homes and open space. Over the years as wildfires occur or conditions change, residences may become more at risk.

Critical Facilities

Critical facilities provide emergency response, such as hospitals, fire stations, police stations, emergency operations centers, and ambulance services. Other critical facilities are places that can be flexibly used as shelters or gathering places during emergencies, such as schools or other public assembly facilities with capacities greater than 100 people. None of these facilities are at

an elevated risk of flooding. Two schools, Highland Oaks Elementary School and Foothills Middle School, are within Very High Fire Hazard Severity Zones.

Infrastructure

Infrastructure includes elements of the built environment that supply community members with daily needs, such as transportation, power, and water. Each type of infrastructure may be impacted by climate change differently.

Roads are the most common form of transportation infrastructure, and their function is especially important during hazards that cause evacuation events. Maintenance and improvements that ensure roads meet emergency access standards are most important in the northern portion of Arcadia that is in the VHFHSZ. Roads also have the ability to cause the urban heat island effect; incorporating more reflective materials can mitigate this issue in key locations or citywide depending on the feasibility.

The power grid is another major piece of infrastructure. In recent years, power outages have often been attributed to wildfires. Across the State, public safety power shutoffs have been implemented during times of elevated fire risk to prevent fires from starting. Less than 5% of the major electric transmission lines in Arcadia are within the VHFHSZ. Additionally, using air conditioning during extreme heat events can elevate energy demand and cause rolling blackouts. Effective outreach can mitigate this issue by requesting that residents and businesses alter the time that they use certain appliances like dish washers or washing machines during extreme heat events.

Water infrastructure is another technology critical to Arcadia's normal functions. Much of water supply planning is unrelated to the Safety Element; however, an adequate supply of water is needed for fire suppression. Arcadia's main sources of water are local groundwater pumped from the Main Basin and Raymond Basin, as well as imported surface water from the Metropolitan Water District of Southern California. These sources, along with measures to conserve and recycle water, are projected to easily accommodate future water demands, including those of the Arcadia Fire Department.

City Facilities

City facilities are City-owned and operated but do not include emergency response capabilities (see Emergency Response Facilities, below). They include places like parks, libraries, and various City offices. Arcadia's Wilderness Park is the only City facility that is at elevated hazard risk from both wildfire and debris flows. The 2020 Bobcat fire and subsequent 2021 debris flow occurred near this park and as of 2024 is being mitigated. Other City facilities can offer amenities that fill gaps in resident resilience. Places like the Arcadia Community Center and Library can offer air-conditioned places for the public. Furthermore, parks across Arcadia offer healthy urban canopies that can reduce the impacts of extreme heat and flooding.

Emerging Hazards

Long-term shifts in local climate conditions, including changes in precipitation and higher temperatures, have led to new emerging hazards within Arcadia. As detailed in the California Climate Change Assessment, climate change has already begun to affect the Los Angeles region, including Arcadia, and preparing for future hazard events, including new emerging hazards, is imperative for the safety of residents of Arcadia.

Extreme Heat

Extreme heat is a hazard that includes hotter days, warmer nights, and heat waves. It can result in heat-related illness and hospitalization and can be especially deadly to sensitive individuals such as older adults and people who are unhoused. An extreme heat day is relative to what a community is used to. In Arcadia, an extreme heat day is any day hotter than 101°F. Extreme heat most commonly occurs in the summer and early fall in Arcadia. Average daily high temperatures are around 79°F from June through September. The record high temperatures range from 91°F to 111°F.

An "extreme heat day" is hotter than 98% of the historical (pre-1990) average. This is 101.5 degrees in Arcadia.

Climate change is expected to increase the average temperature year-round and the frequency of **extreme heat days**. Annually, Arcadia is forecasted to experience about five times more extreme heat days from 2020 to 2050 than historically. Heat waves, or times when there are at least four days of extreme heat in a row, are also expected to increase. Before 1990, heat waves were extremely rare in Arcadia, but between 2020 and 2050, two heat waves are projected to occur annually.

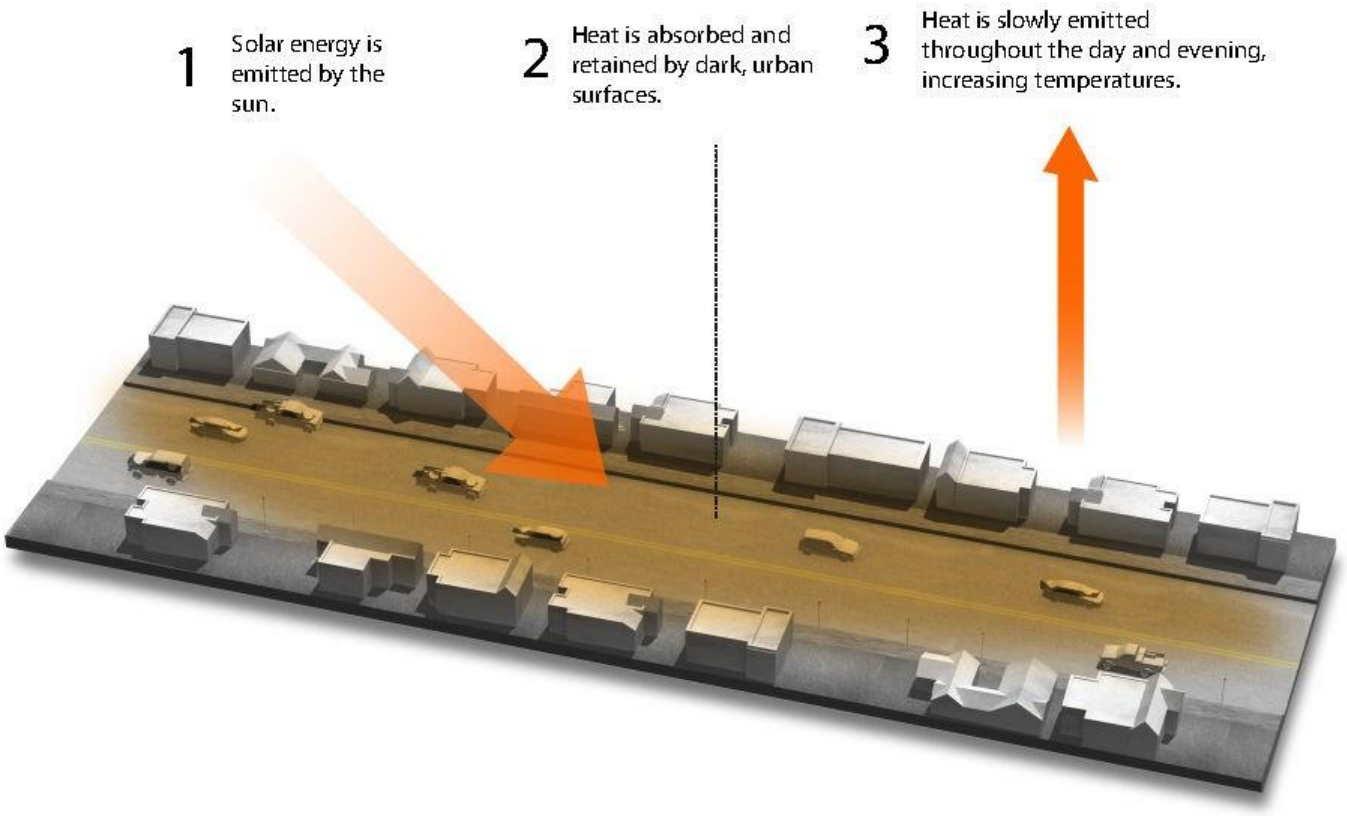
Heat waves and extreme heat days are made worse by the urban heat island effect. The urban heat island effect inflates average annual urban air temperatures 1.8°F to 5.4°F. Heat islands also increase energy demand for air conditioning. Reducing dark urban surfaces can minimize the urban heat island effect. This can be done by using light-colored or reflective building materials, or increasing vegetation and shade trees.

The urban heat island effect occurs when dark urban surfaces, such as roofs and roads, absorb heat and slowly release it over time. During the day, this elevates regular temperatures around these surfaces. At night, these surfaces continue to transfer their stored heat to the air, creating warmer nights that do not allow people to cool off.

Figure S-1 illustrates the urban heat island effect.

Greenery and the urban heat island effect

No Greenery



With Greenery

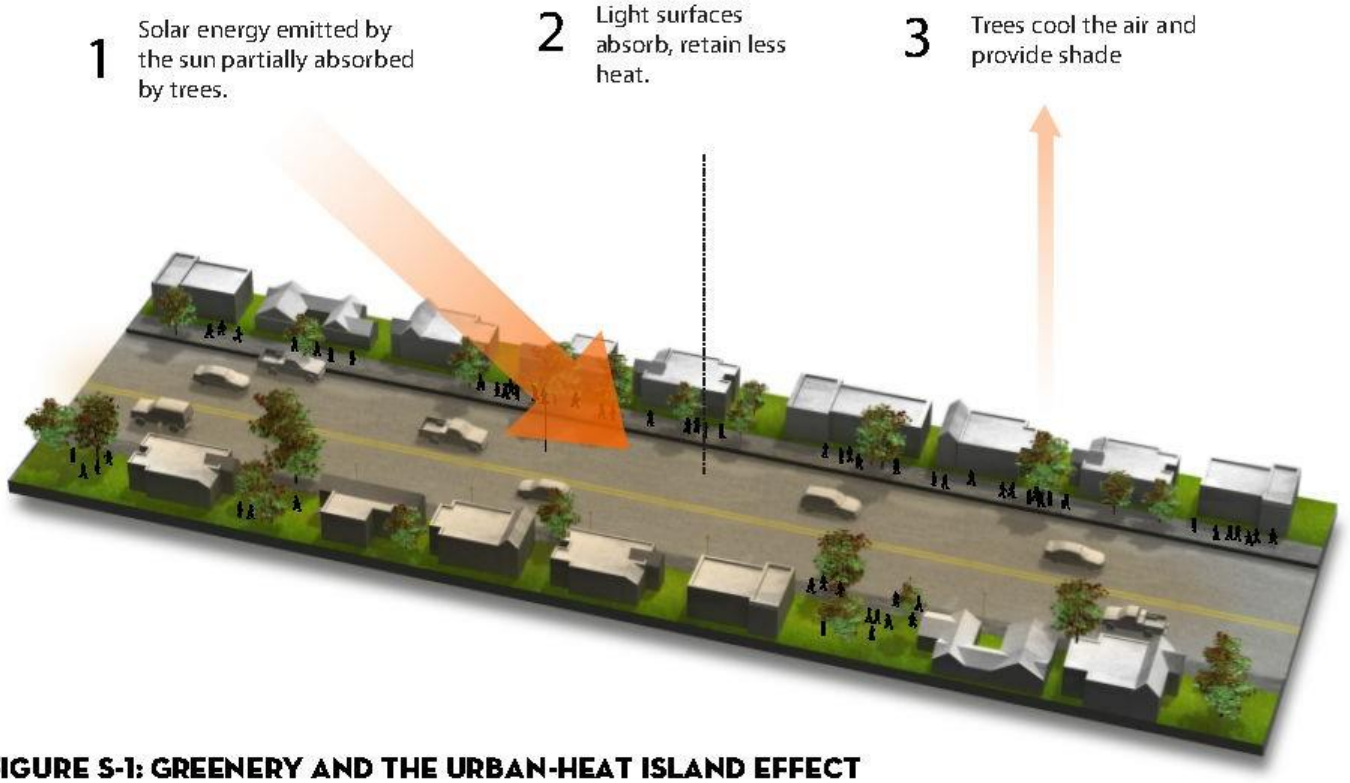


FIGURE S-1: GREENERY AND THE URBAN-HEAT ISLAND EFFECT

Debris Flows

Debris flows (also known as mudslides) occur when rain causes a hillside to lose stability and flow downslope. Generally, this happens because the slope was disturbed prior to a heavy rainfall. Common slope disturbances include wildfires or humans clearing vegetation away and removing previously stable root systems.

This type of hazard event is not new to Arcadia. After the 2020 Bobcat Fire, heavy rains in December of 2021 caused a disruptive debris flow in northern Arcadia. Because this hazard is commonly tied to both wildfire and flooding, it is more likely to occur in the future due to climate change increasing the likelihood and intensity of both hazards. Future debris flows are difficult to predict but are expected to impact areas in and around northern Arcadia's foothills because of the topology and wildfire risk in that area.

Goals and Policies

Extreme heat and debris flows are highlighted as emerging hazards that require response in the form of green solutions and future studies. Vulnerable people and properties are also important, as climate change does not impact everyone the same. Refining and developing programs can prioritize and improve resilience for vulnerable groups, while capital improvements can be made to vulnerable structures. Goals and policies in regard to climate change and emerging hazards are as follows:

Goal S-1:

Minimized potential for loss of life, physical injury, property damage, and economic burden resulting from the impacts of climate change

Policy S-1.1: Support policies and programs to incentivize/encourage improving resilience to local infrastructure networks vulnerable to increasingly extreme weather events.

Policy S-1.2: Support policies and programs to engage with residents, including non-English speaking communities, making them aware of the risks of extreme events and providing information on ways to preserve health.

Policy S-1.3: Explore potential grants, programs, and partnerships to reduce cost burdens related to households addressing changing hazards.

Goal S-2:	**A built environment protected from extreme heat**
Policy S-2.1:	Maintain a healthy urban forest to reduce extreme heat.
Policy S-2.2:	Adopt policies and standards for the built environment that reduce the urban heat island effect.

Goal S-3:	**Retrofitted Infrastructure Prepared for Increased Debris Flows**
Policy S-3.1:	Review the performance of culverts and other flood-related infrastructure in recent debris flow events to determine a list of potential improvements required for hazard mitigation.
Policy S-3.2:	Continue to provide alert/emergency notification processes and provide public information and awareness materials for those who live in debris flow hazard areas, as determined by fire risk, slope, and past debris flow events.

Environmental Hazards

Arcadia's location adjacent to the San Gabriel Mountains exposes the City to several environmental conditions that have shaped local landforms and now affect how certain properties can be used and developed.

Seismic and Geologic Concerns

The Southern California landscape clearly reveals the earth forces that we live with daily. The mountain ranges are expressions of extensive faulting and movement of the plates that comprise the earth's surface, with local tectonic activity continuing to push the San Gabriel Mountains upward at rate of up to 2 centimeters per year. The San Gabriel Mountains' steep slopes historically caused massive volumes of rocks and debris to flow down into the San Gabriel Valley during periods of heavy rain, creating the rocky alluvial soils that underlie Arcadia. However, major public works projects in the mountains during the last century have largely contained both ~~storm water~~ stormwater runoff and debris flows. Nonetheless, ~~Arcadia~~ the City still needs to plan for the earthquakes, secondary seismic effects, and geologic conditions that will continue to be of concern.

Earthquakes that generate strong ground shaking and surface fault ruptures are considered primary seismic hazards; secondary hazards resulting from seismic activity include landslides, liquefaction, ground fissures, and seiches (wave oscillation of the surface of water in an enclosed or partially enclosed body of water such as a reservoir or lake). Earthquakes and their related effects

have the greatest potential to impact a large portion of the population. Landslides and ground subsidence have more localized effects.

Earthquakes

An earthquake is the result of movement and shifting of the earth's surface. Movement occurs along fractures or faults, which represent the contact point between two or more geologic formations. Earth movement, known as seismic activity, causes pressure to build up along a fault, and the release of pressure results in the ground shaking effects we call an earthquake.

Earthquake-related hazards have the potential to cause serious damage, injury, and death if the seismic event is large enough to generate short duration, high-peak ground accelerations (ground motion) or long duration, moderate to high ground acceleration. Fault rupture through a structure would likely cause significant damage and may cause collapse of walls and ceilings. Normal foundations would be dislocated and rendered unusable. Combined with strong ground shaking, rupture is a very serious hazard. Rupture can also result in damage to utilities infrastructure and water lines, natural gas lines, and power lines, and sewer system interruptions. Streets could be passable with some difficulty if fault motion is horizontal. Vertical fault offsets could render streets impassable for emergency traffic, except to high-ground clearance vehicles with four-wheel drive.

Located along the southern slope of the San Gabriel Mountains, ~~the City of~~ Arcadia is situated within a very seismically active area of Southern California.[1] There are currently five documented faults, fault zones, or groundwater barriers that may be faults that underlie Arcadia, each having different potential impacts (Figures S-~~1~~2 and S-~~2~~3):

- Raymond fault
- Sierra Madre fault zone and associated groundwater barriers
- Puente Hills (blind thrust)
- Upper Elysian Park (blind thrust)
- Eaton Wash groundwater barrier

The two active and potentially active faults that pass through Arcadia and are evident at the ground surface (or just below it) are the Sierra Madre and Raymond faults. Deep beneath the City are two so-called blind thrust faults: the shallower Upper Elysian Park fault and the deeper Puente Hills fault. They are called blind thrust faults due to their depth and the fact that fault movement consists of upward or thrusting action. The Eaton Wash groundwater barrier shows no surface geologic evidence of existence, and the nature of this possible buried fault is not known. In addition to these local faults, another 20 faults have been identified within a 35-mile radius of City Hall (see **Table S-~~1~~2**).

[1] A detailed Seismic and Geologic Technical Background Report (2008) is included as an appendix to the General Plan.

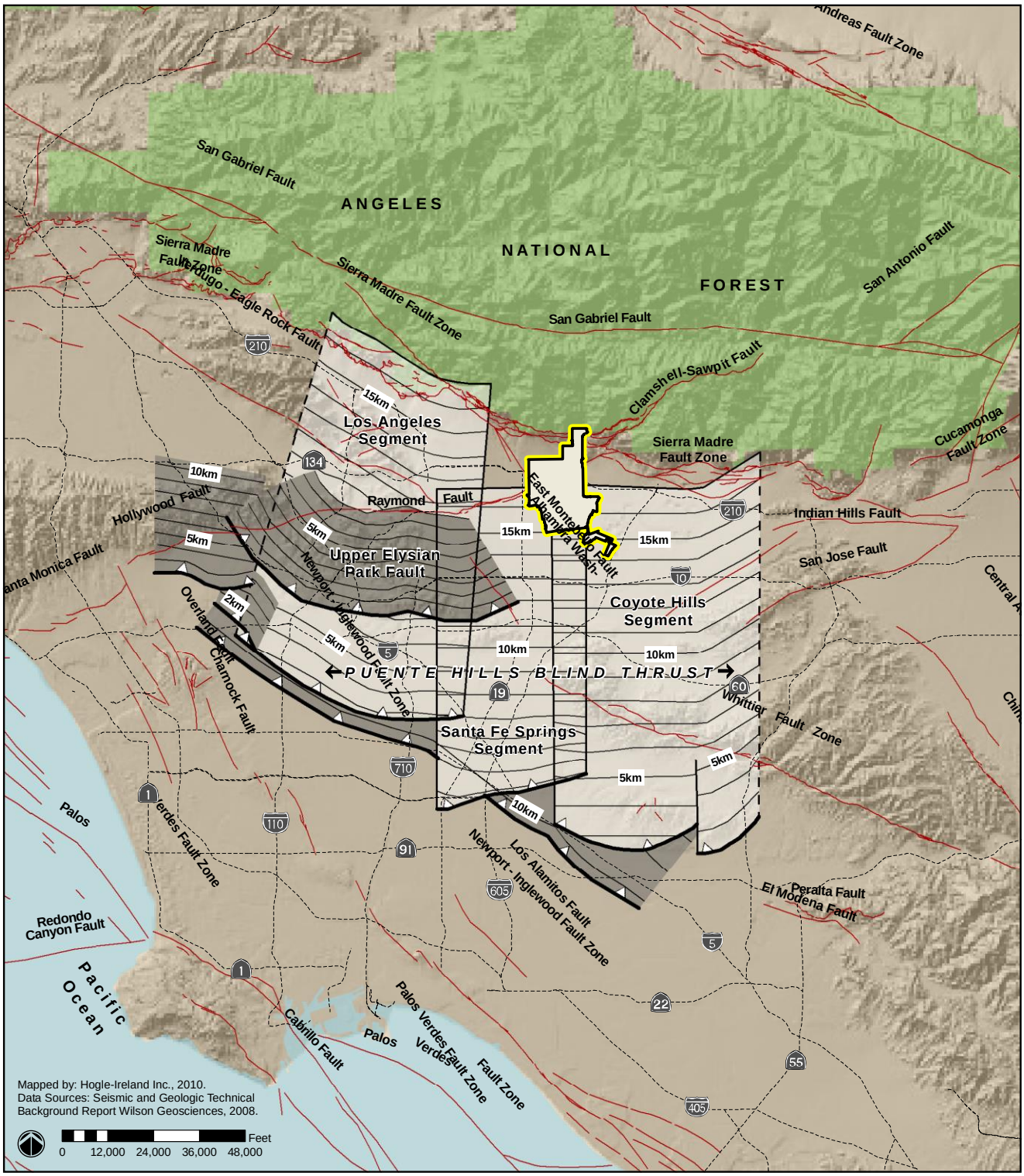
Ground Shaking

Ground shaking is the general term that refers to all aspects of movement of the earth's surface resulting from a seismic event. Ground shaking is normally the major cause of damage in earthquakes, and the amount of damage generally correlates to the magnitude and proximity to the event's epicenter. If any of the faults within a 35-mile radius were to achieve their maximum earthquake potential, the Raymond, Sierra Madre, Puente Hills, Clamshell-Sawpit, Upper Elysian Park, and Verdugo faults represent those faults with the most potential for causing damage ~~in the City~~ to Arcadia due to ground shaking.

TABLE S-~~1~~2. FAULTS NEAR ARCADIA

Fault Name	Approximate Distance from Arcadia City Hall
Clamshell-Sawpit	3.6 miles
Verdugo-Eagle Rock	5.2 miles
Whittier	8.5 miles
San Jose	9.4 miles
Hollywood	11 miles
Cucamonga	16 miles
Chino-Central Avenue (Elsinore)	16.4 miles
Sierra Madre (San Fernando)	17.6 miles
San Gabriel	18.6 miles
Newport-Inglewood (L.A. Basin)	20.7 miles
Santa Monica	22.1 miles
Northridge	23.2 miles
San Andreas (Carrizo-Big Bend)	23.8 miles
San Andreas (San Bernardino)	23.8 miles
San Andreas (Mojave North/South)	23.8 miles
Malibu Coast	28.5 miles
Palos Verdes	29.1 miles
Santa Susana	29.1 miles
Elsinore (Glen Ivy)	30.2 miles
San Joaquin Hills	31.1 miles

Source: Wilson Geosciences Inc. 2008. *Seismic and Geologic Technical Background Report for the City of Arcadia General Plan Update.* September 2008.



Arcadia City Boundary

Freeway/Highway

Potential Earthquake Faults

Blind Thrust Faults

Faults are buried below the surface; small triangles indicated fault dip direction (north) and thin gray lines indicate the depth contours (e.g., 5 km = 5 kilometers deep) on the fault surface (Shaw et al, 2002).

Surface Faults

Faults exposed at the ground surface; solid where well located, dashed where approximate, and dotted where concealed (Bryant, 2005).

Figure S-2 Regional Faults

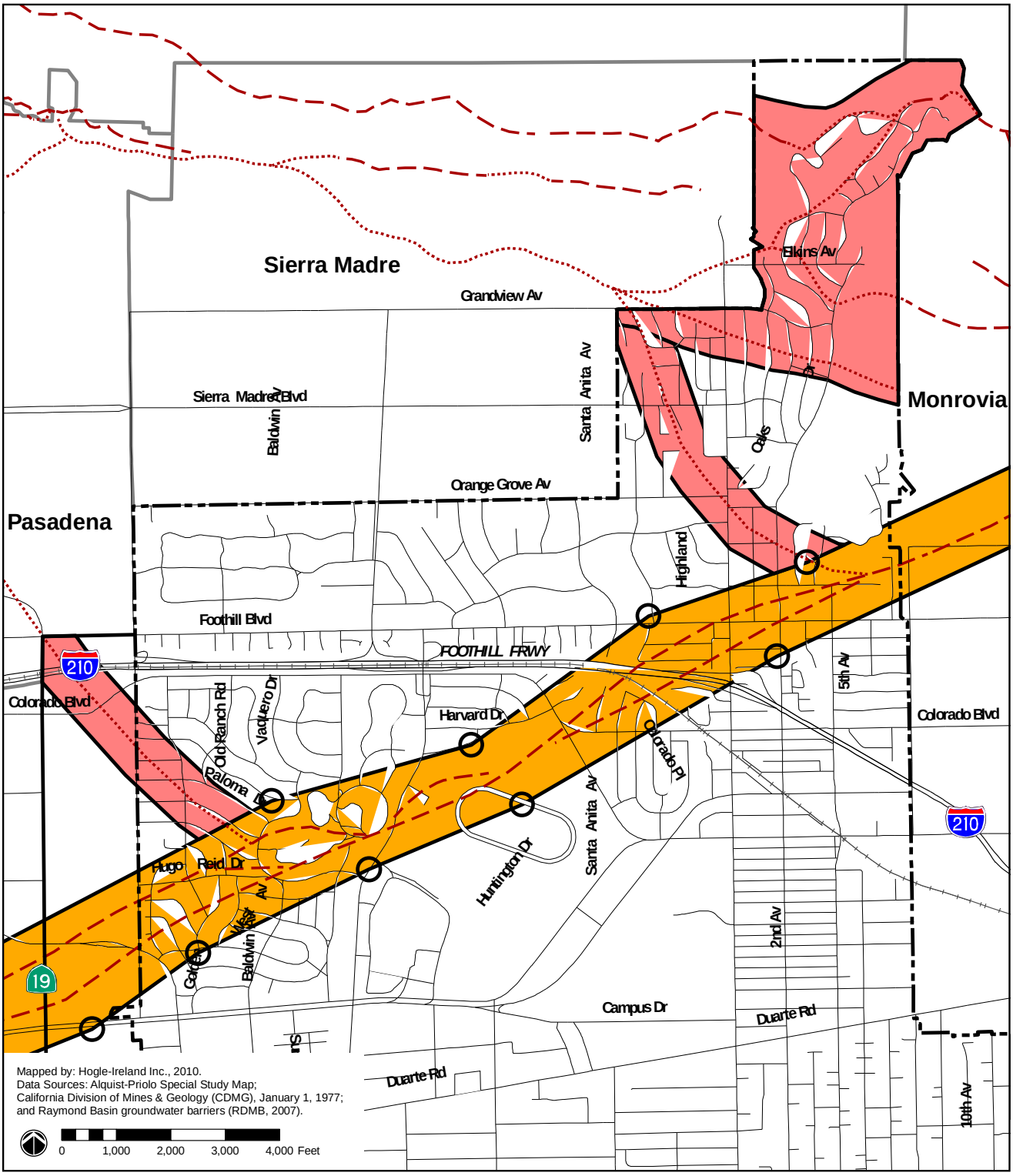


Figure S-3 Alquist Priolo and Fault Rupture Hazard Zones

The types of effects felt by an earthquake depend upon many factors, most notably the intensity of the event, distance to the earthquake epicenter, the depth of the earthquake, and local soils conditions. Seismologists use a logarithmic magnitude scale to describe the intensity of earthquakes. However, what impresses us most when an earthquake occurs are its effects. What kind of damage correlates to, for example, a 5.4 magnitude earthquake? The Modified Mercalli Scale, presented in Table S-3, was developed to provide a correlation between the logarithmic magnitude scale and general public understanding of the potential destructive effects of earthquakes of varying magnitudes.

TABLE S-3. MODIFIED MERCALLI INTENSITY SCALE

Scale	Intensity: Shaking	Intensity: Damage	Description
I	Not Felt	None	Not felt except by a very few under especially favorable circumstances.
II	Weak	None	Felt only by a few persons at rest, especially on upper floors of buildings. Delicately suspended objects may swing.
III			Felt quite noticeably indoors, especially on upper floors of buildings, but many people do not recognize it as an earthquake. Standing motor cars may rock slightly. Vibration like passing of truck. Duration estimated.
IV	Light	None	During the day felt indoors by many, outdoors by few. At night some awakened. Dishes, windows, doors disturbed; walls make cracking sound. Sensation like heavy truck striking building. Standing motor cars rocked noticeably.
V	Moderate	Very Light	Felt by nearly everyone, many awakened. Some dishes, windows, etc., broken; a few instances of cracked plaster; unstable objects overturned. Disturbances of trees, poles, and other tall objects sometimes noticed. Pendulum clocks may stop.
VI	Strong	Light	Felt by all, many frightened and run outdoors. Some heavy furniture moved, a few instances of fallen plaster or damaged chimneys. Damage slight.
VII	Very Strong	Moderate	Everybody runs outdoors. Damage negligible in building of good design and construction, slight to moderate in well-built ordinary structures, considerable in poorly built or badly designed structures, some chimneys broken. Noticed by persons driving motor cars.
VIII	Severe	Moderate/ Heavy	Damage slight in specially designed structures; considerable in ordinary substantial buildings, with partial collapse; great in poorly built structures. Panel walls thrown out of frame structures. Fall of chimneys, factory stacks, columns, monuments, walls. Heavy furniture overturned. Sand and mud ejected in small amounts. Changes in well water. Persons driving motor cars disturbed.

TABLE S-3. MODIFIED MERCALLI INTENSITY SCALE

Scale	Intensity: Shaking	Intensity: Damage	Description
IX	Violent	Heavy	Damage considerable in specially designed structures; well-designed frame structures thrown out of plumb; great in substantial buildings, with partial collapse. Buildings shifted off foundations. Ground cracked conspicuously. Underground pipes broken.
X	Extreme	Very Heavy	Some well-built wooden structures destroyed; most masonry and frame structures destroyed with foundations; ground badly cracked. Rails bent. Landslides considerable from river banks and steep slopes. Shifted sand and mud. Water splashed (slopped) over banks.
XI	Extreme	Very Heavy	Few, if any, (masonry) structures remain standing. Bridges destroyed. Broad fissures in ground. Underground pipelines completely out of service. Earth slumps and land slips in soft ground. Rails bent greatly.
XII	Extreme	Very Heavy	Damage total. Practically all works of construction are damaged greatly or destroyed. Waves seen on ground surface. Lines of sight and level are distorted.

Source: Wilson Geosciences Inc. 2008. *Seismic and Geologic Technical Background Report for the City of Arcadia General Plan Update.* September 2008.

To reduce the ground shaking hazards associated with seismic activity, the City requires that all new development conform to current City and State seismic and geotechnical codes. The California Building Code, which is adopted by the City, contains seismic regulations that are enforced during the design and construction phases of development to ensure any structure has the integrity to remain safe during seismic activity. California's Unreinforced Masonry Building Law ~~(URM)~~ is another measure that guards against building collapse in the case of seismic activity. In response, the City inventories unreinforced masonry buildings and conducts a seismic strengthening program to retrofit masonry buildings to prevent injury or damage. As discussed in the Emergency Preparedness section of this element, the City maintains up-to-date emergency response plans and educates the public about response procedures for earthquakes.

Fault Rupture and Fault Hazard Zones

Fault rupture is the term used to describe the movement along a fault line that is evidenced by a break in the ground surface. The location of a fault rupture generally can be assumed to occur along an active major fault trace. The Sierra Madre and Raymond faults represent the two local faults that have the most potential to create ground surface rupture conditions.

The Raymond fault traverses a significant section of ~~the City~~ Arcadia (Figure S-~~2~~3) and has the potential to cause a 5- to 6-foot offset if severe ground shaking occurs in the event of a major earthquake. The Sierra Made fault crosses the northern portion of Arcadia and affects fewer properties. However, a rupture along the

Sierra Madre fault still represents a serious potential hazard. In the event of a 7.2 magnitude earthquake along the Sierra Madre fault, ground rupture movements could be very large, possibly 10 feet or more.

The Alquist-Priolo Earthquake Fault Zoning Act was passed in 1972 to prevent the construction of buildings on active faults. State geologists are required to publish maps that identify and establish earthquake fault zones that indicate the location of active faults. Each of the maps is then distributed to affected cities and counties for planning purposes. Before a project can be permitted within the fault zone, the permitting jurisdiction must require a geologic investigation by a licensed geologist to prove that proposed buildings will not be constructed across active faults. The Alquist-Priolo Earthquake Fault Zone underlying Arcadia is shown in Figure S-~~2~~3.

In addition to the known faults, Arcadia is crossed by potentially active and concealed fault traces whose precise locations are not known and/or which have not been studied to the degree that activity is completely understood. Because ~~of~~ the Sierra Madre fault zone potentially impacts the northern corner of ~~the City~~ Arcadia and limited knowledge is available regarding fault segment activity levels and trace locations, prudent planning calls for establishment of fault hazard management zones. The intent of a fault hazard management zone~~, or FHMZ,~~ is to require that geologic investigations, which may include fault trenching, be performed if conventional structures designed for human occupancy are proposed within the zone. The goal would be to refine fault location and create a fault activity database for the faults in ~~the City~~ Arcadia. Figure S-~~2~~3 identifies the proposed boundaries of ~~an FHMZ~~ a fault hazard management zone for the Sierra Madre fault which take into account areas with 500 feet of mapped faults and groundwater barriers most associated with the Sierra Madre fault zone.

Landslides and Liquefaction

Landslides

Landslides can result from earthquake-related ground shaking or failure of steep slopes due to water saturation or unstable soil conditions. Landslides can overrun structures, people, or property. They can sever utility lines and block roads, thereby hindering rescue operations following an earthquake. California law requires identification of landslide zones, in which the stability of hill slopes must be evaluated.

The Seismic Hazards Mapping Act (California Public Resources Code, Section 2690 et seq.), passed by the Legislature in 1990, addresses secondary seismic hazards such as landslides and liquefaction. The act is implemented by the California Geological Survey, which prepares seismic hazards maps for jurisdictions throughout the State. State maps (see Figure S-4) indicate that landslide hazards in Arcadia are present only within the foothill areas. Also, potential rock fall hazards exist along Santa Anita Canyon Road. These areas are not necessarily unstable, but the hazard maps provide an opportunity to consider these conditions when planning for new development or redevelopment. While there may be evidence for some landslide activity in these areas of Arcadia in past earthquakes, most of the basis for the mapping

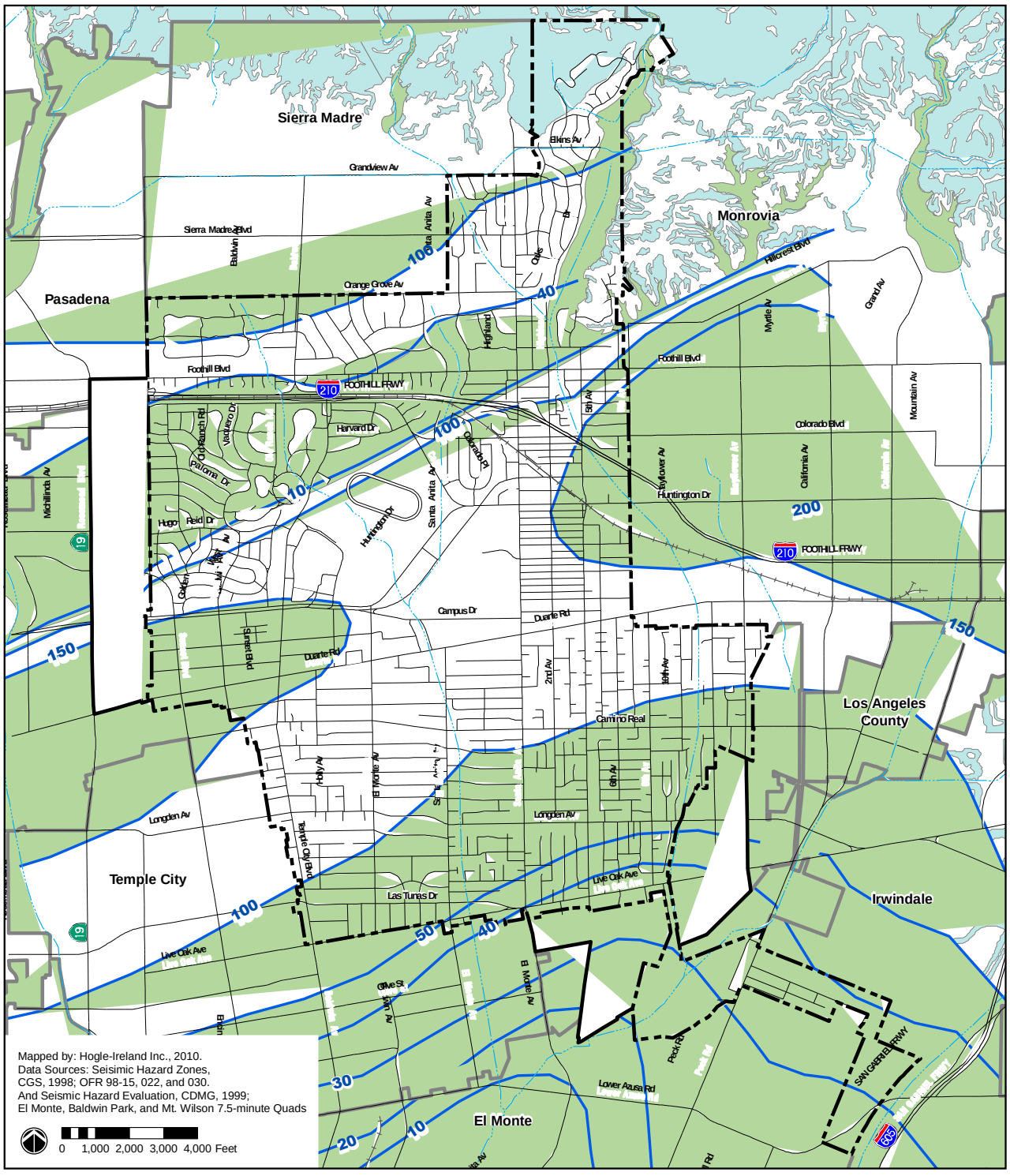
of potential earthquake-induced landslide areas is ground slope and the characteristics of geologic formations.

Liquefaction

Liquefaction is a geologic process that causes various types of ground failure. Liquefaction typically occurs in loose, saturated sediments. When liquefaction occurs, the sediments involved have a total or substantial loss of shear strength and behave like a liquid ~~substance~~. Liquefaction can cause structural distress or failure due to ground settlement, a loss of bearing capacity in the foundation soils, and the buoyant rise of buried structures. Liquefaction-induced ground failure historically has been a major cause of earthquake damage in Southern California. During the 1971 San Fernando and 1994 Northridge earthquakes, significant damage to roads, utility pipelines, buildings, and other structures in the Los Angeles area was caused by liquefaction-induced ground displacement.

The potential danger of liquefaction-induced ground failure can range from simple ground cracking to complex lateral spreading landslides, conditions that can potentially cause damage to both surface and subsurface structures. The severity of the damage cause by liquefaction is dependent upon the magnitude of the failure and location of structures in relation to the failure. Localities most susceptible to liquefaction-induced damage are those that are underlain by loose sediment, contain shallow groundwater, and are susceptible to ground shaking.

California law requires identification of liquefaction zones. As they do for landslide hazards, the California Geological Society's seismic hazard zones maps delineate areas within Arcadia that are susceptible to liquefaction. Figure S-~~3~~4 identifies four primary liquefaction areas within the Arcadia planning area: southeast of Live Oak Avenue to the San Gabriel River, along Live Oak Avenue between Santa Anita and Tenth Avenue, along the wash areas of Santa Anita Canyon just north of the Raymond fault, and an area north of the Raymond fault.



Zones of Required Investigation

- Liquefaction Zone
- Earthquake-Induced Landslides
- Overlapping Liquefaction and Earthquake-Induced Landslides

Historically Highest Groundwater Contours

- Depth to groundwater in feet

Base Map Features

- City Boundary
- Sphere of Influence
- Freeway
- Railroad
- City Road
- Water Feature

Figure S-4 Liquefaction and Landslide Hazard Zones

Minimizing Risks from Landslides and Liquefaction

The State Hazards Mapping Act requires that any development proposed within a State-delineated seismic hazard zone be evaluated for landslides and liquefaction by a certified engineering geologist and/or registered civil engineer. Likewise, project review by the local agency must be performed by geologists and engineers with the same credentials and experience. Seismic hazard maps may not show all areas that have the potential for liquefaction and landslides, nor is information shown on the maps sufficient to serve as a substitute for detailed site investigations.

A considerable part of ~~the City's~~ Arcadia's mapped liquefiable areas are already built upon, mostly with residential, commercial, and industrial development. A moderate to strong earthquake occurring along a nearby fault could cause extensive damage to buildings and infrastructure in these areas. Since retrofitting measures generally may not be feasible due to cost, the City will be prepared to respond to damage and disruption in the event of an earthquake. Any new development will require liquefaction susceptibility studies as part of the design and construction processes.

Tsunamis

A tsunami is a large sea wave generated by any large-scale disturbance of the ocean floor that occurs in a short period of time, such as an earthquake, volcanic eruption, or coastal landslide, which can cause a sudden displacement of water. Although local earthquakes may cause tsunamis, most past tsunamis in Southern California were associated with distant earthquakes that traveled great distances across the Pacific Ocean basin. Tsunami hazards are not of concern in Arcadia due to elevation and distance from the ocean.

Goals and Policies

Identification, avoidance, and sound mitigation practices represent the best approaches to addressing seismic and geologic hazards. While the Raymond fault zone, landslide areas, and liquefaction zones have been mapped, uncertainty remains regarding the location of Sierra Madre fault traces. The City will explore the creation of a fault hazard management zone for this fault. Goals with regard to seismic and geologic hazards are as follows.

Goal S-4: **Minimized potential for loss of life, physical injury, and property damage resulting from earthquakes and geologic hazards**

Policy S-4.1: Explore the creation of a fault hazard management zone for the Sierra Madre fault.

Policy S-4.2: Emphasize carefully planned development within seismic and geologic hazard areas to minimize potential hazards risk as the City's preferred hazards management strategy.

Policy S-4.3: Require detailed geologic investigations to accompany development proposals for sites that lie within known or suspected seismic and geologic hazard areas. Require that such investigations and reports conform to accepted professional standards and any applicable State and City requirements.

Policy S-4.4: Monitor activities of the California Geological Survey and other relevant agencies and organizations to stay informed regarding new mapping and reports that advance the state of knowledge of seismic and geologic hazards affecting Arcadia.

Policy S-4.5: Continue enforcing the most rigorous building codes and regulations ~~which~~ that govern seismic safety.

Policy S-4.6: Require the removal or retrofit, as appropriate, of any hazardous or substandard structures that may collapse in the event of an earthquake.

Policy S-4.7: **Periodically conduct and evaluate Emergency Operations Center exercises to ensure readiness for earthquakes and/or seismic related events.**

Policy S-4.8: **Ensure access and egress routes are planned appropriately to and from identified hazard areas relative to the type of development in these areas.**

Flooding

Floods are natural and recurring events that have become hazardous as development encroaches onto floodplains, modifying the landscape and placing structures in areas meant to convey excess water during floods. Significant flood control and debris flow infrastructure within the San Gabriel Mountains and foothill communities have largely mitigated the flood hazards that were prevalent prior to extensive urbanization.

Arcadia and surrounding areas are, like most of Southern California, subject to unpredictable seasonal rainfall. Most years, the scant winter rains are barely sufficient to turn the hills green for a few weeks, but every few years the region is subjected to periods of intense and sustained precipitation that sometimes results in localized flooding.

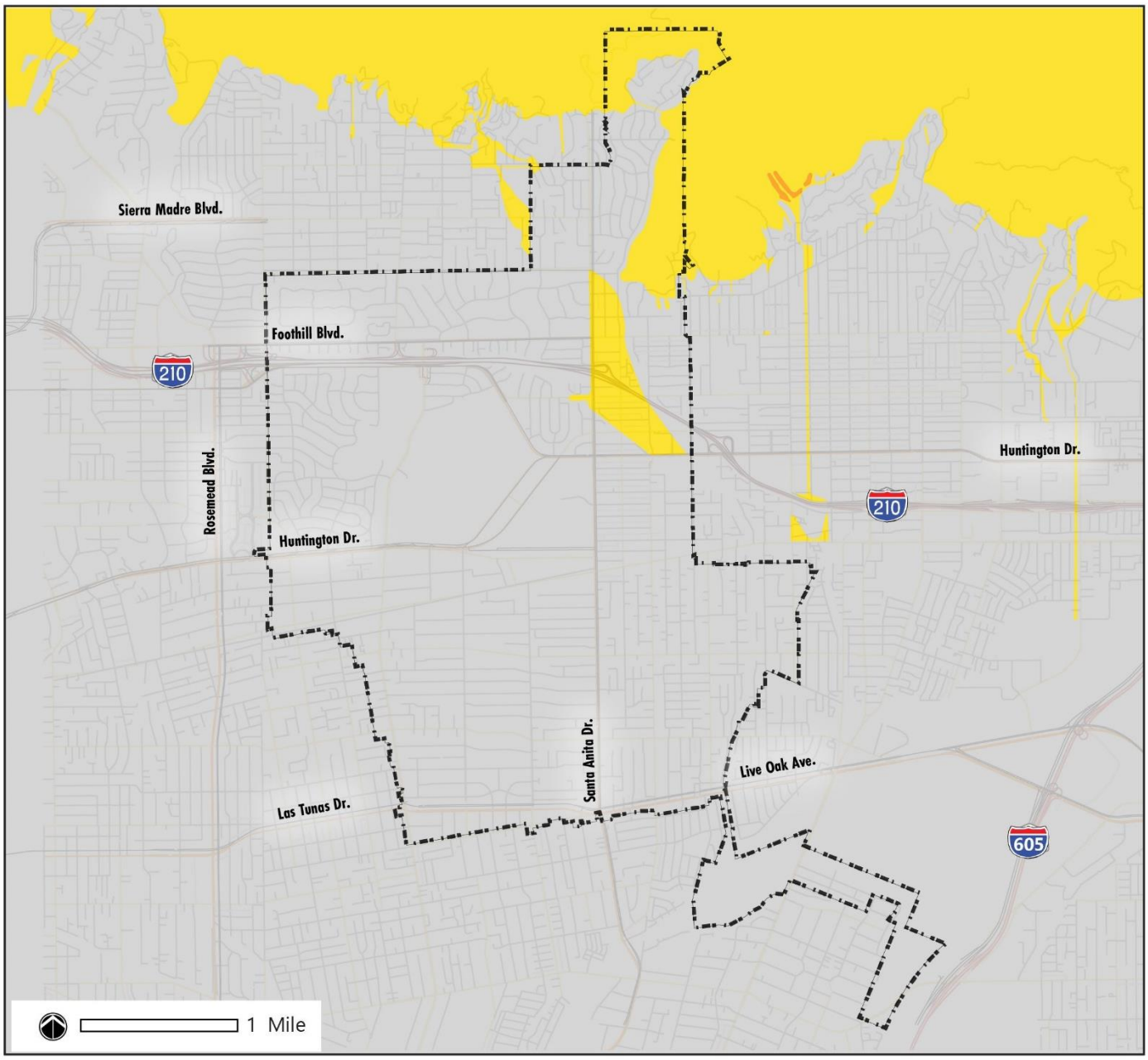
Regionally, the overall amount of rain is not projected to change as a result of climate change; however, over time climate change is predicted to reduce the frequency of lower intensity rain occurrences and increase the frequency and intensity of extreme rain events. That being said, these climatic changes may not be apparent immediately. From 2024 to 2050, Arcadia's average annual extreme rain events is projected to remain at three events per year, the same as historic averages.

Discussion of the local and regional stormwater control systems is included in the Circulation and Infrastructure Element.

Natural (Storm) Flooding

In Southern California, storm flooding is difficult to predict, and thus plan for, because rainfall varies from year to year. To prepare and mitigate hazards from flooding, the City ~~of Arcadia~~ participates in the National Flood Insurance Program. Flood Insurance Rate Maps~~, or FIRMs~~, which are prepared by ~~the Federal Emergency Management Agency~~ FEMA, identify potential flood zones (Figure S-~~4~~5). Flood hazards related to storm events generally are described in terms of a 100- or 500-year flood. A 100-year flood is defined as a major flood event that has a ~~one percent~~ 1% or greater chance of occurring during any one year. Flood hazard planning practices addresses such storms, as well as 500-year events. These floods are considered severe; however, these floods can be reasonably predicted and therefore reasonably mitigated.

As noted above, the Los Angeles County Department of Public Works has constructed regional flood and debris control facilities throughout the region, including the flood control channels in Arcadia that direct runoff water through the ~~City~~ city into regional facilities to the south. A system of spreading basins manages ~~storm water~~ stormwater runoff and helps recharge groundwater basins. Locally, the City maintains approximately 4 miles of subsurface storm drains that flow into the regional channels. Due to the combination of these two systems, no areas in Arcadia lie within a 100-year floodplain. That being said, FEMA flood zones could be added to Arcadia in the future as a result of climate change increasing flood risks.



0.2% Annual Chance Flood Hazard

Area of Undetermined Flood Hazard

Area of Minimal Flood Hazard

Source: FEMA. 2023. National Flood Hazard Layer, https://www.fema.gov/-flood-maps/national-flood-hazard-layer
Disclaimer: These maps can change overtime. For up-to-date data you can refer to FEMA's website (listed above in source), search on the internet for National Flood Hazard Layer, or ask County staff for assistance.

Figure S-5 Flood Hazards Map

Flooding Due to Dam Inundation

Inundation can occur as a result of significant structural damage to a dam or other water retention facility upstream of Arcadia. Dam or reservoir failure could occur as a result of an earthquake, erosion, design flaw, or water overflow during storms (for a dam). Arcadia's location along the San Gabriel Mountain foothills and below extensive regional flood control facilities places it within the potential inundation area of six water retention facilities (see Figure S-~~5~~6).

Section 8589.5 of the California Government Code requires dam owners to provide the Governor's Office of Emergency Services with an inundation map showing the extent of damage to life and property that would occur given a complete and sudden dam failure at full capacity. The inundation areas for each water retention facility are shown on Figure S-~~4~~8.

The Santa Anita Dam represents the facility that could have the greatest flooding impact on the City. A catastrophic failure of the Santa Anita Dam could result in floodwaters storming down Santa Anita Canyon to about Orange Grove Avenue and then spreading to cover roughly the eastern half of Arcadia to the East Wash. Inundation from a failure of the Sierra Madre Dam would cover the area north of I-210 to Grandview Avenue between the Arcadia East Wash and First Avenue. Areas immediately adjacent to drainage courses would be the most susceptible to damage from rapidly flowing water, severe erosion, and associated floating debris. Higher areas and those farthest from the existing flood channels could suffer some damage from rising water.

Santa Anita Dam, constructed in 1925–1927 by the then Los Angeles County Flood Control District, was part of a series of public works projects designed to control floodwaters and provide a stable water supply. This dam is one of about 40 variable radius arch concrete dams constructed in California between 1914 and 1970.

Source: Santa Anita Dam Riser Modification and Sediment Removal Final EIR, Los Angeles County Department of Public Works, May 2009.

~~In 2009, the~~ To reduce risks associated with the Santa Anita Dam, Los Angeles County ~~Department of~~ Public Works ~~initiated a massive~~ has completed several projects in recent years and has other planned (see below).

Completed Dam Projects

Los Angeles County Public Works completed construction of the Santa Anita Dam and Reservoir Sediment Removal and Riser Modification Project in 2013. This project restored 185 acre-feet of stormwater storage capacity in Santa Anita Reservoir by removing approximately 330,000 cubic yards (495,000 tons) of sediment ~~removal project~~ from the reservoir and placing it at the Santa Anita ~~Reservoir to increase reservoir capacity and ensure~~ Sediment Placement Site. The project also achieved compliance with California Department of Water Resources, Division of Safety of Dams' seismic stability requirements for the dam~~. Over one half million tons of sediment is to be transferred to the Santa Anita Sediment Placement Site in Arcadia. Seismic safety retrofits to the dam include modifications to the dam's inlet/outlet works and the construction of a new dam riser~~ by constructing a new sluiceway outlet riser on the upstream face of the dam that allows free draining of reservoir water above the restricted reservoir elevation of 1,230 ft.

Los Angeles County Public Works completed construction of the Santa Anita Dam Spillway Modification Project in 2021. This project achieved compliance with California Department of Water Resources, Division of Safety of Dams' hydrology and hydraulic requirements and mitigates downstream flood risk by constructing a new ogee spillway to safely accommodate the Probable Maximum Flood. The Project also completed improvements to the dam's electrical, mechanical, water, control systems for increased operational flexibility, constructed a heliport for improved emergency access, and installed new flood control valves to enhance the reliability of water conservation releases from the dam for downstream ground water recharge.

Upcoming Dam Projects

The 2020 Bobcat Fire burned the tributary watershed of the Santa Anita Reservoir and an estimated one million cubic yards of sediment could flow into the reservoir during a major storm event, or multiple storm events, until the watershed recovers. During December 2021 storms an estimated 300,000 cubic yards of sediment and debris washed into the reservoir. As a result, Los Angeles County Public Works initiated the Santa Anita Reservoir Post-Fire Emergency Restoration Project which removed an estimated 300,000 to 400,000 cubic yards of sediment from the reservoir and placed it at the Santa Anita Sediment Placement Site (SPS). This emergency sediment removal project was necessary to protect the dam's outlet works and to restore capacity in the reservoir for flood protection and water conservation operations. Construction started in early 2023 and was completed in November 2024. Work will continue at the SPS until mid-2025.

Los Angeles County Public Works has also initiated the Santa Anita Debris Dam Seismic Strengthening Project to meet compliance with California Department of Water Resources, Division of Safety of Dams' seismic stability requirements and to restore 119 acres-feet of stormwater storage capacity at the debris dam. The project will include buttressing of the spillway walls and westerly embankment, replacement of the existing outlet tower, modification of the inlet/outlet works, and other facility improvements. Construction is anticipated to start in mid-2025.

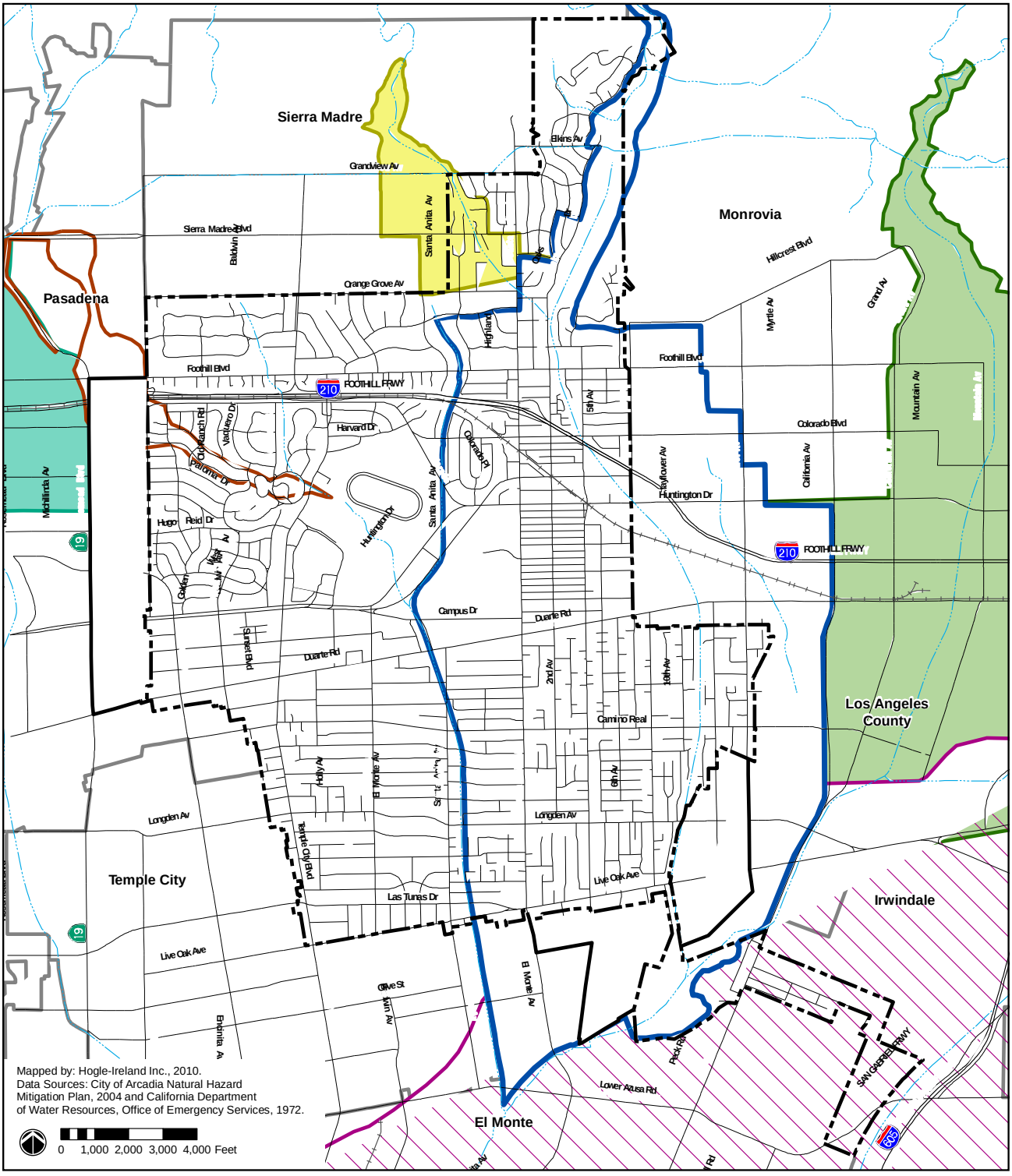


Figure S-6 Dam Inundation Zones

Seiche Potential

A seiche is the formation of large waves in landlocked bodies of water due to seismic activity. In the event of major ground shaking, a seiche can occur and potentially cause major flooding and water inundation damage. While no large water bodies exist in Arcadia, waters stored behind Santa Anita Dam could experience seismic-induced wave action. Also, seiche-type action could be of concern in ~~above ground~~ aboveground water reservoirs, such as any of the 16 reservoirs in Arcadia. Major reservoirs include the Baldwin Reservoir (9.3 million gallons), St. Josephs Reservoir (5.25 million gallons), and Santa Anita Reservoir 4 (3.5 million gallons). Reservoirs are engineered to guard against failure due to seismic activity, both from structural failure and internal wave action that could be generated by an earthquake.

Minimizing Risks from Flooding and Inundation

Because FEMA maps indicate that flood hazards in Arcadia are insignificant, property owners are not required to guard against potential flooding. To address any localized ponding in periods of intense rainfall, the City will continue to monitor, improve, and maintain storm drain systems to convey water flows and minimize focused incidents.

The dams above Arcadia are regulated and monitored for structural safety by the California Department of Water Resources, Division of Safety of Dams in accordance with Division 3 of the California State Water Code. Regulation of these dams reduces substantially the chance of catastrophic failure. As described above, completed and planned improvements to Santa Anita Dam ~~will~~ provide for compliance with seismic safety standards ~~for this dam~~ and sediment maintenance. Although highly unlikely, under the most severe earthquake scenario along the Sierra Madre fault, water retention facilities could be damaged and cause a release of water.

Appropriate mitigation for this type of flooding consists of evacuation planning for most areas of the City and elevating new critical facilities (see discussion below) above the predicted flood level for its location.

Local ~~storm water~~ stormwater management efforts include approaches to ~~both~~ manage runoff in a manner that both guards against flooding and protects water supplies from pollutants. See the Circulation and Infrastructure Element and the Resource Sustainability Element for more discussion.

Goals and Policies

As flood hazards are well addressed by existing storm control infrastructure, City efforts will focus on maintenance. With regard to dam inundation, the City will work with responsible agencies—~~and~~ the Los Angeles County Department of Public Works in particular—to protect Arcadia residents and businesses from potential inundation.

Goal S-5: Superior storm drainage and flood control facilities that minimize risk of flooding

Policy S-5.1: Prioritize improvements to Arcadia's storm drain system in areas that are prone to localized ponding and flooding.

Policy S-5.2: Continue rigorous maintenance of storm drainage and flood control facilities within the City's jurisdiction, and coordinate with all responsible agencies in their upkeep and improvements.

Policy S-5.3: Require that new development projects retain as much runoff as possible on the development site to reduce flow volumes into the storm drain system, allow for recharge of the groundwater basins, and comply with the City's ~~storm water~~ stormwater permitting requirements (consistent with the National Pollutant Discharge Elimination Systems program~~, or NPDES~~) and employ ~~Best Management Practices (BMPs)~~ best management practices.

Policy S-5.4: Support efforts of the Los Angeles County Department of Public Works and other agencies responsible for the maintenance of dams and reservoirs above Arcadia to improve conditions of the facilities and reduce the risk of inundation resulting from dam or reservoir failure.

Policy S-5.5: Ensure that developments located within the County's Flood Hazard Zones are located and designed to avoid isolation from essential services and facilities in the event of flooding.

Fire Hazards

The Arcadia Fire Department is a Class I, all-risk department that addresses both wildland and urban fires; a complete discussion of the department's capabilities and responsibilities is included below in the Emergency Services section.

Wildfires

Wildfires have occurred in Southern California ~~has been ravaged by wildland fires~~ since before humans settled the area, but fires were not of significant concern ~~until~~ to people until settlements were developed ~~started building houses~~ in the hills and mountains where fires are part of nature's processes. Wildfires are extremely costly, not only to property owners and residents, but also to government agencies ~~as well~~.

The wildfire front is not the only source of risk; embers, or firebrands, travel far beyond the area impacted by the front and pose a risk of ignition to a structure or fuel source. Since fires ignore civil boundaries, cities, counties, special districts, and State and ~~federal~~ Federal agencies work together to bring fires under control. Preventive measures can be very effective in minimizing the scope of a fire event, including vegetation maintenance ~~brush clearance~~ around structures, controlled burns to protect habited areas, and limiting or avoiding any new development in high-risk areas.

Wildfire season in California is forecasted to become longer and more severe as a result of climate change. Approximately 80% of wildfires occur in the summer and fall, with 25% of annual wildfires occurring during Santa Ana wind events. Climate change is likely to intensify the fall fire season as the fall becomes hotter and drier and Santa Ana wind season is less tempered by early rains.

The threat of fire to hillside developments at the base of the San Gabriel Mountains is of real concern to Arcadia residents living in the foothills. The northernmost portion of Arcadia and the foothills region is recognized as a Very High Fire Hazard Severity Zone (VHFHSZ) (see Figure S-7). VHFHSZs are developed by CAL FIRE using several fire likelihood and fire behavior factors to show the severity of fire hazards or risks. Arcadia's VHFHSZ consists of single-family residential uses and open space in the foothills of the Angeles National Forest. In addition, there are four reservoirs and a radio repeater in this high threat area that serve the neighborhoods of Arcadia and beyond. The Angeles National Forest is Federally owned land managed and protected by Federal emergency service crews. If fire breaks out in this region, cooperation between local, county, State, and Federal agencies is crucial. ~~On October 27, 1993, the Kinneola fire destroyed 122 single family homes in Altadena, Pasadena, and Sierra Madre. In 2009, Los Angeles County was ravaged by the Stationfire, the largest brush fire in Los Angeles County's modern history. The fire burned an estimated 160,000 acres of land (approximately 250 square miles) across the Angeles National Forest, costing millions of dollars to fight, demanding extraordinary fire fighting resources, and threatening communities very close to Arcadia. The northern portion of Arcadia has similartopography and vegetation as the areas destroyed bythe Kinneloa and Station fires, and represents the areain Arcadia most exposed to wildfire hazards. The local~~

In total, CAL FIRE has recorded approximately 12 major wildfires that burned into Arcadia since 1950, and all but three fires originated in the San Gabriel Mountains to the north. The furthest south that a fire originating in the San Gabriel Mountains has burned is to present day Elkins Avenue. Of the 12 total fires, three occurred in a small pocket further southeast where present day Foothill Middle School exists. It is likely that the natural canyon protruding into this portion of Arcadia was undeveloped during these times and, since the

last fire in that area in 1977, the wildfire-urban interface has receded outside of the city boundary as development filled in the formerly fire prone area.

From 2001 to 2021, there have been seven fires in the foothills of Arcadia or immediately neighboring the city limits (see Figure S-8). The Bobcat Fire, in September 2020, was the most recent fire to threaten residents in Arcadia. Originating in the Angeles National Forest, the wildfire burned directly towards the interface along Arcadia's foothills. Hundreds of homes were evacuated for 4 days while various agencies coordinated to protect neighborhoods from the flames. Within the Los Angeles region, major fires will continue to cause dangerous air pollution, mass evacuations, loss of property, and loss of life.

California's Public Resource Code and Government Code 51175-89 direct ~~the California Department of Forestry and Fire Protection (CAL FIRE)~~ CAL FIRE to map areas of significant fire hazards based on fuels, terrain, weather, and other relevant factors. CAL FIRE created a mapping system that identifies Fire Hazard Zones, and has created a map showing areas that are considered to be ~~Very High Fire Hazards Zones~~ VHFHSZs in Arcadia. The map has been officially adopted by the City (see Figure S-7), and the City has targeted these areas to implement stringent ~~wildland fire~~ wildfire mitigation strategies. New construction within this zone, also known as a wildland-urban interface area, is required to maintain "defensible space" (areas clear of possible fire fuels such as dried vegetation and additionally provide emergency access) and to comply with special building code requirements for high-fire hazard areas, including such measures as ignition-resistant construction materials for roofs, eaves, vents, exterior walls, exterior windows, doors, and decks.

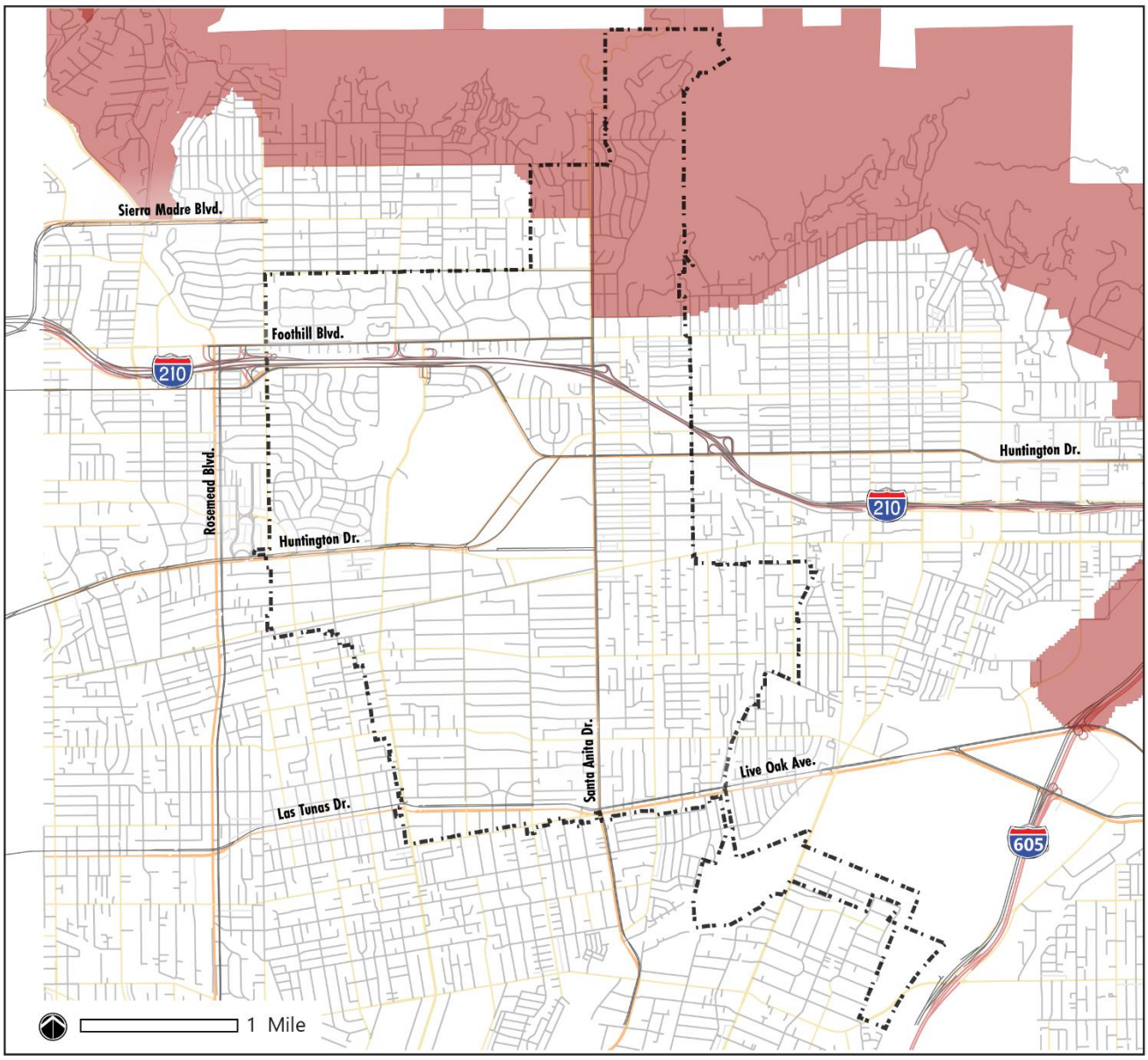
Urban Fires

Building and equipment fires potentially could occur any day of the week, regardless of weather and fuel load. Although urban fires accounted for less than ~~four percent~~ 2% of the City Fire Department's total incident responses in ~~2007~~ 2021, the cost of fire damage to residential structures alone was estimated at around ~~$1.5~~ $3.9 million. The Fire Department focuses on fire prevention and education to keep incident levels and damage low. Prevention includes having appropriate fire and life safety systems in place, such as automatic fire sprinklers and smoke alarms, and conformance with the City's adopted fire codes.

Due to factors such as manufacturing operations and/or storage involving chemicals or flammable materials, industrial businesses located north of Huntington Drive and east of Santa Anita Avenue and those within the southeast corner of the City have higher hazard levels than other uses in the City. All businesses are required to comply with Fire Department requirements regarding storage of flammable and hazardous materials and emergency incident planning. Construction standards in building and fire codes provide mitigation against fire events and fire damage. Emergency fire services are discussed in further detail in the Emergency Services section that follows.

The City supplements its own fire suppression resources with mutual aid agreements with the U.S. Forest Service and the County of Los Angeles for fire

protection services in the hillside areas. ~~Mutual~~ Automatic aid agreements with neighboring jurisdictions for general fire and emergency services provide additional response capabilities throughout the rest of the City. A discussion of Arcadia Fire Department's facilities and services is located in the Emergency Services section that follows.

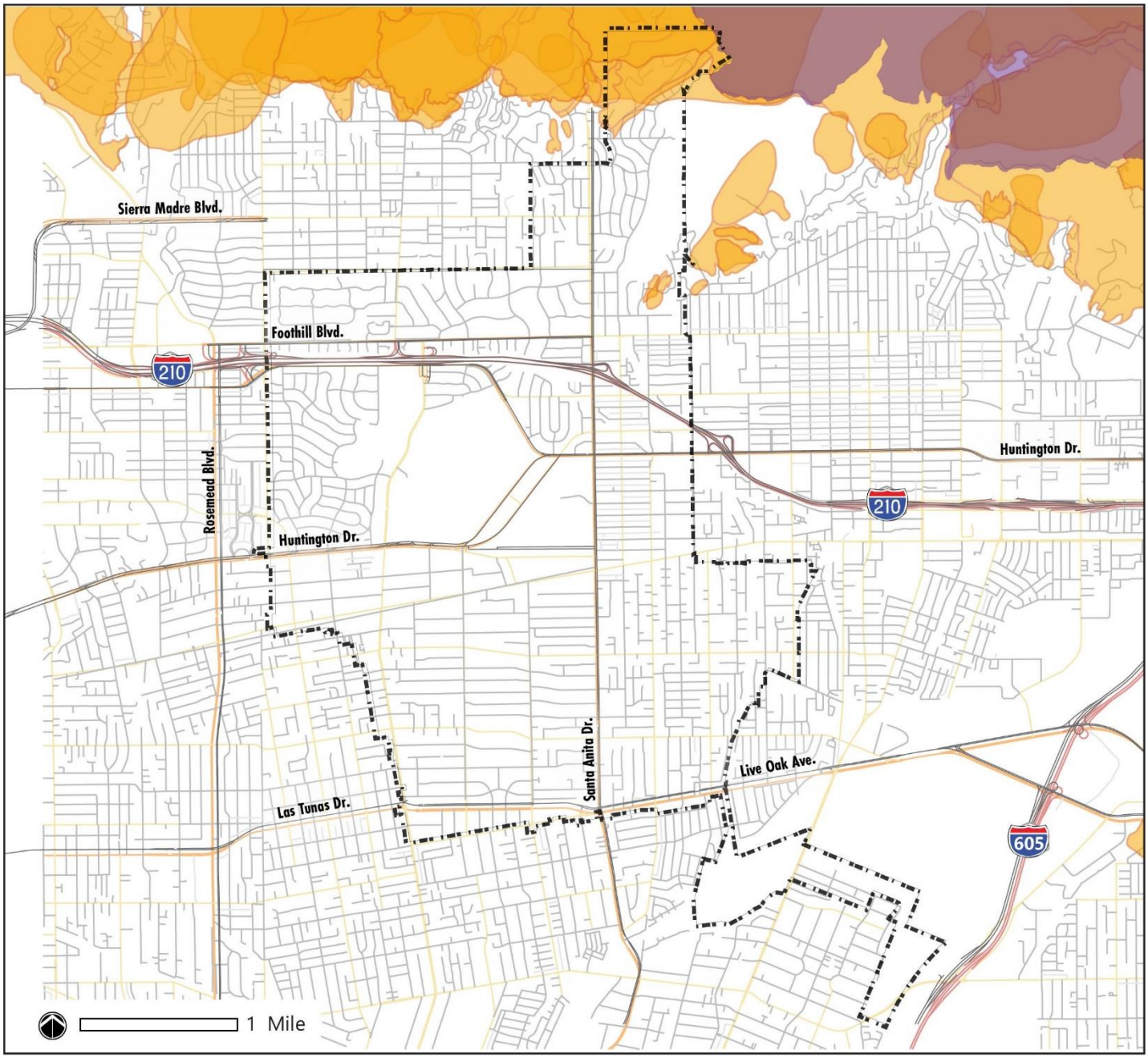


City Boundary

Very High Fire Hazard Severity Zone

Source: CalFIRE. 2022. Wildfire Severity Zones. https://frap.fire.ca.gov/frap-projects/fire-hazard-severity-zones/layer
Disclaimer: These maps can change overtime. For up-to-date data you can refer to CalFIRE's website (listed above in source), search on the internet for CalFIRE Wildfire Severity Zones, or ask County staff for assistance.

Figure S-7 Fire Hazard Severity Zones



City Boundary

Historic Fire Perimeters

2020 Bobcat Fire Perimeter

Source: CalFIRE. 2022. Wildfire Perimeters, 1878-2019. https://frap.fire.ca.gov/frap-projects/fire-perimeters/layer
Disclaimer: These maps can change overtime. For up-to-date, data you can refer to CalFIRE's website (listed above in source), search on the internet for CalFIRE Fire Perimeters, or ask County staff for assistance.

Figure S-8 Fire Perimeters

Goals and Policies

The City implements State and local fire codes, policies, and programs to protect the community from wildland and urban fires. Enforcement of the California Fire Code has been the City's most effective way of guarding against fire incidents. The California Fire Code provides the minimum standards that govern projects ensuring the use of proper building materials, fire protection system design, occupancy limits, and emergency access. Other fire policies such as storage limitations and the City's fire sprinkler standards for commercial and residential structures help prevent and limit damage from fires.

The City has also been aggressive in minimizing ~~wildland fire~~ wildfire hazards, specifically by adopting wildfire prevention policies that apply to all properties within the wildland-urban interface zone. Requirements in this zone include planting of appropriate plant materials, landscape maintenance, irrigating vegetation, proper storage of fuels (firewood, propane tanks), and roof and chimney maintenance. Additionally, the City enforces California Government Code and California Building Code requirements that further preventative measures in areas designated as ~~Very High Fire Hazard Severity Zones~~ VHFHSZs

Goal S-6: **High level of protection from the dangers of wildland and urban fires**

Policy S-6.1: ~~Practice~~ Reduce wildland and urban fire ~~prevention~~ incidents and impacts to the community through engineering, enforcement, and education, as ~~the primary means to reduce incidents of wildland and urban fires~~ well as economic and emergency response.

Policy S-6.2: Continue to adopt and implement the most current fire prevention technology, as recognized by national standards, in the development of building and fire codes.

Policy S-6.3: Continue to develop public education programs that will provide Arcadia residents and businesses with information regarding proper and effective fire ~~prevention and fire safety.~~ preparedness including defensible space, home hardening, and evacuation routes. Outreach efforts should ensure the most at-risk populations are informed.

Policy S-6.4: Limit new development in designated high-fire-hazard areas. Where prior entitlements have been given, require and enforce strict adherence to City, County, and State codes that address building materials and approaches, defensible spaces, ~~brush clearance~~ fuel breaks, required fire flows, on-site or nearby fire-fighting equipment, and adequate

emergency vehicle access to accommodate the weight and size of vehicles. Ensure vegetation clearance and management on public and private roads.

Policy S-6.5: Prohibit new subdivisions in Very High Fire Hazard Severity Zones unless the new subdivision is generally surrounded by existing built or entitled development ~~in areas which do not have adequare water pressure or fire flows until sufficient pressure and fire flows can reliably be provided and maintained~~ or is located in an existing approved specific plan and meets secondary egress route requirements and the level of capacity of adjoining major highways and street networks can accommodate evacuation. Discourage new subdivisions in all other Fire Hazard Severity Zones.

Policy S-6.6: Define and maintain effective evacuation routes for neighborhoods within high-fire-hazard areas including the effective use of mass notification technology. Efforts should ensure the most at-risk populations are considered and informed.

Policy S-6.7: Perform regular life safety inspections of all commercial, multifamily, and ~~brush area~~ occupanciesz in Fire Hazard Severity Zones to ensure compliance with City and State fire codes, standards, and regulations.

Policy S-6.8: Require redevelopment located in a Fire Hazard Severity Zone to comply with the most current version of the California Building Codes and California Fire Code. Encourage **post-fire redevelopments** located outside of a Fire Hazard Severity Zone to comply with the most current version of the California Building Codes and California Fire Code.

"Post-fire redevelopments" are when a structure is entirely or partially redeveloped as a result of structural damage from a wildfire.

Policy S-6.9: Reduce the impacts of wildfire by meeting minimum State Fire Safe regulations for fire-resistant building materials, vegetation management, fire-adapted landscaping, fuel modification, and other fire hazard reduction programs.

Policy S-6.10: Ensure long-term maintenance of all fire hazard reduction projects, including community fire breaks and private road and public road clearance.

Policy S-6.11: Maintain water supply and infrastructure to meet the water needs of the Arcadia Fire Department.

Human-Caused Hazards

Hazardous Materials

Hazardous materials and chemicals are used daily in households and businesses throughout Arcadia. Not limited to the popular conception of large chemical and industrial factories, sources of hazardous materials can originate from seemingly innocuous places such as service stations, hospitals, dry cleaners, and almost any industrial business. Hazardous waste is any material with properties that make it dangerous or potentially harmful to human health or the environment. Hazardous waste can take the form of liquids, solids, contained gases, or sludge, and can be the ~~by products~~ byproducts of manufacturing processes or simply discarded commercial products, like cleaning fluids and pesticides.

Hazardous Materials Sites

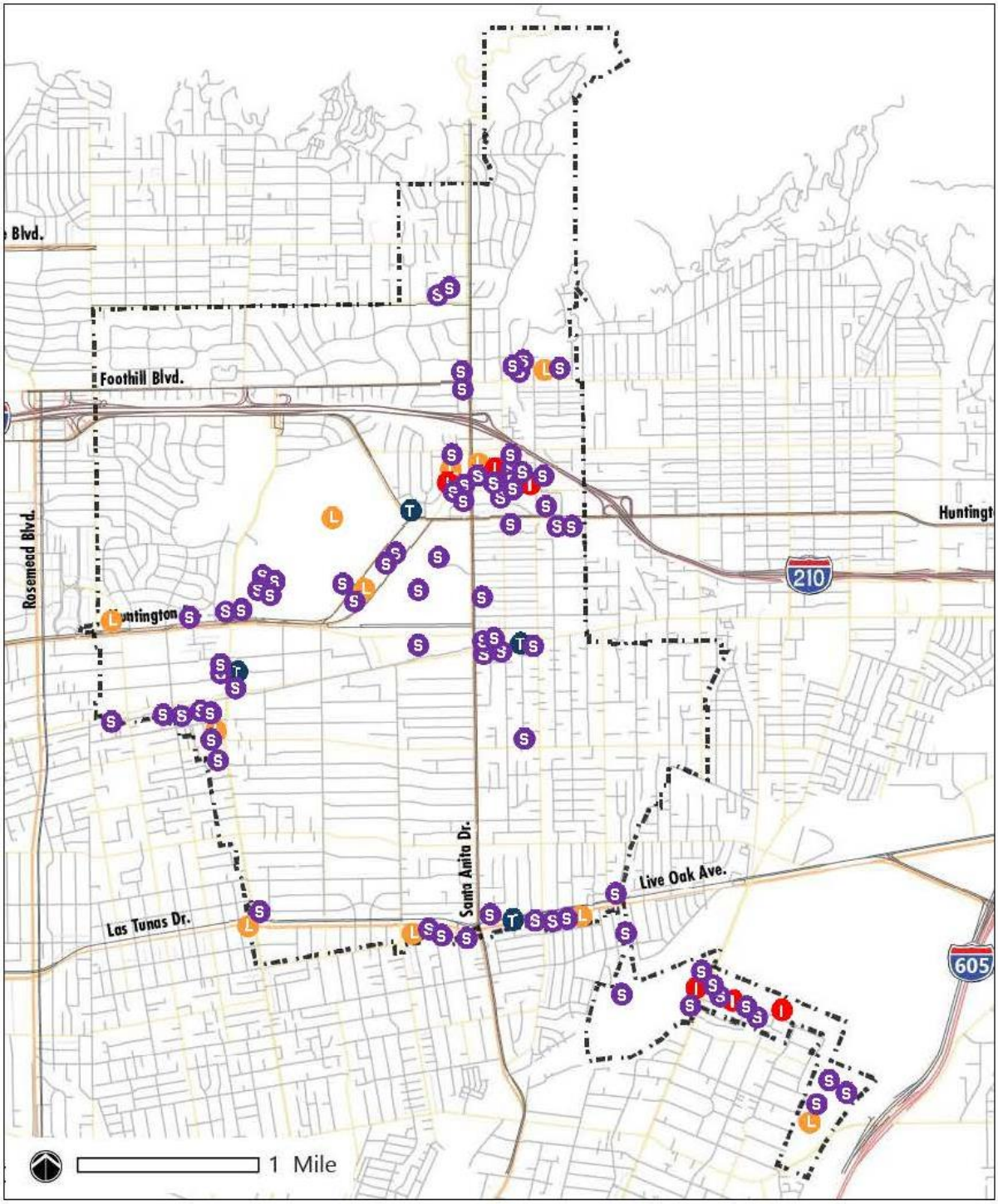
Arcadia's land use patterns generally separate industry from residential uses, although large-scale industrial activities have the potential to impact broad areas should an accident occur. Also, commercial freight carriers transporting hazardous substances along major roads or railways present potential hazards. Federal, State, and County agencies enforce regulations for hazardous waste generators and users, and these regulations provide a high degree of protection. The Arcadia Fire Department has inspection programs to monitor proper storage of hazardous materials. The Los Angeles County Fire Department's Health Hazardous Materials Division is Arcadia's Certified Unified Program Agency, meaning they manage and have jurisdiction over Arcadia's Hazardous Materials program.

Figure S-~~6~~9 shows the general location of businesses that use, store, produce, or transport hazardous materials. Specific site addresses are not given as businesses that use, store, produce, or transport hazardous materials change over time. Also, ~~as~~ new sites can be discovered or existing sites remediated. Areas with concentrations of such businesses include the industrial districts along the railroad line between Santa Anita Avenue and Second Avenue ~~and~~, at the southern edge of ~~the City~~ Arcadia near the San Gabriel River, and commercial districts along Duarte Road, Baldwin Avenue, Foothill Boulevard, and Live Oak Avenue.

Hazardous Material Generators

The U.S. Environmental Protection Agency (EPA) maintains and publishes a database that lists properties that handle or produce hazardous materials. Small businesses like dry cleaners, auto repair shops, hospitals, and metal plating shops are usually ~~are~~ defined as generators of small quantities of hazardous waste. The EPA defines a small quantity generator as one which produces between 100 and 1,000 kilograms of hazardous waste per month. As of ~~2006~~ 2022, approximately ~~63~~ 78 small quantity generators operated in Arcadia. Many of these businesses are located in the industrial and commercial districts mentioned above (Figure S-~~7~~9).

Large quantity generators include large manufacturing facilities and businesses ~~like~~ that deal with certain chemicals or materials, like pharmacies or chemical manufacturers. The EPA defines a large quantity generator as a business which produces over 1,000 kilograms of hazardous waste per month. As of ~~2008, three~~ 2024, 11 large quantity generators are located in Arcadia. ~~Two of~~ Of the ~~three~~ 11 large quantity generators most deal with medical waste, four are manufacturers ~~located in industrial areas in the southeastern portion of the City, one along Lower Azusa Road by the San Gabriel River and the other on Clark Street by Peck Road. The third site~~, and one is ~~located on La Porte Street near Santa Anita Avenue~~ a horse racetrack.



Hazardous Materials Sites

- Multiple Hazards
- CERCLIS Sites
- Leaking Underground Storage Tank
- Large-Quantity Generators
- Small-Quantity Generators
- Transporter of Hazardous Materials
- Toxic Release Inventory

Figure S-9 Hazardous Materials

Underground Storage Tanks

An underground storage tank is any one or combination of tanks, including associated piping, used to contain industrial solvents, petroleum products, and other hazardous substances. Since the early 1980s, the State has recognized leaking underground storage tanks as the primary cause of groundwater contamination by gasoline compounds and solvents. In California, regulations aimed at mitigating underground storage tank leaks were initiated in 1983. The following year, underground tank systems were required to be installed in accordance with new standards that addressed prevention of future leaks.

Legislation also required owners of known leaking underground storage tanks to prepare ~~clean up~~ cleanup plans. Many of the leaking tanks were at gasoline service stations or businesses that maintained fuel tanks for business operations. Through vigorous programs to address these conditions, leaking underground storage tank issues in Arcadia have largely been abated.

Household Hazardous Materials

Leftover household products that contain corrosive, toxic, ignitable, or reactive ingredients are referred to as household hazardous waste ~~(HHW)~~. Products such as paints, cleaners, oils, batteries, and pesticides contain potentially hazardous ingredients. These products require special care in their disposal, as improper methods such as pouring them down drains, onto the ground, or into storm sewers, or throwing them out with household trash can pollute the environment and pose a threat to human and animal health.

See the Circulation and Infrastructure Element for a discussion of how the City manages household hazardous waste and e-waste.

City programs, operated jointly with the County of Los Angeles, allow residents to take advantage of curbside ~~pick up~~ pickup services ~~which~~ that deliver the household waste to proper disposal or recycling facilities, or to drop off household wastes at specified locations during countywide “round up” events. Residents can also drop off used oil and filters at advertised locations in the City year-round. Through comprehensive and ~~multi-lingual~~ multilingual resident education efforts, the City has been able to limit incidents of illegal household hazardous waste disposal.

Used or discarded electronics, such as televisions, cell phones, and obsolete equipment like videocassette recorders are referred to as e-waste. Electronic components can contain toxic metals and non-biodegradable materials that should not be put into sanitary landfills.

Goals and Policies

As is the case with natural hazards, recognition of human-caused hazards and mitigation represent the most effective means of minimizing the number and scope of accidents resulting from the presence of hazardous materials in the community, and associated with terrorism. Cooperative City efforts with Federal and State programs effectively regulate the use, storage, and transportation of hazardous materials. Programs such as the Hazardous Materials Disclosure Program require that businesses that handle defined

quantities of materials submit a hazardous materials inventory and contingency plan. The Aboveground Petroleum Storage Act requires owner and operators of aboveground petroleum storage tanks to file with the State Water Resources Control Board and to develop and implement a spill prevention control and countermeasure plan. The Fire Department handles abatement and ~~clean up~~ cleanup of any hazardous material deposited on any property or facility in Arcadia in compliance with State and ~~federal~~ Federal standards. Additionally, the City promotes public awareness for proper handling and disposal of household hazardous waste.

Goal S-7: A continued high level of protection from risks to life, the environment, and property associated with human-caused hazards in Arcadia

Policy S-7.1: Adopt and strictly enforce the most current regulations governing hazardous waste management.

Policy S-7.2: Minimize exposure of the environment, critical facilities, and residences to hazardous materials and pollution associated with industrial land uses.

Policy S-7.3: Ensure that all businesses and hazardous materials transportation services within the City adhere to the requirements of the City's hazardous materials plans and programs.

Policy S-7.4: Work with Los Angeles County Fire Department's Health Hazardous Materials Division to provide a high level of public awareness of all County and City household hazardous waste programs and activities.

Emergency Services

Arcadia pursues two key strategies to address threats to ~~public health and~~ safety: (1) plan to prevent them and (2) develop responses that minimize the extent of distress when a disaster occurs. The City has consistently provided its residents, businesses, and visitors with superior emergency preparedness and response services. This commitment will continue by reducing hazards and responding quickly and efficiently to all types of incidents.

Fire Protection and Emergency Services

- The mission of the Arcadia Fire Department is to proactively prevent situations of risk due to fires and to deliver the services necessary to minimize the loss of life and property threatened by the hazards of fire, medical and rescue emergencies, hazardous materials incidents, and disaster situations. The Arcadia Fire Department is an all-risk department that provides fire suppression, urban search and rescue, paramedic ambulance service, fire prevention inspections/permits, public fire education programs, emergency preparedness planning, fire cause and origin investigation, fire patrols, and other services based on community needs. Services are provided from three stations, each of which has a primary service area but responds to wherever needed in Arcadia.

- Fire Station No. 105, at 710 South Santa Anita Avenue, provides fire protection services to the downtown business district and the southeast portion of ~~the City~~ Arcadia. The station was constructed in 2008 and can accommodate up to 12 firefighters per 24-hour shift. This station serves as headquarters and houses fire suppression staff,

administrative staff, and fire prevention bureau personnel. The station is equipped with one engine, one truck company, one rescue ambulance, ~~and~~ a battalion chief vehicle, reserve engine, reserve rescue ambulance, and one State-owned fire engine.

- Fire Station No. 106, located at 630 South Baldwin Avenue, primarily serves the central and southwest portions of ~~the City~~ Arcadia. The station, constructed in ~~of~~ April 1994, can accommodate up to 10 firefighters per 24-hour shift. Equipment includes one engine, one rescue ambulance, an urban search and rescue unit ~~(US&R)~~, a reserve truck, and equipment.
- Fire Station No. 107, at 79 West Orange Grove, provides fire protection services to the northern portion of ~~the City~~ Arcadia. The station has been in operation since 1948 and was remodeled in 2003. The station can accommodate up to four firefighters per 24-hour shift. The station is equipped with one engine, one State-owned Type VI engine, and one reserve engine. An antique fire engine—a 1926 American La France restored antique fire pumper—is on display as part of the Department's educational programs.

~~Because of its successful fire education and prevention efforts, the Fire Department finds that the majority of its responses consists of emergency medical and rescue services as opposed to fire suppression incidents. The second highest type of incident response is fire related. Fire and hazardousmaterial incidents are fairly infrequent. The average response time to themajority of incidents is four to five minutes. Only rarely do Department personnel take six minutes or more to respond to calls for service. The City has not identified a need to build a fourth fire station, as current station locations provide excellent response capabilities.~~

Staffing

The City strives to accommodate the National Fire Protection Association (NFPA) Standard 1710, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments, which requires that a minimum of four firefighters be assigned to engine and truck companies.

Emergency Response Times

One of the primary concerns of the Fire Department is response times; making every effort to reduce or maintain response times continues to be a goal. ~~According to the Verdugo Fire Communications 2008 – 2009 Annual Report (Verdugo Fire Communications dispatches all emergency response calls for the fire department, response times for the Department in 2008~~ Response times for the Fire Department as of February 2022 were as follows:

1. The Fire Department responded to fire emergencies in ~~5~~4 minutes or less ~~64.2 percent~~ for the arrival of the first arriving engine company at the fire suppression incident or 8 minutes or less for the deployment of a full first alarm assignment 90% of the time ~~with an average response time of 4:32 minutes~~.

2. The ~~Department responded to~~ current emergency ~~medical emergencies in 5~~ response performance standard is the arrival of advanced life support on scene within 5 minutes ~~or less 70.9 percent~~ 90% of the time~~, with an average response time of 4:08 minutes~~.

The Fire Department strives to comply with NFPA Standard 1710, which states first-arriving fire department units should arrive at the scene of either a fire or medical emergency within 240 seconds 90 ~~percent~~ % of the time.

As new commercial and industrial development occurs within the Live Oak Corridor and Lower Azusa Reclamation area consistent with the Land Use Plan, the City will assess whether Fire Department response times to these areas remain sufficient and within NFPA Standard 1710. Issues considered during such an assessment would include verifying that equipment and staffing resources meet response time standards or whether a fourth fire station would be needed to serve the southeast portion of Arcadia.

Increased traffic on major, primary, and secondary arterials and enhanced collector roads could potentially affect response times. The City will evaluate options that may help maintain or enhance response times; these options may include the following:

1. Add traffic signal preemption devices at major intersections and install traffic signal preemption emitters on emergency response vehicles.

2. Explore the possibility of integrating mobile data computers (MDC) on emergency response vehicles and the City's intelligent transportation system ~~(ITS)~~. One of the functions of an MDC is to provide a suggested response route to emergency incidents. Integrating ~~ITS~~ the intelligent transportation system and MDC could provide a method of maintaining traffic flow at intersections along suggested response routes.

Fire Prevention and Emergency Services Programs

Fire prevention is the preferred way of protecting Arcadia from the dangers of fire. Fire prevention consists of design review and inspection of commercial and residential structures under construction; periodic life safety inspections of commercial, multifamily, and ~~brush area~~ occupancies in fire hazard severity zones; and public education programs. Although it is difficult to quantify, the City's Fire Prevention Program has greatly reduced property loss, injuries, and loss of life associated with incidents and fires. In ~~2007~~ 2023, members of the Arcadia Fire Department conducted ~~3,714~~ 3,461 fire inspections of businesses and residences to review new construction, perform annual life safety inspections, and ensure fire code compliance. Fire Prevention Bureau staff perform fire code compliance inspections on certain new businesses that are of a higher risk in nature. Performing this initial inspection aids business owners by providing them specific safety requirements that their occupancy will need prior to commencing operations.

The City will periodically assess the necessity for additional staffing in the Fire Prevention Bureau as commercial occupancies increase. With the increases in commercial occupancies, fire and life safety inspection loads will increase, ~~and~~ as will the potential for needing additional staffing in the Fire Prevention Bureau.

Since emergency medical and rescue services represent the majority of annual response incidents, the City established the Paramedic Membership Program to minimize the cost to the community for emergency response. Enrollees sign up with the program voluntarily and pay a nominal membership fee. In return, the program protects its members from all out-of-pocket expenses for emergency paramedic and ambulance transport services provided within ~~the City of~~ Arcadia as a result of a 911 call. Since the program's inception, members have saved over one million dollars on emergency paramedic and ambulance services.

Public education is one of the key elements in safeguarding a community from fire and environmental hazards. Accordingly, the Arcadia Fire Department routinely and enthusiastically shares fire safety knowledge with the community. In ~~2007~~ 2024, the Fire Department organized ~~18~~ 31 public education tours of fire stations and ~~51~~ 24 demonstrations for the Arcadia Unified School District and various community organizations. During Fire Prevention Month, Fire Prevention Bureau staff and fire suppression personnel coordinate visits to school campuses to give fire safety presentations to both students and teachers. The City also encourages residents to register for the free online program Community Connect, which allows property owners to provide valuable information to first responders such as the number of people living in the home, where hazardous materials are stored, and where the bedrooms are. This allows the response team to more effectively provide their services if a disaster strikes. The Arcadia Fire Department also publishes educational videos and other materials to encourage residents to create their own Emergency Management System so communities can better prepare themselves to respond to any given hazard. Furthermore, the City created an emergency notification system, Alert Arcadia, that can notify residents immediately with emergency alerts and updates.

Water Supply for Fire Suppression

According to the City's 2020 Urban Water Management Plan, Arcadia's main sources of water are local groundwater pumped from the Main Basin and Raymond Basin and imported surface water from the Metropolitan Water District of Southern California. These sources, along with measures to conserve and recycle water, are projected to accommodate future water demands, including those of the Arcadia Fire Department.

Joint Training Facility

The City is planning for construction of a joint training facility to be utilized by the Fire Department, and other City Departments. With the anticipated increase in call volumes, it becomes even more important to keep units and crews in town at a local training site for rapid response to emergencies while crews are involved in training exercises.

The primary element of the joint training facility would be a training tower with an enclosed stairwell, exterior balconies, accessible rooftops, water standpipe and sprinkler systems, smoke-generating system, anchor points for repelling, and a burn room for live fire training. Such a facility would enable Fire and Police personnel to practice multiple disciplines within their areas of expertise. Training props would be available to simulate trench rescue, confined space rescue, and building collapse scenarios. These training props would enable Fire, Police, and Public Works personnel to practice the rescue of persons injured or trapped and provide a suitable site for Public Works and Fire personnel to stay current in Occupational Safety and Health Administration (OSHA) mandated training. Additionally, a multi-use community room would be available to all City of Arcadia Departments for classroom training and meetings.

The addition of a local, City-owned joint training facility will assist the Fire Department with maintaining its Insurance Services Office (ISO) Class I rating. The ISO Class I rating benefits the entire community by keeping fire insurance costs lower for commercial and residential property owners.

Law Enforcement and Crime Prevention

Arcadia residents and businesses enjoy a very safe community. The mission of the Arcadia Police Department is “dedication to protecting quality of life and providing the highest level of service.” Arcadia emphasizes that the best way to provide a safer community and reduce the cost of providing law enforcement services is to prevent crime. The majority of crimes that the Police Department responds to are property crimes, the largest occurring property crime being larceny, followed by burglary. Only a small percentage of crimes in Arcadia are violent crimes.

In 2003, the Arcadia Police Department moved into its new headquarters adjacent to City Hall on Huntington Drive. The department, officially established in 1926, has a history of dedication to the community and professional police service. The Police Department's motto is "Making a Difference."

The Arcadia Police Department has over ~~75~~ 70 sworn peace officers and 35 support staff. The Police Department also employs a volunteer services coordinator, part-time crossing guards, reserve police officers, and civilian volunteers. In addition to general duty policing, the Police Department has a detective bureau, traffic and parking bureau, records department, dispatch department, community and youth services department, and several other specialized teams and police units. The community and youth services department is primarily responsible for the public outreach and public education efforts of the Police Department.

Community-based policing is the foundation philosophy of the Arcadia Police Department. This philosophy is based on a strong relationship between the Police Department and the community at large. The Police Department maintains these relationships throughout the year through public speaking engagements, meetings, and public events. This approach is augmented by its various volunteer programs. The volunteer services section allows the Police Department to augment its resources without additional costs to the City. For example, the Amateur Radio and Auxiliary Communications Service ~~(ACS)~~ is a volunteer program that uses amateur radio ("ham") operators for crime suppression, surveillance, disaster, and special events communications. The Chaplain Program, initiated in 1994, offers spiritual guidance, counsel, and assistance for officers and their families. The Volunteers in Patrol Support provides additional volunteer support to the Arcadia

~~Patrol Support (VIPS) provides additional volunteer support to the Arcadia~~ Police Department operations, increases police visibility in ~~the City~~ Arcadia, and enhances partnerships with the community. The Mounted Volunteer Patrol program assists the regular mounted officers and other Police Department officers with patrol of horse trails, the shopping mall, and Santa Anita Park. The Arcadia Police Department Explorer Program is designed for youth 14 to 18 years of age who assist the police with searches for evidence, report writing, desk officer duties, command post operations, crime prevention surveillance, disaster assistance, crowd and traffic control, security at major events, and other challenging assignments.

Mutual Aid Agreements

While the Arcadia Police Department is tasked with preserving the safety and quality of life of the community and the Fire Department is tasked with the responsibility of fire prevention and fire suppression in ~~the City~~ Arcadia, both departments team with other public safety agencies to coordinate during emergencies. These teaming arrangements are handled through automatic and mutual aid agreements, which obligate the public safety departments to help each other under pre-defined circumstances.

The Arcadia Fire Department maintains reciprocal automatic aid agreements for fire protection with the surrounding Cities of Monrovia, Pasadena, South Pasadena, San Marino, San Gabriel, Sierra Madre, Alhambra, Montebello, Monterey Park, Glendale, and Burbank and Los Angeles County. The City also has a mutual aid contract with the ~~United States~~ U.S. Forest Service for fire protection in hillside and brush areas. As an additional safety measure, the City participates in the State of California Master Mutual Aid program.

The Police Department maintains a Special Weapons and Tactics (SWAT) team comprised of approximately 16 tactical operators. The Arcadia Police Department is a member of a regional police helicopter program, called the Foothill Air Support Team (FAST). FAST is a cooperative program among the ~~cities~~ Cities of Alhambra, Arcadia, Monrovia, Covina, Pasadena, Glendora, La Verne, San Marino, Sierra Madre, and West Covina that provides regional helicopter support services to aid in any crime or emergency situation.

Threats to National Security

After the catastrophic events of September 11, 2001, the harsh reality of large terrorist attacks affecting the United States domestically became part of the public consciousness. In response, the City's emergency preparedness and response services expanded to address terrorism issues. At the Federal, State, and local levels, a considerable amount of information has been generated on potential vulnerabilities, protective measures, and anti-terrorism technologies. The City's Police and Fire Departments recognize the need not only to learn from the lessons from ~~9/~~September 11, but also to collectively address terrorism planning and policy issues that most affect Arcadia.

The City's strong relationship with Federal and State law enforcement agencies is helping secure the City. The California Anti-Terrorism Information Center was

formed in the wake of the September 11 attacks on the World Trade Center and the Pentagon to provide law enforcement with statewide intelligence support to combat terrorism. Through the center, law enforcement agencies in California can obtain information on terrorist threats and activities anywhere in the State through a secure, central database. Reliable information from the center that meets the stringent guidelines for intelligence gathering and civil rights protections ~~are~~ is made available only to authorized local, State, and Federal law enforcement personnel as necessary to protect the health and safety of Californians and others at risk from criminal terrorist activity.

Goals and Policies

Arcadia's investments in its fire and police forces have created a community that experiences very low levels of fire incidents and crime and ~~that allow~~ allows residents to participate in volunteer programs that help keep the community safe. To address possible threats to national security, the City will continue to work with ~~federal and State law enforcement agencies. Through its ACTION program, Arcadia will continue to prepare community members with appropriate prevention measures to help detect suspicious activity and to appropriate response and readiness measures to any terrorist activities to ensure that life-threatening situations are avoided~~ Federal and State law enforcement agencies.

Goal S-8:

To provide a continued high level of fire and police protection services, with an emphasis on ~~prevention~~ reducing risk and education

Policy S-8.1: Involve Police and Fire Department personnel as an integral part of new development and redevelopment review process.

Policy S-8.2: Integrate new technologies and crime and fire prevention concepts into the design and construction of new, remodeled, and replaced development, as well as into all public facilities and parks.

Policy S-8.3: Maintain fire and police stations, facilities, and services sufficient to meet high public safety standards, as established by the City Council.

Policy S-8.4: Monitor the development of technology for fire and law enforcement services and acquire and use ~~of~~ the latest technology as funding permits to enhance emergency services.

Policy S-8.5: **Continue to prioritize and maintain robust** ~~Maintain a high level of~~ community engagement in crime prevention and community safety by

supporting community participation in crime and fire prevention through public education and outreach programs.

Policy S-8.6: Maintain automatic aid agreements, mutual aid agreements, and communication links with County, State, and Federal agencies and with other municipalities participating in emergency operations planning.

Policy S-8.7: Coordinate information sharing with State and Federal law enforcement agencies regarding potential terrorist threats.

Policy S-8.8: Promote public awareness and preparedness regarding any unique emergency response to address terrorist threats.

Policy S-8.9: Provide the City of Arcadia with an all-risk fire service by providing and maintaining a full range of services that are intended to instill a sense of safety and well-being throughout the community. Services will include emergency medical services, fire prevention and education, protection from hazards of fire, hazardous materials, ~~and~~ domestic terrorism, and urban search and rescue.

Policy S-8.10: Strive to meet minimum training requirements for all safety personnel set forth by State and Federal guidelines.

Policy S-8.11: Require new development projects to pay their fair share of costs associated with any necessary increases in public safety equipment, facilities, and staffing to provide life safety protection.

Policy S-8.12: Provide and maintain a joint training facility for the Fire Department and other City Departments.

Emergency Preparedness

Arcadia sets emergency preparedness as one of its top priorities, recognizing that proper planning at all levels in the community—from response agencies to businesses and residents—will minimize the adverse effects of natural and human-caused disasters. Arcadia provides quality, effective police and fire services, personnel, and volunteers who are committed to safety and tirelessly work to plan and prepare for all types of emergencies and disasters. The City's Emergency Preparedness Program allows it to prepare for and respond effectively to emergencies.

Emergency Preparedness and Response Programs

The Fire Department's Emergency Services Division coordinates Arcadia's emergency operations during a human-caused or natural disaster. The division manages the Emergency Operations Center (EOC), a central command post to manage emergency efforts, in the event of a disaster. In addition, this division is responsible fordeveloping and maintaining the citywide Emergency Operation Plan (EOP), which includes designing and conducting annual EOC drills, ranging from table-top exercises to full-scale functional drills, for City employees so that EOC workers from all City departments can practice how to respond to emergencies. Past exercises have included the large-scale evacuation of the mall, response to a major earthquake, large-scale contamination, and a pandemic flu. Other participants in these drills have included the Methodist Hospital, the Arcadia Chapter of the American Red Cross, and the Arcadia Unified School District.

The City's ACTION program (Arcadians Caring Together Improves Our Neighborhoods) is an example of the Fire Department working with other City departments and the community to provide valuable information regarding emergency preparedness, fire safety, first aid, earthquake preparedness, and crime prevention. The ACTION program covers general emergency preparedness with information on putting together a survival kit, first aid kit, storing appropriate food and water, and how to care for people with special needs in the time of an emergency. The ACTION program also addresses earthquake preparedness, terrorism preparedness, crime prevention, and fire safety and prevention, and provides an emergency resource guide.

Emergency Plans

Arcadia has adopted an Emergency Operations Plan that addresses Arcadia's response to extraordinary emergency situations associated with natural disasters, technological incidents, and threats to national security. It provides operational concepts related to the various emergency situations, identifies components of the City of Arcadia Emergency Management Organization, and describes the overall responsibilities of the organization for protecting life and property and assuring the overall well-being of the population. The plan also identifies the sources of outside support which might be provided (through mutual aid and specific statutory authorities) by other jurisdictions, State and federal agencies, and the private sector.

In 2010, Arcadia adopted a Natural Hazard Mitigation Plan in response to requirements of the Federal Emergency Management Agency, or FEMA. Like this Safety Element, the plan promotes policy aimed at protecting the City from natural hazards. The policy design revolves around an effort to increase public awareness and document resources needed to reduce risks.

Critical Facilities

As part of its emergency planning and response program, and to address hazard mitigation through prevention, the City has identified "critical facilities" that serve an essential or important function in disaster situations (government and public safety buildings, hospitals, and major transportation infrastructure) and/or contain concentrations of population (schools, large office and residential buildings). These are places from which emergency operations and response can be conducted. With regard to schools, they can be used for assembly and shelter; thus, it is critically important that schools be at locations removed from hazardous conditions, both to provide this support function and to minimize impact to school children and staff when a disaster occurs. Table S-3 and Figure S-8 identify the critical facilities in Arcadia. Table S-3 also indicates that a few facilities are located within known or suspected fault hazard and/or liquefaction zones.

Map Key	Name	Address	Liquefaction Potential	Surface-Rupture Potential
Government Buildings and Facilities				
1	Arcadia Public Library	20 W. Duarte Road		
2	City Hall	240 W. Huntington Drive		
3	Community Center	365 Campus Drive		
4	Police Department	250 W. Huntington Drive		
5	Public Works Service Department	11800 Goldring Road	X	
High Population Buildings				
1	Elks Lodge	27 W. Huntington Drive		
2	Embassy Suites	211 E. Huntington Drive		
3	Extended Stay	401 E. Santa Clara Street		
4	Hampton Inn	311 E. Huntington Drive		
5	Hilton Garden Inn	199 N. Second Avenue		
6	Motel 6	225 Colorado Place		
7	Santa Anita Race Track	285 W. Huntington Drive		X
8	Springfield Suites	99 N. Second Avenue		
9	Town Center Building	150 N. Santa Anita Avenue		
10	Wellington Court Apartments	601 Sunset Boulevard		X
11	Westfield Shopping Town	400 S. Baldwin Avenue		
Medical Facilities				
1	Arcadia Convalescent Hospital	1601 S. Baldwin Avenue		
2	Arcadia Methodist Hospital	300 W. Huntington Drive		

3	Arcadia Out-Patient Surgery Center	624 Duarte Road		
4	California Home for the Aged Deaf	529 Las Tunas Drive		
5	Country Villa Healthcare Center	400 W. Huntington Drive		
6	Medical Building	612 W. Duarte Road		
7	Medical Office	622 W. Duarte Road		
8	Medical Plaza	301 W. Huntington Drive		
Nursing Homes				
1	Arcadia Gardens Retirement Hotel	720 W. Camino Real Avenue		
2	Arcadia Retirement Center	753 W. Duarte Road		
3	Arcadia Royale Retirement Hotel	607 W. Duarte Road		
4	Naomi Gardens	655 W. Naomi Avenue		
Schools				
1	Arcadia Christian School	1900 S. Santa Anita Avenue	X	
2	Arcadia Friends Church Pre-School	5705 Lenore Avenue		
3	Arcadia High School	180 Campus Drive		
4	Arcadia Parent Participation Nursery School	1511 S. Tenth Avenue		
5	Arcadia Presbyterian Child DevelopmentCenter	121 Alice Street		
6	Baldwin Stocker Elementary School	422 E. Lomon Avenue		
7	B'Nai Simcha Jewish Pre-School	550 S. Second Avenue		
8	Camino Grove Elementary School	700 Camino Grove Avenue		
9	Emmanuel Montessori School	66 W. Duarte Road		
10	First Avenue Middle School	301 First Avenue		
11	Foothill Middle School	171 E. Sycamore Avenue	X	X
12	Highland Oaks Elementary School	10 Virginia Road		
13	Holly Avenue Elementary School	360 W. Duarte Road		
14	Holly Oaks Christian School	141 Las Tunas Drive		
15	Holy Angels School	360 Campus Drive		
16	Hugo Reid Elementary School	1000 Hugo Reid Drive	X	X
17	Hugo Reid Primary	1153 De Anza Place	X	
18	Huntington Continuation High School	150 S. Third Avenue		
19	Longley Way Elementary School	2601 S. Longley Way		
20	Montessori School	1406 S. Santa Anita Avenue		
21	Richard H Dana Middle School	1401 S. First Avenue		
22	Serendipity Day Care	120 S. Third Avenue		
23	Wonder World Pre-School	2607 S. Santa Anita Avenue		
Freeway Over/Underpasses				
	I-605 Freeway @ Lower Azusa overpass	East of City		
	I-210 Freeway @ Huntington Dr underpass	Bridge		
	I-210 Freeway @ Santa Anita underpass	Bridge		X
	I-210 Freeway @ Second Street underpass	Bridge		
	I-210 Freeway @ Baldwin Av underpass	Bridge		
	I-210 Freeway @ Michillinda underpass	Bridge		
	I-210 Freeway @ Rosemead Bl underpass	City sphere on the west		X*
Railroads, Reservoirs, and Dams				
	Railroad Crossing W. Colorado	Bridge west of Santa Anita Avenue		
	Railroad Crossing Second Street	Bridge at Huntington Drive		
	Railroad Crossing Santa Anita Avenue	At Santa Clara Street		

	~~Metrolink Station (Future)~~	~~Near Wheeler Avenue~~		
	~~Metrolink Crossing SR-210 Freeway~~	~~At I-210 Freeway~~		
	~~Santa Anita Reservoirs~~	~~West of City on the north~~		
	~~Baldwin Reservoir~~	~~Baldwin/Orange Grove~~		
	~~St. Joseph Reservoir~~	~~Second and Chestnut~~		
	~~Santa Anita Dam~~	~~North of City~~		
	~~Morris S. Jones Dam~~	~~Northwest of City~~		
	~~Sierra Madre Dam~~	~~Northwest of City~~		
	~~Sawpit Dam~~	~~Northeast of City~~		
	~~Santa Fe Dam~~	~~East of City~~		

Emergency preparation and response are important components in ensuring residents are ready for hazards and first responders can adequately serve residents in the event of a hazard. The City has an Emergency Operations Plan that informed this element and acts as an extension to the State of California Emergency Plan and the Los Angeles County Operational Area Emergency Operations Plan.

Preparedness

The City of Arcadia Fire Department provides fire and medical emergency services to the City. The City also encourages residents to register for the free online program Community Connect, which allows property owners to provide valuable information to first responders such as the number of people living in the home, where hazardous materials are stored, and where the bedrooms are. This allows the response team to more effectively provide their services if a disaster strikes. The Arcadia Fire Department also publishes educational videos and other materials to encourage residents to create their own Emergency Management System so communities can better prepare themselves to respond to any given hazard. Furthermore, the City created an emergency notification system, Alert Arcadia, that can notify residents immediately with emergency alerts and updates.

Response

Currently, the City's response capacity meets the needs of the community, with an average emergency response time of 2–8 minutes depending on the services required and the severity of the incident. Regarding mutual aid and coordination, the City of Arcadia is located within Office of Emergency Management Mutual Aid Region I, and the Office of Emergency Services (OES) Southern Administrative Region. During local emergencies, mutual aid is requested from nearby agencies by the Incident Commander. The City's Emergency Operations Plan includes recommended National Incident Management System and Standardized Emergency Management System trainings, which the City bases its training decisions on for designated emergency personnel.

Emergency Response Facilities

Emergency response facilities are those activated during an emergency and used to respond to the hazard. The City operates an independent Fire Department for fire protection and other medical emergency-related services. There are three fire stations in Arcadia, one in the center of the City along the western end of Huntington Drive and another at the eastern end of College Drive. The third station sits in the north along West Orange Grove Avenue nearest the Very High Fire Hazard Severity Zone in the foothills.

Numerous fire stations operated by the County of Los Angeles and neighboring cities lie just beyond Arcadia's boundaries. Furthermore, the Angeles National Forest and other smaller State Park lands are just beyond the northern border of Arcadia and are under the fire protection of their associated agencies. Coordination between jurisdictions and different levels of government is imperative for fire management.

Critical Facilities

Critical facilities are places essential to the function of the City or public buildings that can be used to gather people and equipment during hazard response and recovery (see Table S-4). There are 12 critical and essential facilities that are vulnerable to hazards, as shown in Figure S-10, Critical Facilities.

Non-Critical Public Facilities

Non-critical public facilities are those that can be used for hazard recovery to gather resources, distribute information, or serve as shelters (see Table S-4). These are generally flexible facilities that can be activated and would likely not all be used at once during a hazard event. Non-critical facilities can also serve as cooling facilities that provide air condition during extreme heat events. Some non-critical public facilities include Arcadia's schools and its two public libraries.

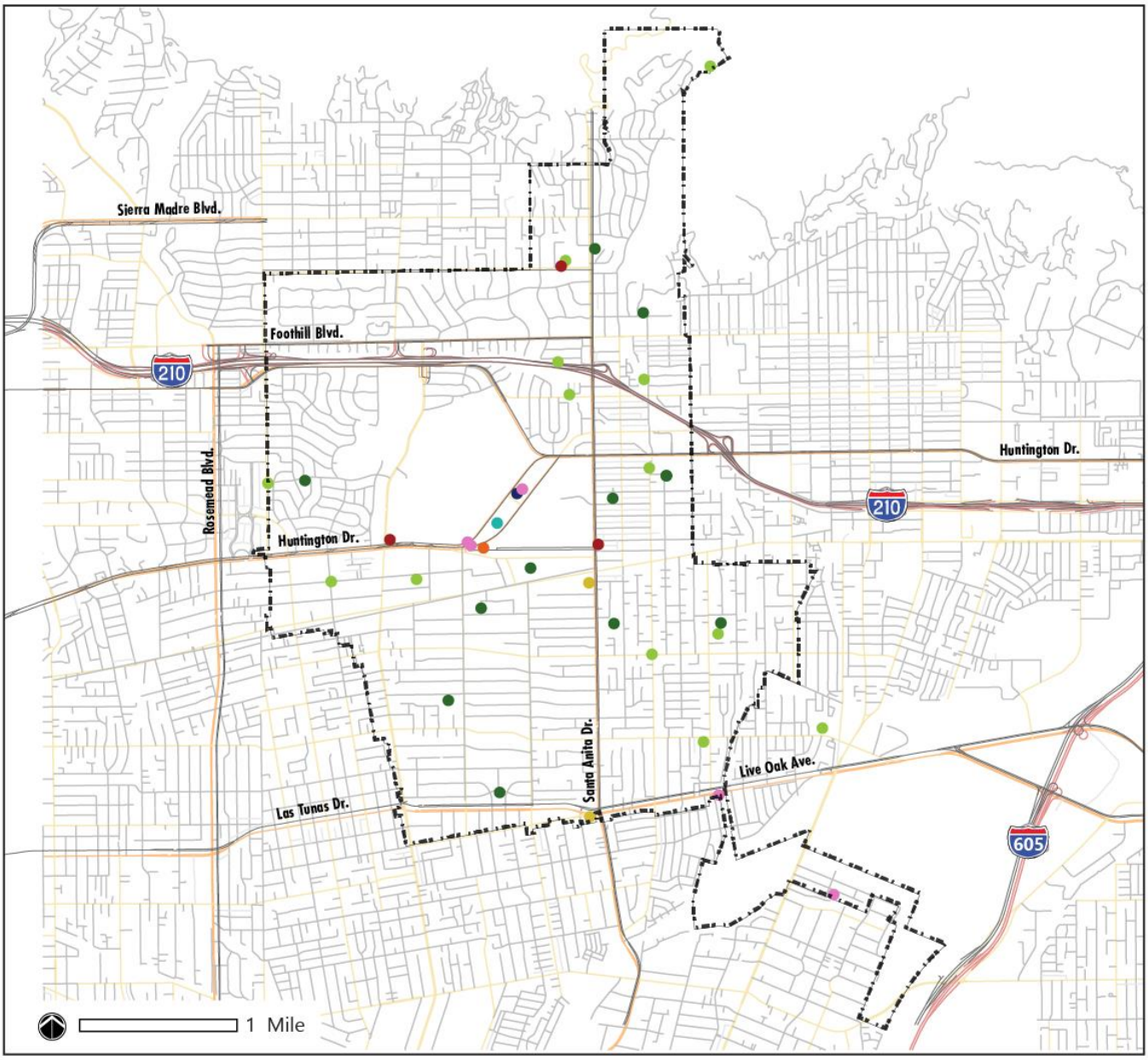


Figure S-10 Critical Facilities

Evacuation Routes

In the event of an extreme fire, flood, or other circumstance, evacuation may be necessary. To preserve the lives of Arcadia residents, it is important to ensure that the routes used for evacuation are unobstructed and in good condition. Evacuation routes in Arcadia include Colorado Boulevard, Huntington Drive and the 210 Freeway, and the main arterials shown in Figure S-11. These evacuation routes are outside of flood and fire hazard areas in Arcadia, and different routes can be activated as necessary to avoid hazards outside Arcadia. Additionally, there are two choke points in Arcadia where development in the VHFHSZ only have one point of access out of the community. These single points of access serve 117 homes, and both meet the evacuation route network on East Sycamore Avenue and shown on Figure S-12.

TABLE S-4. CRITICAL AND NON-CRITICAL FACILITIES

Facility Type	Name	Address	Relevant Risk
Libraries	City Library	20 West Duarte Road	Extreme Heat
	LA County Library	22 West Live Oak Avenue	Extreme Heat, Liquefaction
Police	**Police Station**	**250 W. Huntington Drive**	**Extreme Heat**
Fire	**Fire Station 105**	**710 S. Santa Anita Avenue**	**Extreme Heat**
	Fire Station 106	**630 S. Baldwin Avenue**	**Extreme Heat**
	Fire Station 107	**79 W. Orange Grove Avenue**	**Extreme Heat**
Schools	Arcadia High School	180 Campus Drive	Extreme Heat
	Dana Middle School	1401 South First Avenue	Extreme Heat
	First Avenue Middle School	301 South First Avenue	Extreme Heat
	Foothills Middle School	171 East Sycamore Avenue	Extreme Heat, Wildfire, Earthquake, Liquefaction
	Baldwin Stocker Elementary School	422 West Lemon Avenue	Extreme Heat
	Camino Grove Elementary School	700 Camino Grove Avenue	Extreme Heat
	Highland Oaks Elementary School	10 Virginia Drive	Extreme Heat, Wildfire
	Holly Avenue Elementary School	360 West Duarte Road	Extreme Heat
	Hugo Reid Elementary School	1000 Hugo Reid Drive	Extreme Heat, Earthquake, Liquefaction
	Longley Way Elementary School	2601 Longley Way	Extreme Heat
	Rancho Learning Center	150 South Third Avenue	Extreme Heat

TABLE S-4. CRITICAL AND NON-CRITICAL FACILITIES

Facility Type	Name	Address	Relevant Risk
	Rancho Lab School	150 South Third Avenue	Extreme Heat
Hospitals	**USC Arcadia Hospital**	**300 Huntington Drive**	**Extreme Heat**
Community Centers	Arcadia Community Center (City)	375 Campus Drive	Extreme Heat
Public Facilities	Museum Education Center	385 West Huntington Drive	Extreme Heat
	Arcadia Par 3 Golf Course	620 East Live Oak Avenue	Extreme Heat, Liquefaction
	Recreation & Community Services	375 West Huntington Drive	Extreme Heat
	City Hall	240 West Huntington Drive	Extreme Heat
	Public Works Yard	11800 Goldring Road	Extreme Heat, Liquefaction
	Chamber of Commerce Building	388 W. Huntington Drive	Extreme Heat
Parks	Bicentennial Park	518 East Longdon Avenue	Extreme Heat
	Bonita Park	100 South Second Avenue	Extreme Heat
	Camino Grove Park	1420 South Sixth Avenue	Extreme Heat
	Civic Center Field	240 West Huntington Drive	Extreme Heat
	Eisenhower Memorial Park	601 North Second Avenue	Extreme Heat
	Fairview Avenue Park	542 Fairview Avenue	Extreme Heat
	Forest Avenue Park	132 West Forest Avenue	Earthquake, Extreme Heat, Liquefaction
	Hugo Reid Park	Michillinda Avenue and Hugo Reid Drive	Earthquake, Extreme Heat, Liquefaction
	Longden Avenue Park	1179 East Longden Avenue	Extreme Heat
	Newcastle Park	143 West Colorado Boulevard	Extreme Heat
	Orange Grove Park	67 West Orange Grove Avenue	Extreme Heat
	Tierra Verde Park	2nd Avenue and Camino Real Avenue	Extreme Heat
	Tripolis Friendship Park	Goldenwest Avenue and Fairview Avenue	Extreme Heat
	Wilderness Park	2240 North Highland Oaks Drive	Extreme Heat, Wildfire, Liquefaction

Note: Bolded text indicates a critical facility.

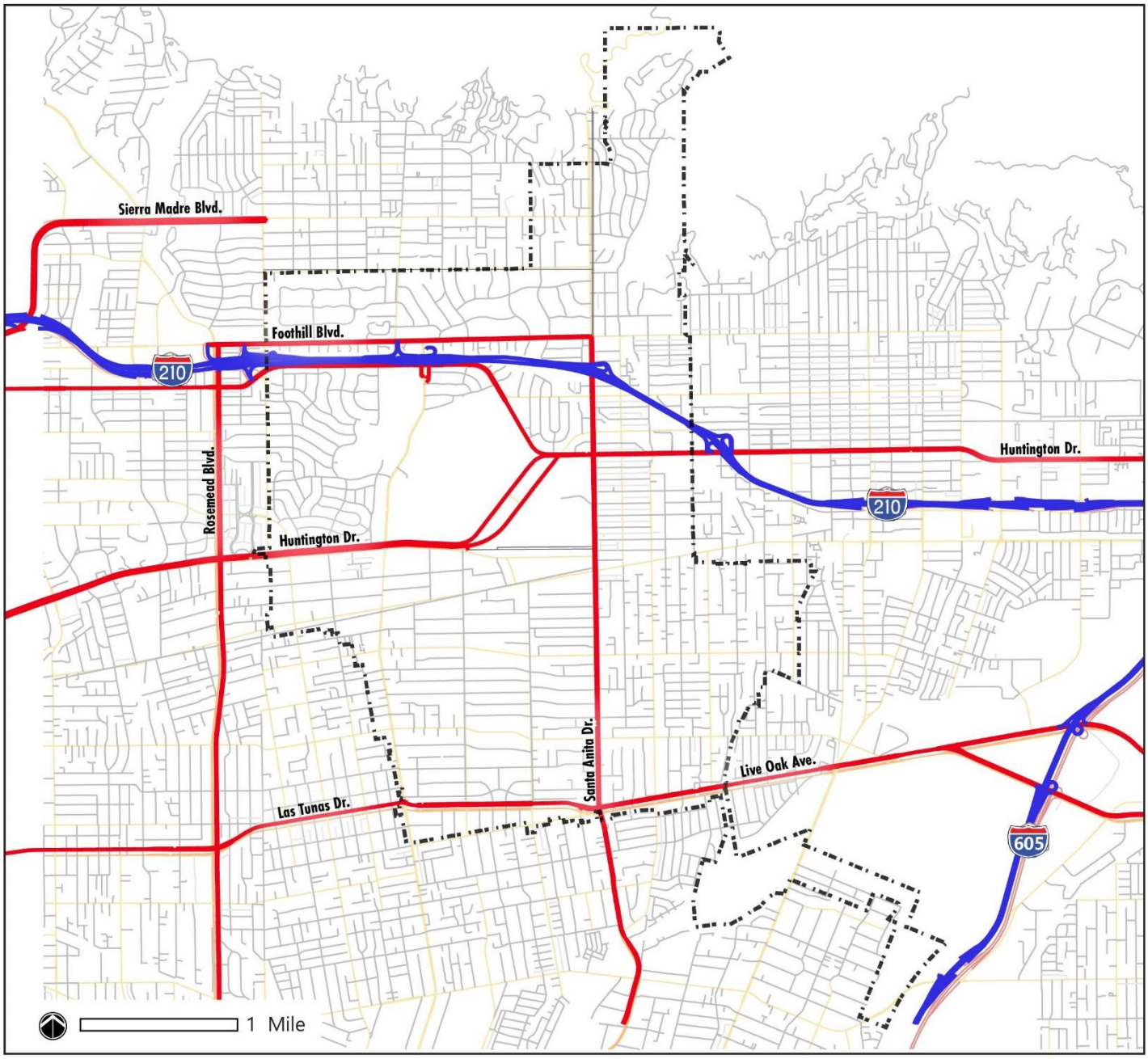
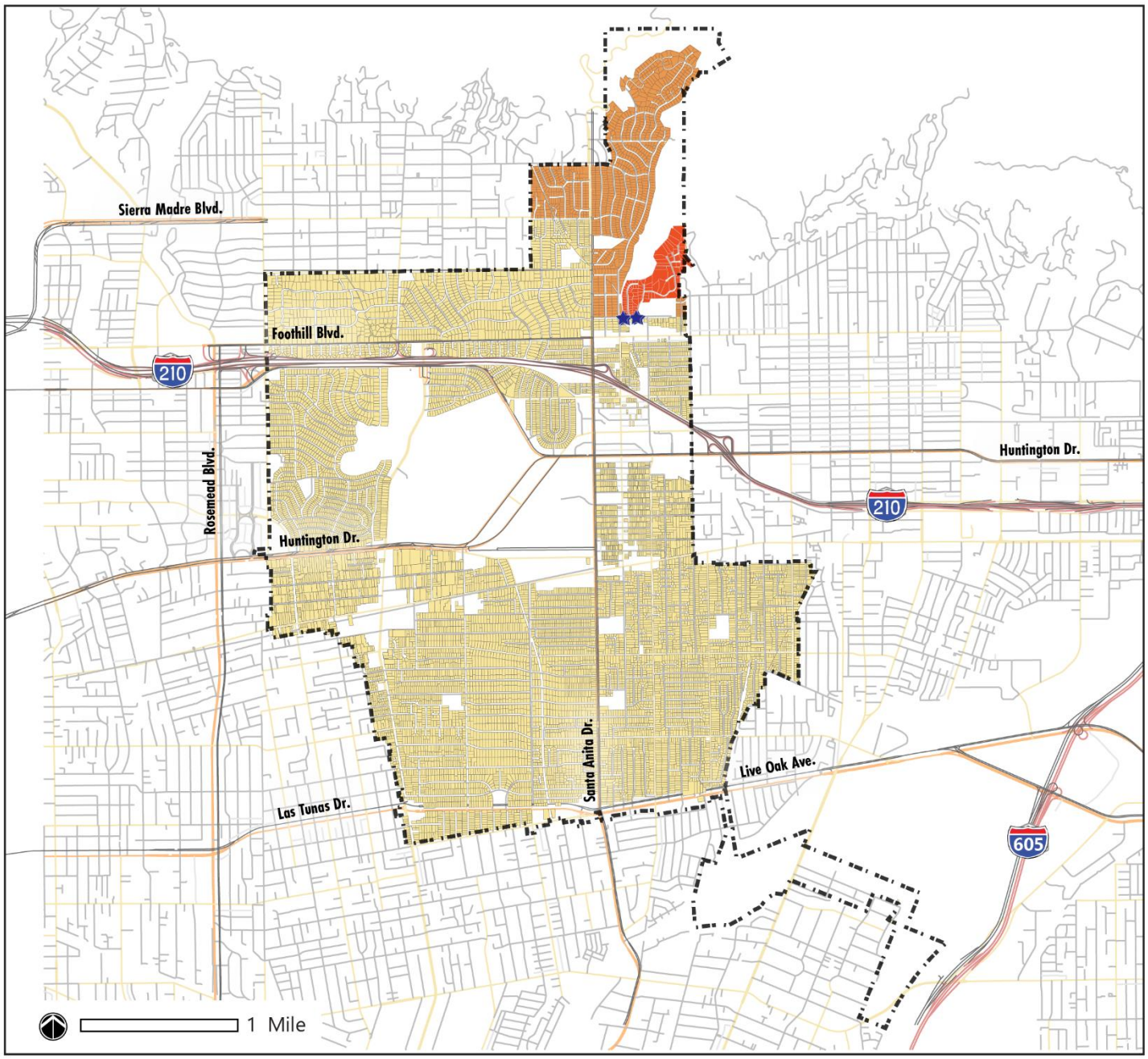


Figure S-11 Evacuation Routes



City Boundary

Residential Zones

Residential in VHFHSZ

Residential in VHFHSZ with Single Point of Access

Choke Point

Figure S-12 Residential Areas with Single Point of Access

Goals and Policies

Coupled with its commitment to prevent disasters large and small is the City's resolve to be well prepared to respond to any type of emergency. This includes a solid Emergency Management Plan and sound planning for critical facilities such as hospitals, police and fire facilities, communication and emergency operations centers, and places of community assembly.

Goal S-9: Comprehensive and effective emergency and disaster response preparedness

Policy S-9.1: Coordinate with Los Angeles County, adjacent municipalities, the Federal Emergency Management Agency, ~~and~~ the California Emergency Management Agency, and other regional agencies in reducing the risk of loss of life, injury, and property damage in the event of an emergency.

Policy S-9.2: Coordinate with other government agencies and organizations to leverage resources related to seismic technology and information and emergency preparedness.

Policy S-9.3: Maintain an up-to-date Emergency Operations Plan and ~~Natural~~ local Hazard Mitigation Plan on a ~~five~~ 5-year basis to secure adequate Federal resources in the event of a disaster.

Policy S-9.4: Conduct ongoing public outreach and promote community awareness regarding emergency notifications, evacuation routes, and procedures to be followed in the event of an emergency. Focus outreach on identified vulnerable populations, for example by contacting and building partnerships with community-based organizations that represent the vulnerable population groups.

Policy S-9.5: Integrate the goals and action items from the City's emergency response and preparedness plans into regulatory documents and City processes, where appropriate.

Policy S-9.6: Monitor the development of technology for the use in the Emergency Operations Center, and acquire and use the latest technology as funding permits to enhance emergency services.

Policy S-9.7 Create resilience centers throughout Arcadia to ensure frontline communities are equipped to respond, recover, and rebuild after a hazard event.

Policy S-9.8 Support policies that promote education and resilience awareness about the effects of climate change- induced hazards and ways to adapt and build resiliency to climate change.

Policy S-9.9 Coordinate with other County and public agencies, such as transportation agencies and health care providers, on emergency planning, response activities, evacuation planning, and recovery resources. Focus recovery resources toward the most vulnerable households and populations (e.g. elderly individuals, individuals with disabilities, etc.).

Policy S-9.10 Ensure that essential public facilities are maintained during disasters.

Policy S-9.11 Pursue development impact fees to set aside funding for solutions to address future needs related to emergency response time in the City. This would ensure adequate fire protection for new developments and may include staffing, station coverage, apparatus, equipment, and infrastructure such as a preemption system integrated with City traffic lights.

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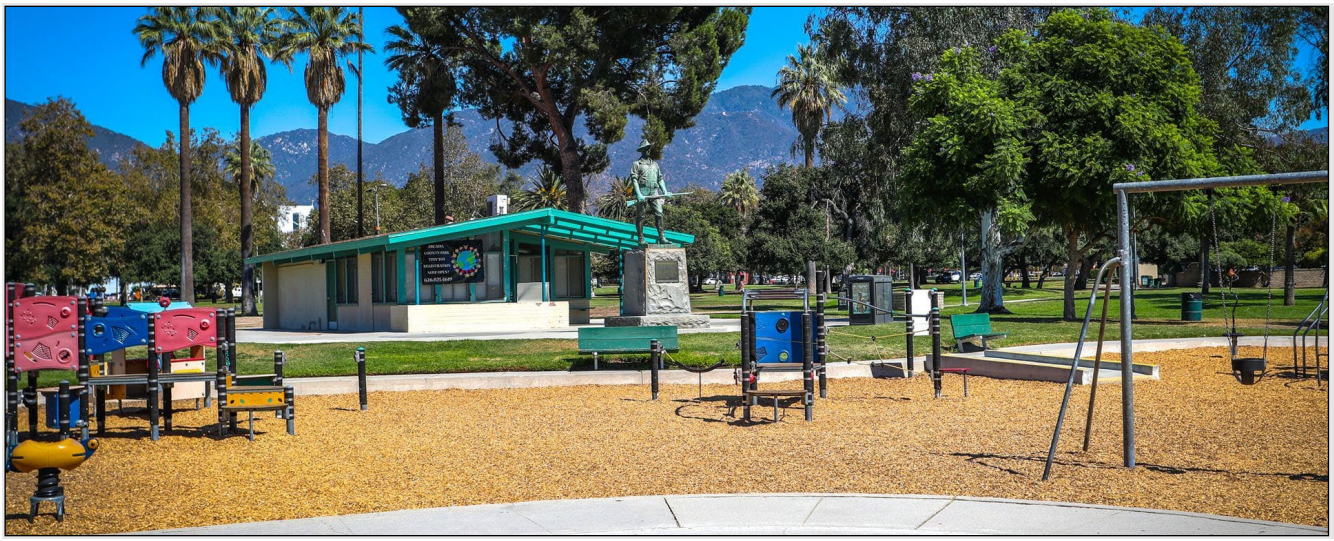
Attachment No. 3

Errata Sheet and Draft Environmental Justice Element

Errata sheet – Environmental Justice Element

Page Number	Before	After
10-21	"However, the age of the Arcadia's housing stock…"	"However, the age of Arcadia's housing stock…"
10-23, 10-25, 10-26	Goal and policy nomenclature updated. The existing forma is: "Goal X" "Policy X.XX"	Goal and policy nomenclature updated to include "EJ", as follows: "Goal EJ-X" "Policy EJ-X.XX"
Various	URL formatting is updated throughout the document to remove breaks, to restore hyperlinks. No changes to the text were made.	



Chapter 10: Environmental Justice Element

Arcadia General Plan

Introduction

The Environmental Protection Agency defines environmental justice (EJ) as the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation and enforcement of environmental laws, regulations, and policies. Environmental justice involves creating healthy and safe communities for all, with a focus on correcting disproportionate health impacts. The goals and policies of this Environmental Justice Element are primarily focused on the following issues that were defined by the community:

- Reducing pollution exposure: Specifically related to air pollution adjacent to major roads and freeways.
- Preparing for climate change impacts: Information and resources to help prepare for hazard events such as extreme heat, wildfire smoke, and flooding. This is especially true for renters and those who live in older housing units.
- Promoting active and public transportation: Improvements to walking and biking infrastructure and multimodal street design to reduce unsafe interactions.
- Improving parks and public facilities: Providing a greater diversity of activities and features.

- Promoting safe and sanitary housing: Lack of affordable housing as well as maintenance and weatherization issues, and homelessness.

Relevant Legislation

Through the passage of Senate Bill 1000, local governments across California are required to assess if any disadvantaged communities exist within their boundaries. If there is a disadvantaged community identified, environmental justice must be added as a component of the general plan. Per California Government Code Section 65302(h), this environmental justice component must include policies to reduce the "unique or compounded health risks in disadvantaged communities," "promote civic engagement in the public decision-making process," and "prioritize improvements and programs that address the needs of disadvantaged communities."

"Disadvantaged community" means an area identified by the California Environmental Protection Agency pursuant to Section 39711 of the Health and Safety Code or an area that is a low-income area that is disproportionately affected by environmental pollution and other hazards that can lead to negative health effects, exposure, or environmental degradation. —California Government Code Section 65302(h)

Per the Governor's Office of Planning and Research General Plan Guidelines, there are two steps to identify disadvantaged communities as they are defined in California Government Code Section 65302(h):

1. Identify Census tracts or portions thereof within the planning area that fall within the 75th percentile of CalEnviroScreen scores. This would indicate that those tracts experience a high pollution burden compared to the majority of tracts in the state. If this threshold is met, an EJ element must be completed, and jurisdictions also must move to step 2. If this threshold is not met, jurisdictions may but are not required to move to step 2.
2. Identify Census tracts or portions thereof within the planning area that have been identified as "low-income communities" per California Health and Safety Code Section 39713(d)(2). Then, assess environmental conditions in these low-income communities using community feedback and public health data such as the Public Health Alliance of Southern California's Healthy Places Index. The Healthy Places Index uses a variety of social and environmental indicators to measure how healthy communities are at the census tract level.

This analysis screened for disadvantaged communities using the two-step process. Per CalEnviroScreen 4.0, there is a census tract scoring in the 75**th** percentile located on the southeastern tip of Arcadia (see Figure EJ-1, CalEnviroScreen 4.0). This census tract is split between Arcadia and El Monte because census tracts do not follow City boundaries. The portion within Arcadia is zoned entirely for Industrial and Public/Institutional, but includes two non-conforming single family residences. This area of Arcadia has been identified and zoned for industrial uses for many decades and the nonconforming status of the homes means that if they become vacant, they will lose their residential use rights after 90 days. Therefore, this Element focuses on citywide needs to best promote long-term environmental justice concerns.

"Non-conforming residential uses" are residential land uses on parcels that are not designated or zoned for residential uses in the Arcadia General Plan Land Use/Zoning Map. When redeveloped, these sites will need to conform with the land use designation and zoning code and therefore will not be residential.

There are also two low-income census tracts in Arcadia (see Figure EJ-2, Low Income Communities). These census tracts were not considered to have unique or compounded health risks as determined by the **Healthy Places Index** and, therefore, are not disadvantaged communities. As a result of the limited residential presence in Arcadia's only disadvantaged community, the City of Arcadia (City) has primarily taken a citywide approach to addressing environmental justice concerns. This Environmental Justice Element evaluates environmental justice-related topics throughout Arcadia and includes a policy matrix based on these findings and input gathered from community members.

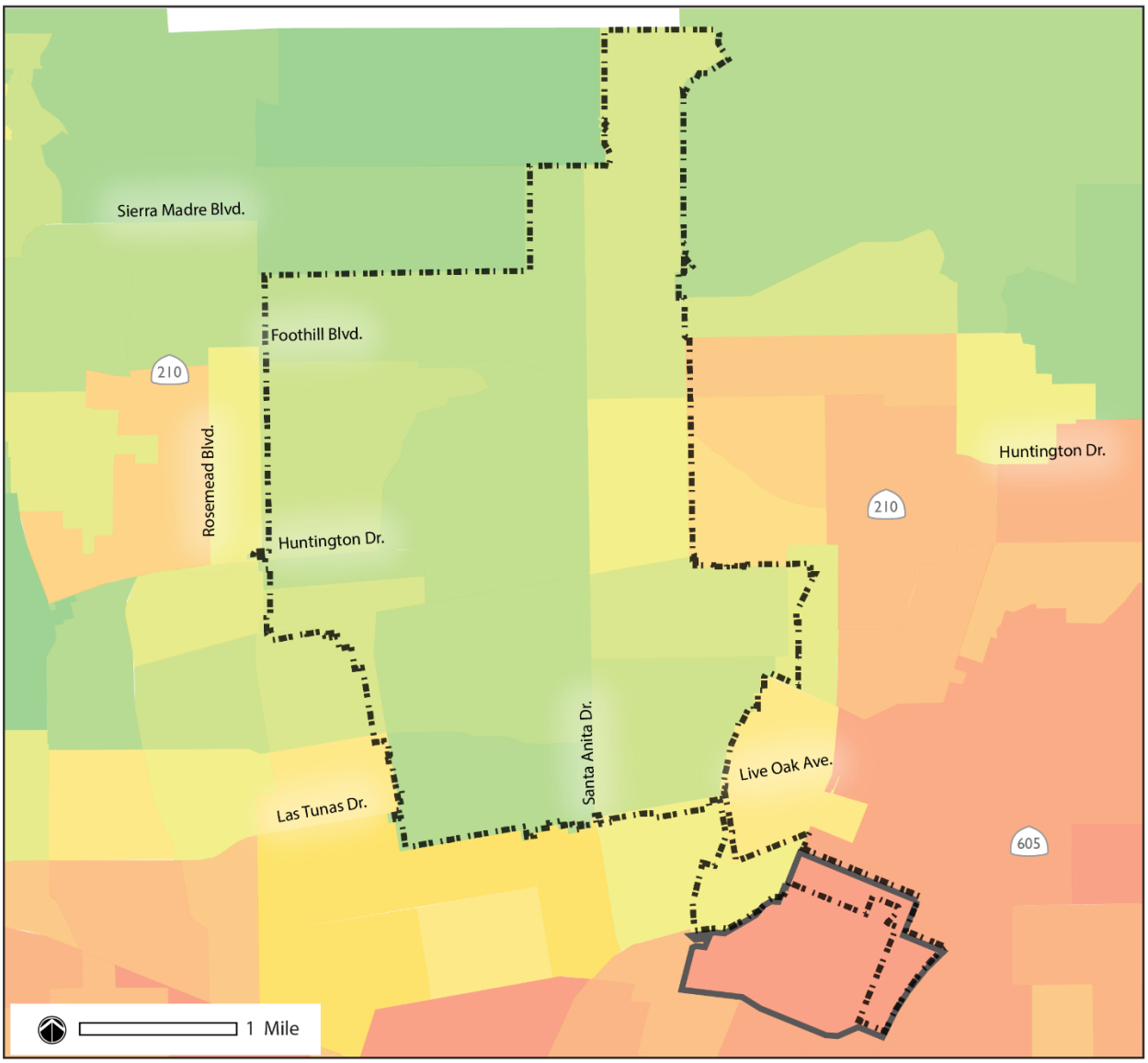


Figure EJ-1: CalEnviroScreen 4.0

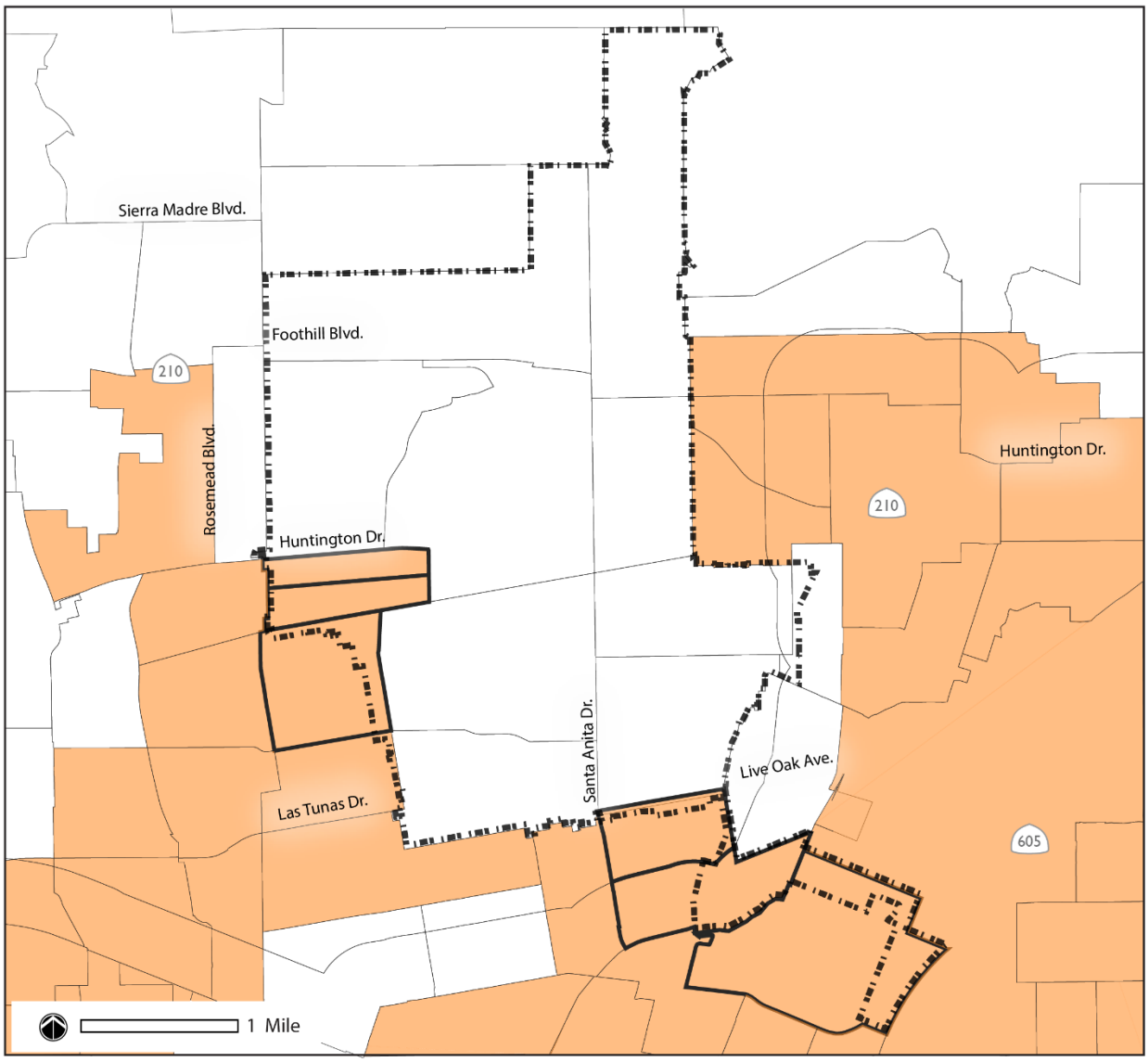


Figure EJ-2: Low-Income Communities

Achieving Our Vision

This Environmental Justice Element is intended to promote a clean and healthy environment for everyone as well as an abundance of resources to support the well-being of residents. It does this by addressing environmental justice concerns and expanding community resources throughout Arcadia while bridging any gaps in underserved areas and populations.

Consistent with the other general plan elements, this element will address environmental justice concerns through a set of goals and policies. Goals are broad statements that align with the community's long-term vision for the City. Policies are focused strategies that help achieve these goals by guiding decision making. Environmental Justice Element goals and policies were developed based on feedback from the community and the findings of the background report.

Policies are implemented by specific programs in the Implementation Plan (Chapter 10 of the Arcadia General Plan). Implementation programs identify specific and measurable actions as well as responsible agencies, funding sources, and time frames for these actions. They create visible and measurable change in Arcadia. See Chapter 10, Implementation Plan, for implementation programs associated with all elements of the Arcadia General Plan, including this Environmental Justice Element.

Scope of This Element

Relationship to Other General Plan Elements

This Environmental Justice Element is subject to the requirement for internal consistency with all other elements in the general plan per Government Code Section 65300.5. Environmental Justice Element goals and policies must align with the goals and policies of other elements and with programs in the implementation plan. For example, a policy to expand park access in a particular area must be consistent with the allowable land uses for that area according to the Land Use and Community Design Element. This ensures that environmental justice goals and policies are feasible and do not contradict or otherwise undermine other general plan goals and policies.

Relationship to Other Adopted Plans

Many topics covered in this Environmental Justice Element are related to other plans that the City has adopted, including the Arcadia Recreation and Parks Master Plan and the Arcadia Local Hazard Mitigation Plan. The Recreation and Parks Master Plan identifies community priorities and issues to be addressed related to parks and recreation facilities and programs. Moreover, it provides tiered recommendations on how to improve parks and recreation in Arcadia.

This Environmental Justice Element will complement and build upon these recommendations to help expand access to parks and community centers and promote physical activity. The Local Hazard Mitigation Plan outlines emergency mitigation, preparation, response, and recovery strategies related to known hazards including flooding, fire, and seismic activity. This Environmental Justice Element will consider how these hazards may disproportionately impact vulnerable populations and the ways in which climate change will exacerbate these hazards and their impacts on vulnerable communities.

Community Outreach Results

In order to identify potential needs and opportunities with regards to each environmental justice topic, the City hosted a community meeting while developing this element. This meeting, which was advertised via the City's website, was held as a webinar on October 11, 2023. The meeting consisted of a presentation explaining environmental justice, the purpose of this element, and the importance of community participation in the process, as well as an interactive activity to gather community feedback. The activity consisted of two components: a series of anonymous multiple-choice poll questions, and opportunities to answer additional questions and provide more feedback on each of the environmental justice concerns covered in this element.

Questions were asked related to 1) civic engagement, 2) concerns related to pollution exposure, 3) concerns related to hazardous impacts caused by climate change such as extreme heat, flooding, and wildfire, 4) access to healthy foods, 5) active and public transportation options, 6) parks and public facilities, and 7) safe and sanitary housing.

Based on the results provided by the community members who participated, concerns were raised relative to pollution exposure from the I-210 Freeway and major arterials streets, a lack of perceived information or resources about what to do in the event of emergencies or extreme weather events, improved bike lanes and safe alternative transportation options, and inclusive parks and public facilities. A specific topic of conversation was the lack of affordable housing in Arcadia, and concerns among rental properties related to weatherization and maintenance.

Each of these issues are described in detail in the next Section.

Environmental Justice Topics

Consistent with Senate Bill 1000, the City of Arcadia's Environmental Justice Element analyzed the current conditions as it relates to active and public transportation, access to healthy food options, access to parks and community centers, exposure to local and regional pollution, housing quality and affordability, climate adaptation, and recent community engagement efforts. This Section assesses the existing conditions in Arcadia with regard to each of these environmental justice topics and includes a summary of community engagement findings as they relate to each topic.

Active and Public Transportation

Walking, biking, and taking public transit are affordable alternatives to driving and serve as great opportunities to be physically active, resulting in positive health outcomes. For this reason, it is important to ensure that everyone in Arcadia has equitable access to opportunities for convenient and safe walking, biking, and public transit use. Moreover, safe walking and biking was identified as a community priority during the community meeting. Community members have expressed their concerns about traffic safety, the lack of connectivity in the bike and pedestrian network, and car-centric street design. This Section will evaluate access to active and public transportation in Arcadia.

Public transportation services in Arcadia are provided by the Los Angeles County Metropolitan Transportation Authority (Metro), Los Angeles County's primary transportation agency; Foothill Transit, a regional transit system that primarily operates in the San Gabriel Valley, with limited service outside of the region; and Arcadia Transit, a local transit system serving the City of Arcadia. Metro operates four local bus routes in Arcadia and provides service on major local thoroughfares such as Baldwin Avenue, Santa Anita Avenue, and Huntington Drive. Local routes 179 and 287 terminate at Arcadia Station, where transit riders can connect to the system's 48.5-mile A Line light-rail route. The longest light-rail line in the world, the A Line enables connectivity to Azusa in the east, downtown Los Angeles to the south, and even further south to Long Beach. Foothill Transit operates a fixed-route bus service along Huntington Avenue and provides limited service in Arcadia's northeastern area. Arcadia Transit operates three fixed-route services: the Green Line which runs primarily along Huntington Drive and Baldwin Avenue, the Blue Line which runs primarily along Holly Avenue and Duarte Road, and the Red Line that runs primarily along First Avenue and Sixth Avenue. Together, Metro, Foothill , and Arcadia Transit provide transit services throughout Arcadia. Around 72% of households are within walking distance (0.25 miles) of a bus stop, and around 93% are within biking distance (0.5 miles) of a bus stop. Moreover, most areas within Arcadia rank highly on the National Walkability Index, especially those near major bus lines. Additionally, Arcadia Transit offers Dial-A-Ride Services for residents who are seniors or have disability status.

In addition to public transportation, active transportation routes in Arcadia allow non-motorized users, such as people who bike and walk, to move around safely. Currently, Arcadia contains one Class I bikeway, part of the extensive Rio Hondo bike path system, beginning just inside Arcadia's border with El Monte and linking to the Los Angeles River bike path. A majority of bikeways are Class II, or striped bike lanes that separate people who bike from cars on the road. Where Class II bikeways are not feasible, the City employs Class III bikeways, with plans to shift toward Class II in the future.[1]

[1] City of Arcadia. 2010. "Chapter 4: Circulation and Infrastructure Element." In *Arcadia General Plan,* 4-1–4-47. Adopted November 2010. Accessed January 31, 2024. https://cms9files.revize.com/arcadia/Shape%20Arcadia/Development%20Services/general%20plan/Circulation%20and%20Infrastructure.pdf.

The City's bike map, last updated in 2013, indicates Class II bikeways are somewhat fragmented, and the majority of bikeways are Class III, where people who bike share the road with vehicles. Overall, an incomplete bicycle network prevents easy and comfortable movement around Arcadia.

As shown in Table EJ-1, Transportation Trends, less than 5% of workers in Arcadia use public transportation or active transportation to commute to work. This number is significantly lower than the proportion of workers in Los Angeles County and across California, though this may be attributed to several factors, including that residents of Arcadia are more likely to own cars, whereas many active commuters in Los Angeles do not do so by choice. The City's Circulation and Infrastructure Element of its general plan contains several goals and policies that aim to improve public and active transportation, through strategies that entail collaboration with Metro and Foothill Transit agencies and the development of a citywide bicycle network, for example. Certain policies have already been implemented, such as Policy CI-3.6 which aimed to bring light rail service to Arcadia and was achieved when the Arcadia Station of the Foothill Gold Line – now Metro A Line – was completed in 2015. Continued efforts to improve public and active transportation connections to this station may incentivize more residents to utilize these options.

Table EJ-1.
Transportation Trends

Indicator	Location		
	Arcadia	Los Angeles County	California
Active Commuting[1]	4.09%	9.65%	8.99%
Car Access[2]	96.50%	91.20%	92.90%

Source: The Public Health Alliance of Southern California. 2022. The California Healthy Places Index [map viewer]. https://map.healthyplacesindex.org/.
Legend: Quartile 1 = Good, Quartile 2 = Moderate, Quartile 3 = Poor, Quartile 4 = Challenged
1 Percentage of workers (16 years or older) who commute to work by transit, walking, or biking.
2 Percentage of households with access to a car.

Climate Change

Climate change is projected to exacerbate certain hazards, including extreme temperature events, wildfires, and floods. Therefore, Arcadia must work to prepare all residents for the impacts of climate change. Community members have shared concerns that their homes were not prepared for extreme heat and wildfire smoke, with renters facing the added barrier of communicating the needed improvements to their landlords. Residents also have communicated that they could use more information on the resources available to them during hazard events and that outdoor public spaces should have more cooling features.

Certain populations are more vulnerable to the effects of said hazard events including older adults, young children, renters, outdoor workers, active

commuters, those with limited mobility, and those who do not speak English as their first language. As shown in Table EJ-2, Populations Vulnerable to Climate-Related Hazards, Arcadia has a relatively high proportion of older adults and limited-English speakers compared to California overall. Therefore, policies should focus on preparing these groups for climate-related hazards. For more information about climate-related hazards, vulnerable populations, emergency preparedness, and safety policies for vulnerable populations, refer to Arcadia General Plan Chapter 8: Safety Element.

Table EJ-2.
Populations Vulnerable During Climate-Related Hazards

Indicator	Location		
	Arcadia	Los Angeles County	California
Older Adults[1]	18.6%	13.3%	14%
Young Children[2]	5.05%	6.11%	6.3%
Outdoor Workers	3.52%	6.01%	8%
Active Commuters[3]	4.09%	9.65%	8.99%
Population with a Disability	2.54%	3.81%	N/A
Limited-English Speakers[4]	30.7%	23.8%	N/A

Source: The Public Health Alliance of Southern California. 2022. The California Healthy Places Index [map viewer]. https://map.healthyplacesindex.org/.
Legend: Quartile 1 = Good, Quartile 2 = Moderate, Quartile 3 = Poor, Quartile 4 = Challenged
Note: The table is colored to provide an understanding of the rate of vulnerabilities to air pollution and does not indicate that certain traits are overall "good" or "bad."

1 Percent of people aged 65 and older.
2 Percentage of population who are young children under 5 years old.
3 Percent of workers (16 years and older) who commute to work by transit, walking, or cycling.
4 Percent of people, aged 5 and older, who speak English "less than very well."

Healthy Food

Access to healthy food is essential for all community members. Healthy food did not come up as a major issue during the community meeting, but access to healthy food was analyzed to determine if there are any areas with limited access so that these areas can be prioritized when adding new food sources like community gardens, farmers markets, and grocery stores.

As shown in Table EJ-3, Grocery Store Access, 52.4% of Arcadia residents live within a half mile of a grocery store, which is below Los Angeles County's average of 61.9% but slightly higher than the California average of 50.6%. As

shown in Figure EJ-3, Communities Within Walking and Biking Distance of a Grocery Store, grocery stores are distributed around Arcadia, with a concentration near the intersection of South Baldwin Avenue and West Duarte Road; while areas in the northern and southeastern parts of Arcadia have to travel farther to grocery stores than these areas, they tend to have greater levels of car access. Having access to a car makes it much easier to travel to a grocery store; therefore, residents in these areas likely do not have trouble getting to grocery store even though they are not located within walking or biking distance.

Table EJ-3.
Grocery Store Access

Indicator	Location		
	Arcadia	Los Angeles County	California
Supermarket Access[1]	52.4%	61.9%	50.6%

Source: The Public Health Alliance of Southern California. 2022. The California Healthy Places Index [map viewer]. https://map.healthyplacesindex.org/.
Legend: Quartile 1 = Good, Quartile 2 = Moderate, Quartile 3 = Poor, Quartile 4 = Challenged
[1] Percent of urban population residing less than a half mile from a grocery store.

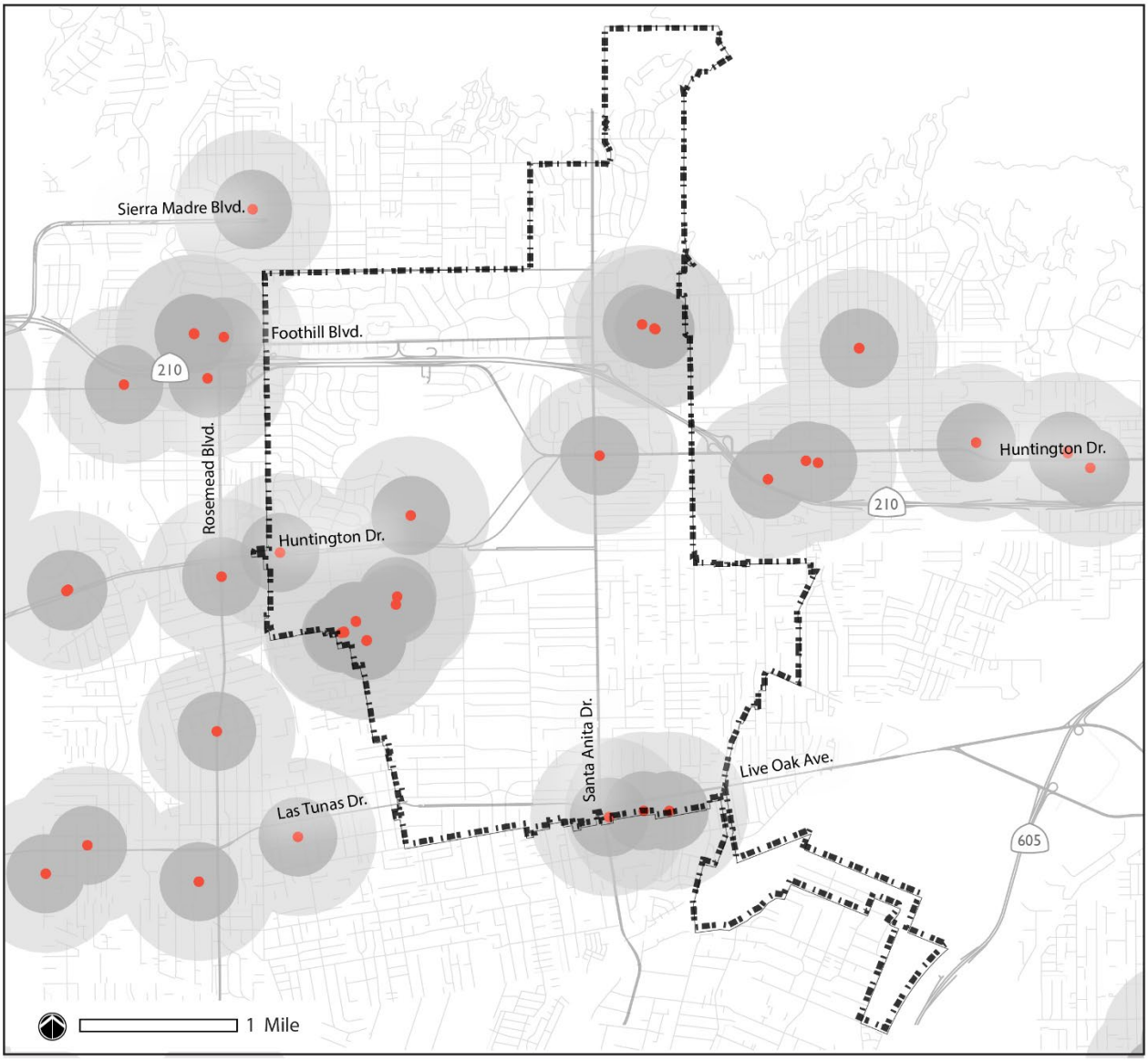


Figure EJ-3: Communities Within Walking and Biking Distance of a Grocery Store

Parks and Public Facilities

Parks, community centers, and other public facilities provide useful amenities that may be accessed by the public for zero or low cost and are generally associated with higher quality of life. Additionally, due to their communal nature, individuals are more likely to build social relationships and feel connected to their communities, which may result in higher civic participation and involvement. Community members discussed the importance of parks and public facilities at the Environmental Justice Community Meeting and identified key areas for improvement such as providing a greater variety of amenities that appeal to a diverse population. This Section assesses existing parks and public facilities in Arcadia.

The Arcadia Community Center, operated by the City's Recreation and Community Services Department, hosts events, classes, and programs for youth, adults, and older adult populations. Programming is offered throughout the week, including weekends, and includes supportive services, sports and recreation, family events, opportunities to interact with City officials, and more. The Arcadia Community Center is centrally located a half mile from Arcadia High School and a mile from Arcadia County Park and is serviced by local bus routes, making it accessible for the City's population.

The Arcadia Public Library is located in a residential neighborhood adjacent to Arcadia High School and is a half-mile walking distance from both Metro bus line 287 and Arcadia Transit Blue Line transit stops. In addition to general library services such as book lending and technology services, the library also provides passport services. The library is open 6 days a week and operates from 10:00 a.m. to 9:00 p.m. Monday through Thursday and from 10:00 a.m. to 6:00 p.m. on Fridays and Saturdays. The Los Angeles County Public Library also operates in the southernmost part of Arcadia as the Live Oak Library, providing nearby residents with a more convenient library option.

There are a total of 30 parks in Arcadia. Of these 30 parks, 15 are managed by the City, 4 are managed by the County of Los Angeles, and 11 are managed by the Arcadia Unified School District. The County of Los Angeles manages Arcadia Community Regional Park, the Los Angeles County Arboretum, Peck Road Water Conservation Park, and Santa Anita Golf Course. The Arcadia Unified School District maintains a joint use agreement with the City to allow public use of parks on or adjacent to school campuses when school is not in session. Currently, facilities of 11 schools are open for public use, including those of Arcadia High School, Foothills Middle School, and Highland Oaks Elementary School. All facilities are detailed in Table EJ-5, Use Restrictions by Park. Together, these parks service most of Arcadia's population (see Figure EJ-4, Communities Within Walking and Biking Distance of a Park or Open Space). Residents north of Interstate 210 have access to 6 parks within the City, including 4 open access parks and 2 restricted use parks, and several additional parks just outside the City boundary including the Los Angeles National Forest. The remaining 24 parks are located south of Interstate 210 are distributed evenly throughout the area. However, the residential areas south of Duarte Road and west of Santa Anita Avenue only have access to parks on public school campuses, which are only

allowed to be used outside of school hours. Therefore, this area has slightly lower access to parks than other areas of the City.

Overall, parks and recreational facilities comprise 680 acres in Arcadia, and 135 of these acres are open parkland that are either owned by the City or covered by joint use agreements with the Arcadia Unified School District, resulting in 2.46 acres of public park land for every 1,000 residents in the City. This statistic is below the median of 11.3 acres per 1,000 residents for a selection of similar-sized cities across the country, according to National Recreation and Park Association survey data.[2] Nonetheless, the City has exceeded the acreage goal of its Parks and Recreation Policy 1.2, which calls for 2.43 acres of parkland per 1,000 residents[3]. Additionally many Arcadia residents live in close proximity to facilities operated by Los Angeles County, including the Los Angeles County Arboretum and Botanical Garden, Peck Road Water Conservation Park, and Arcadia Community Regional Park. Taking all these facilities into account, including those owned and operated by agencies other than the City of Arcadia, there are 12 acres of open space for every 1,000 residents in the City, although the open space is concentrated in several large parks with restricted access.

As shown in Table EJ-4, slightly more than half of Arcadia residents live within a quarter mile, or comfortable walking distance, of a park with open public access. Greater than 70% of residents live within that distance of any park, including those with restricted access, such as parks with joint-use agreements. Almost everywhere in Arcadia is within biking distance of a park or open space when including those with restricted access, as shown in Figure EJ-4. 90.7% of residents live within 0.5 miles (a comfortable biking distance) of an open access park or open space. Therefore, a significantly higher portion of residents can access parks and open space via bike or similar mobility device than can access these areas by walking.

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2 NRPA (National Recreation and Park Association). 2023. *NRPA Agency Performance Review*. Accessed January 31, 2024. https://www.nrpa.org/contentassets/3ae6ba685dbf47a1b537af2f15c615d9/2023-agency-performance-review.pdf.

3 City of Arcadia. 2010. "Chapter 7: Parks, Recreation, and Community Resources Element." In *Arcadia General Plan,* 7-1–7-54. Adopted November 2010*.* Accessed January 31, 2024. https://cms9files.revize.com/arcadia/Shape%20Arcadia/Development%20Services/general%20plan/Parks%20Recreation%20and%20Community%20Resources.pdf.

Table EJ-4.
Park Access[1]

Indicator	Access Type	
	Open Access Only	Open and Restricted Access
Walking Distance to a Park[1]	57.1%	70.8%

Source: California Protected Areas Database. 2021. Parks and Open Space. Analysis Conducted in Urban Footprint. https://www.calands.org/.

1 Percentage of people living within a quarter mile of a park or open space.

Parks and open space that have use restrictions may be closed to the public at certain times or may charge a fee for use. Parks with use restrictions include the Los Angeles County Arboretum and Botanic Garden and many schools within the Arcadia Unified School District which are under joint use agreements that allow the public to use their facilities when school is not in session. Table EJ-5, Use Restrictions by Park, identifies which parks have use restrictions and which allow open access by name. These parks and open spaces are also shown in Figure EJ-4 .The City is committed to providing quality parks and recreation facilities, as made evident by the goals and policies contained within the Parks, Recreation, and Community Resources Element of the City's general plan. Many of these goals and policies align with environmental justice goals and seek to fill service gaps in the community, such as Policy-PR.1.6, which prioritizes acquisition of land intended for parks in underserved neighborhoods.

Community engagement to inform the 2017 Recreation and Parks Master Plan, included community workshops, focus groups, a phone survey, and community meetings, indicated most community members were concerned with park facility and amenity upgrades and maintenance, and many of those surveyed had a favorable opinion of recreational events and programming.[4] Specifically, community outreach identified the following priorities, among others:

- Upgrade existing and provide new children's play areas
- Upgrade or replace older park restrooms/concessions
- Replace natural turf with synthetic turf
- Replace or upgrade lighting, including lighted walking paths
- New dog parks and facilities
- Additional shade over play structures
- Picnic and barbeque improvements
- Americans with Disabilities Act-compliant access improvements
- New facilities for community events
- Upgrade landscape areas with drought-tolerant plant materials

4 City of Arcadia. 2017. *Arcadia Recreation and Parks Master Plan*. Adopted August 1, 2017. Accessed January 12, 2024. https://www.arcadiaca.gov/enrich/recreation___community_services/parks___facilities/master_plan.php.

- Improvements for sports fields such as new bleachers, dugouts, batting cages, team benches, and fencing
- Parking lot upgrades and improvements

Although the Parks, Recreation, and Community Resources Element is wider in scope than the Recreation and Parks Master Plan, the Element's Policy PR.1.13 and Policies PR.1.15–20 provide for maintenance, upgrades, and new facilities and amenities, in alignment with the Recreation and Parks Master Plan. Furthermore, this Environmental Justice Element intends to ensure equitable access to open space and parks and to the community health benefits that access provides.

Table EJ-5
Use Restrictions by Park

Park Name	Use Restrictions?
Arcadia Community Regional Park	Open Access
Arcadia High School Park	Restricted Access
Arcadia Par-3 Golf Course	Restricted Access
Arcadia Wilderness Park	Open Access
Baldwin Stocker Elementary School Park	Restricted Access
Bicentennial Park	Open Access
Bonita Park	Open Access
Camino Grove Park	Open Access
Camino Grove Elementary School Park	Restricted Access
Civic Center Field	Open Access
Dana Middle School Park	Restricted Access
Eisenhower Memorial Park	Open Access
Fairview Avenue Park	Open Access
First Avenue Middle School Park	Restricted Access
Foothills Middle School Park	Restricted Access
Forest Avenue Park	Open Access

Table EJ-5
Use Restrictions by Park

Park Name	Use Restrictions?
Highland Oaks Middle School Park	Restricted Access
Holly Avenue Park	Restricted Access
Hugo Reid Elementary School Park	Restricted Access
Hugo Reid Park	Open Access
Longden Avenue Park	Open Access
Longley Way Elementary School Park	Restricted Access
Los Angeles County Arboretum and Botanic Garden	Restricted Access
Newcastle Park	Open Access
Orange Grove Park	Open Access
Peck Road Water Conservation Park	Open Access
Santa Anita Golf Course	Restricted Access
Santa Anita Park	Restricted Access
Tierra Verde Park	Open Access
Tripolis Friendship Park	Open Access

Source: California Protected Areas Database. 2021. Parks and Open Space. Analysis Conducted in Urban Footprint. https://www.calands.org/.

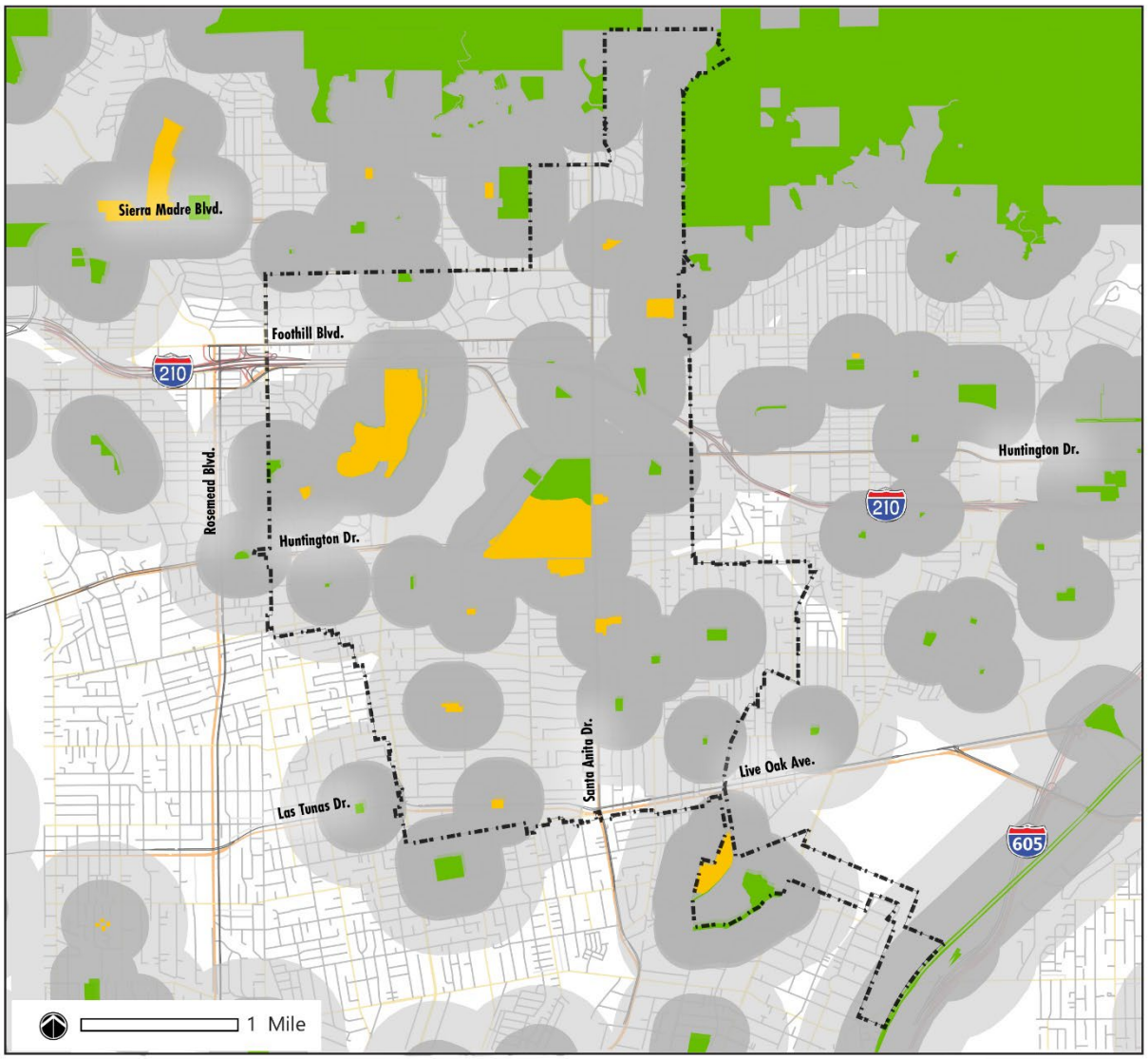

Figure EJ-4: Communities Within Walking and Biking Distance of a Park or Open Space

Pollution

The effects of both short- and long-term exposure to pollution can be significant to all individuals. However, certain populations bear increased risks from pollution exposure. Community members expressed their concerns about pollution exposure during the Environmental Justice Community Meeting and are particularly concerned about pollution exposure near major roadways. This Section analyzes pollution exposure throughout the City and identifies particularly vulnerable areas and populations.

Specifically, young children, older adults, people who are outside for large portions of their day, and individuals with preexisting health conditions are more susceptible to respiratory complications resulting from air pollution. In Arcadia there is a lower percentage of outdoor workers, active commuters, young children, people with chronic obstructive pulmonary disease (COPD), and people with asthma compared to Los Angeles County and the State of California. Arcadia does have a greater proportion of older adults aged 65 or older (see Table EJ-5, Populations Vulnerable to Pollution).

Pollution affects the air quality of entire geographical regions. Therefore, pollution from surrounding cities can affect Arcadia, even when Arcadia itself does not contain all responsible sources. The South Coast Air Quality Management District is the regional agency tasked with developing and enforcing air pollution standards mandated by various clean air acts in California. Arcadia is located within this regulatory jurisdiction, along with Los Angeles County and portions of Orange, Riverside, and San Bernardino Counties. This means the City must comply with the agency's regional air quality management plan along with all other cities and counties under the agency's jurisdiction. The South Coast Air Basin, in which Arcadia is located, is one of two areas in the nation classified as an extreme nonattainment zone for ozone pollution. Poor air quality results from a variety of factors including the dense and heavily urbanized character of the area, the area's reliance on cars and trucks for transportation, weather conditions, and the surrounding air-trapping mountains.

The Resource Sustainability Element describes the various pollutants that impact natural resources in Arcadia, notably, air and water pollution sources that negatively impact Arcadia and its natural resources. These pollutants involve environmental justice concerns, as some communities in Arcadia may bear a disproportionate burden from these pollution sources.

The limited industrial base and standard retail and service commercial uses in Arcadia lead to few local pollution sources that contribute to pollution of the region. Arcadia's main sources of pollution, including carbon monoxide, ozone, and small particulate matter (PM_{10} and $PM_{2.5}$), result primarily from transportation emissions due to the many roadways that carry heavy and slow-moving traffic. These pollution sources disproportionally affect communities that abut these transportation networks and can contribute to respiratory health effects like asthma, lung inflammations, and chest pains. Specifically, residential neighborhoods near Interstate 210 and other main arterial

roadways such as Baldwin Avenue, El Monte Avenue, and Duarte Road are exposed to a disproportionate amount of air pollution.

Table EJ-6.
Populations Vulnerable to Pollution

Indicator	Location		
	Arcadia	Los Angeles County	California
Asthma[1]	6.55%	8.65%	9.02%
Coronary Heart Disease[2]	4.82%	4.94%	N/A
Chronic Obstructive Pulmonary Disease[3]	3.95%	5.15%	5.33%
Young Children[4]	5.05%	6.11%	6.3%
Older Adults[5]	18.6%	13.3%	14%
Outdoor Workers[6]	3.52%	6.01%	8%
Active Commuters[7]	4.09%	9.65%	8.99%

Source: The Public Health Alliance. 2022. The California Healthy Places Index [map viewer]. https://map.healthyplacesindex.org/.
Legend: Quartile 1 = Good, Quartile 2 = Moderate, Quartile 3 = Poor, Quartile 4 = Challenged
Note: The table is colored to provide an understanding of the rate of vulnerabilities to air pollution and does not indicate that certain traits are overall "good" or "bad."

1 Percentage of people with asthma.
2 Percentage of people with coronary heart disease.
3 Percentage of people with chronic obstructive pulmonary disease.
4 Percentage of children under 5 years old.
5 Percent of people aged 65 and older.
6 Percent of workers (16 and older) who work outdoors.
7 Percent of workers (16 years and older) who commute to work by transit, walking, or biking.

Safe and Sanitary Housing

Access to safe and sanitary housing is a core environmental justice principle and vital to the health and well-being of the Arcadia's population. At the Environmental Justice Community Meeting and in outreach conducted for the 6th Cycle Housing Element (see below), community members discussed how the location, quality, and affordability of housing units is important and how it has a significant impact on an individual's health and quality of life. Although unsafe and unsanitary conditions can be a concern in any home, low-income residents, and renters in particular, are more likely to struggle with these

issues, which may include poor ventilation, high pollution exposure, and overcrowding. Although Arcadia has a lower percentage of households, both renter and owner, experiencing severe housing cost burden than Los Angeles County as a whole, and has higher rates of home ownership, the data nonetheless indicate a significant housing affordability problem. As shown in Table EJ-6 below, one quarter of renter households pay half or more of their income toward rent and utilities. Renters comprise approximately 40% of households in Arcadia, making this a significant issue.

Table EJ-7.
Housing Indicators

Indicator	Location		
	Arcadia	Los Angeles County	California
Homeownership[1]	59.50%	45.80%	54.90%
Low-Income Homeowner Severe Cost Burden[2]	12.6%	13.70%	11.10%
Low-Income Renter Severe Housing Cost Burden[3]	24.60%	28.90%	26.20%
Uncrowded Housing[4]	96.4%	88.70%	91.70%

Source: The Public Health Alliance. 2022. The California Healthy Places Index [map viewer]. https://map.healthyplacesindex.org/.
Legend: Quartile 1 = Good, Quartile 2 = Moderate, Quartile 3 = Poor, Quartile 4 = Challenged

1 Percentage of people who own their home.
2 Percentage of low-income homeowners who spend more than 50% of their income on housing costs.
3 Percentage of low-income renters who spend more than 50% of their income on housing costs.
4 Percentage of households with one or fewer occupants per room.

Individuals living in older residences are more likely to experience unsafe and unsanitary living conditions, as older, aging structures may not have been subject to present-day building standards and codes that comply with regulations for substances such as lead paint, asbestos, and other hazardous materials. Housing units are generally considered to need serious repairs or rehabilitation after 30 years; this work may include the installation of a new roof, plumbing, or foundation work.

According to the City's 6th Cycle Housing Element, approximately 46% of Arcadia's housing units were built prior to 1970, indicating a continued need for maintenance. However, the age of Arcadia's housing stock may not necessarily equate to major repair needs due to Arcadia's high household

income relative to the Los Angeles County median. Between 2018 and 2021, there were over 4,400 code enforcement cases for property maintenance. Most of these cases involved landscaping, and only four houses have been determined to be substandard. In general, homeowners invest in maintenance and repair and the vast majority of housing in Arcadia meets or exceeds standards.[5] Furthermore, Arcadia's percentage of households with less than or equal to one occupant per room is over 90%, ranking higher than Los Angeles and California percentages, as shown in Table EJ-6, Housing Indicators. Therefore, overcrowding is not of significant concern in Arcadia.

Community Engagement

Community engagement is the process of integrating community members into planning and local decision-making processes to ensure that their needs and priorities are considered and that they help shape policy decisions. However, it can be more difficult for certain people to participate in community events and decision-making processes due to inaccessible or inconvenient locations and times for events, language barriers, and insufficient information and notification leading up to events. To ensure that everyone has equal access to community events, decision-making processes, and spaces, special consideration must be given to populations facing barriers to participation, and accommodations must be made. Generally, opportunities to engage the community should be incorporated into the development of every plan and project. The scale and scope of engagement may vary based on the plan or project's needs but will generally include multiple opportunities for residents and interested parties to provide feedback. Engagement strategies should also consider potentially interested parties and tailor opportunities to maximize participation. For example, outreach events should be hosted in languages other than English if the community they are serving has a large, limited-English-speaking population. Moreover, it is good practice to provide multiple engagement opportunities and virtual alternatives to include as many people as possible.

The City generally takes a holistic approach when providing opportunities for the community to engage with its projects and plans. For example, the Comprehensive General Plan Update incorporated numerous engagement strategies that included interviews with interested parties and representatives from community organizations including Arcadia High School Student Council and Student Body, the Arcadia Woman's Club, and the Rotary Club of Arcadia. A general plan website where visitors could access materials related to the plan's development, such as interview and workshop summaries and background reports, was also maintained by the City throughout the process.

Similarly, the City deployed numerous outreach efforts for the purposes of its 6th Cycle Housing Element. This included a series of community workshops, an online community survey, social media outreach, and targeted outreach for Arcadia's low-income individuals, business owners, and the unhoused

[5] City of Arcadia. 2022. "Chapter 5: Housing Element." In *Arcadia General Plan*, 2–17. Adopted October 2022. Accessed January 31, 2024. https://cms9files.revize.com/arcadia/Ch.%205_Draft%20Housing%20Element.pdf.

population. Materials were available in both English and Chinese, due to Arcadia's large Chinese-speaking population.

Goals and Policies

These goals and policies provide the vision and steps to work toward for a more equitable Arcadia, focusing on active transportation (such as walking and biking), climate change impacts, parks and recreation facilities, transportation-related pollution, and healthy and affordable housing.

Goals are overarching aspirations that define the desired outcomes of the Environmental Justice Element. Policies are specific measures or guidelines put in place to implement those goals. They serve as the strategic tools to translate these aspirations into tangible actions and practices.

The General Plan already contains existing policies throughout various elements which further the goals of the Environmental Justice Element. Where these policies already exist, they have been noted, below.

Goal EJ-1: **A community where walking and biking is safe and enjoyable.**

Policy EJ-1.1: Work with community members to identify high-priority streets and intersections for improvements to sidewalks, bike lanes, and other bike and pedestrian infrastructure via the City's capital improvement program.

Policy EJ-1.2: Seek a State and Federal grant opportunities for active transportation corridors, including the California Transportation Commission's Active Transportation Program.

Policy EJ-1.3: Create and maintain a network of Cool Streets with increased tree canopy, reflective pavements, and other interventions to mitigate extreme heat and reduce the heat island effect, prioritizing transit corridors and routes to school.

Policy EJ-1.4: Seek to provide a variety of parks and facilities are provided which cater to a diverse population.

Policy EJ-1.5: Mitigate noise and air pollution impacts to parks and public facilities adjacent to freeways, major roads, and rail corridors with protective fencing, landscaping, and/or walls.

- *The following existing policies from other elements further Goal 1 of the Environmental Justice Element:*
  - **Parks, Recreation, and Community Resources Policy 1.1:** Maintain a system of City parks and recreation facilities that

provide a variety of active and passive recreational opportunities throughout Arcadia.

- **Parks, Recreation, and Community Resources Policy 1.2:** Strive to provide a minimum of 2.43 acres of parkland per 1,000 residents.
- **Parks, Recreation, and Community Resources Policy 1.3:** Provide park and recreation facilities that are appropriate for the individual neighborhoods in which they are located, reflect the needs and interests of the population they serve, and meet the performance standards identified in the general plan.
- **Parks, Recreation, and Community Resources Policy 1.7:** Strive to locate new community facilities in neighborhoods and centers where they will serve populations with the greatest needs.
- **Parks, Recreation, and Community Resources Policy 1.12:** Maintain and enhance pedestrian, bicycle, and transit linkages to provide better access to parks, recreation, and public spaces and meet the needs of Arcadia residents.
- **Parks, Recreation, and Community Resources Policy 3.1:** Provide consistent funding for the street tree program reflective of the importance of the urban forest to community aesthetics and the environment.
- **Parks, Recreation, and Community Resources Policy 4.3:** Strengthen joint-use agreements with the Arcadia Unified School District and Los Angeles County to expand the types of local facilities that can be available to the community.
- **Circulation and Infrastructure Policy 4.1:** Develop and maintain the citywide bicycle network of off-street bike paths, on-street bike lanes, and bike streets. The City will investigate the use of easements and flood control channel rights-of-way for the provision of bicycle infrastructure.
- **Circulation and Infrastructure Policy 4.5:** Develop and implement a comprehensive pedestrian circulation plan that includes, among other components, (1) enhanced pedestrian crossings of streets; (2) sidewalk improvement plans; (3) pedestrian amenities on sidewalks on major streets that are key pedestrian routes, including benches, street trees, trash cans, and pedestrian-scaled lighting; (4) Americans with Disabilities Act-compliant crossings; (5) convenient crossing of arterials with landscaped medians, particularly in the vicinity of schools; and (6) strategies to remove barriers to pedestrian movement (for example, news racks, utility poles and boxes).
- **Circulation and Infrastructure Policy 4.9:** Enhance pedestrian and bicycle access to local and regional transit, including connections to bus routes and the light-rail station.
- **Circulation and Infrastructure Policy 4.11:** Encourage walking, biking, and use of transit through a variety of supportive land use

development and urban design measures, including site planning that promotes safety, pedestrian-friendly design, and access to transit facilities.

Goal EJ-2: A community with reduced transportation-related air pollution

Policy EJ-2.1: Continue to update truck route maps that minimize exposure to sensitive land uses.

- *The following existing policies from other elements further Goal 2 of the Environmental Justice Element:*
  - **Resource Sustainability Policy 1.4:** Lower the emissions caused by motor vehicles through Transportation Demand Management strategies and land use patterns that reduce vehicle miles traveled.
  - **Resource Sustainability Policy 1.2:** Limit, when feasible, locating sensitive receptors near pollutant-emitting sources.
  - **Resource Sustainability Policy 1.6:** Require projects that generate potentially significant levels of air pollutants to incorporate the most effective air quality mitigation into project design, as appropriate.

Goal EJ-3: A community where everyone has a high-quality, affordable home.

Policy EJ-3.1: Promote home weatherization and in-home/portable air conditioning units to better insulate homes and mitigate the effects of extreme heat in residences.

Policy EJ-3.2: Continue to explore temporary housing options for individuals experiencing homelessness in Arcadia, as well as grant funding opportunities for constructing and managing them.

- *The following existing policies from other elements further Goal 3 of the Environmental Justice Element:*
  - **Housing Policy 1.1:** Monitor and enforce building and property maintenance codes in residential neighborhoods, including those with vacant housing units, to prevent the physical deterioration of existing sound housing within Arcadia.
  - **Housing Policy 1.6:** Encourage assisted-housing units of all types and expand affordable housing opportunities for households with extremely low, very low, low, and moderate income.
  - **Housing Policy 3.3:** Work with nonprofit and for-profit developers to maximize resources available for the construction of affordable housing.

- **Housing Policy 3.4:** Address special-needs populations and extremely low-income households through a range of housing opportunities, including emergency shelters, transitional housing, and supportive housing.

Goal EJ-4: A community where public health is enhanced and heat-related illnesses and fatalities are reduced.

Policy EJ-4.1: Expand the number of cooling amenities in parks and other public spaces such as trees, water refill stations, and water features for children to play in.

Policy EJ-4.2: Expand cooling center amenities as necessary and increase awareness of cooling centers through public education materials and events.

Policy EJ-4.3: Educate residents about personal emergency preparedness and the emergency resources that the City provides to them.

The following existing policies from other elements further Goal 4 of the Environmental Justice Element:

- **Safety Policy S-1.2:** Support policies and programs to engage with residents, including non-English speaking communities, making them aware of the risks of extreme events and providing information on ways to preserve health.
- **Safety Policy S-9.4:** Conduct ongoing public outreach and promote community awareness regarding emergency notifications, evacuation routes, and procedures to be followed in the event of an emergency. Focus outreach on identified vulnerable populations, for example by contacting and building partnerships with community-based organizations that represent the vulnerable population groups.
- **Safety Policy S-9.7:** Create resilience centers throughout Arcadia to ensure frontline communities are equipped to respond, recover, and rebuild after a hazard event.
- **Safety Policy S-9.8:** Support policies that promote education and resilience awareness about the effects of climate change-induced hazards and ways to adapt and build resiliency to climate change.

Attachment No. 4

Errata Sheet and Draft Implementation Plan Update

Errata sheet – Implementation Plan

Original Page Number	Before	New Page Number	After
1	Chapter title: "Chapter 10"	1	Renumbered the Chapter Title:: "Chapter 11~~"~~
10-15 to 10-23	**Section 5** –Housing Element actions The Implementation Plan included the actions for the previous Housing Element. The former Housing Element actions are 5-1. to 5-15.	**10-15 to 10-48**	**Section 5** – New Housing Element actions An outdated version of the Implementation Plan was released to the public. The outdated version included actions under Section 5 which have been wholly replaced.
10-15	**5-1.** ***Objectives:*** ▪ Continue to provide loans to qualified low- and moderate-income homeowners.	10-15	**5-1.** Update text to say: ***Objectives:*** ▪ Continue to provide ~~loans~~ grants to qualified low- and moderate-income homeowners.
10-55 to 10-62	Section 11 of the Implementation Plan – Mitigation Measures was previously Section 10. The draft document released to the public showed all numbers as "11", however they were not redlined and so it was not clear that they were new changes.	10-81 to 10-88	Section 11 was updated to show the new changes (now redline), the numbering was updated, and all the subsections were changed from 10 to 11.
10-39	**8-5. Siting of Critical Facilities** **"Related Policies:** S-5.5; S-6.4; S-4.2~~; S-3.4; S-2.5"~~	10-64	**8-5. Siting of Critical Facilities** Updated to clearly reflect the existing related policies and the proposed changes. Text updated to read: **"Related Policies:** S-5.5; S-6.4; S-4.2"
10-41	**8-11.3** "The City will prepare, publish, and regularly update emergency evacuation routes and plans."	10-66	**8-11.3** Refer to revised language below: : ~~"The City will continue to sponsor the ACTION (Arcadians Caring Together Improves Our Neighborhoods) program to enable residents to respond appropriately to any emergency situation.~~ The City will prepare, publish, and regularly update emergency evacuation routes and plans. "

10-41	**8-11.4.** "The City will periodically test, review, and update, as necessary, technology for emergency mass notification systems."	10-66	**8-11.4.** Updated to revised language below: "~~The City will prepare, publish, and regularly update emergency evacuation routes and plans.~~ The City will periodically test, review, and update, as necessary, technology for emergency mass notification systems."
10-47 to 10-48	**8.24** Subsection numbering: 8-24.1. 8-2~~5~~4.2. 8-2~~5~~4.3. 8-25.4. 8-24.4. 8-24.5. 8-24.6. 8-24.7.	10-74	**8.24** Subsection re-numbered correctly (changes underlined): 8-24.1. 8-24.2. 8-24.3. 8-24.4. 8-24.5. 8-24.6. 8-24.7. 8-24.8.
10-48	**8.25** Subsection numbering: 8-2~~6~~5.1.	10-74	**8.25** Subsection number updated to: "8-25.1.
10-53	**10-1.** "**Related Policies:** EJ-1.3; EJ-1.8; CI-4.1; CI-4.2; CI-4.3; CI-4.5; CI-4.7; CI-4.9; CI-4.10; CI-4.11; PR1.12"	10-79	**10-1.** Text updated with the correct policies. "**Related Policies:** EJ-1.1; EJ-1.2; CI-4.1; CI-4.2; CI-4.3; CI-4.5; CI-4.7; CI-4.9; CI-4.10; CI-4.11; PR-1.12"
10-53	**10-2.** "**Related Policies:** EJ-2.1; S-9.1; S-9.4"	10-79	**10-2.** Text updated to say (changes between published and updated document versions underlined, below) "**Related Policies:** EJ-4.3; S-9.1; S-9.4"
10-53	**10-3.** Responsible Agencies, Funding source, Time Frame, and Related Policies omitted from 10-3. In error.	10-80	**10-3.** Text is added as follows (new text underlined): "**Responsible Agency:** Development Services Department – Planning Services **Funding Source:** General Fund; Transportation Funds; Grants

			Time Frame: Ongoing **Related Policies:** S-9.4; S-9.7; PR-3.1; PR-1.3; EJ-2.1; EJ-2.2; EJ-2.3; EJ-2.4 **Sustainability Focus?** No"
10-54	**10-4.** **Related Policies:** EJ-3.7; PR-1.9; PR-4.3	10-80	**10-4.** Text updated to say (changes underlined) "**Related Policies:** EJ-1.4; PR-1.9; PR-4.3"
10-54	**10-5.** **Related Policies:** EJ-3.6	10-80	**10-5.** Text updated to say (changes underlined) "**Related Policies:** EJ-1.5; EJ-2.1; RS-1.2"
10-54	**10-6.** **Related Policies:** EJ-4.5, 4.6	10-80	**10-6.** Text updated to say (changes underlined) "**Related Policies:** EJ-2.1; RS-1.4, RS-1.6"
10-54	**10-7.** **Related Policies:** EJ-5.5	10-81	**10-7.** Text updated to say (changes underlined) "**Related Policies:** EJ-3.1"
10-55	**10-8.** **Related Policies:** EJ-5.6; H-4.1; H-4.4	10-81	**10-8.** Text updated to say (changes underlined) "**Related Policies:** EJ-3.2; H-3.4"

Chapter 11~~0~~: IMPLEMENTATION PLAN

A r c a d i a G e n e r a l P l a n

This Implementation Plan guides elected City officials, Commissions and Committees, staff, and the public in developing programs and actions that will implement adopted General Plan goals and policies.

Each implementation measure is a procedure, program, or technique that requires City action, either alone or in collaboration with non-City organizations or county, state, and federal agencies. Some of the implementation measures are processes or procedures that the City currently administers on a day-to-day basis, while others identify new programs or projects. Completion of the identified measures will be subject to funding availability. The programs should be updated concurrent with the annual budget process and whenever the City's General Plan is amended or updated to provide continued consistency and usefulness.

Each implementation program relates directly to one or more General Plan policies in the elements. The programs begin with Chapter 2: Land Use and Community Design Element. For each program, the related General Plan policies are listed, along with the responsible agencies or City departments, the recommended time frame, and likely funding source(s). The programs are grouped by element but can relate to policies in more than one element.

Key to Time Frames:

Short Term = 1-5 years
Mid-Term = 5-10 years
Long Term = 10+ years
Ongoing = May require short-, mid-, and long-term actions

2. Land Use and Community Design Element

2-1. Public Involvement in Planning Decisions

~~P~~The City will provide a forum for public debate of local issues through the continued use of print media, the City's website and newsletter, local television, water billing inserts, and other forms of available media.

~~E~~The City will encourage informal meetings between resident groups and developers on large proposed development projects that may impact Arcadia's residential neighborhoods. Facilitate interaction

between developers and neighborhood interest groups, and provide developers with the opportunity to inform and obtain feedback from affected residents. Encourage developers to meet with affected groups, and encourage Arcadia residents to provide input on proposed developments.

Responsible Agency:	City Manager's Office; Development Services Department – Planning Services
Funding Source:	General Fund
Time Frame:	Ongoing
Related Policies:	
Sustainability Focus?	No

2-2. Comprehensive Update of Zoning Regulations

~~U~~The City will undertake a comprehensive update of the City's Zoning Regulations (Article IX, Chapter 2 of the Municipal Code) to address inconsistencies between the regulations and the General Plan. The update should include but is not limited to the following:

- Establishment of new zones to implement the MU and DMU designations,
- Amendment of the R-3 zone to reflect the density allowed in the HDR designation (up to 30 units per acre)
- Establishment of a 1.0 FAR for Downtown, Santa Anita Avenue, and Live Oak.
- Review of the appropriateness of parking standards citywide. As a part of this effort, the City should explore the creation of a parking district downtown that would allow for sharing of parking and the reduction or elimination of on-site requirements.
- Modifications necessary to achieve policies in the Housing Element regarding transitional and supportive housing and permanent emergency shelters.
- Evaluation of the uses currently allowed in industrial areas; potentially, different industrial uses might be appropriate for different areas.

Responsible Agency:	Development Services Department – Planning Services
Funding Source:	Departmental budget
Time Frame:	To be adopted in conjunction with the General Plan
Related Policies:	LU-1.6; LU-10.1; LU-12.1; H-3.3
Sustainability Focus?	Yes

2-3. Annual Review of General Plan, Land Use Policy Map, and Environmental Indicators

~~A~~The City will annually review implementation of the General Plan and Land Use Map to identify development, and evaluate accomplishments, priorities, and potential modifications. Due to Arcadia's charter city status, the review is not mandatory (Government Code Section 65700) but will be helpful in working towards full implementation of the General Plan.

Pursuant to the provisions of Government Code Section 65401, ensure that all departments within the City and all other local government agencies submit a list of proposed projects to the City, and that the

City review and report on the consistency of these projects to the City Council as part of the General Plan Annual Review and Update Report.

Responsible Agency: All City departments
Funding Source: Departmental budget
Time Frame: Ongoing
Related Policies: All policies
Sustainability Focus? No

2-4. Review and Adjust Fees

~~P~~The City will periodically review and adjust the fees charged for City services, use of public facilities, development review, and impacts from new development when the assumptions and costs used to determine fees change over time.

Responsible Agency: All Departments
Funding Source: General Fund; Special Revenue Funds
Time Frame: Ongoing
Related Policies: Fees from Every Department
Sustainability Focus? No

2-5. Downtown Planning Efforts

The City will i~~I~~mplement ~~of~~ Downtown planning efforts to provide a fine-grained guide to desired development and public improvements throughout Downtown. These efforts should include:

- Pedestrian connections from the Gold Line Station to the rest of the Downtown area, including the installation of shade trees, lighting, and signage
- Bicycle connections with the station and secure bicycle parking at the station area
- Bus and other public transportation connections between the station and major attractions in Arcadia, such as Santa Anita Park and the regional shopping mall
- Creation and design of public open space and a central outdoor community gathering space
- Evaluate the allowable uses and development standards to ensure desired uses, intensities, and design of the area immediately surrounding the station area in order to ensure that it becomes fully integrated with the rest of Downtown
- Shared parking arrangements and/or parking districts
- Coordinated signage and beautification efforts

Responsible Agency: Development Services Department – Planning, Engineering, Economic Development, and Redevelopment Agency
Funding Source: General Fund and Redevelopment Agency Funds
Time Frame: Short Term (1-5 years); new development standards and parking requirements to implement the new mixed use designations were will be adopted in conjunction with adoption of the new General Plan (anticipated by the end of 2010).
Related Policies: LU-1.8; LU-10.1; LU-10.2; LU-10.3; LU-10.4; LU-10.6; LU-10.7; LU-10.8; LU-10.9; LU-10.10; LU-10.11; LU-10.12; LU-10.13; LU-10.14; CI-3.4
Sustainability Focus? Yes

2-6. Signage Plan

The City will r~~R~~eplace and add new way-finding signs directing traffic from key locations such as the I-210 Freeway and Huntington Drive.

Responsible Agency:	Development Services Department – Engineering Services
Funding Source:	General Fund
Time Frame:	Mid-Term (5-10 years)
Related Policies:	Cl-2.2
Sustainability Focus?	No

2-7. Design Review Process

The City will c~~C~~ontinue the design review process to ensure that new development is consistent with the character and scale of the surrounding neighborhood. Continue to use comprehensive design guidelines to inform the process.

Responsible Agency:	Development Services Department – Planning Services
Funding Source:	Departmental budget
Time Frame:	Ongoing
Related Policies:	LU-3.1; LU-3.2; LU-3.3; LU-3.4: LU-3.5; LU-3.6; LU-3.7; LU-4.1; LU-4.2; LU-4.6; LU-4.7; LU-7.4
Sustainability Focus?	Yes

2-8. Mixed Use Design Guidelines

The City will e~~E~~stablish design guidelines for mixed-use buildings from which vibrant, attractive, and high-quality developments can be built.

Responsible Agency:	Development Services Department – Planning and Engineering Services; Redevelopment Agency
Funding Source:	General Fund and Redevelopment Agency Funds
Time Frame:	New development standards will be adopted in conjunction with adoption of the new General Plan (anticipated by the end of 2010).
Related Policies:	LU-6.5; LU-6.7; LU-10.1; LU-10.3; LU-10.4; LU-10.7; LU-10.11; LU-10.12; LU-12.1; LU-12.3
Sustainability Focus?	Yes

2-9. Development of Parking Districts

The City will e~~E~~xplore the feasibility and appropriateness of establishing parking districts for major commercial corridors, in particular for Downtown, Baldwin Avenue between Huntington Drive and West Camino Real Avenue, and for First Avenue between Huntington Drive and Duarte Road. Allow for shared parking arrangements.

Responsible Agency:	Development Services Department – Planning and Engineering Services and Public Works Services
Funding Source:	Redevelopment Agency Funds; General Fund

Time Frame:	Ongoing; parking study to commence first quarter of 2011.
Related Policies:	LU-6.3; LU-6.4; LU-8.8; LU-11.2; CI-7.1; CI-7.2
Sustainability Focus?	Yes

2-10. Baldwin Avenue Corridor Strategy

The City will c~~C~~apitalize on Baldwin Avenue's unique role as a major shopping and dining destination by establishing a marketing and branding strategy for the corridor. Consider establishing a Business Improvement District to fund activities. This strategy would need to include Chamber of Commerce and/or businesses in the area.

Responsible Agency:	Development Services Department – Planning Services; Redevelopment Agency
Funding Source:	General Fund
Time Frame:	Short-Term (1-5 years)
Related Policies:	LU-6.6; LU-6.9; LU-14.1; LU-14.2; LU-14.3; LU-14.4; LU-14.5; LU-14.6
Sustainability Focus?	No

2-11. Gateway Program

The City will i~~I~~mplement a gateway beautification (monuments, signage, and landscaping) program for City entryways, as identified in Figure LU-6 in the Land Use and Community Design Element. Consider developing special architectural standards that apply to private development on gateway properties.

Responsible Agency:	City Manager's Office, Public Works Services, and Development Services Department – Planning and Engineering Services
Funding Source:	General Fund and Private
Time Frame:	Ongoing
Related Policies:	LU-2.5; LU-2.7; LU-6.10
Sustainability Focus?	No

2-12. Monitor Development in Neighboring Jurisdictions

The City will a~~A~~ctively review the land use planning efforts of neighboring jurisdictions. When appropriate, provide constructive comments on the decisions that will impact Arcadia; when appropriate, present issues to Planning Commission and City Council.

Responsible Agency:	Development Services Department – Planning Services
Funding Source:	Departmental budget
Time Frame:	Ongoing
Related Policies:	LU-16.5
Sustainability Focus?	No

2-13. Street Trees

The City will cContinue to implement and enforce the provisions of Article IX, Chapter 8 of the Municipal Code as it relates to street trees. Provide for the installation of street trees along public sidewalks where they do not currently exist.

Responsible Agency:	Public Works Services
Funding Source:	General Fund and Private
Time Frame:	Ongoing
Related Policies:	LU-2.1; LU-6.11; LU-10.4; LU-11.1; LU-12.4; PR-3.3
Sustainability Focus?	Yes

2-14. Citywide Public Art Master Plan

The City will eExplore the creation of a Citywide Public Art Master Plan to provide for the installation of public art at significant locations throughout the City. The relationship between local history and public art should be emphasized in this plan.

Responsible Agency:	Development Services Department – Planning Services
Funding Source:	Public and Private Funds; General Funds
Time Frame:	Ongoing
Related Policies:	LU-2.3; LU-2.4; LU-10.14
Sustainability Focus?	Yes

2-15. Site Planning

The City will cContinue to use site planning review to ensure that site development and buildings in particular avoid environmentally sensitive areas, such as geologic hazards, unique landforms, and areas of high biological sensitivity. On hillside properties, development shall minimize grading and maintain building mass and scale that are sensitive to the topography.

Responsible Agency:	Development Services Department – Planning Services
Funding Source:	General Fund
Time Frame:	Ongoing
Related Policies:	LU-3.5; LU-3.6; LU6.1; LU-6.12; LU-6.13; LU-9.1; CI-4.12; RS-8.1, RS-8.1; RS-8.3
Sustainability Focus?	Yes

2-16. Coordination with Arcadia Unified School District

The City will continue to coordinate with the Arcadia Unified School District in the review of residential development applications. The City will request that AUSD indicate the level of facilities available to house new students that would be generated from development projects. Pursuant to State law and as implemented by AUSD, residential development shall be responsible for providing the necessary funding/resources to establish or expand facilities commensurate with impact.

Coordinate with AUSD to establish a clear methodology for determining the impacts of development within the City upon school facilities, including the following:

- Student generation ratios for residential development
- Provide any help needed by AUSD to calculate with school impact fees.
- Potential credits for contributions made from City parks and recreation funding mechanisms to establish joint use school/park facilities

Responsible Agency: Development Services Department – Planning and Building Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: LU-8.5; CI-6.1; CI-6.5
Sustainability Focus? No

3. Economic Development

3-1. Actively Attract Businesses

The City will e~~E~~valuate the potential benefits of actively working to attract businesses in the commercial zoned and mixed use areas. If, after analysis, active pursuit of businesses in these sectors is found to be a good course of action, develop a strategy for this pursuit.

Responsible Agency: Development Services Department – Economic Development, Redevelopment Agency, and Arcadia Chambers of Commerce
Funding Source: Redevelopment Agency Funds
Time Frame: Ongoing
Related Policies: ED-1.2; ED-1.3; ED-1.6; ED-1.7
Sustainability Focus? No

3-2. Downtown Business Improvement District

The City will e~~E~~xplore the establishment of a Downtown Business Improvement District to help ensure the area has a strong voice advocating for it and to help pay for the streetscape improvements, graffiti cleanup, and pedestrian safety measures that will help to attract more customers to the area.

Responsible Agency: Development Services Department - Redevelopment Agency, Economic Development, Planning, and Engineering Services
Funding Source: General Fund, and Redevelopment Agency Funds
Time Frame: Short Term (1-5 years)
Related Policies: ED-1.5; ED-2.1; ED-2.2; ED-2.3; ED-2.4

3-3. Update of Economic Analyses

The City will r~~R~~egularly update economic analyses to provide for informed decision-making and ongoing evaluation of the City's financial health and future.

Responsible Agency: Development Services Department – Economic Development
Funding Source: Redevelopment Agency Funds
Time Frame: Ongoing
Related Policies: ED-1.9; ED-1.10

Sustainability Focus? No

3-4. Special Events, Strategic Marketing, and Branding Programs

The City will c~~C~~ontinue to conduct special events and develop strategic marketing and branding programs to promote the downtown retail and restaurant businesses and other small businesses through partnerships with stakeholders and others.

Responsible Agency: City Manager's Office and Development Services Department – Economic Development
Funding Source: General Fund and Redevelopment Agency Funds
Time Frame: Ongoing
Related Policies: ED-1.10; ED-2.4; ED-5.4
Sustainability Focus? No

3-5. Coordination with Development Community

The City will r~~R~~egularly reach out to area developers to promote available development opportunities in the City. This can include, for example, notification to real estate brokers of available properties and workshops to review City zoning regulations and development review processes.

Responsible Agency: Development Services Department – Redevelopment Agency, and Economic and Planning Services
Funding Source: General Fund and Redevelopment Agency Funds
Time Frame: Ongoing
Related Policies: ED-3.2
Sustainability Focus? No

3-6. Partnerships with Stakeholders Group

The City will p~~P~~romote long-term partnerships with stakeholder groups such as the Chamber of Commerce and local business associations to facilitate business recruitment, retention, and expansion.

Responsible Agency: Development Services Department – Economic Development
Funding Source: Redevelopment Agency Funds
Time Frame: Ongoing
Related Policies: ED-3.1; ED-1.10; ED 5.4
Sustainability Focus? No

3.7. Redevelopment Agency's Five-Year Implementation Plan

The City will cContinue to implement and update the Redevelopment Agency's Five-Year Implementation Plan in accordance with State regulations. Periodically review the Redevelopment Project Areas to identify opportunities and strategies to leverage the maximum benefits from redevelopment activities. Identify potential new project areas for future redevelopment activity. Develop clear, comprehensive action plans for the use of set-aside funds for affordable housing opportunities.

Responsible Agency:	Development Services Department – Redevelopment Agency
Funding Source:	Redevelopment Agency Funds
Time Frame:	Ongoing; every 5 years (with updates at mid-term or as required by law)
Related Policies:	ED-4.2; ED-4.6; ED-4.7
Sustainability Focus?	No

4. Circulation and Infrastructure Element

4-1. Achieve Consistency in Roadway Rights-of-way

The City will dDevelop a strategy and timeline for achieving full-width public rights-of-way consistent with the General Plan Master Plan of Roadways, with the standard sections as indicated.

Responsible Agency:	Development Services Department – Engineering Services
Funding Source:	County, State and Federal Grants, Prop C, and Measure R
Time Frame:	Long Term (10+ years)
Related Policies:	CI-1.1; CI-1.2
Sustainability Focus?	No

4-2. Complete Streets

The City will, tThrough the Capital Improvement and Equipment Plan, develop timeframes and actions for achieving the "complete streets" concepts set forth in the Circulation and Infrastructure Element. This includes establishing bikeways consistent with the Bikeway Plan and implementing principal transit corridors. Pursue complete streets implementation as set forth in the Capital Improvement and Equipment Plan once standards and time frames are adopted.

Responsible Agency:	Development Services Department – Engineering Services
Funding Source:	County, State and Federal Grants; Prop C; Measure R
Time Frame:	Long Term (10+ years)
Related Policies:	CI-1.1; CI-1.2; CI-1.7; CI-3.1; CI-3.2; CI-4.1; CI-4.2
Sustainability Focus?	Yes

4-3. Reciprocal Vehicular and Pedestrian Access

The City will, a~~A~~s part of the development review process for commercial development projects, look for opportunities and legal mechanisms to provide for reciprocal vehicular and pedestrian access between adjacent properties, even if such properties are under separate ownership. The purpose of requiring reciprocal access, where physically feasible, is to mitigate disruption of on-street traffic flow, encourage pedestrian activity, and reduce vehicular emissions from traffic to commercial businesses.

Responsible Agency:	Development Services Department – Planning Services
Funding Source:	Private
Time Frame:	Ongoing
Related Policies:	Cl-4.8; Cl-4.5; CI-7.2
Sustainability Focus?	Yes

4-4. Pedestrian Accommodation Master Plan

The City will d~~D~~evelop a pedestrian accommodation master plan that will promote and support an active lifestyle for community members, and will encourage walking for short destinations. The plan should include (but not be limited to):

- Identification of needed sidewalk repairs and areas where sidewalks are missing
- Preferred walking routes to schools and parks
- Landscaping improvements needed to increase shade
- Areas where obstructions to pedestrian traffic need to be removed
- Locations for paseos and similar connections between buildings in commercial areas
- Locations for enhanced crossings
- Coordinated signage

Responsible Agency:	Development Services Department – Planning and Engineering Services
Funding Source:	General Fund and Grants
Time Frame:	Short Term (1-5 years)
Related Policies:	Cl-4.5; Cl-4.6; Cl-4.7; Cl-4.12; Cl-4.13; Cl-6.2; RS-2.5
Sustainability Focus?	Yes

4-5. Conduct a Citywide Bicycle Study and Develop a Bicycle Plan

The City will, u~~U~~sing the Bicycle Plan as a basis (Figure CI-7), develop a detailed bicycle transportation plan that establishes the planning, implementation, and design details of bicycle facility and amenity elements, including the identification of both capital and operating funding sources. The plan should be in a format suitable for obtaining public funding.

Responsible Agency:	Development Services Department – Planning and Engineering Services
Funding Source:	Proposition C
Time Frame:	Short Term (1-5 years)
Related Policies:	Cl-4.1; Cl-4.2; Cl-4.3; Cl-4.4; Cl-4.9; Cl-4.11; CI-4.12; CI4.13; RS-2.5
Sustainability Focus?	Yes

4-6. Conduct a System Planning and Design Feasibility Study for an Advanced Traffic Control System

The City will d~~D~~evelop a plan that includes all traffic signals in the City (preferably including Caltrans signals), as well as vehicle detectors, camera surveillance, adaptive signal timing control software, and changeable message signs, as appropriate.

Responsible Agency: Development Services Department – Planning and Engineering Services
Funding Source: Proposition C
Time Frame: Short Term (1-5 years)
Related Policies: Cl-2.4
Sustainability Focus? Yes

4-7. Install an Advanced Traffic Signal Control System

The City will i~~I~~nstall an advanced traffic control system based on the system planning and design feasibility study. This might be local to the City of Arcadia or could be shared with adjacent jurisdictions.

Responsible Agency: Development Services Department – Planning and Engineering Services
Funding Source: Proposition C
Time Frame: Short Term (1-5 years)
Related Policies: Cl-2.4
Sustainability Focus? No

4-8. Develop a Prototype Neighborhood Traffic Management Program

The City ~~The program~~ should identify appropriate traffic-calming tools for different types of roadways, and establish a process and procedures for the study of traffic-calming needs and the development of appropriate traffic-calming programs in residential neighborhoods, as applicable.

Responsible Agency: Development Services Department – Planning and Engineering Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: Cl-2.1; Cl-5.1; Cl-5.2; Cl-5.3
Sustainability Focus? Yes

4-9. Regional Coordination

The City will work with Caltrans, the Southern California Association of Governments, the South Coast Air Quality Management District, the Metropolitan Transit Agency of Los Angeles County, and the cities of Pasadena, Sierra Madre, Monrovia, Irwindale, El Monte, and Temple City to coordinate regional transportation facilities. Coordination efforts shall include:

- Participation in implementing policies contained in the West San Gabriel Valley Air Quality Consortium Plan
- Coordination with Caltrans, Los Angeles County, and adjacent cities to maintain and expand the system of park-and-ride lots along with an active rideshare matching program
- Coordinating the City's circulation and bicycle plans with regional circulation planning efforts
- Developing a local transit circulator that serves key business districts in Arcadia and surrounding communities, with connections to the Gold Line Stations
- Monitoring and pursuing federal, state, and regional funds for local and regional traffic improvements

Responsible Agency: Development Services Department – Planning and Engineering Services
Funding Source: General Fund; Prop C; Prop A; and Measure R
Time Frame: Ongoing
Related Policies: Cl-4.10; Cl-8.1; Cl-8.2; Cl-8.3; Cl-8.4; Cl-8.5
Sustainability Focus? Yes

4-10. Implement Roadway Modifications

The City will ~~i~~Implement the following roadway modifications as identified in the Circulation Element:

- First Avenue, between California Street and Duarte Avenue: Restripe from four to two lanes
- Colorado Boulevard, between Santa Anita and Fifth Avenue: Restripe from two to four lanes
- Santa Clara Street between Santa Anita Avenue and Fifth Avenue: Restripe from two to four lanes
- Santa Anita Avenue between Santa Clara Street and Colorado Boulevard: Restripe from four to six lanes

These changes are planned to the existing street system. They are not needed in the short term but will eventually be necessary by build-out of the General Plan.

Responsible Agency: Development Services Department – Engineering Services
Funding Source: County, State and Federal Grants; Prop C
Time Frame: Long Term (10+ years)
Related Policies: Cl-1.1; Cl-1.2
Sustainability Focus? No

4-11. Management of Storm Water and Irrigation Runoff

The City will p~~P~~ursue the development of storm water runoff and irrigation capture basins on public property to collect gutter flows into retention facilities that allow the water to infiltrate into groundwater

basins. As necessary, develop a comprehensive improvement plan, with the scheduling of improvements identified in the Capital Facilities and Equipment Plan.

Responsible Agency:	Public Works Services; Development Services Department –Engineering Services
Funding Source:	General Fund and Grants
Time Frame:	Ongoing
Related Policies:	Cl-11.1; Cl-11.2; Cl-11.3; Cl-11.4; Cl-11.5; RS-4.2; RS-4.4; S-2.3
Sustainability Focus?	Yes

4-12. Water System Enhancements

4-12.1.

The City will d~~D~~evelop water system facilities and capabilities that allow for the effective mixing and circulation of water stored in aboveground reservoirs.

4-12.2.

The City will s~~S~~tudy the need for seismic control valves on water transmission mains, and implement as the study indicates as necessary. Provide for transmission main redundancy.

4-12.3.

The City will p~~P~~rovide specialized water pipe crossings to span the Raymond Fault.

4-12.4.

The City will i~~I~~nstall and maintain radio read water meters throughout the City.

4-12.5.

The City will p~~P~~rovide water quality modeling and calibration to identify areas of reduced quality and stagnation.

Responsible Agency:	Public Works Services
Funding Source:	Water Fund and Grants
Time Frame:	Short Term (2-7.1 and 2-7.5); Ongoing (2-7.4); Long Term (2-7.2 and 2-7.3)
Related Policies:	Cl-9.2; Cl-9.3; Cl-9.5; Cl-9.6; Cl-9.7
Sustainability Focus?	Yes

4-13. Coordination with Utility Agencies and City Facilities

The City will c~~C~~oordinate with the Los Angeles County Department of Public Works (flood control), Sanitation Districts of Los Angeles County, contracted solid waste service providers, Southern California

Edison, the Gas Company, and others to ensure that service can and will be provided consistent with General Plan goals and policies.

Provide local utility providers with a copy of the General Plan annual review report for review and comment.

4-13.1. Organized Record-Keeping System for Utilities and Streets.

The City will e~~E~~stablish an organized system of record-keeping for City files and plans. Provide central storage and digital library of all City documents, including deeds, facility plans, street plans, and utilities. Require digital file of all utility as-builts for utilities in the public right-of-way and private easements.

4-13.2. GIS Database for City Facilities

The City will p~~P~~rovide GIS database for City facilities, i.e. facility plans for fire, police station, community center, City Hall, etc., entered into a GIS database, with parcel information, streets, and other facilities. This would help with inventory control, staffing, and maintenance.

Responsible Agency:	Public Works Services; Development Services – Engineering Services
Funding Source:	General Fund and Enterprise Funds
Time Frame:	Ongoing
Related Policies:	Cl-9.4; CI-10.1; Cl-13.2; Cl-13.3; LU-8.1; LU-1.5
Sustainability Focus?	No

4-14. Infrastructure Master Plan Updates

The City will c~~C~~ontinue updates in five-year increments for master plans for water, sewer, and streets.

Responsible Agency:	Public Works Services; Development Services Department – Engineering
Funding Source:	General Fund and Enterprise Funds
Time Frame:	Every 5 years
Related Policies:	CI-1.1; CI-1.5; Cl-9.4; Cl-10.1
Sustainability Focus?	Yes

4-15. Inspection and Replacement of Sewer Lines

The City will continue the on-going inspection and routine replacement of sewer lines on a priority basis to ensure that unrestricted flows are maintained during average and peak conditions.

Responsible Agency:	Public Works Services
Funding Source:	Enterprise Funds
Time Frame:	Ongoing
Related Policies:	Cl-10.1; Cl-10.2; Cl-10.3; Cl-10.4; Cl-10.5; Cl-10.6
Sustainability Focus?	Yes

4-16. Storm Drain System Improvements

As part of the Capital Improvements and Equipment Plan, the City will provide for the construction of storm drains as necessary to ensure that surface flow in a 10-year storm is contained within the "top of curb" along streets, and that the 50-year storm is contained within the street right-of-way. Efforts will also include installation or improvement of facilities to eliminate ponding at high-maintenance nuisance areas.

Responsible Agency: Public Works Services; L.A. County Public Works
Funding Source: General Fund
Time Frame: Long Term (10+ years)
Related Policies: Cl-11.1; Cl-11.2; Cl-11.3; Cl-11.4; Cl-11.5
Sustainability Focus? Yes

5. Housing Element

The goals and policies outlined in the Housing Element address Arcadia's identified housing needs and are implemented through a series of housing programs offered primarily through the Development Services Department. Housing programs define the specific actions the City will undertake to achieve the stated goals and policies. The housing programs for addressing community housing needs cover the following five issues:

- Housing Conservation
- Housing Production
- Provision of Affordable Housing
- Mitigation of Governmental Constraints
- Promotion of Equal Housing Opportunity

The housing programs presented below include existing programs in Arcadia as well as revised and new programs that have been added to address new State law and the City's unmet housing needs.

5-1. Home Rehabilitation

The City has established a housing grant program intended to support housing rehabilitation for low-income homeowners. This program offers low-income homeowners grants of up to $20,000 to make necessary improvements such as enhancing electrical, plumbing, roofing, and accessibility to low-income groups that may not have the means to fund these improvements themselves.

Forty-eight homeowners received the grant from 2017-2020. The City recognizes housing is essential for healthy living, and that home rehabilitation assistance can help increase access to healthy homes and support the ability for residents to age in place in appropriate living situations. Grants will continue to be incorporated during the 6th Cycle. Additionally, in 2013, the City added condominiums to the list of properties eligible for this funding, greatly expanding the scope and reach of the program. Condominiums are afforded grants up to $15,000.

Objectives:

- Continue to provide ~~loans~~ grants to qualified low- and moderate-income homeowners.

- Encourage homeowners to include energy efficiency improvements as part of the rehabilitation projects.
- Utilize social media and City newsletters to disseminate information to homeowners regarding rehabilitation standards and the Home Improvement Program on a quarterly basis.
- Improve up to 14 housing units annually.

Responsible Agency:	Development Services Department, Economic Development
Funding Source:	Community Development Block Grants (CDBG)
Time Frame:	Engage in outreach on a quarterly basis that will begin after the Housing Element Adoption; Ongoing provision of assistance; annual allocation of funding
Related Policies:	H-1.1; H-1.2; H-1.3; H-1.4; H-1.5
Sustainability Focus?	Yes

5-2. Code Enforcement

Arcadia is known for beautiful neighborhoods and high property values. To help maintain this excellent reputation, the City has adopted a number of regulations aimed at property maintenance in a manner that is helpful to homeowners and property owners. The Code Services Division enforces these laws to address code compliance issues.

Objectives:

- Continue code enforcement activities and connect households in need with City rehabilitation programs.
- Provide proactive code enforcement of vacant properties by conducting outreach to the surrounding community to provide information on how to report property maintenance concerns and working to contact property owners and resolve code violations.

Responsible Agency:	Development Services Department
Funding Source:	General Fund
Time Frame:	Begin outreach within 3 months of Housing Element adoption; Conduct outreach on an ongoing quarterly basis
Related Policies:	H-1.1; H-1.2
Sustainability Focus?	No

5-3. Residential Design Guidelines

State Housing law includes various exemptions for projects with an affordable housing component that limit a City's ability to apply discretionary design review requirements for certain residential projects. State Housing law requires objective design standards be available for housing projects where the City's discretion over design review is otherwise preempted per State law. Funded by a recent State housing grant, the City has recently adopted objective development standards for multi-family development. These standards will replace design guidelines and the design review process for qualifying multi-family projects and all affordable housing projects. "Qualifying" projects means all those projects submitted for multi-family units that do not require some other discretionary action such as a Subdivision Map or a Variance. Through this process, the City will review existing entitlement processes for housing development and will eliminate discretionary review for all housing development proposals that include over 20 percent of its units allocated to affordable housing. The City's recent Ordinance (Ordinance No. 2390) amends existing development standards to replace or remove all subjective standards for projects

with an affordable housing component or other qualifying project with objective standards that do not impede the type and density of housing it is intended to allow. These projects will be approved ministerially without a discretionary design review process. It is anticipated that the objective development standards will be taken to the City Council and in place in the first half of 2022.

As stated above, the City of Arcadia will review existing entitlement processes for housing development and will eliminate discretionary review for all housing development proposals that include a minimum affordable housing component. The City will review current development standards to ensure reasonable accommodation of a variety of housing types and densities. The City will amend existing development standards, as appropriate, to address subjective standards as applicable to projects with a minimum affordable housing component.

Objective:

- Disseminate information to property owners regarding the Residential Design Guidelines.
- Continue to apply design guidelines through plan-check and review process.
- Review and update objective design standards for compliance with State Law

Responsible Agency:	Development Services Department
Funding Source:	General Fund
Time Frame:	Standards have been approved as of August 2022 and the new standards will be implemented over the next six (6) months.
Related Policies:	H-4.1, H4.2, H-4.3, H-4.4
Sustainability Focus?	Yes

5-4. Preservation of At-Risk Units

The City will continue to monitor the publicly assisted and deed-restricted units as well as work with developers to maintain existing affordable housing stock in the City.

Objectives:

- Pursuant to Government Code 65863.10-.13, the City will notify owners of affordable properties of the State Preservation Notice Law that requires rental housing with expiring subsidies to be offered for sale first to qualified preservation purchasers at market value.
- Annually monitor the status of at-risk units annually by maintaining contact with the property owner and HUD Multifamily Housing division.
- Ensure that adequate noticing is provided to the tenants if the Section 8 contract is not renewed.
- Encourage County of Los Angeles Housing Authority to pursue special Section 8 vouchers from HUD, which are reserved for very low-income households displaced by the expiration of project-based Section 8 assistance.
- Work with the property owner to secure additional funding to replace the Section 8 funding if necessary.

Responsible Agency:	Development Services Department
Funding Source:	Community Development Block Grants (CDBG)
Time Frame:	Ongoing; annually monitor status of at-risk units; immediately notify property owners with expiring subsidies
Related Policies:	H-5.1, H-5.2
Sustainability Focus?	Yes

5-5. Preservation of Middle-Income Housing through New Housing Providers

The City Council adopted resolutions to join two newly formed Housing Providers, the California Community Housing Agency (CalCHA) and the California Statewide Communities Development Authority Community Improvement Authority (CSCDA-CIA) in June 2021. Both Providers focus on creating middle-income multifamily housing through the issuance of tax-exempt bonds to acquire existing apartment buildings. Following acquisition, the Providers receives a property tax exemption over the life of the bonds. The acquired units are then converted to rent restricted housing for middle-income households earning no greater than 120% of the Area Median Income (AMI) with rent capped at no greater than 35% AMI. Prior to acquiring any properties in Arcadia, CalCHA and CSCDA-CIA would be required to submit their proposed acquisition to the City and receive City approval of the transaction.

Objectives:

- Support the issuance of tax-exempt bonds to create or preserve middle-income rental housing

Responsible Agency:	Development Services Department, Economic Development Division
Funding Source:	Housing Authority Bonds with City approval to forgo property taxes
Time Frame:	MOU with Middle-Income Housing Providers Entered, Annual Review
Related Policies:	H-1.3, H-1.6, H-1D
Sustainability Focus?	Yes

5-6. Residential Sites Inventory

The City will monitor and evaluate the development of vacant and underdeveloped parcels on an annual basis and report the success of strategies to encourage residential development in its Annual Progress Reports required pursuant to Government Code 65400. The City of Arcadia will respond to market conditions and will revise or add additional sites where appropriate or add additional incentives, if identified strategies are not successful in generating development interest. The City will include the report in its annual General Plan Status Report including Housing Element Report to OPR and HCD by April 1st each year.

Objectives:

- Update the inventory of vacant and underutilized sites annually to ensure adequate sites are available to accommodate the remaining RHNA.
- Provide sites inventory to interested developers.
- Monitor the development trends in the City annually, particularly on the sites identified in this Housing Element to ensure that the City has adequate remaining capacity for meeting the RHNA. Identify additional sites to replenish the sites inventory if necessary.

Responsible Agency:	Development Services Department, Planning Services
Funding Source:	General Fund
Time Frame:	Ongoing monitoring; Update annually
Related Policies:	H-2.1, H-2.2, H-2.3, H-2.4, H-2.5, H-2.6
Sustainability Focus?	Yes

5-7. Expansion of the Downtown Mixed-Use Area to Permit Residential Uses

To create increased opportunities for the development of new housing within Arcadia, the City will expand the existing Downtown Mixed-Use zone, in the Downtown Area. The City of Arcadia will rezone to allow developments by right pursuant to Government Code section 65583.2(i) when 20 percent or more of the units are affordable to lower income households on sites identified as part of the Downtown Mixed-Use Expansion Focus Area. The sites identified within the surrounding area of the existing zoning designation, totals approximately 39 acres. These sites are assumed to yield 1,209 units, 313of which are assumed to develop affordably, at a minimum density of 64 du/ac. While four of these sites are smaller than HCD's requirement of 0.5 acres, these sites are a part of the Small Sites Strategy and through the Inclusionary Housing Program, Lot Consolidation Incentives Program, and other affordable housing incentives, these sites are projected to net units affordable to low and very low income households.

Implementation of this program will also provide for development standards and entitlement procedures to encourage the development housing for persons of Very Low and Low incomes. In developing rezone strategy, the City will evaluate the potential to include a variety of incentive tools as appropriate, including but not limited to floor area bonus, density bonus, entitlement streamlining, fee waivers or reductions and other considerations. The City is committed to facilitating all necessary steps to ensure that affordable housing can and will be built on this site pursuant to the capacity of the sites inventory.

Objectives:

- Pursuant to Government Code section 65583.2, subdivisions (h) and (i), the City will commit to the following specific actions:
    1. Permit owner-occupied and rental multifamily uses by-right for developments in which 20 percent or more of the units are affordable to lower-income households. By-right development will not require a CUP, planned unit development permit, or other discretionary review or approval.
    2. Accommodate a minimum of 16 units per site;
    3. Require a minimum density of 20 units per acre; and
    4. At least 50 percent of the lower-income need must be accommodated on sites designated for residential use or on sites zoned for mixed uses that accommodate all of the very low and low-income housing need, if those sites:
        1. Allow 100 percent residential use, and
        2. Require residential use occupy 50 percent of the total floor area of a mixed-use project
- Rezone commercial properties identified in the Sites Inventory within Downtown Arcadia to accommodate high residential density development
- Inform developers of and encourage the development of housing on these sites
- Annually monitor the trend of redevelopment on these sites to evaluate the effectiveness of the strategy for facilitating the reuse of underutilized sites. As necessary, revise the City's strategy to encourage development on underutilized properties.

Responsible Agency:	Development Services Department
Funding Source:	General Fund
Time Frame:	Within 36 months of adoption of the 6th Cycle Housing Element
Related Policies:	H-2.2, H-2.3, H-2.5, H-2.6
Sustainability Focus?	No

5-8. Establish an Overlay in the Downtown Mixed-Use Area to Permit Residential Uses

To create increased opportunities for the development of new housing within Arcadia, the City will implement an overlay on C-M parcels adjacent to the existing Downtown Mixed-Use zone, in the Downtown Area. The City of Arcadia will rezone to allow developments by right pursuant to Government Code section 65583.2(i) when 20 percent or more of the units are affordable to lower income households on sites identified as part of the Downtown Mixed-Use Overlay Focus Area. The sites identified within the surrounding area of the existing zoning designation, totals approximately 8 acres. These sites are assumed to yield 152 units, 39 of which are assumed to develop affordably, at a minimum density of 64 du/ac. While 14 of these sites are smaller than HCD's requirement of 0.5 acres,, these sites are a part of the Small Sites Strategy and through the Inclusionary Housing Program, Lot Consolidation Incentives Program, and other affordable housing incentives, these sites are projected to net units affordable to low and very low income households.

Implementation of this program will also provide for development standards and entitlement procedures to encourage the development housing for persons of Very Low and Low incomes. In developing rezone strategy, the City will evaluate the potential to include a variety of incentive tools as appropriate, including but not limited to floor area bonus, density bonus, entitlement streamlining, fee waivers or reductions and other considerations. The City is committed to facilitating all necessary steps to ensure that affordable housing can and will be built on this site pursuant to the capacity of the sites inventory.

Objectives:

- Pursuant to Government Code section 65583.2, subdivisions (h) and (i), the City will commit to the following specific actions:
    1. Permit owner-occupied and rental multifamily uses by-right for developments in which 20 percent or more of the units are affordable to lower-income households. By-right development will not require a CUP, planned unit development permit, or other discretionary review or approval.
    2. Accommodate a minimum of 16 units per site;
    3. Require a minimum density of 20 units per acre; and
    4. At least 50 percent of the lower-income need must be accommodated on sites designated for residential use or on sites zoned for mixed uses that accommodate all of the very low and low-income housing need, if those sites:
        1. Allow 100 percent residential use, and
        2. Require residential use occupy 50 percent of the total floor area of a mixed-use project
- Implement an overlay to properties identified in the Sites Inventory within Downtown Arcadia to accommodate high residential density development
- Inform developers of and encourage the development of housing on these sites
- Annually monitor the trend of redevelopment on these sites to evaluate the effectiveness of the strategy for facilitating the reuse of underutilized sites. As necessary, revise the City's strategy to encourage development on underutilized properties.

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Within 36 months of adoption of the 6th Cycle Housing Element
Related Policies: H-2.2, H-2.3, H-2.5, H-2.6

Sustainability Focus? No

5-9: Increase Residential Density of the Mixed-Use Zone

To create increased opportunities for the development of new housing within Arcadia, the City will increase the density of the existing Mixed-Use Zone. The City of Arcadia will increase the maximum density of the Mixed-Use Zone to 50 du/acre. The City of Arcadia will rezone to allow developments by right pursuant to Government Code section 65583.2(i) when 20 percent or more of the units are affordable to lower income households on sites identified as part of the Mixed-Use Upzone Focus Area. The sites identified as part of this Focus Area totals approximately 27 acres. These sites are assumed to yield 496 units, 131 of which are assumed to develop affordably at a minimum density of 40 du/acre. While four of these sites are smaller than HCD's requirement of 0.5 acres, these sites are a part of the Small Sites Strategy and through the Inclusionary Housing Program, Lot Consolidation Incentives Program, and other affordable housing incentives, these sites are projected to net units affordable to low and very low income households. This zone allows for 100 percent residential projects by right.

Implementation of this program will also provide for development standards and entitlement procedures to encourage the development housing for persons of Very Low and Low incomes. In developing rezone strategy, the City will evaluate the potential to include a variety of incentive tools as appropriate, including but not limited to floor area bonus, density bonus, entitlement streamlining, fee waivers or reductions and other considerations. The City is committed to facilitating all necessary steps to ensure that affordable housing can and will be built on this site pursuant to the capacity of the sites inventory.

Objectives:

- Pursuant to Government Code section 65583.2, subdivisions (h) and (i), the City will commit to the following specific actions:
    1. Permit owner-occupied and rental multifamily uses by-right for developments in which 20 percent or more of the units are affordable to lower-income households. By-right development will not require a CUP, planned unit development permit, or other discretionary review or approval.
    2. Accommodate a minimum of 16 units per site;
    3. Require a minimum density of 20 units per acre; and
    4. At least 50 percent of the lower-income need must be accommodated on sites designated for residential use or on sites zoned for mixed uses that accommodate all of the very low and low-income housing need, if those sites:
        1. Allow 100 percent residential use, and
        2. Require residential use occupy 50 percent of the total floor area of a mixed-use project
- Increase density of the existing Mixed-Use zone identified in the Sites Inventory to accommodate higher density residential development.
- Inform developers of and encourage the development of housing on these sites
- Annually monitor the trend of redevelopment on these sites to evaluate the effectiveness of the strategy for facilitating the reuse of underutilized sites. As necessary, revise the City's strategy to encourage development on underutilized properties.

Responsible Agency: Development Services Department
Funding Source: General Fund

Time Frame: Within 36 months of adoption of the 6th Cycle Housing Element
Related Policies: H-2.2, H-2.3, H-2.5, H-2.6
Sustainability Focus? No

5-10. Expand and Update the Residential Flex Overlay in the Las Tunas Corridor

To create increased opportunities for the development of new housing within Arcadia, the City will expand the existing Mixed Use Residential Flex Overlay to sites along the Las Tunas corridor west of Santa Anita Ave and increase the maximum density to 60 du/acre. The City of Arcadia will rezone to allow developments by right pursuant to Government Code section 65583.2(i) when 20 percent or more of the units are affordable to lower income households on sites identified as part of the Las Tunas Residential Flex Overlay Focus Area. The sites identified as part of this Focus Area totals approximately 14 acres. These sites are assumed to yield 626 units, 164 of which are assumed to develop affordably at a minimum density of 48 du/acre. While two of these sites are smaller than HCD's requirement of 0.5 acres, these sites are a part of the Small Sites Strategy and through the Inclusionary Housing Program, Lot Consolidation Incentives Program, and other affordable housing incentives, these sites are projected to net units affordable to low and very low income households.

Implementation of this program will also provide for development standards, entitlement procedures to encourage the development of housing for persons of Very Low and Low incomes. In developing the Overlay, or similar rezone strategy, the City will evaluate the potential to include a variety of incentive tools as appropriate, including but not limited to floor area bonus, density bonus, entitlement streamlining, fee waivers or reductions and other considerations. The City is committed to facilitating all necessary steps to ensure that affordable housing can and will be built on this site pursuant to the capacity of the sites inventory.

Objectives:

- Pursuant to Government Code section 65583.2, subdivisions (h) and (i), the City will commit to the following specific actions:
    1. Permit owner-occupied and rental multifamily uses by-right for developments in which 20 percent or more of the units are affordable to lower-income households. By-right development will not require a CUP, planned unit development permit, or other discretionary review or approval.
    2. Accommodate a minimum of 16 units per site;
    3. Require a minimum density of 20 units per acre; and
    4. At least 50 percent of the lower-income need must be accommodated on sites designated for residential use or on sites zoned for mixed uses that accommodate all of the very low and low-income housing need, if those sites:
        1. Allow 100 percent residential use, and
        2. Require residential use occupy 50 percent of the total floor area of a mixed-use project
- Increase density of the Las Tunas Residential Flex Overlay on properties identified in the Sites Inventory to accommodate higher density residential, mixed-use development
- Inform developers of the Overlay and encourage the development of housing on these sites
- Annually monitor the trend of redevelopment on these sites to evaluate the effectiveness of the strategy for facilitating the reuse of underutilized sites. As necessary, revise the City's strategy to encourage development on underutilized properties.

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Within 36 months of adoption of the 6th Cycle Housing Element
Related Policies: H-2.1, H-2.3, H-2.4, H-2.5, H-2.6
Sustainability Focus? No

5-11. Expand and Update the Residential Flex Overlay in the Live Oak Corridor

To create increased opportunities for the development of new housing within Arcadia, the City will expand the existing Mixed Use Residential Flex Overlay to sites along the Las Tunas corridor west of Santa Anita Ave and increase the maximum density to 50 du/acre. The City of Arcadia will rezone to allow developments by right pursuant to Government Code section 65583.2(i) when 20 percent or more of the units are affordable to lower income households on sites identified as part of the Live Oak Residential Flex Overlay Focus Area. The sites identified as part of this Focus Area totals approximately 6 acres. These sites are assumed to yield 225 units, 58 of which are assumed to develop affordably at a minimum density of 40 du/acre. While one of these sites is smaller than HCD's requirement of 0.5 acres, , this siteis part of the Small Sites Strategy and through the Inclusionary Housing Program, Lot Consolidation Incentives Program, and other affordable housing incentives, these sites are projected to net units affordable to low and very low income households. With the implementation of this overlay, 100 percent residential projects would be allowed by right.

Implementation of this program will also provide for development standards, entitlement procedures to encourage the development of housing for persons of Very Low and Low incomes. In developing the Overlay, or similar rezone strategy, the City will evaluate the potential to include a variety of incentive tools as appropriate, including but not limited to floor area bonus, density bonus, entitlement streamlining, fee waivers or reductions and other considerations. The City is committed to facilitating all necessary steps to ensure that affordable housing can and will be built on this site pursuant to the capacity of the sites inventory.

Objectives:

- Pursuant to Government Code section 65583.2, subdivisions (h) and (i), the City will commit to the following specific actions:
    1. Permit owner-occupied and rental multifamily uses by-right for developments in which 20 percent or more of the units are affordable to lower-income households. By-right development will not require a CUP, planned unit development permit, or other discretionary review or approval.
    2. Accommodate a minimum of 16 units per site;
    3. Require a minimum density of 20 units per acre; and
    4. At least 50 percent of the lower-income need must be accommodated on sites designated for residential use or on sites zoned for mixed uses that accommodate all of the very low and low-income housing need, if those sites:
        1. Allow 100 percent residential use, and
        2. Require residential use occupy 50 percent of the total floor area of a mixed-use project
- Implement a Live Oak Residential Flex Overlay to commercially zoned properties identified in the Sites Inventory to accommodate higher density residential development.

- Inform developers of the Overlay and encourage the development of housing on these sites
- Annually monitor the trend of redevelopment on these sites to evaluate the effectiveness of the strategy for facilitating the reuse of underutilized sites. As necessary, revise the City's strategy to encourage development on underutilized properties.

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Within 36 months of adoption of the 6th Cycle Housing Element
Related Policies: H-2.1, H-2.3, H-2.4, H-2.5, H-2.6
Sustainability Focus? No

5-12. Establish an Overlay to Permit Residential Uses in the Commercial General Zone

To create increased opportunities for the development of new housing within Arcadia, the City will establish an overlay to permit residential uses withing the Commercial General (C-G) Zone at a maximum density of 30 du/acre. The City of Arcadia will rezone to allow developments by right pursuant to Government Code section 65583.2(i) when 20 percent or more of the units are affordable to lower income households on sites identified as part of the C-G Residential Flex Overlay Focus Area. Sites identified as part of this Focus Area totals approximately 74 acres. These sites are assumed to yield 870 units, 224 of which are assumed to develop affordably at a minimum density of 24 du/acre.

Implementation of this program will also provide for development standards and entitlement procedures to encourage the development housing for persons of Low and Very Low incomes. In developing the Overlay, or similar rezone strategy, the City will evaluate the potential to include a variety of incentive tools as appropriate, including but not limited to floor area bonus, density bonus, entitlement streamlining, fee waivers or reductions and other considerations. The City is committed to facilitating all necessary steps to ensure that affordable housing can and will be built on this site pursuant to the capacity of the sites inventory.

Objectives:

- Pursuant to Government Code section 65583.2, subdivisions (h) and (i), the City will commit to the following specific actions:
    1. Permit owner-occupied and rental multifamily uses by-right for developments in which 20 percent or more of the units are affordable to lower-income households. By-right development will not require a CUP, planned unit development permit, or other discretionary review or approval.
    2. Accommodate a minimum of 16 units per site;
    3. Require a minimum density of 20 units per acre; and
    4. At least 50 percent of the lower-income need must be accommodated on sites designated for residential use or on sites zoned for mixed uses that accommodate all of the very low and low-income housing need, if those sites:
        1. Allow 100 percent residential use, and
        2. Require residential use occupy 50 percent of the total floor area of a mixed-use project
- Establish an overlay to allow residential development on Commercial-General zoned properties

- Inform developers of the Overlay and encourage the development of housing on these sites
- Annually monitor the trend of redevelopment on these sites to evaluate the effectiveness of the strategy for facilitating the reuse of underutilized sites. As necessary, revise the City's strategy to encourage development on underutilized properties.

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: With 36 months of adoption of the 6th Cycle Housing Element
Related Policies: H-2.1, H-2.2, H-2.3, H-2.4, H-2.6
Sustainability Focus? No

5-13. Increase Density of the R-3 Zone

To create increased opportunities for the development of new housing within Arcadia, the City will increase the density of the existing high density residential, R-3 Zone. The City of Arcadia will increase the maximum density of the R-3 Zone to 40 du/acre. The City of Arcadia will rezone to allow developments by right pursuant to Government Code section 65583.2(i) when 20 percent or more of the units are affordable to lower income households on sites identified as part of the R-3 Upzone Focus Area. The sites identified as part of this Focus Area totals approximately 177 acres. These sites are assumed to yield 635 units, 165 of which are assumed to develop affordably at a minimum density of 32 du/acre.

Implementation of this program will also provide for development standards and entitlement procedures to encourage the development of housing for persons of Very Low and Low incomes. In developing this rezone strategy, the City will evaluate the potential to include a variety of incentive tools as appropriate, including but not limited to floor area bonus, density bonus, entitlement streamlining, fee waivers or reductions and other considerations. The City is committed to facilitating all necessary steps to ensure that affordable housing can and will be built on this site pursuant to the capacity of the sites inventory.

Objectives:

- Pursuant to Government Code section 65583.2, subdivisions (h) and (i), the City will commit to the following specific actions:
    1. Permit owner-occupied and rental multifamily uses by-right for developments in which 20 percent or more of the units are affordable to lower-income households. By-right development will not require a CUP, planned unit development permit, or other discretionary review or approval.
    2. Accommodate a minimum of 16 units per site;
    3. Require a minimum density of 20 units per acre; and
    4. At least 50 percent of the lower-income need must be accommodated on sites designated for residential use or on sites zoned for mixed uses that accommodate all of the very low and low-income housing need, if those sites:
        1. Allow 100 percent residential use, and
        2. Require residential use occupy 50 percent of the total floor area of a mixed-use project
- Increase density of the existing R-3 zone identified in the Sites Inventory to accommodate higher density residential development.
- Inform developers of and encourage the development of housing on these sites
- Annually monitor the trend of redevelopment on these sites to evaluate the effectiveness of the strategy for facilitating the reuse of underutilized sites. As necessary, revise the City's strategy to encourage development on underutilized properties.

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Within 36 months of adoption of the 6th Cycle Housing Element
Related Policies: H-2.2, H-2.3, H-2.5, H-2.6
Sustainability Focus? No

5-14. Develop a Specific Plan for the Arcadia Golf Course

The City owns the Arcadia Par 3 Golf Course and is evaluating the future sale of the property and/or the redevelopment of the site. The City will continue to work with developers to enter a Purchase and Sale Agreement and Development Agreement with a selected Development Team on the entitlement of the site. Per the requirements of the Surplus Land Act, and the City's agreement with HCD, a portion of the project will be dedicated to affordable housing units. The City will work with a selected developer to create a Specific Plan that provides a plan for preserving Open Space, and market-rate and affordable units that the development will include. Based on expressed developer interest, the City projects that 186 units will be developed on the Arcadia Golf Course Site, 80 of which will be affordable to low and very low income households. The City will facilitate all necessary steps to ensure that affordable housing can and will be built on this site pursuant to the capacity of the sites inventory. The City will begin the process of initiating the Specific Plan in 2023 and anticipates the development of units on this site in 2025. At least 80 of the units developed on site will be affordable to low and very low income households.

Objectives:

- Pursuant to Government Code section 65583.2, subdivisions (h) and (i), the City will commit to the following specific actions:
    1. Permit owner-occupied and rental multifamily uses by-right for developments in which 20 percent or more of the units are affordable to lower-income households. By-right development will not require a CUP, planned unit development permit, or other discretionary review or approval.
    2. Accommodate a minimum of 20 units per site;
    3. Require a minimum density of 20 units per acre; and
    4. At least 50 percent of the lower-income need must be accommodated on sites designated for residential use or on sites zoned for mixed uses that accommodate all of the very low and low-income housing need, if those sites:
        1. Allow 100 percent residential use, and
        2. Require residential use occupy 50 percent of the total floor area of a mixed-use project
- Enter a Purchase and Sale Agreement and Development Agreement
- Develop a specific plan that will allow for a minimum of 80 units affordable to low and very low income households.
- The City will monitor the progress of the Specific Plan and the buildout to ensure that at least 80 units affordable to low and very low income households are built. Should the City not achieve what was identified in the inventory, additional sites will be identified to meet the RHNA.

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Initiate Specific Plan in 2023; anticipates the development of units on the site in 2025.
Related Policies: H-2.2, H-2.3, H-2.5, H-2.6

Sustainability Focus? No

5-15. Encourage Development of Housing Sites Listed in Inventory

The City will continue to encourage and facilitate residential and/or mixed-use development on sites listed in Appendix A inventory by providing technical assistance to interested developers for site identification and entitlement processing. The City will continue to support developers funding applications from other agencies and programs.

The City shall post the Sites Inventory, as shown in **Appendix A** on the City's webpage and will equally encourage and market the sites for both for-sale development and rental development. The City shall identify the appropriate incentives, potentially including promotion to developers of the benefits of density bonuses and related incentives, identification of potential funding opportunities, offering expedited entitlement processing, and offering fee waivers and/or deferrals, to encourage the development of affordable housing within residential and mixed-use developments. The City will continuously implement this program as housing projects are submitted to the City.

Objectives:

- Host a webpage for the Sites Inventory as shown in **Appendix A**
- Identify incentives to encourage developers to develop affordable housing
- Review and update the Sites Inventory as necessary and provide information to interested developers.
- Annually review development trends to evaluate the effectiveness of incentive programs and revise as necessary

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Ongoing, Within 12 months of adoption of the Housing Element
Related Policies: H-2.1, H-2.3, H-2.4, H-2.5, H-2.6
Sustainability Focus? No

5-16. Housing Density Bonus

The City will continue to evaluate and update Section 9103.15 – Density Bonuses for Affordable and Senior Housing of its Municipal Code to be consistent with State law. A Density bonus is an effective incentive to aid in the development of affordable housing units within Arcadia through providing concessions to proposed developments that meet specific affordability criteria. These concessions may take the form of additional residential units permitted beyond the density allowed in the base zoning, and relaxed parking standards. The City's current density bonus remains compliant by deferring to State Law by reference.

Objectives:

- Continue to evaluate and update the density bonus section of the City's Municipal Code to ensure consistency with State Law.
- Promote State density bonuses which are an effective incentive to aid in the development of affordable housing units through providing concessions to proposed developments that meet specific affordability criteria

Responsible Agency: Development Services Department

Funding Source: General Fund
Time Frame: Update Municipal Code within 12 months of adoption of the Housing Element
Related Policies: H-2.1, H-2.3, H-2.4, H-2.5, H-2.6
Sustainability Focus? No

5-17. ADU and JADU Incentive and Monitoring Program

The City of Arcadia believes Accessory Dwelling Units (ADUs) are a demonstrated method to provide affordable housing in the City. Due to recent legislation, the ability to entitle and construct ADUs has increased significantly. Additionally, the passing of SB 9 allows property owners to split a single-family lot into two lots, and either add a second home to their lot or split the lot into two and place duplexes on each. This creates the opportunity for four housing units on a property that is currently limited to a single-family home. The City anticipates that the passing of SB 9 will encourage the creation of ADUs and second units on single-family lots. The City recognizes the significance of this legislation as evidenced by a marked increase in ADU permit applications. Due to this legislation, the City believes aggressive support for ADU construction will result in increased opportunities for affordable housing.

The City will create a monitoring and incentive program to track ADU and JADU creation and affordability levels throughout the planning period. This will allow the City to monitor the development of accessory units at all income levels. Additionally, the City will review their ADU and JADU development progress every 2 years of the adoption of the 6th cycle Housing Element to evaluate if production estimates are being achieved. If ADUs are not being permitted as assumed in the Housing Element, the City will take the action within 6 months of completion of the ADU review to ensure that adequate capacity at each income level in maintained to meet the City's RHNA needs. These actions may include additional incentives for ADU development or identification of adequate sites to meet the City's identified unaccommodated need. In addition to measuring the development progress of ADUs every two years of the planning period, the City will monitor affordability trends of ADU production every two years during the planning period.

Objectives:

- Monitor the development of ADUs to identify strategies to incentivize ADU production
- Working with existing ADU owners to maintain existing affordable ADU rentals
- Establishing fee waivers for ADUs that will be made affordable to low and very low income households
- Developing and public awareness campaign by developing public outreach materials on the City's website and other print and digital media
- Evaluate and assess the appropriateness of additional incentives to encourage ADU development

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Analyze methods within 12 months of Housing Element adoption; Establish programs (such as fee waivers) within 24 months of Housing Element adoption; outreach to ADU property owners regarding affordable ADU rentals on a semi-annual basis; Monitor the production and affordability of ADUs every two years of the planning period with; annual monitoring and review of ADU incentives if it is determined these

	units are not meeting the lower-income housing need, the Town shall ensure other housing sites are available to accommodate the unmet portion of the lower-income RHNA. If additional sites must be rezoned, they will be consistent with Government Code Sections 65583(h) and 65583.2(i).
Related Policies:	H-2.1, H-2.3, H-2.4, H-2.6
Sustainability Focus?	No

5-18. Candidate Sites Used in Prior Housing Element Planning Cycle

Pursuant to Government Code Section 65583.2(c), any non-vacant sites identified in the prior 5th Cycle or vacant sites identified two or more consecutive planning periods, shall be provided by-right development when at least 20% of the units in the proposed development are affordable to lower-income households.

Appendix B of the 2021-2029 Housing Element identifies vacant and non-vacant sites that the City used in previous Housing Elements to meet the current RHNA need. To comply with State law, the City will amend the Zoning Code to permit residential uses by-right for housing development in which at least 20-percent of the units are affordable to lower-income households for sites that:

- Are non-vacant and identified in the prior planning period; and
- Vacant sites included in two or more consecutive planning periods

Objectives:

- Amend the Zoning Code to permit residential uses by-right for housing development where at least 20-percent of units are affordable and were identified in the prior planning period

Responsible Agency:	Development Services Department
Funding Source:	General Fund
Time Frame:	Within 36 months of adoption of the 6th Cycle Housing Element
Related Policies:	H-2.1, H-2.3, H-2.4, H-2.6
Sustainability Focus?	No

5-19. Inclusionary Housing Policy

The City has a substantial RHNA obligation of affordable housing that will be a challenge to accommodate due to prevailing project development costs include high land values. Therefore, the City must evaluate a variety of policy prescriptions that will encourage and facilitate the construction of below market-rate housing. The City will investigate inclusionary housing policy options as an additional means to provide a variety of housing types and opportunities for very low, low- and moderate-income households in Arcadia. The City will assess and analyze a variety of inclusionary housing policy options, standards, requirements and regulations to determine the best course of action. Based upon this initial assessment, the City will determine the appropriateness and application of inclusionary policies, and adopt policies, programs or regulations that will produce housing opportunities affordable to very low, low and moderate-income households.

The City has determined that a base inclusionary requirement of 20 percent for new residential development to be affordable to very low-, low-, and moderate-income households is appropriate as an

interim measure prior to the adoption of a final inclusionary ordinance or policy. The final inclusionary policy shall contain additional detail and address development of rental and for-sale housing affordable to very low, low- and moderate-income households, as well as the applicability of this requirement and its alternatives.

Objectives:

- Adopt interim inclusionary policy
- Explore and evaluate inclusionary options
- Adopt an inclusionary Ordinance if feasible

Responsible Agency:	Community Development
Funding Source:	General Fund
Time Frame:	Adopt interim inclusionary policy within 9 months of Housing Element adoption and finalize the Ordinance for adoption within 36 months of the Housing Element.
Related Policies:	H-2.1, H-2.3, H-2.4, H-2.6
Sustainability Focus?	No

5-20. Lot Consolidation Incentives

Given the built-out nature in Arcadia, the City will continue to promote the consolidation of small lots with adjacent lots to provide opportunities for housing. The City requires a Lot Line Adjustment, which can consolidate four or fewer lots without the need of a public hearing or any discretionary action. The existing lot consolidation process is already a ministerial processing procedure for projects that meet the objective design standards. Lot line adjustments are an administrative process. Applications are reasonable in price and have a short processing time (10 business days). This active program will be advertised to small lot properties identified in the Housing Element and related incentives will be considered to promote the development of housing.

Objectives:

- Utilize the City's website and relationship with developers to advertise the Lot Line Adjustment process and incentives associated
- Continue to offer the following incentives to facilitate consolidation of small properties into larger parcels:
    1. Fee waivers
    2. Priority in permit processing
- Work with developers to identify additional incentives that could include:
    - Flexible Development Standards (setback requirements, reduced parking or increased height)
    - Committing resources for development of affordable housing on small sites
    - Priority in permit processing
- Update Fee Schedule to reflect Lot Consolidation Incentives

Responsible Agency:	Development Services Department
Funding Source:	General Fund
Time Frame:	Update fee schedule within 12 months of adoption of the Housing Element; Determine and implement additional incentives within 12 months of adoption of the Housing Element
Related Policies:	H-4.1, H-4.2, H-4.3, H-4.4
Sustainability Focus?	No

5-21. Preservation of Rental Opportunities

To protect lower and moderate-income rental housing, the City shall make a conscious effort to reduce the demolition of lower and moderate-income rental housing on sites that provide more than 15 units unless the units maintain the same income categories after demolition. If Moderate or Low and Very Low-income housing units are demolished, the City will work with developers to find replacement opportunities within the City.

Objectives:

- Work with developers to ensure Moderate or Low and Very Low-income housing is replaced if demolished

Responsible Agency: Community Development
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: H-3.1, H-3.6
Sustainability Focus? Yes

5-22. Replacement Unit Program

The City of Arcadia will adopt a policy and require replacement housing units subject to the requirements of Government Code section 65915, subdivision (c)(3) on sites identified in the sites inventory when any new development (residential, mixed-use, or nonresidential) occurs on a site that is identified within the inventory meeting the following conditions:

- Currently has residential uses or had residential uses within the past five years that has been vacated or demolished, and
- Was subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to low and very low income households, or
- Subject to any form of rent or price control through a public entity's valid exercise of its police power, or
- Occupied by low or very low income households.

Objectives:

- Mitigate the loss of affordable housing units and require new housing developments to replace all affordable units lost due to new development

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Program will be implemented immediately and applied as applications on identified sites are received and processed. Local policy shall be adopted within 12 months of Housing Element adoption
Related Policies: H-3.1, H-3.6
Sustainability Focus? Yes

5-23. Public Information about Affordable Housing

The City will maintain a brochure of incentives offered by the City for the development of affordable housing including fee waivers, expedited processing, density bonuses, and other incentives. A copy of this brochure shall be located at the Planning Counter, on the City's website and shall also be provided to potential developers.

The City will update the brochure on an as-needed basis to provide updated information regarding incentives including updated fees and a reference to the most up to date Site Analysis and Inventory.

Objectives:

- Distribute materials with information for the development of affordable housing to developers
- Explore methods to further disseminate affordable housing incentive information to developers

Responsible Agency:	Community Development
Funding Source:	General Fund
Time Frame:	Ongoing; Review brochure annually; Update brochure on an as-needed basis, Outreach conducted annually
Related Policies:	H-3.1, H-3.2, H-3.3, H-3.6
Sustainability Focus?	No

5-24. Employee Housing, Emergency Shelters, Transitional, and Supportive Housing

To comply with State law, the City of Arcadia will amend certain sections of its Municipal Code to address the following requirements:

- Employee Housing Act – The City is compliant with the Employee Housing Act but does not have Employee Housing defined in its Municipal Code. The City will update the Code to ensure alignment with the State's definition of employee housing.
- Supportive Housing Streamlined Approvals (AB 2162) - To comply with AB 2162 (Chapter 753, Statues 2018), the City of Arcadia will amend its Municipal Code to permit supportive housing as a use permitted by right in all zones where multiple family and mixed-use development is permitted.
- Emergency and Transitional Housing Act of 2019 (AB 139) – The City will update its Municipal Code to comply with the requirements of Government Code 65583 to address permit requirements, objective standards, analysis of annual and season needs, and parking and other applicable standards and provisions. Per Government Code 65583, emergency shelters will only be subject to the same development and management standards applicable to residential or commercial development within the same zone except for those standards prescribed by the statute. Per Government Code 65583, the Municipal Code will be updated to allow transitional and supportive housing in all zones allowing residential uses and will only be subject to those restrictions that apply to other residential dwellings of the same type in the same zone.
- The City will evaluate the definition of supportive and transitional housing as well as emergency shelters and update the definition where necessary to comply with Government Code 65583.

Objectives:

- Align with State law that would provide emergency shelters, transitional and supportive housing by amending the City's Municipal Codes to align with State objectives
- Update the City's Municipal Code with the definition of employee housing consistent with State Law

Responsible Agency: Community Development
Funding Source: General Fund
Time Frame: Adopt Code Amendments within 12 months of Housing Element adoption
Related Policies: H-3.1, H-3.2, H-3.3, H-3.4
Sustainability Focus? No

5-25. Participation in the San Gabriel Valley Housing Trust

In 2020, the City became a member of the San Gabriel Valley Housing Trust in an effort to support this regional group with the goal of providing and building affordable housing throughout the Valley. The City has participated in all steps of the formation of the Trust, its governing board, and its goal statements. The Trust has sought funds (which would be matched) to retain, build, or support affordable housing throughout the region, including Arcadia.

Objectives:

- Work with the San Gabriel Valley Housing Trust to identify funding opportunities for affordable housing development or support

Responsible Agency: Economic Development
Funding Source: General Fund
Time Frame: Ongoing, With 12 months of adoption of the Housing Element and annually thereafter.
Related Policies: H-3.1, H-3.3, H-3.4, H-3.6
Sustainability Focus? No

5-26. SB 35 Streamlining

The City of Arcadia will establish written procedures to comply with California Government Code Section 65913.4 and publish those procedures for the public, as appropriate, to comply with the requirements of SB 35.

These provisions apply only when the City of Arcadia does not meet the State mandated requirements for Housing Element progress and reporting on Regional Housing Needs Assessment (RHNA). Currently, the City of Arcadia is subject to SB 35 and is required to process and streamline residential development projects that provide at least 10% low-income affordable units (i.). All projects covered by SB 35 are still subject to the objective development standards of the City of Arcadia's Municipal Code and Building Code. However, qualifying projects cannot be subject to Design Review or public hearings; and in many cases, the City cannot require parking. Per SB 35 requirements, the City cannot impose parking requirements on a SB 35 qualified streamlining project if it is located:

- Within a half-mile of public transit;
- Within an architecturally and historically significant historic district;
- In an area where on-street parking permits are required but not offered to the occupants of the development; or

- Where there is a car-share vehicle located within one block of the proposed project.

One parking space per unit may be required of all other SB 35 projects. The City's status with regard to SB 35 can change over time with a record of good progress towards RHNA and timely reporting to the State.

Objectives:

- Update the City's Municipal Code or website with written procedures consistent with what is required by SB 35

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Within 12 months of adoption of the 6th Cycle Housing Element
Related Policies: H-4.1, H-4.3
Sustainability Focus? No

5-27. Section 8 Housing Choice Voucher Program

The Los Angeles County Housing Authority currently administers the Section 8 Housing Choice Voucher Program for Arcadia residents on behalf of HUD. HUD's Housing Choice Voucher program assists extremely low and very low-income households by paying the difference between 30 percent of the household income and the cost of rent. Pursuant to HUD regulations, 70 percent of the new voucher users must be at the extremely low-income level. In 2020, 101 households received Section 8 vouchers within the City. Additionally, the County currently has 57 households on the waitlist with an Arcadia mailing address.

Objectives:

- Continue to participate in the federally sponsored Section 8 Housing Choice Voucher program.
- Disseminate information to the public regarding the Section 8 Program and promote participation by rental property owners.
- Coordinate with the County of Los Angeles strive to provide Section 8 Vouchers to at least 90 families annually.

Responsible Agency: Los Angeles County Housing Authority
Funding Source: HUD Section 8
Time Frame: Ongoing, Implementation within 12 months of adoption of the Housing Element; The City will disseminate information about Section 8 and promote public participation on an annual basis.
Related Policies: H-3.3
Sustainability Focus? No

5-28. Affordable Housing for Families and Persons with Special Needs

The City will continue to encourage the provision of housing for persons with disabilities (including persons with developmental disabilities), seniors, extremely low-income households, agricultural

employees and farmworkers, and racetrack employees. These special needs groups have unique housing needs and the City will offer a combination of financial and regulatory tools to facilitate the development of housing suitable for these demographic groups:

- Encourage senior citizen independence through promotion of housing and services related to in-home care, meal programs, counseling, and maintain a senior center that affords seniors opportunities to live healthy, active, and productive lives in the City
- Market the State density bonus program to developers to encourage housing development that includes housing affordable to lower and moderate-income households and senior residents. Provide incentives in the density bonus program to encourage the inclusion of extremely low-income units in affordable housing projects.
- Adopt land use policies that support the development of housing at Extremely Low-Income levels such as Program 5-19: Inclusionary Housing Policy which would specifically aid the development of housing for extremely low income hosueholds.
- Provide an expedited review process for developers applying for Federal and State Tax Credits, which require a designation of a percentage of the units for extremely low income households.
- Encourage developers to include accessibility for individuals with disabilities in their project designs
- Explore the granting of regulatory incentives, such as expedited permit processing, and fee waivers and deferrals, to projects targeted for persons with developmental disabilities.
- Continue to provide exceptions to regulatory provisions for housing for persons with disabilities through the adopted reasonable accommodation procedures.
- Amend the Municipal Code to be in compliance with Health and Safety Code, 17021.5, 17021.6 and 17021.8. and define employee housing in a manner consistent with applicable Health and Safety Code sections
- Revise the Municipal Code to state that employee housing for six or fewer employees will be treated as a single-family structure and permitted in the same manner as other dwellings of the same type in the same zone. Additionally, the Municipal Code will be updated to state that employee housing consisting of no more than 12 units or 36 beds will be permitted in the same manner as other agricultural uses in the same zone.
- Amend the Municipal Code to explicitly define Farmworker Housing and establish it as permitted use in residential or nonresidential zones, consistency with State law

Objectives:

- Explore potential for incentive programs for the development of senior housing and services
- Identify incentives to encourage developers to pursue housing projects for persons with developmental disabilities
- Provide developers with information on identified incentive programs online and at City Hall
- Maintain a list of qualified housing developers with a track record of providing affordable housing that is of high quality and well managed. Annually contact these developers to explore opportunities for affordable housing in Arcadia.
- Assist developers in the application of funding for affordable housing development that promotes quality development. Annually explore funding opportunities with potential developers.
- Pursue housing at Santa Anita Racetrack for groomsman, targeting extremely low and lower income.
- Annually monitor the success of incentive programs and revise them as necessary
- Update Municipal Code to be comply with Comply with Health and Safety Code 17021.5, 17021.6 and 17021.8 and address the needs of Agricultural Employees and Farmworkers
- The City will adopt land use policies to target supporting approximately 20 extremely-low income households annually, particularly along key transit corridors to allow for increased mobility and revitalization of key commercial corridors.

Responsible Agency:	Development Services Department
Funding Source:	Grants, Other funding sources, CDBG
Time Frame:	Update Municipal Code within 12 months of Housing Element adoption; identify and implement incentives for senior housing and services within 12 months of Housing Element adoption; annually contact developers to explore affordable housing opportunities in the City; annually explore funding opportunities with potential developers; annually review and revise incentive programs for Special Needs populations.
Related Policies:	H-3.1; H-3.2; H-3.3; H-4.1; H-5.2; H-5.3; H-4.1, H-4.2
Sustainability Focus?	Yes

5-29. Homeless Program Assistance

The City has applied for and received grants to provide resources to those experiencing homelessness. Grants have funded case workers through Union Station, a Homeless Resources Hub to provide services to homeless individuals, and information to the public through newsletters and multiple workshops. The City will continue to investigate opportunities to provide funding to local organizations for providing shelter and services to the individuals experiencing homelessness.

Objectives:

- Investigate opportunities to provide funding to local organizations to support individuals experiencing homelessness

Responsible Agency:	Community Development
Funding Source:	Grants, General Fund
Time Frame:	Disseminate information on a quarterly basis through City newsletters, host two workshops annually.
Related Policies:	H-3.3, H-3.4, H-3.6
Sustainability Focus?	No

5-30. Housing Sustainability

The City of Arcadia will continue to offer a variety of programs to promote sustainable development. These programs include promoting green building codes, the Construction Recycling Ordinance, the Water Efficiency in Landscaping Ordinance, and the Sustainable Arcadia education program.

The City will also encourage that any affordable housing developments that receive City assistance, to the extent feasible, to include installation of energy efficient appliances and devices that will contribute to reduced housing costs for future occupants of the units. The City will continue to implement program as housing projects are awarded funds from the City in the 6th Cycle.

Objective:

- Continue to enforce City building codes and ordinances to enhance energy efficiency is residential construction and maintenance.

Responsible Agency:	Development Services Department, Planning Services
Funding Source:	Departmental budget; CDBG
Time Frame:	Marketing and promotion of sustainability programs and codes is already occurring and will continue to be ongoing

Related Policies: H-3.5
Sustainability Focus? Yes

5-31. Fair Housing

Pursuant to AB 686, the City will affirmatively further fair housing by taking meaningful actions in addition to resisting discrimination, that overcomes patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected classes, as defined by State law.

The Housing Element contains analysis of contributing factors to fair housing issues within Arcadia and determined the following factors were applicable:

- Lack of Affordable Housing
- Barriers to Housing for Persons with Disabilities
- Fair Housing Enforcement and Outreach

Table 10-1 below describes the explicit meaningful actions the City will take to address and implement Fair Housing policies to affirmatively further fair housing in Arcadia.

Table 10-1: Fair Housing Actions					
Identified Fair housing Issue & Goals	**Local Contributing Factors**	**Geographic Target**	**City Actions**	**Priority**	**Metrics and Timeline**
Issue: Lack of Affordable Housing **Goal** Housing Mobility, New Opportunities in Higher Opportunity Areas	Arcadia residents generally earn a high annual income, approximately 38 percent higher than the Los Angeles County median household income. Additionally, Community Profile states that the median home value in Arcadia is $1,097,600 which is high for surrounding jurisdictions and greater than the County overall. The cost burden of housing in Arcadia is higher when compared to the County and the state. 36 percent of the City's households earn a lower income (at or below 80 percent of the area median family income). Additionally, 37 percent of the City's households pay over 30 percent of their income for housing and are considered cost burdened. The City currently does not have a diverse stock of affordable housing and will implement programs to increase production of housing for all income levels.	Citywide. The City of Arcadia is comprised of high resource or the highest resource areas; therefore, providing housing distributed throughout the City will allow people of low and very low income to move into the City and increase access to opportunities. Focused attention on areas with a higher percentage of lower income residents. Downtown and Mixed-Use Areas, adjacent to the Metro Gold Line and primary commercial and business corridors.	• Reduce barrier to the development of affordable housing by revising objective design standards for qualifying multi-family projects in accordance with State Law. • Encourage the development of sites within the Sites Inventory by hosting a webpage with a list of available sites as a one-stop shop with information on incentives for developers to develop affordable housing. The City will also update the Municipal Code and promote the State Density Bonus to aid the development of affordable housing units and evaluate and update the City's development standards to ensure the current conditions do not impede the development of affordable housing.	High	To address the barrier to the development of affordable housing, the City will conduct the following actions: • Adopt revised design standards within 12 months of 6th Cycle Housing Element. To encourage the development of sites the City will conduct the following actions: • Create webpage for Sites Inventory within 12 months of the 6th Cycle Housing Element and disseminate information on incentives on an ongoing basis via outlets such as the City's quarterly newsletter. • Update the Municipal Code within 12 months of adopting the 6th Cycle Housing Element. Promote the State Density Bonus on an ongoing

Table 10-1: Fair Housing Actions

Identified Fair housing Issue & Goals	Local Contributing Factors	Geographic Target	City Actions	Priority	Metrics and Timeline
			• Seek funds to retain, build, and support affordable housing development in Arcadia. • Continue to participate in the federally sponsored Section 8 Housing Choice voucher programs to support low and very low-income households.		basis via outlets such as the City's quarterly newsletter. • Annually monitor development trends and re-evaluate development standards and fees with the City. If the City identifies any constraints to the development of affordable housing during the planning period, the City will revise the development standards to mitigate these constraints. To further support the development of affordable housing, the City will conduct the following actions: • Work with the San Gabriel Valley Housing Trust to identify opportunities for affordable housing development or support and inform developers on a quarterly basis of funding opportunities for affordable housing developments.

Table 10-1: Fair Housing Actions

Identified Fair housing Issue & Goals	Local Contributing Factors	Geographic Target	City Actions	Priority	Metrics and Timeline
					To support low and very low-income households in securing housing, the City will conduct the following actions: • Continue to aid residents in Arcadia with navigating Section 8 resources through the Los Angeles County Housing Authority and support approximately 100 low-income households that are receiving Section 8 vouchers within the City. Disseminate information encouraging rental property owners to participate in the Section 8 Program on a quarterly basis. **Evaluative Metric(s)**: • Increase affordable housing opportunities overall in the City by 15 to 20 percent through the planning period for new construction for low income household.

Table 10-1: Fair Housing Actions

Identified Fair housing Issue & Goals	Local Contributing Factors	Geographic Target	City Actions	Priority	Metrics and Timeline
					• Seek to increase access to information regarding affordable housing within the City by 50 percent throughout the planning period. This includes targeted outreach to developers informing them of incentives to maximize the amount of affordable households built.
Issue: Barriers to Housing for Persons with Disabilities **Goal** Housing Mobility, New Opportunities in Higher Opportunity Areas	Affordability, design, and location limit the supply of housing for persons with disabilities. Amendments to the Fair Housing Act, as well as state law, require ground-floor units of new multi-family construction with more than four units to be accessible to persons with disabilities. However, units built prior to 1989 are not required to be accessible to persons with disabilities. The City of Arcadia has a higher population with disabilities than the surrounding region. Additionally, a majority of the residences were built between 1940 and 1989 suggesting that the housing stock was not required to be accessible to persons with disabilities. The City could provide additional enforcement and outreach on	Citywide. Focus attention on areas with a higher percentage of seniors. Focus attention on areas with a higher percentage of individuals with disabilities such as where the Golf Course Site is located.	• Adopt code amendments to allow supportive housing and low barrier navigation center by right if the project meets requirements established by State Law. The City will also identify incentive programs for the development of senior housing services and amend the Municipal Code to permit Residential Care Facilities serving seven or more persons to allow zoning permits to be approved objectively. • Remove the City's reasonable accommodation	Medium	To support individuals with disabilities who may need access to supportive housing, low barrier navigation centers, or senior housing and services, the City will conduct the following actions: • Adopt code amendments within 24 months of Housing Element adoption. • Annually review and revise incentive programs for senior housing and services. • Adopt reasonable accommodation code amendments within 12

Table 10-1: Fair Housing Actions

Identified Fair housing Issue & Goals	Local Contributing Factors	Geographic Target	City Actions	Priority	Metrics and Timeline
	fair housing for both landlords and residents with regards to people with disabilities. Additionally, the City has plans to update its reasonable accommodation procedures to address some issues associated with physical disabilities.		fees and reduce instances of deferred maintenance in local housing stock, especially for persons with disabilities and lower income persons.		months of Housing Element adoption. To reduce instances of deferred maintenance and increase accessibility for persons with disabilities, the City will conduct the following actions: • Disseminate information on the Home Rehabilitation program on an ongoing, quarterly basis as well as annually allocating funding to approximately 14 homes. • Update reasonable accommodation fees within 12 months of Housing Element adoption. **Evaluative Metric(s):** • Provide collateral and consultation and seek to address 100 percent of complaints on an annual basis. • Provide accessibility and fair housing information

Table 10-1: Fair Housing Actions

Identified Fair housing Issue & Goals	Local Contributing Factors	Geographic Target	City Actions	Priority	Metrics and Timeline
					throughout the City, and particularly in areas with higher concentrations of low income or senior community resource centers within 12 months of adoption • Convene an annual meeting with fair housing advocates to discuss fair housing rights. • Provide assistance to approximately 14 qualifying households through the Home Rehabilitation program to support home modifications necessary to support persons with disabilities.
Issue: Fair Housing Enforcement and Outreach **Goal:** Mobility, Place Based Strategies for	Previous fair housing inquiries in Arcadia have gone unresolved. Additionally, the City only conducts outreach through the Housing Rights Center. The City could provide additional general information and outreach on fair housing within Arcadia. The City is considered a high opportunity and resource area, additional enforcement and outreach on fair housing may improve opportunities	Citywide. Focused areas with a higher percentage of lower income residents or where there are existing affordable developments such as Naomi Gardens.	• Disseminate Fair Housing information and resources to Arcadia residents. • Continue to partner with the HRC to educate the community on Fair Housing.	Medium	To increase accessibility of information on Fair Housing to residents in the City, the City will conduct the following actions: • Within 12 months, disseminate information and resources on a quarterly basis through the City's social media channels, public

Table 10-1: Fair Housing Actions

Identified Fair housing Issue & Goals	Local Contributing Factors	Geographic Target	City Actions	Priority	Metrics and Timeline
Community Revitalization	for households in the region to move to Arcadia.	The City will also focus attention in areas where transit-oriented development could occur as these housing options may be more popular for low and very low to moderate income residents that may not have access to a vehicle. Transit-oriented developments and mixed-use areas also tend to revitalize underutilized commercial areas and allow for greater opportunity.			postings at City Hall, and the City's quarterly newsletter. To provide greater support for residents experiencing fair housing issues and to educate residents about fair housing, the City will conduct the following actions: • Convene an annual direct residents to the HRC to provide Fair Housing Resources through newsletters and events such as the Senior Fair. **Evaluative Metric(s)**: • Seek to increase contacts to residents for fair housing information within the City by 50 percent for residents throughout the planning period. • Convene an annual meeting with fair housing advocates to discuss fair housing rights.

Additionally, the City will partner with capable organizations to review housing discrimination complaints, attempt to facilitate equitable resolution of complaints, and, where necessary, refer complainants to the appropriate state or federal agency for further investigation and action.

Additional Objectives:

- Collaborate with appropriate capable organizations to review housing discrimination complaints, assist in the facilitation of equitable dispute resolution, and, where necessary, refer complainants to appropriate state or federal agencies for further investigation, action, and resolution.
- Participate in the Analysis of Impediments to Fair Housing Choice and other fair housing planning efforts coordinated by the Los Angeles County Community Development Commission.

Responsible Agency:	Development Services Department, Los Angeles County Community Development Commission, Housing Rights Center
Funding Source:	CDBG
Time Frame:	Implement programs on an ongoing basis, beginning within 12-24 months of adoption
Related Policies:	H-5.1, H-5.2, H-5.3
Sustainability Focus?	No

5-32. Fair Housing Assistance

The City contracts with the Housing Rights Center (HRC) to actively inform residents, landlords of residential property, and others involved in the insurance, construction, sale or lease of residential property of the laws pertaining to fair housing. The HRC provides the following programs and services to its clients, free of charge:

- Landlord-Tenant Counseling
- Predatory Lending Information and Referrals
- Housing Discrimination Investigation
- Enforcement and Advocacy
- Outreach and Education

The City distributes information regarding fair housing to community members upon request and refers those with complaints and concerns about fair housing to the HRC. The City also periodically provides information on fair housing, the HRC and its services through the City newsletter and at the annual Senior Fair.

Objectives

- Continue to contract with a provider to provide fair housing services to residents.
- Disseminate information to the public through the City's newsletter and community events on the array of fair housing programs and services provided by the City.

Responsible Agency:	Development Services Department; Los Angeles County Community Development Commission; Housing Rights Center
Funding Source:	CDBG
Time Frame:	Ongoing
Related Policies:	H-5.1; H-5.2; H-5.3
Sustainability Focus?	No

5-33. Supportive Housing/Low Barrier Navigation Centers

State law has been updated to require approval 'by right' of certain supportive housing and low barrier navigation centers that meet the requirements of State law. Low barrier navigation centers are generally defined as service-enriched shelters focused on the transition of persons into permanent housing.

Low barrier navigation centers provide temporary living facilities for persons experiencing homelessness due to income, public benefits, health services, shelter, and housing. To comply with State law, The City of Arcadia will adopt policies, procedures, and regulations for processing this type of use to establish a non-discretionary local permit approval process that must be provided to accommodate supportive housing and lower barrier navigation centers per State law. In the interim, any submitted application for this use type will be processed in accordance with State law.

The City will provide for annual monitoring of the effectiveness and appropriateness of existing adopted policies. Should any amendments be warranted to existing policies pursuant to State law, the City will modify its existing policies, as appropriate.

Objectives:

- Adopt code amendments to establish supportive housing and low barrier navigation centers 'by right' if the project meets requirements established by State Law.

Responsible Agency:	Development Services Department
Funding Source:	CDBG
Time Frame:	Adopt Code Amendments within 24 months of Housing Element adoption
Related Policies:	H-5.1; H-5.2; H-5.3
Sustainability Focus?	No

5-34. Mitigating Constraints to Housing Choice for Persons with Disabilities

The City will amend the Municipal Code to remove modification requirements and allow for reasonable accommodations without any discretionary actions or modification applications.

Objectives:

- Remove land use constraints to the development of housing for individuals with disabilities and provide reasonable accommodation to ensure equal access to housing
- The City will update the Municipal Code to remove fees for reasonable accommodation
- The City will amend the Municipal Code to update the definition of family to comply with all federal and state fair housing laws. The definition will be changed so it does not distinguish between related and unrelated persons and will not impose limitations on the number of people that may constitute a family.
- The City will amend the Municipal Code to allow the ministerial processing to permit Residential Care Facilities serving seven or more persons in all zones allowing residential uses based on objective criteria to facilitate approval certainty without a conditional use permit.

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Adopt Code Amendments within 12 months of Housing Element adoption
Related Policies: H-2.1, H-2.3, H-2.4, H-2.5, H-2.6
Sustainability Focus? No

5-35. Mitigating Constraints for the Development of Affordable Housing Projects

Specific to affordable housing, the City has identified constraints such as parking standards in Section 3 as a constraint to the development of affordable housing. To mitigate these constraints, the City will work with affordable housing developers to develop a pre-approved list of incentives to promote the development of affordable housing. Such incentives may include a waiver or reduction of certain development fees, or modifications of parking standards or other development standards that could constrain the development of affordable housing.

Objectives:

- Monitor standards and development in the City to ensure that conditions conducive to the development of affordable housing are maintained. Should a constraint emerge during the 6th Cycle, the City will actively work to create amendments or incentives to lower the barrier to develop affordable housing.
- Evaluate existing adopted parking requirements and revise the requirements accordingly if they there is an actual constraint identified to the development of smaller unit types (e.g. studios, one-bedroom units, etc.) and multifamily housing.
- Identify and remove constraints to the development of affordable housing. The City will remove parking standards for affordable housing projects to reduce the barrier with regards to parking standards and any other constraints identified in the future.

Responsible Agency: Development Services Department
Funding Source: General Fund
Time Frame: Evaluate program features within 24 months; adopt procedures within 36 months of Housing Element adoption; annually monitor and evaluate development standards and fees within the City
Related Policies: H-5.1; H-5.2
Sustainability Focus? No

5-36. Water and Sewer Service Providers

Pursuant to SB 1087, Chapter 727, Statues of 2005, the City of Arcadia is required to deliver its adopted housing element and any amendments thereto to local water and sewer service providers. This legislation allows for coordination between the City and water and sewer providers when considering approval of new residential projects, to ensure that the providers have an opportunity to provide input on the Element.

Additionally, review of the Housing Element ensures that priority for water and sewer services is granted to projects that include units affordable to lower-income households. The City will submit the adopted 6th Cycle Housing Element to local water and sewer providers for their review and input.

Objectives:

- Submit the 6th Cycle Housing Element to local water and sewer providers for their review and input
- Ensure that there is adequate water and sewer services planned to support housing growth

Responsible Agency: Development Services Department
Funding Source: CDBG
Time Frame: Transmit document immediately upon adoption of future amendment
Related Policies: H-5.1; H-5.2
Sustainability Focus? No

Table 10-1 summarizes the City of Arcadia's quantified objectives with regards to the construction, rehabilitation, and preservation of housing. These objectives are established based on the City's resources available over the planning period.

5-37. Mobilehomes and Manufactured Homes

The City will review the existing provisions and development standards of Mobilehomes and manufactured homes for consistency with State Law in accordance with Government Section 65852.3.

Objectives:

- Review Municipal Code for consistency with State Law and adopt any necessary amendments.

Responsible Agency: Development Services Department
Funding Source: CDBG
Time Frame: Adopt Code Amendments within 24 months of Housing Element adoption
Related Policies: H-5.1; H-5.2; H-5.3
Sustainability Focus? No

Table 10-2: Quantified Objectives

	Extremely Low	Very Low	Low	Moderate	Above Moderate	Total
New Construction	138	138	167	177	434	1,054
Rehabilitation	40	40	40	40	0	160
Preservation (Naomi Gardens)	0	100	0	0	0	100

6. Resource Sustainability

6-1. Development Projects and Energy Performance Guidelines

To ensure that targeted energy performance standards or guidelines for new development are being achieved, the City will review projects against the following and/or guidelines:

- Where feasible, locate reflective surfaces (i.e., parking lots) on the north and east sides of buildings to decrease potential heat gain and reflection to adjacent buildings; alternatively, where parking areas must be located to the south or west of buildings, provide landscaping to reduce potential heat gain.

- Where possible, orient glass toward the south, the side with the greatest amount of solar access (heat gain potential).

- Use appropriate building shapes and locations to promote maximum feasible solar access to individual units.

- Design individual buildings to maximize natural internal lighting through the use of court wells, interior patio areas, and building architecture. Site plan elements (e.g., buildings, landscaping) should protect access to sunshine for planned solar energy systems and/or for solar oriented rooftop surfaces that can support a solar collector or collectors capable of providing anticipated hot water needs of the building.

- Use canopies and overhangs to shade windows during summer months while allowing for reflection of direct sunlight during winter months.

- Install windows and vents in commercial and industrial buildings to provide the opportunity for thorough ventilation.

- Use reflective roof materials to reduce solar gains, unless a passive heat system is provided.

- Incorporate the use of deciduous trees in landscaping plans, especially near buildings and around large expanses of parking lots or other paved areas.

- Incorporate deciduous vines on walls, trellises, and canopies to shade south and west facing walls, to cool them in summer months.

Responsible Agency:	Public Works Services; Development Services Department – Planning and Building Services
Funding Source:	General Fund and Grants
Time Frame:	Ongoing
Related Policies:	RS-1.7; RS-5.1; RS-5.2; RS-5.3; RS-5.4; RS-5.5; RS-5.6; RS-5.7; RS-5.8; RS-5.9; RS-5.10; RS-5.11; RS-5.12; RS-5.13; RS-5.14; RS-5.15; RS-5.16; RS-5.17
Sustainability Focus?	Yes

6-2. Energy Conservation Demonstration Projects

The City will encourage d~~D~~evelopers ~~will be encouraged~~ to cooperate with Southern California Edison, the Gas Company, and the South Coast Air Quality Management District to set up energy conservation demonstration projects, and to serve as a laboratory for testing new energy conservation techniques.

Responsible Agency: Development Services Department – Building Services

Funding Source: General Fund
Time Frame: Ongoing
Related Policies: RS-5.15
Sustainability Focus? Yes

6-3. Conservation Education and Promotion

Working in concert with energy service providers and contract refuse collectors, the City will promote the benefits of water and energy conservation and waste reduction. Avenues for public education will include, but will not be limited to, the City website, City mailers, displays at City Hall and other civic and community buildings, partnership programs with Arcadia Unified School District. Support non-profit groups' educational programs within the City.

Responsible Agency: Public Works Services
Funding Source: Enterprise Funds and Private
Time Frame: Ongoing
Related Policies: RS-3.4; RS-5.6
Sustainability Focus? Yes

6-4. Green Building Initiatives

The City will establish an education, recognition, and incentive program that recognizes and rewards excellence in green building and energy conservation building practices, and that builds consumer awareness of green building benefits. Part of the program may include the following components:

- Promoting incorporation of green building standards that exceed State Title 24 building construction standards and Energy Star conservation standards into future public and private development and major renovation projects.
- Developing incentive programs to promote Leadership in Energy and Environmental Design® (LEED) Standards developed by the U.S. Green Building Council, and encourage projects to achieve LEED (or similar) certification.
- Providing training to City staff in green building and LEED (or similar) rating system requirements and processes, and their application in practice. Strive to have at least one City staff member obtain LEED (or similar) professional accreditation.
- Identify opportunities to incorporate LEED standards (or similar) into the City capital improvement projects.

Responsible Agency: Development Services Department – Planning and Building Services; City Manager's Office; Public Works Services
Funding Source: General Fund, Grants
Time Frame: Short Term (1 to 5 years)
Related Policies: RS-5.4; RS-5.12; RS-5.16; RS-5.17
Sustainability Focus? Yes

6-5. Participate in Regional Air Quality Improvement Efforts

The City will participate in regional air quality improvement efforts by identifying and encouraging projects that improve mobility and reduce vehicle miles traveled. In particular:

- Review development proposals for potential air quality impacts pursuant to the CEQA, Los Angeles County Air Pollution Control District, and the South Coast Air Quality Management District CEQA Air Quality Handbook.
- Work with the South Coast Air Quality Management District and the Southern California Association of Governments to implement the Air Quality Management Plan (AQMP), and to meet federal and state air quality standards for all pollutants. To ensure that new measures can be practically enforced in the region, the City will participate in future amendments and updates of the AQMP.

Responsible Agency:	Development Services Department – Engineering Services and Planning Services
Funding Source:	Departmental budget
Time Frame:	Ongoing
Related Policies:	RS-1.1; RS-1.2; RS-1.3; RS-1.4; RS-1.5; RS-1.6; RS-2.5; RS-3.1; RS-3.2; RS-3.3; RS-3.4
Sustainability Focus?	Yes

6-6. Solar Energy

The City will:

- Educate residents about the importance and availability of solar energy as an alternative fuel source for space heating and cooling, water heating and generating electricity.
- Support California solar laws and the protections the laws provide to owners of solar energy systems. This includes the right of an owner of a solar energy system to sunlight.

Responsible Agency:	Development Services Department – Planning and Building Services
Funding Source:	General Fund
Time Frame:	Ongoing
Related Policies:	RS-5.8; RS-5.10; RS-5.13; RS-5-14
Sustainability Focus?	Yes

6-7. Water Supply

The City will:

- Establish water conservation programs in accordance with the City's Urban Water Management Plan (UWMP).
- Investigate and implement programs to reduce water usage at parks and other City facilities. Set goals for water use reduction at City facilities.
- Pursue the optimal use of recycled (reclaimed) and desalinated water for landscaping and industrial uses in accordance with the City's Urban Water Management Plan, Recycled Water Plan Update, and other pertinent planning studies.

- Pursue the optimal expansion of the use of local water resources to offset imported supplies, including the development of addition groundwater wells and expansion of recycled water facilities.
- Actively support and partner with other agencies regarding the development and implementation of conjunctive use programs and other viable water management programs to enhance water supply reliability.
- Engage the Arcadia Fire Department during the regular Urban Water Management Plan to ensure that City water supply and infrastructure can meet fire protection needs.

Responsible Agency: Public Works Services
Funding Source: Water Fund
Time Frame: Long Term (10+ years)
Related Policies: RS-4.1; RS-4.7; RS-4.14; S-6.11
Sustainability Focus? Yes

6-8. Water Quality

The City will:

- Meet or exceed all federal and state water quality regulations, and publish an Annual Water Quality Report to inform the public regarding water quality.
- Incorporate into the City's CEQA process appropriate procedures for considering storm water quality impacts and providing for appropriate mitigation when preparing and reviewing CEQA documents.
- Continue to comply with all provisions of the National Pollutant Discharge and Elimination System (NPDES) permit.
- Establish standards that require new developments and substantial rehabilitation projects to incorporate storm water treatment practices that allow percolation to the underlying aquifer and minimize off-site surface runoff. Acceptable on-site retention methods include, but are not limited to, use of pervious paving materials in hardscape areas is to be maximized, along with the provision of swale designs in landscape or grassy areas that slow runoff and maximize infiltration. Where feasible, the discharge of roof drainage is to be directed into pervious areas to reduce increases in downstream runoff.
- Continue to recognize the impact of all aspects of land use planning on the region's storm water and urban runoff on water quality, and support the attainment of regional storm water and urban runoff goals through appropriate land use planning and implementation of Standard Urban Storm Water Mitigation Plans (SUSMP).
- Coordinate with the Metropolitan Water District of Southern California (MWD), the Water Replenishment District of Southern California (WRD), the West Basin Municipal Water District, the Regional Water Quality Control Board, and the County Sanitation District on issues of water supply and quality.

Responsible Agency: Public Works Services; Development Services Department – Planning and Building Services
Funding Source: General Fund, Private, Water Fund
Time Frame: Ongoing
Related Policies: RS-4.8; RS-4.9; RS-4.10
Sustainability Focus? Yes

6-9. Water Conservation

6-9.1.

The City will involve the community in water conservation efforts with such initiatives as:

- Developing and implementing guidelines for water efficient landscaping
- Developing and implementing a tiered rate structure to promote water conservation
- Educating the community on methods to reduce urban runoff and improve water quality
- Providing water resources information at City facilities and events

6-9.2.

To meet the City's overall water conservation mitigation standard, the City will review projects ~~will be reviewed~~ to assess their compliance with the following:

- Compliance with the provisions of the City's Water Conservation Plan contained in the Arcadia Municipal Code
- Incorporation and maintenance of drought-tolerant and low water using plants in the landscape plans and maximization of preservation of natural vegetation
- Incorporation and maintenance of water conservation techniques into the design of the irrigation system through such techniques as mulching, installation of drip irrigation systems, landscape design to group plants of similar water demand, soil moisture sensors, and automatic irrigation systems
- Clustering of landscaped areas to maximize the efficiency of the irrigation system; design of irrigation systems to eliminate watering of impervious surfaces
- Use of reclaimed water, where feasible, for landscape irrigation
- Installation of water-conserving kitchen and bathroom fixtures and appliances, installation of thermostatically controlled mixing valves for baths and showers, and insulation of hot water lines, as per City-adopted UBC requirements

Responsible Agency:	Public Works Services; Development Services Department –Planning; Local Water Districts
Funding Source:	Water Fund
Time Frame:	Ongoing
Related Policies:	RS-4.2; RS-4.5; RS-4.6; RS-4.12; RS-4.14
Sustainability Focus?	Yes

6-10. Waste Reduction and Recycling

6.10.1. Source Reduction

The City will periodically undertake source reduction and recycling progress review to evaluate the effectiveness of source reduction and recycling programs in reducing the overall waste stream from residences, businesses, and institutions in the City. The review will include, at a minimum, the following:

- Amount of waste diverted

- Status of all programs
- Summary of the success or failure of program implementation
- Recommendations for necessary modifications to existing programs and suggestions for new programs to be adopted

6-10.2. School District Coordination

As identified in the City's Source Reduction and Recycling Element, the City will work with the school district to establish effective solid waste management practices.

6-10.3. Recycling and Diversion Programs

The City will:

- Continue curbside recycling program for all single-family and multifamily residential units in the City.
- Continue to include green waste pick up services as part of the recycling program.
- Provide assistance to residents who wish to compost.
- Provide information regarding collection facilities for recyclable residential materials that are not picked up by the City.
- Continue to implement Municipal Code Article V, Chapter 1, Part 3 regarding recycling for the commercial, industrial, and institutional sectors. Ensure that all City-contracted solid waste haulers attain a 50 percent diversion of solid waste in accordance with State mandates under AB939 and other appropriate regulations.
- Implement a construction and demolition recycling program to achieve at least a 50 percent waste material diversion factor from all construction sites in the City.

Responsible Agency:	Public Works Services; Development Services Department – Building Services
Funding Source:	Solid Waste Fund
Time Frame:	Ongoing
Related Policies:	RS-6.1; RS-6.2; RS-6.3; RS-6.4; RS-6.5; RS-6.6
Sustainability Focus?	Yes

6-11. Cultural Resource Protection

The City will require ~~C~~cultural resource assessments of proposed development sites ~~will be required~~ for any project that may impact a known or potential site of archaeological or paleontological site or a historical site that is 50 years old or older. The assessment will identify the significance of the resource based on the guidance provided in the California Register of Historic Resources and other applicable sources. Avoidance of impacts and preservation of significant resources in place shall be accomplished, where feasible. When it is not feasible, data recovery shall be required for all significant resources.

The following shall be included as a condition of approval of all new development projects, including intensification of existing development:

> "If unknown cultural resources are discovered during project construction, all work in the area of the find shall cease, and a qualified archaeologist or paleontologist shall be retained by the project sponsor to assess the significance of the find, make recommendations on its disposition, and

prepare appropriate field documentation, including verification of the completion of required mitigation. If human remains are encountered during construction, all work shall cease and the Los Angeles County Coroner's Office shall be contacted pursuant to procedures set forth in Section 7050.5 of the Health and Safety Code. If the remains are identified as prehistoric, a Native American representative shall be consulted to participate in the recovery and disposition of the remains."

Responsible Agency:	Development Services Department – Planning Services; Library and Museum Services
Funding Source:	Private
Time Frame:	Ongoing through CEQA process
Related Policies:	PR-9.7; PR-9.8
Sustainability Focus?	Yes

6-12. Discovery of Archaeological Resources or Human Remains

The City will require, d~~D~~uring any construction activities on properties with the potential to contain archaeological resources, a qualified archaeologist will be engaged to monitor the removal of the earth covering the study area and to identify cultural materials if they are uncovered. If cultural materials are found, construction activity in the vicinity of the discovery shall be redirected until the archaeologist has assessed the significance of the find and appropriate field documentation and mitigation has been completed. If the site is eligible for the California Register and if impacts cannot be avoided, a data recovery excavation program may be necessary. Avoidance of the site by capping may suffice as mitigation under some circumstances. Actual mitigation will be dependent on the magnitude of proposed impacts to intact, significant deposits. If human remains are discovered during these construction activities, the Los Angeles County Coroner will be contacted to identify the bone and establish its relative age. If this bone is prehistoric, a Native American representative will be consulted to participate in the disposition of the remains.

Responsible Agency:	Development Services Department – Planning Services, Library Services
Funding Source:	Private
Time Frame:	Ongoing through CEQA process
Related Policies:	PR-9.1
Sustainability Focus?	No

6-13. Habitat Protection

For all new developments, including roads and other public projects, that are proposed adjacent to sensitive habitats, the City will require that adequate buffers, set backs, and other protections are provided to avoid significant direct and indirect impacts to such areas.

Responsible Agency:	Development Services Department – Planning and Building Services
Funding Source:	Departmental budget
Time Frame:	Ongoing
Related Policies:	RS-8.1; RS-8.2; RS-8.3
Sustainability Focus?	Yes

6-14. Compliance with State Endangered Species Act and Federal Clean Water Act

The City and project proponents will coordinate with the Federal, State, and regional agencies to comply with applicable requirements of the Federal and State Endangered Species Act and Federal Clean Water Act.

Responsible Agency:	Development Services Department – Planning Services; Public Works Services
Funding Source:	Departmental budget
Time Frame:	Yes
Related Policies:	CR-4.10
Sustainability Focus?	Yes

7. Parks, Recreation, and Community Resources Element

7-1. Implement Master Plans

The City will ~~i~~implement the provisions of the Arcadia Parks and Recreation Master Plan, Recreation and Community Services Strategic Plan, Parks Rehabilitation Master Plan, and Youth Master Plan, as they may be amended from time to time. Specifically:

- Establish a list of needed community facility improvements, acquisition, and construction, and prioritize annually based on changing needs.
- Establish a regular review of open space, parks, and recreation related documents such as the Parks and Recreation Master Plan. Amend as needed to address evolving conditions.
- Continue the City and the Arcadia Unified School District's commitment to youth by continuing to review the progress towards achieving the Youth Master Plan's goals annually.

Responsible Agency:	Recreation and Community Services
Funding Source:	General Fund
Time Frame:	Ongoing
Related Policies:	PR-1.13; PR-1.17; PR-1.19; PR-4.7; PR-4.3; PR 4.7
Sustainability Focus?	No

7-2. Financing and Acquisition of Parks and Open Space

The City will ~~i~~investigate a range of approaches to acquiring passive and recreational open space and for financing its development and maintenance, including:

- Identify utility easements with recreational potential, and coordinate with utility providers for their use as a passive or recreational open space resources. Particularly, look at flood control corridors as places for bike paths consistent with the Circulation and Infrastructure Element.
- Continue to implement the Parks and Recreation Fund program and the Park Facilities Impact Fee program to assist in the funding of developing and maintaining City facilities. Periodically assess the appropriateness of the fee level.
- Actively seek alternative funding sources such as State bonds and grants to supplement gaps in financing park development and maintenance.
- Prioritize funding of parks and recreation resources by regularly evaluating demand for these resources and identifying future trends in park and recreation facility needs based on demographic changes. Plan for facilities that are adaptable to changing needs.
- Develop guidelines for non-residential development projects to incorporate accessible public places into project design. Inventory all City-owned real property suitable for recreational use and retain for such use where feasible.
- Consider providing grants for the development of small, infill public places on public lands for uses such as community gardens, gathering areas, or other projects.

Responsible Agency:	Recreation and Community Services; Development Services Department – Planning Services
Funding Source:	General Fund, Park Impact Fees, and Grants
Time Frame:	Long Term (10+ years)
Related Policies:	PR-1.3; PR-1.4; PR-1.6; PR-1.8; PR-1.10; PR- 1.14: PR-1.19
Sustainability Focus?	Yes

7-3. Joint Use Facilities

The City will continue the partnership with the Arcadia Unified School District in joint land use/facilities planning efforts for joint-use park/school facilities. Formalize agreements regarding use, maintenance, and charging users.

Responsible Agency:	Recreation and Community Services; Arcadia Unified School District; City Manager's Office
Funding Source:	General Fund
Time Frame:	Ongoing
Related Policies:	PR-1.9; PR-4.3
Sustainability Focus?	No

7-4. Design for Emerging Uses of Parks and Public Spaces

The City recognizes that as community demographics and lifestyles evolve, residents may desire new and alternative uses of existing parks and public spaces. The City will continually monitor demands and will develop guidelines for incorporating design features into parks and public places that anticipate emerging new uses of these places.

Responsible Agency:	Recreation and Community Services; Public Works Services
Funding Source:	General Fund and Grants

Time Frame: Long Term (10-15 years)
Related Policies: PR-1.5; PR-1.15; PR-1.20
Sustainability Focus? Yes

7-5. Recreation Facility Development in Underserved Areas

Based on the information provided in Figure PR-2 (Park Facilities Service Area), the City will identify and prioritize development of new recreation facilities in underserved areas.

Responsible Agency: Recreation and Community Services
Funding Source: General Fund
Time Frame: Long Term (10+ years)
Related Policies: PR-1.1; PR-1.3; PR-1.6; PR-1.7; PR-1.20
Sustainability Focus? Yes

7-6. Recreation Programs

7-6.1.

The City will adjust recreation program capacities and staff over time, including volunteer staffs, to match changes in population and program needs. Periodic assessments will be made through user surveys and other appropriate methods. Periodic updates of the Recreation and Community Services Strategic Plan will be undertaken for the management, prioritizing, budgeting, and procurement of necessary resources.

7-6.2.

The City will develop and implement a comprehensive outreach plan—in languages that reach all targeted populations—to help identify and inform targeted groups about recreational services and programs in Arcadia.

Responsible Agency: Recreation and Community Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: PR-5.1; PR-5.2; PR-5.3; PR-5.4; PR-5.5; PR-5.6; PR-5.7; PR-5.8; PR-5.9
Sustainability Focus? No

7-7. Coordination with Local Sports Groups

The City will work with youth and adult sports organizations to coordinate the allocation and maintenance of sports fields. Coordination could include establishment of a committee to schedule events and resolve conflicts, posting of a master calendar on the City's web site, and annual review of facility usage charges.

Responsible Agency: Public Works Services; Recreation and Community Services; Arcadia Unified School District
Funding Source: General Fund
Time Frame: Ongoing

Related Policies: PR-1.9
Sustainability Focus? No

7-8. Preservation of the Urban Forest

The City will maintain and enhance tree coverage and tree health citywide by:

- Continued enforcement of Article IX, Chapters 7 and 8 of the Municipal Code
- Continued preservation of landmark trees
- Continuation of the Public Works Services Department's Four-Year Tree Trimming Plan
- Continued participation in the Tree City USA program
- Public education efforts regarding existing City regulations regarding trees and the importance of trees to the overall community aesthetic and property values

Responsible Agency: Public Works Services; City Manager's Office
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: CR-3.1; CR-3.2; CR-3.3; CR-3.4; CR-3.5; CR-3.6
Sustainability Focus? Yes

7-9. Partnerships with Secular and Faith-based Organizations

Partnerships with local secular and faith-based organizations will continue to be developed and maintained to design and implement community programs, events and activities, and promote new ones in order to continually meet the changing needs and demands of Arcadians.

Responsible Agency: Development Services Department – Planning Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: PR-1.8; PR-4.4
Sustainability Focus? No

7-10. Community Education Programs

7-10.1.

The City will continue to collaborate with the Arcadia Unified School District to develop and implement education programs targeted to meet specific community needs.

7-10.2.

As funding permits and interest indicates the need, the City will maintain after-school "drop-in" programs that provide homework assistance on school campuses and at community centers.

7-10.3.

As funding permits and interest indicates the need, the City will offer adult education programs. Assessments of adult education needs will be identified through surveys and other effective methods to help develop corresponding classes.

7-10.4.

The City will work with private and public community service organizations to coordinate additional educational opportunities, including classes to learn English and after-school programs.

7-10.5.

Establish a public education program whereby City employees can regularly interact with the community and maintain dialogue between residents and employees about how the City operates and the challenges and goals of daily administration.

Responsible Agency: Recreation and Community Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: PR-6.1; PR-6.2; PR-6.3; PR-6.4; PR-6.5; PR-6.6
Sustainability Focus? No

7-11. Maintaining High-quality Library Facilities and Services

7-11.1.

The City will conduct regular reviews of library patron program needs and adjust funding priorities and programs accordingly.

7-11.2.

The partnership between the Arcadia Public Library and the Friends of the Arcadia Public Library will be used to continue to improve the quality of library services and facilities.

Responsible Agency: Library and Museum Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: PR-6.6; PR-7.1; PR-7.2; PR-7.3; PR-7.4; PR-7.5
Sustainability Focus? No

7-12. Sponsorship and Support of Cultural Events

7-12.1.

As funds allow, the City will continue to sponsor and support art events, live music performances, performing arts, dancing, outdoor public movies, artist exhibits, and other similar activities and events that bring the community together.

7-12.2.

The City will continue to seek involvement and partnerships of local arts organization and local businesses to increase privately sponsored public events.

7-12.3.

The City will continue to engage City boards, committees, and commissions and the community as a whole to identify needed and desired cultural events and art activities.

Responsible Agency: Recreation and Community Services
Funding Source: General Fund
Time Frame: Mid-Term (5-10 years)
Related Policies: PR-8.1; PR-8.2; PR-8.3
Sustainability Focus? No

7-13. Provision of Places for Cultural Events

Through partnerships among City departments, the Arcadia Public Library, and the Arcadia Unified School District, and local private organizations that have community-type facilities, the City will identify community places for cultural activities that are well located, adaptable, and easily accessible to all community members.

Responsible Agency: Library and Museum Services; City Manager's Office
Funding Source: General Fund
Time Frame: Short Term (1-5 years)
Related Policies: PR-8.1; PR-8.2; PR-8.3
Sustainability Focus? No

7-14. Inventory of Local Historic Resources

The City will develop and maintain an up-to-date inventory of historically, culturally, and/or architecturally significant structures or sites in Arcadia to promote the awareness of these community resources.

Responsible Agency: Development Services Department – Planning Services
Funding Source: General Fund and Grants
Time Frame: Short Term (1-5 years)
Related Policies: PR-9.1; PR-9.2; PR-9.4; PR-9.5: PR-9.6; PR-9.7
Sustainability Focus? No

7-15. Support Private Efforts to Promote Appreciation of Arcadia's History

The City will support the efforts of private organizations to promote and preserve Arcadia's history. This support may include contribution of public funds to facilities and programs.

Responsible Agency: City Manager's Office and Library and Museum Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: PR-9.3
Sustainability Focus? No

8. Safety Element

8-1. Earthquake Preparedness

The City will coordinate with the California Geological Survey, the State Office of Emergency Services, ~~Los Angeles~~ the County of Los Angeles, ~~the~~ Arcadia Unified School District, and local utilities and services groups in the promotion of earthquake preparedness programs. This will include, for example, sponsoring mock drills, providing information on the City's web site and in mailers, and providing emergency supplies at designated shelter sites, such as schools.

Responsible Agency: Fire Department, Police Department, and City Manager's Office
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: S-~~9~~6.1; S-~~9~~6.2; S-4.1
Sustainability Focus? No

8-2. Seismic Hazards Mapping

The City will obtain the latest Seismic Hazards Mapping Program and other geological hazard mapping data from the California Geological Survey to ensure that the most recent data are available to City staff and the public. The Safety Element will be updated as needed over time in response to the availability of updated information on faults and earthquake-related hazards in Arcadia.

The City will consider and explore the possibility of creating the recommended Fault Hazard Management Zones ~~(FHMZs)~~ for each of the faults in question shown on Figure G-7 of the *Seismic and Geological Technical Background Report for the City of Arcadia General Plan Update.* The goal would be to refine the fault location and fault activity database for the faults in the City.

Responsible Agency: Development Services Department – Planning Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: S-~~4~~1.4; S-~~9~~6.2
Sustainability Focus? No

8-3. Geotechnical Investigations

For any development project proposed in a geologically sensitive area or a known or suspected geologic hazard area, the City will require that a geotechnical investigation be performed by properly licensed

professionals. All recommended engineering design measures included in the resultant studies shall be incorporated into building design and construction.

When possible, the City will require that liquefaction hazard areas and areas susceptible to the higher ~~PHGA~~peak horizontal ground acceleration levels be avoided for essential/critical facilities.

Potential surface fault rupture areas will require site-specific investigation and may warrant a special City-sponsored investigation projects to better define the activity and location of faults now suspected of having some surface rupture potential.

Responsible Agency: Development Services Department – Building Services
Funding Source: General Fund and Private Funds
Time Frame: Ongoing
Related Policies: S-4~~1~~.3
Sustainability Focus? Yes

8-4. Seismic Safety Considerations in Building Codes

The City will continue to implement the most rigorous and up-to-date building codes that govern seismic safety standards for construction of new buildings, and will update the City's codes as needed to respond to new information, standards, and technology.

Responsible Agency: Development Services Department, Building Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: S-4~~1~~.2; S-4~~1~~.5; S-4~~1~~.6
Sustainability Focus? No

8-5. Siting of Critical Facilities

8-5.1.

In decisions regarding the siting and retrofit of schools, civic buildings, emergency response and preparedness facilities, hospitals and clinics, and similar critical facilities, the City will utilize information in the Safety Element and the Seismic and Geological Technical Background Report for the City of Arcadia General Plan Update.

8-5.2.

The City will ensure all new essential public facilities are located outside Very High Fire Hazard Severity Zones when feasible.

8-5.3.

The City will continue to design and retrofit new critical facilities to minimize potential flood damage. This should include locating development outside of a hazard area when feasible, elevating the ground floor, elevating utilities, and using flood-proof materials in accordance with National Flood Insurance

Program requirements.~~Such facilities include those that provide emergency response like hospitals, fire stations, police stations, utility lifelines, and ambulance services. Such facilities also include those that do not provide emergency response but attract large numbers of people, such as schools, theaters, and other public assembly facilities with capacities greater than 100 people.~~

Responsible Agency:	Development Services Department, Planning, ~~and~~ Building, and Engineering Services; and Fire Department ~~and Police Departments~~
Funding Source:	General Fund
Time Frame:	Ongoing
Related Policies:	S-5.5; S-6.4; S-4.2
Sustainability Focus?	No

8-6. Hazardous Materials Management

8-6.1.

The City will require ~~N~~new commercial, office, and industrial uses ~~will be required~~ to comply with the provisions of the Los Angeles County Hazardous Waste Management Plan and the most current amendments to the California Code of Regulations, Title 22.

8-6.2.

The Certified Unified Program Agency ~~Fire Department~~ will continue to be responsible for inspections and enforcement of regulations regarding the storage of on-site hazardous materials. The City will continue to coordinate with the County of Los Angeles to regularly inspect businesses for compliance with the County Hazardous Waste Management Plan.

8-6.3.

Through the development review process, the City will consider requiring a buffer zone between areas where significant quantities of hazardous materials are present and sensitive receptors, such as residences, hospitals and nursing/convalescent homes, hotels and lodging, schools, and day care centers. If new permits are sought by polluting land uses within 1,000 feet of a residence or other sensitive use, the City will consider requiring best management practices to mitigate the pollution for those sensitive uses.

8-6.4.

The Certified Unified Program Agency ~~City~~ will make information regarding hazardous materials, as provided in Hazardous Materials Business Plans, readily available to City and County emergency responders.

Responsible Agency:	Fire and Police Departments
Funding Source:	General Fund
Time Frame:	Ongoing
Related Policies:	S-~~4~~7.1; S-~~4~~7.2; S-~~4~~7.3; S-~~4~~7.4
Sustainability Focus?	Yes

8-7. Environmental Site Assessments

The City will required preparation of Environmental Site Assessments for new development and redevelopment in areas previously used for commercial or industrial uses to identify and abate hazardous material releases from prior land uses that have the potential to affect future property owners or users and the public generally.

Responsible Agency: Development Services Department, Planning and Building Services
Funding Source: General Fund and Private
Time Frame: Ongoing for new developments
Related Policies: S-~~4~~7.1
Sustainability Focus? Yes

8-8. Adequate Fire Flow

Through the development review and building permit processes, the City will require that all new development provide the water systems needed to meet fire flow requirements as determined by the Arcadia Fire Department. Where deemed necessary, existing fire hydrants will be required to be tested to confirm adequate fire flows.

Responsible Agency: Fire Department, Public Works Services, and Development Services Department – Planning and Building Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: S-~~6~~3.2; S-~~6~~3.4; S-~~6~~3.5
Sustainability Focus? No

8-9. Adequate Emergency Vehicle Access

8-9.1.

Through the development review process, the City will require that internal circulation systems be designed to accommodate fire suppression equipment with adequate turnaround areas as determined by the Arcadia Fire Department. The City will require new development to provide adequate access for emergency vehicles, particularly fire-fighting equipment, as well as secure evacuation routes for inhabitants in compliance with the latest building and fire codes.

8-9.2.

The City will only approve new lot subdivisions that will provide adequate evacuation and emergency vehicle access to and from the lot subdivision on streets or street systems that are evaluated for their traffic access or flow limitations, including but not limited to weight or vertical clearance limitations and dead-end, one-way, or single lane conditions. Homes shall have visible street addressing and signage to support emergency services and evacuations.

Responsible Agency: Fire Department and Development Services Department, Planning Services
Funding Source: General Fund

Time Frame: Ongoing
Related Policies: S-~~3~~6.1; S-6.5; S-~~3~~6.6
Sustainability Focus? No

8-10. Mutual Aid Agreements

The City will maintain standing mutual aid agreements with neighboring jurisdictions, ~~Los Angeles~~ the County, ~~and~~ the California Department of Forestry and Fire Protection (CAL Fire), and U.S. Forest Service to furnish specified aid upon demand in the event of a major emergency, as appropriate.

Responsible Agency: Fire and Police Departments
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: S-1.3, S-8~~5~~.6
Sustainability Focus? No

8-11. Emergency Preparedness

8-11.1.

The City will maintain and update on a regular basis emergency response preparedness programs, plans, and procedures such as its Emergency Operations Plan~~, Emergency Management Plan,~~ and ~~Natural~~ Local Hazard Mitigation Plan.

8-11.2.

Members of the City's Emergency Management Team will receive regular training to provide them with the skills necessary to respond to any emergency.

8-11.3.

~~The City will continue to sponsor the ACTION (Arcadians Caring Together Improves Our Neighborhoods) program to enable residents to respond appropriately to any emergency situation.~~
The City will prepare, publish, and regularly update emergency evacuation routes and plans.

8-11.4.

~~The City will prepare, publish, and regularly update emergency evacuation routes and plans.~~
The City will periodically test, review, and update, as necessary, technology for emergency mass notification systems.

Responsible Agency: Fire and Police Department
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: S-9~~6~~.1; S-9~~6~~.2; S-9~~6~~.3; S-9~~6~~.4; S-9~~6~~.5; S-9~~6~~.6
Sustainability Focus? No

8-12. Fire and Police Department Funding

Through the annual budgeting and long-range planning processes, the City will assess changing needs for fire and police department personnel, equipment, and facilities based on desired service levels, demands created by new development and uses, and other specific needs. Funding will be provided consistent with City Council objectives.

Responsible Agency: Fire Department; Police Department; Development Services Department - Planning
Funding Source: General Fund and Grants
Time Frame: Ongoing
Related Policies: S-8~~5~~.1; S-8~~5~~.2; S-8~~5~~.3
Sustainability Focus? No

8-13. Pre-emptive Traffic Control Devices

The City will evaluate installation of traffic signal preemption devices at major intersections to reduce emergency response travel time due to excessive traffic and congestion.

Responsible Agency: Fire Department; Development Services Department - Engineering
Funding Source: Capital Improvement (CIP) grant
Time Frame: Short term (1-5 years)
Related Policies: S-5~~8~~.4
Sustainability Focus? No

8-14. Smoke and Carbon Monoxide Alarms in Residential Structures

The City will promote the installation and maintenance of working smoke and carbon monoxide alarms in all residential structures.

Responsible Agency: Fire Department; ~~Office~~ Development Services Department – Building and Safety
Funding Source: General Fund and Grant
Time Frame: Ongoing
Related Policies: S-6~~3~~.2; S-6~~3~~.7
Sustainability Focus? No

8-15. Retrofit ~~Fire Sprinkler Systems~~ Existing Structures

8-15.1.

The City will promote the retrofitting of fire sprinkler systems in existing buildings to protect life and property.

8-15.2.

The City will promote the retrofitting of existing structures in Fire Hazard Severity Zones to meet current safety regulations, such as the building and fire code, to help reduce the risk of structural and human loss due to wildfire.

8-15.3.

The City will pursue a program to promote non-conforming development to meet the most up to date fire standards, particularly regarding road access, road design, structure design, and landscape design. This would include continued annual mailers sent to homes in Very High Fire Hazard Severity Zones. The program's outreach efforts may expand in the future to include sending mailers to non-conforming residences citywide or updating a video on home hardening for dissemination on television, the City website, or social media.

8-15.4.

The City will pursue applicable grants for efforts to weatherize public facilities, prioritizing critical facilities and any facilities that are at elevated risk of hazards.

8-15.5.

The City will encourage building designs and retrofits that moderate indoor temperatures during extreme heat events. Efforts may include engaging residents or developers on the topic, developing a standard comment for discretionary developments, or advertising grants as they become available for qualified homeowners.

Responsible Agency:	Fire Department; Development Services Department – Building Services, and Office
Funding Source:	General Fund
Time Frame:	Ongoing
Related Policies:	S-1.3; S-2.2; S-6~~3~~.2; S-6.4
Sustainability Focus?	~~No~~Yes

8-16. Fire Hydrants

8-16.1.

The City will evaluate and replace fire hydrants, as needed, to ensure minimum fire flow requirements are met. ~~The City will replace existing fire hydrants with single two-inch outlets with fire hydrants with 2x4x4 inch outlets.~~

8-16.2.

The City will flush all fire hydrants twice a year per current National Fire Protection Association standards.

Responsible Agency:	Fire Department; Public Works Department
Funding Source:	General Fund
Time Frame:	Ongoing
Related Policies:	S-6~~3~~.2; S-6~~3~~.4
Sustainability Focus?	No

8-17. Technology and Crime Prevention

8-17.1.

The City will investigate the use of intelligent video surveillance technology suitable for fixed or portable deployment for purposes of general crime suppression and specific site security for critical infrastructure and at other locations deemed appropriate for crime suppression.

8-17.2.

The City will investigate using technology that would allow community members to report crime or other incidents from remote locations through computer and internet connections.

8-17.3.

The City will explore emerging GPS technology suitable for tracking Individuals and property for crime prevention, locating missing persons, or other needs.

8-17.4.

The City will look to connect its law enforcement databases to County, State, and Federal agencies, including potentially the Department of Immigration and Customs Enforcement.

The City will work with the court system to create interactive computer-based technologies that will allow officers to conduct business with the court while remaining on-duty within the City limits.

Responsible Agency:	Police Department
Funding Source:	Federal Government Grants; General Fund
Time Frame:	Within 6 months
Related Policies:	S-8~~5~~.2; S-8~~5~~.3; S-8~~5~~.4; S-8~~5~~.5; S-8~~5~~.7; S-9~~6~~.1
Sustainability Focus?	No

8-18. ~~Police Volunteer and~~ Public Education, Outreach Programs, and Community Partnerships

8-18.1.

As funding allows, the Police Department will continue to implement volunteer programs and outreach programs for crime prevention. The Police Department will actively pursue grants to fund such programs.

8-18.2.

The City will convene and regularly train neighborhood-based emergency response teams (e.g., CERT) and explore incorporating climate change response and recovery. The City will utilize City website, social

media, and other paths (e.g., places of worship, community groups) to ensure CERT recruiting includes a diverse set of community members and leaders.

8-18.3.

The City will provide information and instructions on how community members can prepare for disasters and climate events.

8-18.4.

The City will work with local food banks to distribute food and pop-up food pantries during hazard events.

8-18.5.

The City will work with non-profit organizations such as the Red Cross to improve support for frontline workers, such as first responders, medical professionals, shelter staff, and transportation workers, during major hazard events. This type of support may include emergency childcare if a hazard causes schools or daycares to be closed, counseling services if a hazard is especially devastating, or other hazard-specific efforts.

8-18.6.

The City will include information on assistance programs in appropriate languages during and after a hazard event.

8-18.7.

The City will explore partnerships for providing an emergency evacuation shuttle service.

8-18.8.

The City will promote greater awareness of the impacts of extreme heat exposure on the most vulnerable populations, such as seniors, people living in poverty, those with chronic conditions, and outdoor workers.

8-18.9.

The City will develop a debris flow public awareness campaign for households who live in debris flow hazard areas, as determined by fire risk, slope, and past debris flow events.

Responsible Agency:	Police Department; Development Services Department – Planning Services
Funding Source:	Grants
Time Frame:	Ongoing
Related Policies:	S-1.2; S-1.3; S-3.2; S-6.3; S-8~~5~~.8; S-9~~6~~.4; S-9~~6~~.7; S-9~~6~~.8
Sustainability Focus?	~~No~~Yes

8-19. Partnership with ~~AUSD~~Local Agencies

8-19.1.

The City will continue a comprehensive partnership between the Arcadia Unified School District and the Police Department for purposes of maximizing the safety of local children before, during, and after school. This partnership will encompass traffic management around the schools, and will include involvement of each school's PTA.

8-19.2.

The City will coordinate with demand-response/paratransit transit services prior to expected extreme heat days to ensure adequate capacity for customer demand for transportation to cooling centers.

8-19.3.

The City will coordinate with local transit agencies to retrofit existing bus stops, where feasible, with shade structures to safeguard the health and comfort of transit users.

8-19.4.

The City will coordinate with Southern California Edison and other energy-related organizations and agencies to explore potential programs and partnerships to reduce cost-burdens for low-income households related to the use of air conditioning during extreme heat events.

Responsible Agency:	Police Department; ~~and~~ Arcadia Unified School District; Development Services Department – Planning Services; Arcadia Transit
Funding Source:	General Fund
Time Frame:	Ongoing
Related Policies:	S-2.2; S-8.6, S-~~9~~5.6
Sustainability Focus?	~~No~~Yes

8-20. Police Sub-Station

The City will continue to monitor the need for a police sub-station within the business zone containing the regional mall, Santa Anita Park, and other commercial uses that may develop on the racetrack property.

Responsible Agency:	Police Department and Development Services Department – Planning Services
Funding Source:	Private Funds; General Fund
Time Frame:	As-Needed Basis
Related Policies:	S-8~~5~~.3
Sustainability Focus?	No

~~8-21. Multi-Department Training Facility~~

~~Seek funding to develop state of the art training facilities for Police, Fire, and Public Works personnel. The training facility will include a training room available for all City department's class room training opportunities. The training facility will be able to accommodate large water flows required from Fire Department training and release these flows in compliance with all State and Federal regulations for waste water runoff and control.~~

~~**Responsible Agency:**~~	~~Fire and Police Departments; Public Works Services, and Development Services Department – Planning Services~~
~~**Funding Source:**~~	~~General Fund and Grants~~
~~**Time Frame:**~~	~~Short Term (1-5 years)~~
~~**Related Policies:**~~	~~S-5.3~~
~~**Sustainability Focus?**~~	~~No~~

8-21~~2~~. Police and Fire Department Review

8-21.1.

The City will refer p~~P~~roposals for new development and redevelopment ~~proposals will be referred~~ to the Arcadia Fire and Police Departments for review and comment prior to approval of discretionary actions. The departments will also submit~~, as well as~~ security and fire hazard management recommendations~~,~~ and projected response times to the project site for inclusion by the City as project conditions of approval. For new development and redevelopment in fire hazard severity zones, project conditions of approval will be in line with the most current version of the California Building Codes and California Fire Code.

8-21.2.

The City will continue to require new residential subdivisions and new accessory dwelling units within hazard areas to meet required evacuation standards in line with state fire codes, such as signage and road widths.

8-21.3.

The City will encourage the strategic placement of structures in Very High Fire Hazard Severity Zones that conserve fire suppression resources, increase safety for emergency fire access and evacuation, and provide a point of attack or defense from a wildfire.

8-21.4.

The City will encourage post-fire redevelopment proposals (when a structure is partially or entirely redeveloped as a result of structural damage from a wildfire) outside of a Fire Hazard Severity Zone to comply with the most current version of California Building Codes and California Fire Code. City staff will provide resources to the developer related to the building materials and vegetation components that go into the fire-safe design requirements of the California Building Codes and California Fire Code.

Responsible Agency: Fire and Police Departments; Development Services Department – Planning Services
Funding Source: Private
Time Frame: Ongoing
Related Policies: S-6.4; S-6.8; S-6.9; S-8~~5~~.1; S-9~~6~~.1; S-9~~6~~.4; S-9~~6~~.5; S-9.11
Sustainability Focus? No

8-22~~3~~. On-site Security during Construction

For large projects at the discretion of the Police Department, applicants will be required to provide on-site security during construction, commensurate with the scale of the development and level of risk, as a means of preventing potential theft and vandalism.

Responsible Agency: Police Department
Funding Source: Private
Time Frame: Ongoing
Related Policies: S-8~~5~~.2
Sustainability Focus? No

8-234. ~~Defensible Space~~Crime Prevention Through Environmental Design

Crime shall be discouraged through the incorporation of Crime Prevention Through Environmental Design (CPTED) ~~"defensible space"~~ concepts into the design of dwellings and structures.

Responsible Agency: Police Department; Development Services Department – Planning Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: S-8~~5~~.2
Sustainability Focus? No

8-24. Vegetation Management and Landscaping

8-24.1.

The City will promote the use of natural, or nature-based, flood protection measures to prevent or minimize flood hazards, where feasible. These measures could include bioswales, green roofs, green alleys, and notched curbs.

8-24.2.

The City will encourage the use of low-volume and well-maintained landscaping. The City will review recommended vegetation to include climate-adapted plants that are compatible with the area's natural vegetative habitats and forecasted climate.

8-24.3.

The City will coordinate with regional efforts to address unique or emerging pest, disease, exotic species, and other forest health issues in open space areas to reduce fire hazards and support ecological integrity.

8-24.4.

Update the landscape ordinance to incentivize the preservation or replacement of mature trees.

8-24.5.

The City will develop a new street regularly review tree species palette that prioritizes trees based on having low water needs and adaptability to climate change and future environmental conditions.

8-24.6.

The City will identify grant funding to develop a program to install additional street trees or provide canopy trees to residents for planting.

8-24.7.

The City will prioritize tree planting from approved street tree list based on the existing tree canopy and the population's vulnerability to extreme heat. Where possible, integrate shade trees with bike and pedestrian infrastructure.

8-24.8.

The City will ensure all park facilities, including recreational sports complexes, include a tree canopy, shade structures, and materials with low solar gain to improve usability on high heat days and reduce heat retention.

Responsible Agency: Fire Department, Recreation and Community Services Department, Public Works

Funding Source: General Fund
Time Frame: Ongoing
Related Policies: S-1.1; S-1.3; S-2.1; S-2.2; S-5.3; S-6.2; S-6.8; S-6.10
Sustainability Focus? Yes

8-25. Climate Resilient Public Realm

8-25.1.

The City will identify streets and intersections and other infrastructure that would be candidates for stormwater quality and green infrastructure enhancement features.

8-25.2.

The City will continue to ensure that critical City facilities have backup energy sources such as battery storage. The City will prioritize clean energy sources, such as solar, where feasible.

8-25.3.

The City will install refrigerators at resilience centers, such as existing cooling centers and emergency shelter locations, to provide storage for medication in blackout or other hazard events.

8-25.4.

The City will investigate the use of City facilities such as parks, schools, and recreation centers to serve as cool zones.

8-25.5.

The City will encourage the addition of shade structures in the public realm through appropriate means, especially in communities with reduced access to open space.

8-25.6.

The City will encourage the use of cooling methods to reduce the heat retention of pavement and surfaces such as streets, parking lots, and walking paths.

8-25.7.

The City will evaluate culverts in the Very High Fire Hazard Severity Zones to determine if resizing them to accommodate wildfire flows during regular maintenance is required. Culverts that require increased debris cleaning during the rainy season will be prioritized.

8-25.8.

The City will evaluate replacing plastic culverts with fire-resistant materials such as reinforced concrete pipe and steel in High Fire Hazard Severity Zones.

Responsible Agency: Development Services Department - Planning Services; Fire Department; Recreation and Community Services Department; Arcadia Unified School District; Public Works
Funding Source: General Plan, Grants
Time Frame: Ongoing
Related Policies: S-1.1; S-2.1; S-2.2; S-3.1; S-5.1; S-5.2; S-9.7; S-9.10
Sustainability Focus? Yes

8-26. Cool Building Design

8-26.1.

The City will encourage cool or green roofs for new commercial buildings as a standard condition of approval.

8-26.2.

The City will encourage alternatives to air conditioning such as ceiling fans, air exchangers, increased insulation, and low-solar-gain exterior materials to reduce peak electrical demands during extreme heat events to ensure reliability of the electrical grid.

Responsible Agency: Development Services Department, Planning Services, Building Services
Funding Source: General Plan, Grants
Time Frame: Ongoing
Related Policies: S-1.1; S-2.2
Sustainability Focus? Yes

9. Noise Element

9.1. Noise Assessments

~~I~~The City will incorporate noise reduction features during site planning to mitigate anticipated noise impacts on affected noise sensitive land uses. The noise contours figure illustrated in the Noise Element of the General Plan identifies areas within the City exposed to noise levels greater than 60dB CNEL shall be used to identify locations of potential conflict. New developments will be permitted only if appropriate mitigation measures are included. Educate developers and applicants on the City's noise standards.

For purposes of community noise assessment, potential changes to the existing noise and traffic conditions can adversely affect the ambient noise conditions. These can be characterized by measurable increases in noise levels and indirectly by increases in traffic volumes. Unless otherwise exempted, proposed projects shall require preparation of environmental analyses under the provisions of the California Environmental Quality Act and an acoustical analysis for proposed new construction to pursue the noise standards identified in Table N-2 in the noise Element. Among other required elements, the analysis shall discuss how the project will pursue the following guidelines:

- No more than 3dBA CNEL increase for all areas where the proposed project's noise levels would meet or exceed the City's dBA CNEL noise level performance shown in Table N-2.

- No more than a 5 dBA CNEL noise level increase for areas where the proposed project's noise levels remain below the City's noise standards shown in Table N-2.

Responsible Agency: Development Services Department – Planning Services
Funding Source: General Fund; Applicant Funding
Time Frame: Ongoing
Related Policies: N-1.1
Sustainability Focus? No

9-2. Enforce California Noise Insulation Standards

~~E~~The City will enforce provisions of the California Noise Insulation Standards (Title 24) that specify that indoor noise levels for multifamily residential living spaces shall not exceed 45 dB CNEL. The standard is defined as the combined effect of all noise sources, and is implemented when existing or future exterior noise levels exceed 60 dB CNEL. Title 24 further requires that the standard be applied to all new hotels, motels, apartment houses and dwellings other than detached single-family dwellings. The City will additionally apply the standard to single-family dwellings and condominium conversion projects.

Responsible Agency: Development Services Department – Planning Services, Building Services, and Code Enforcement
Funding Source: General Fund
Time Frame: Ongoing
Sustainability Focus? No

9-3. Ensure Noise Limits Identified in the City's Municipal Code Are Enforced

~~E~~The City will enforce noise limits, as identified in the City's Municipal Code, which specifies acceptable limits of noise throughout the City for all land uses

Responsible Agency: Development Services Department – Planning Services and Code Enforcement; Police Department
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: N-1.2; N-1-3; N-1.4; N-1.5
Sustainability Focus? No

9-4. Utilization of Land Use Noise Guidelines

~~U~~The City will utilize land use noise guidelines developed in the Noise Element of the General Plan to consider appropriate location noise generating uses during the development review process

Responsible Agency: Development Services Department – Planning Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: N-1.2; N-1.3; N-1.4; N-1.5

Sustainability Focus? No

9-5. Collaborate with Responsible Agencies to Minimize Transportation Related Noise

~~W~~The City will work with responsible federal and state agencies to minimize the impact of transportation-related noise, including noise associated with freeways and major arterials

Responsible Agency: Development Services Department – Planning and Engineering Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: N-2.1; N-2.2; N-2.3; N-2.4; N-2.5; N-2.6
Sustainability Focus? No

9-6. Evaluation of City Purchases

~~I~~The City will include noise considerations in evaluating City purchases of noise generating equipment (vehicles, motorized maintenance equipment, etc.), giving priority where practicable to purchase items incorporating all available noise control technology.

Responsible Agency: Public Works Department
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: N-3.1; N-3.3
Sustainability Focus? No

9-7. Quiet Pavement Surfaces

~~C~~The City will consider quiet pavement surfaces such as rubberized streets in the City's repaving plans as an opportunity to make a noticeable reduction in traffic noise along City streets.

Responsible Agency: Development Services Department – Engineering Services; Public Works Services
Funding Source: Gas Tax; General Fund; Transportation Funds
Time Frame: Ongoing
Related Policies: Cl-2.5; N-2.3
Sustainability Focus? No

9.8. Impact on Noise Sensitive Land Uses

The City will require an acoustical analysis ~~I~~if a project that will create or impact existing noise sensitive land uses is proposed in a location that is beyond the 60 dBA CNEL contour or higher within the City, using the typical noise contours in the Noise Element~~, an acoustical analysis shall be prepared~~.

Responsible Agency: Development Services Department – Planning Services and Code Enforcement
Funding Source: Private

Time Frame: Ongoing
Related Policies: N-1.1
Sustainability Focus? No

10. Environmental Justice Element

10-1. Bike and Pedestrian Improvements

The City will conduct outreach and engage with community members to identify and prioritize streets and intersections for improvements to sidewalks, and bike lanes when planning for new active transport infrastructure.

Responsible Agency: Development Services Department – Planning Services
Funding Source: Capital Improvement Program Funds; Transportation Funds
Time Frame: Medium-term
Related Policies: EJ-1.1; EJ-1.2; CI-4.1; CI-4.2; CI-4.3; CI-4.5; CI-4.7; CI-4.9; CI-4.10; CI-4.11; PR-1.12
Sustainability Focus? Yes

10-2. Emergency Preparedness Education

The City will educate residents about personal emergency preparedness and the emergency resources that the City provides to them. This will be accomplished through a variety of channels, including educational materials, public events, and online resources to ensure residents are aware of emergency preparedness resources.

Responsible Agency: Fire Department, Police Department, and City Manager's Office
Funding Source: Departmental Budget
Time Frame: Ongoing
Related Policies: EJ-4.3; S-9.1; S-9.4
Sustainability Focus? No

10-3. Cooling Infrastructure

10-3.1.

The City will work with the County of Los Angeles to expand cooling center amenities within the city and increase awareness of community awareness of cooling centers through public education materials and events.

10-3.2.

The City will identify a network of streets, prioritizing transit corridors and routes to school, to strategically install more shade structures, benches and places to rest, reflective pavements, and other interventions

to abate urban heat island effect and encourage active mobility. The City will secure long-term funding for initial implementation and ongoing maintenance.

Responsible Agency: Development Services Department – Planning Services
Funding Source: General Fund; Transportation Funds; Grants
Time Frame: Ongoing
Related Policies: S-9.7; PR-3.1; EJ-1.3; EJ-4.1; EJ 4.2
Sustainability Focus? No

10-4. Innovative Strategies for Parks Access

The City will identify opportunities to expand park access with the goal of ensuring that all residents have access to a park within a 10 minute walk (0.5 miles). Strategies will include identifying sites for construction of pocket parks or mini parks, typically less than 1 acre, prioritizing areas with low park access and areas where larger parks are not possible. The City will also continue to maintain shared-use agreements with schools and other entities to allow public access to facilities outside of hours of operation.

Responsible Agency: Recreation and Community Services
Funding Source: General Fund
Time Frame: Mid-term
Related Policies: EJ-1.4; PR-1.9; PR-4.3
Sustainability Focus? No

10-5. Pollution Mitigation for Parks

The City will, when planning for upgrades to parks which are adjacent to the freeway, rail corridor, or major roads, include sufficient landscaping, fencing, or other barriers to reduce noise and air pollution impacts.

Responsible Agency: Development Services Department – Planning Services
Funding Source: Capital Improvement Funds; Transportation Funds
Time Frame: Medium-term
Related Policies: EJ-1.5; EJ-2.1; RS-1.2
Sustainability Focus? No

10-6. Reduce Truck-related Pollution

When truck routes are being planned or re-evaluated, the City will minimize impacts to sensitive land uses such as homes and schools whenever feasible.

Responsible Agency: Development Services Department – Planning Services
Funding Source: General Fund
Time Frame: Short-term
Related Policies: EJ-2.1; RS-1.4, RS-1.6
Sustainability Focus? No

10-7. Home Weatherization

The City will work with energy providers to advertise and help connect low-income homeowners and renters to California Department of Community Services and Development programs, including the Weatherization Assistance Program.

Responsible Agency: Development Services Department – Planning Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: EJ-3.1
Sustainability Focus? Yes

10-8. Temporary Shelters

The City will work with nonprofit partners to identify creative solutions for temporary housing, including temporary shelter, for people experiencing homelessness, including after natural disasters.

Responsible Agency: Development Services Department – Planning Services, Recreation & Community Services
Funding Source: General Fund
Time Frame: Ongoing
Related Policies: EJ-3.2; H-3.4
Sustainability Focus? No

~~10~~11. Mitigation Measures

Each implementation program below is a mitigation measure included in the General Plan Environmental Impact Report (EIR). The programs are grouped by subject, consistent with the format of the EIR.

Air Quality

11~~0~~-1. Reduction of Exhaust Emissions from Construction Equipment

The City shall require construction projects that are subject to discretionary approval to implement the following measures to reduce exhaust emissions from construction equipment:

1. Commercial electric power shall be provided to the project site in adequate capacity to avoid or minimize the use of portable gas/diesel-powered electric generators and equipment.
2. Where feasible, equipment requiring the use of fossil fuels (e.g., diesel) shall be replaced or substituted with electrically driven equivalents (provided that they are not run via a portable generator set).
3. To the extent feasible, alternative fuels and emission controls shall be used to further reduce exhaust emissions.
4. On-site equipment shall not be left idling when not in use.
5. Staging areas for heavy-duty construction equipment shall be located as far as possible from sensitive receptors.

Responsible Agency: Development Services Department– Building Services Division
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? Yes

110-2. Heath Risk Assessments

The City shall require future development that is inconsistent with the recommended buffer distances (siting criteria) in CARB's Land Use Handbook to prepare a site-specific health risk assessment to determine impacts to sensitive receptors. In light of the results of the aforementioned analysis, the City shall implement the following measures to minimize exposure of sensitive receptors and sites to health risks related to air pollution:

1. Encourage site plan designs to provide appropriate set-back and/or design features that reduce TACs at the source;
2. Encourage the applicants for sensitive land uses to incorporate design features (e.g., pollution prevention, pollution reduction, barriers, landscaping, ventilation systems, or other measures) in the planning process to minimize the potential impacts to sensitive receptors; and
3. Orient activities involving idling trucks as far away from and downwind of existing or proposed sensitive receptors as feasible.

Responsible Agency: Development Services Department – Planning Services
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? Yes

Biological Resources

110-3. Habitat Assessments

Prior to the development of vacant and undeveloped areas, a qualified biologist, under the direction from the City, shall determine whether a habitat assessment is required to assess site potential to support any special status plant or wildlife species. If potentially suitable habitat is present for any special status species, then the City shall direct appropriate focused surveys to be performed to determine the presence or absence of special status species. If any special status species is identified on the site, then appropriate avoidance and/or mitigation measures shall be implemented, as approved by the resource agencies, and subject to the necessary permits under the FESA, the CESA, the California Fish and Game Code, and other applicable regulations.

Responsible Agency: Development Services Department – Planning Services
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? Yes

Cultural Resources

110-4. Architectural Resource Assessments

Prior to the issuance of demolition permits that may affect structures 50 years of age or older, a qualified architectural historian shall conduct an assessment to determine the significance of the structure(s) and/or site(s). Project applicants/developers shall ensure that, to the maximum extent possible, direct or indirect impacts to any known properties that are deemed eligible for inclusion in the NRHP, the CRHR, or a local designation be avoided and/or preserved consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. Should avoidance and/or preservation not be a feasible option, a qualified architectural historian shall develop a mitigation program that may include, but not be limited to, formal documentation of the structure using historical narrative and photographic documentation, facade preservation, and/or monumentation. Properties are not equally significant, and some retain more significance than others. Therefore, prior to development decisions, a qualified architectural historian shall be retained to evaluate the circumstance regarding the property and planned development and to make management decisions regarding documentation of the property.

Responsible Agency: Development Services Department – Planning Services
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? No

110-5. Archaeological Resource Assessments

Projects that would require ground disturbance and would be located on undeveloped parcels or near known cultural resources shall implement the following:

1. If only minor ground disturbance is anticipated, a "Quick Check" records search at the South Central Coastal Information Center, Fullerton, must be performed to determine whether archaeological resources are recorded on the project site. If no archeological resources were recorded on the project site based on past surveys completed, then no further action is required. If no survey has ever been conducted on the project site, or if archaeological resources are found to be recorded on the project site, a Phase I study is required. Should cultural resources be encountered during construction activities, a qualified Archaeologist shall be retained to evaluate the discovery and shall implement procedures for temporarily halting or redirecting work to permit the sampling, identification, and evaluation of the resources, as appropriate. If the resources are found to be significant, the Archaeologist shall determine appropriate actions—in cooperation with the City —for preservation and/or data recovery.
2. If a project requires major ground disturbance (e.g. grading, trenching), a Phase 1 study shall be undertaken to evaluate the current conditions of a project site. The study shall consist of (1) an initial records search including records, maps, and literature housed at the Archaeological Information Center located at California State University, Fullerton; (2) a Sacred Lands check with

the NAHC and initial scoping with interested Indian Tribes and individuals identified by the NAHC; (3) a pedestrian field survey by a qualified Archaeologist to determine the presence or absence of surficial artifactual material and/or the potential for buried resources; and (4) a technical report describing the study and offering management recommendations for potential further investigation.

3. If archaeological resources are discovered as a result of the Phase I study, a Phase II evaluation of the significance of any prehistoric material that is present shall be undertaken. The evaluation shall include further archival research, ethnographic research, and subsurface testing/excavation to determine the site's horizontal and vertical extent, the density and diversity of cultural material, and the site's overall integrity. The evaluation shall include a technical report describing the findings and offering management recommendations for sites determined to be significant. Non significant resources would require no further study.
4. If the Phase II evaluative study indicates that a significant site is present, the qualified Archaeologist shall determine appropriate actions, in cooperation with the City of Arcadia, for preservation and/or data recovery of the resource. Preservation in place is the preferred manner of mitigation, as provided in CCR Section 15126.5(b)(3). This could include (1) avoidance of resources; (2) incorporation of resources into open space; (3) capping the resource with chemically stable sediments; and/or (4) deeding the resource into a permanent conservation easement. To the extent that a resource cannot be preserved in place, a Phase III data recovery excavation shall be completed to recover the resource's scientifically consequential information. A technical report shall be completed that adheres to the OHP's Archaeological Resources Management Report (ARMR) guidelines.
5. Monitoring of ground-disturbing activities shall be undertaken by a qualified Archaeologist as a final mitigation measure in areas that contain or are sensitive for the presence of cultural resources.

Responsible Agency: Development Services Department – Planning Services
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? No

110-6. Paleontological Resource Assessments

Future development and public and infrastructure projects that would excavate into Older Quaternary Alluvium deposits shall implement the following:

1. An archival records search shall be undertaken at the NHMLAC to determine the depositional environment within the project area and to evaluate the likelihood of fossils being present.
2. A field survey shall be undertaken prior to ground-disturbing activities in areas of potential but unknown sensitivity to evaluate the site for the presence of significant fossil resources and establish the need for paleontological salvage and/or monitoring.
3. If significant fossils are discovered as a result of a field survey or during monitoring operations, a qualified Paleontologist shall determine appropriate actions, in cooperation with the City of Arcadia, for the preservation and/or salvage of the resource.
4. Any monitoring activities shall be accomplished by a qualified paleontologist so that fossils discovered during grading can be scientifically and efficiently recovered and preserved.
5. A qualified paleontologist shall prepare collected specimens to a point of identification and place the prepared fossils in the appropriate institution for permanent curation.
6. Upon completion of recovery and curation, all studies and actions shall be described in a paleontological technical report prepared by a qualified paleontologist.

Responsible Agency: Development Services Department – Planning Services
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? No

Geology and Soils

110-7. Sewer Requirements for Northern Areas of the City

Future development at the northern edge of the City (generally north/northwest of Canyon Road) shall provide for the extension of sewer lines to serve the proposed project in order to avoid hazards associated with soils incapable of supporting septic tank systems.

Responsible Agency: Development Services Department – Engineering Services
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? No

Noise

110-8. Construction Noise Reduction Measures

Prior to issuance of discretionary permits for construction activities, project applicants/developers shall submit evidence to the Director of Development Services that the following noise reduction measures are stated as requirements on the construction plans and specifications:

- During all excavation and grading, the construction contractors shall equip all construction equipment, fixed or mobile, with properly operating and maintained mufflers, consistent with manufacturers' standards. The construction contractor shall place all stationary construction equipment so that emitted noise is directed away from the noise-sensitive receptors.
- When feasible, the construction contractor shall locate equipment staging in areas that will create the greatest distance between construction-related noise sources and noise sensitive receptors during all project construction.
- The construction contractor shall limit all construction-related activities that would result in high noise levels, according to the construction hours set forth in the Municipal Code.
- The construction contractor shall limit haul truck deliveries to the same hours specified for construction equipment. To the extent feasible, haul routes shall not pass sensitive land uses or residential dwellings.

Responsible Agency: Development Services Department – Planning Services
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? No

110-9. Acoustical Study for Projects with High Levels of Ambient Noise

Prior to the issuance of discretionary permits for residential development in areas with existing high levels of ambient noise (i.e., along major roadways and the railroad tracks), a detailed acoustical study using architectural plans shall be prepared by a qualified Acoustical Consultant and submitted to the Development Services Department for residential structures. This report shall describe and quantify the noise sources impacting the building(s), the amount of outdoor-to-indoor noise reduction provided in the architectural plans, and any upgrades required to meet the City's interior noise standards (45 CNEL for residences). The measures described in the report shall be incorporated into the architectural plans for the buildings and implemented with building construction.

Responsible Agency: Development Services Department – Planning Services (site plan review); Building Services Division (plan check process)
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? No

110-10. Noise Assessment for Stationary Noise near Sensitive Receptors

For proposed commercial and industrial land uses that would generate stationary noise near noise sensitive receptors, a detailed noise assessment shall be prepared by a qualified Acoustical Consultant prior to the issuance of building permits. The assessment shall utilize noise data provided by the manufacturer(s) of the equipment utilized by the project or noise measurements from substantially similar equipment to project noise levels at the noise-sensitive uses (on- and off-site). Compliance with the City's noise standards for residences shall be demonstrated and any measures required to meet the noise standards shall be described and incorporated into the building plans for the project. These measures may include, but not be limited to, selection of quiet models, construction of barriers, equipment enclosures, and placement of the equipment. Project applicants/developers shall submit evidence to the Director of Planning Development that the following noise reduction measures are stated as requirements on the construction plans and specifications:

- Require preparation of a noise analysis for all proposed commercial and industrial projects to be located adjacent to an existing noise-sensitive use, including but not limited to residential areas, schools, and hospitals.
- Design the construction of new commercial and industrial uses adjacent to noise-sensitive uses with noise mitigation measures to reduce the noise impacts associated with truck deliveries and stationary equipment, such as pumps, compressors, and air conditioning units.
- Require that all loading facilities be located and designed to minimize the potential noise impacts to adjacent noise sensitive uses.

Responsible Agency: Development Services Department – Planning Services (site plan review); Building Services Division (plan check process)
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? No

110-11. Groundborne Vibration Mitigation Plan

Prior to the issuance of a grading permit for projects that have a potential to generate groundborne vibration (e.g., use of pile drivers, rock drills, and pavement breakers) or be exposed to vibration from off-site sources, the City shall require applicants for development projects that would be located adjacent to any developed/occupied sensitive local receptors or for proposed residential projects to submit a construction-related vibration mitigation plan to the City for review and approval. The mitigation plan shall depict the location of the construction equipment and activities and how the vibration from this equipment and activity would be mitigated during construction of the project.

Responsible Agency: Development Services Department – Planning Services Division
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? No

Utilities

110-12. Water, Sewer, and Storm Drain Assessments

Prior to approval of development applications that could have an impact on existing water, sewer, or storm drain infrastructure capacities, as determined by the City Engineer, the project applicant/developer shall be required to determine project impacts on each system. If water, sewer, and/or storm drain infrastructure improvements are required in order to serve the proposed project, then appropriate mitigation shall be provided in the analysis and shall be incorporated into site development plans, subject to review and approval by the City Engineer. If infrastructure improvements outside the jurisdiction of the City of Arcadia are required, including improvements to trunk sewer lines owned by the Sanitation Districts of Los Angeles County, the needed improvements, or fair share payments in lieu of infrastructure improvements, shall be completed to the satisfaction of the appropriate jurisdictions.

Responsible Agency: Development Services Department – Engineering Services Division
Funding Source: Private
Time Frame: Ongoing
Sustainability Focus? No

Greenhouse Gas Emissions

110-13. Mixed Use Development

The City shall actively encourage the development and maintenance of mixed uses, particularly in the Mixed Use and Downtown Mixed Use areas, by maintaining a list of sites available for mixed use and infill development and making the list available to developers. The City shall establish developer incentives to encourage well-designed, mixed use and infill development projects in these areas.

Responsible Agency:	Development Services Department – Planning Services Division
Funding Source:	General Fund
Time Frame:	Short-term (1-5 years) for preparation of site list; ongoing encouragement of Mixed Use projects
Sustainability Focus?	Yes

110-14. LEED and other Green Certifications and Ratings

The City shall encourage future development and major renovation projects to achieve LEED certification, and/or other green certifications. The City shall investigate the potential to offer density bonus incentives on residential projects that achieve LEED certification, and other green certifications and ratings.

Responsible Agency:	Development Services Department – Planning Services Division
Funding Source:	General Fund
Time Frame:	Ongoing
Sustainability Focus?	Yes

110-15. California Attorney General and CAPCOA Policies

The City shall consider and evaluate the applicability of the policies contained in the California Attorney General's Sustainability and General Plans: Examples of Policies to Address Climate Change California Attorney General's Office 1/22/10 and the California Air Pollution Control Officers Association's (CAPCOA's) Model Policies for Greenhouse Gas Emissions in General Plans June 2009. Attachment B of the Air Quality Report (Appendix E of the Draft EIR) includes the referenced documents in their entirety.

Responsible Agency:	Development Services Department – Planning Services Division
Funding Source:	General Fund
Time Frame:	Short-term (1-5 years)
Sustainability Focus?	Yes

Attachment No. 5

Excerpt of Planning Commission minutes dated November 26, 2024

November 26, 2024 Planning Commission Staff Report

Attachments can be found at www.arcadiaca.gov/generalplan

ARCADIA PLANNING COMMISSION
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 26, 2024

CALL TO ORDER Chair Wilander called the meeting to order at 7:00 p.m.

ROLL CALL

PRESENT: Chair Wilander, Vice Chair Tallerico, Commissioners Arvizu, Hui, and Tsoi

ABSENT: None

SUPPLEMENTAL INFORMATION FROM STAFF REGARDING AGENDA ITEMS

There were none.

PUBLIC COMMENTS (5 minute time limit per person)

There were none.

PUBLIC HEARING

1. **Resolution No. 2161–** A General Plan Amendment to update the Safety Element and adopt a new Environmental Justice Element
   CEQA: Negative Declaration
   Recommendation: Recommend Approval to the City Council

   Applicant: City of Arcadia – Development Services

MOTION - PUBLIC HEARING

Chair Wilander introduced the item and Planning Services Manager Fiona Graham presented the staff report and informed the Commission that Henry Eckhold from Dudek, who helped prepare the Elements was present, as well as Battalion Chief Devlin from the City's Fire Department.

Commissioner Tsoi asked if the Safety Element was an existing Element in the General Plan.

Ms. Graham confirmed that it was.

Commissioner Tsoi asked if the Environmental Justice Element was a new element.

Ms. Graham stated that it was a new element required by State law when two or more Elements are updated.

Commissioner Arvizu asked if the repairs at Wilderness Park will be completed by the end of 2024.

Ms. Graham stated that six (6) weeks prior to the meeting, she confirmed with the County of Los Angeles that they were on track for completion. She added that she would reach out again before the City Council meeting to request an update.

Commissioner Arvizu referred to the map that showed all the hazardous materials on page 58 of the agenda packet and asked why only one out of 11 large generators were shown on the map (Figure S-9).

Henry Eckhold realized the map was not up to date, but it will be updated.

Commissioner Arvizu asked if the reference "horse racetrack" meant the Santa Anita Park.

Ms. Graham confirmed that it was referring to Santa Anita Park.

Commissioner Arvizu suggested that the map should be updated to also include that one of the hazardous material generators is located at Santa Anita Park.

Mr. Eckhold said that the map will be updated to also include that information.

Commissioner Arvizu asked about the four (4) leaking underground storage tanks indicated on Figure S-9 and what was being done to fix the problem.

Ms. Fiona stated that she would look into the matter, and the text and map will be updated.

Vice Chair Tallerico noted that there was more information about the leaking underground storage tanks further down in the second paragraph.

Commissioner Arvizu referred to the "Fire Prevention and Emergency Services Programs" on page 65 and felt the membership fees should be listed.

Ms. Graham explained that we normally do not include the fees since the fees are updated on a regular basis and this Safety Element would not be updated for another eight years and we do not want the information to be outdated soon after it is adopted.

Commissioner Arvizu referred to page 69 and asked if the language "volunteer programs" can include what those programs are for public information.

Ms. Graham said she took note of the issue and would look into it.

Commissioner Arvizu referred to page 70 and asked if the training facility had been built.

Deputy Development Services Director Lisa Flores informed him that it had not been built.

Commissioner Arvizu referred to page 74 and the last sentence of the first paragraph after the chart and asked if the word "informed" was meant to be used or if it was an error.

Mr. Eckhold informed him that "informed" was the correct word.

Commissioner Arvizu referred to page 99 and questioned the rationale behind the proposal to replace natural turf with synthetic turf in the City parks.

Mr. Eckhold explained that this was one of the residents' priorities identified through feedback gathered during a community outreach meeting held in 2017 for the Parks and Recreation Master Plan.

Commissioner Arvizu referenced the Home Rehabilitation Program on page 126 and pointed out that both words, loan and grant, are used throughout. Furthermore, he asked how the program is funded and if loan and grant are the same thing.

Assistant City Manager and Development Services Director Jason Kruckeberg said that the Home Rehabilitation Program is a grant program for eligible residents who wish to make home improvements, and it is funded by the Community Development Block Grant (CDBG). However, if the property owner sells the house and moves within 3-5 years, the grant funds must be paid back to the City.

Commissioner Arvizu asked if the use of the term "grant" or "loan" should be consistent within this section.

Mr. Kruckeberg agreed that the terminology should be consistent.

Commissioner Arvizu referenced Section 5-10 of the Implementation Plan on page 131, which addresses second dwelling units, and inquired whether the State permits the City to amend the General Plan to eliminate covenants and authorize accessory living units.

Ms. Graham stated that the State had eliminated certain requirements, such as the need for a covenant on Accessory Dwelling Units, prompting the City to amend the Development Code.

Assistant City Attorney, Kellan Martz further stated that the Development Code will be updated to bring the regulations into compliance with State laws.

Commissioner Arvizu referred to page 132 and asked if transitional housing is a State requirement.

Mr. Martz confirmed it is a State and Federal requirement.

Commissioner Hui inquired about e-waste and suggested increasing public outreach efforts to educate residents, particularly those who do not speak English.

Ms. Flores explained that Development Services Department does not manage e-waste. She added that the education programs mentioned in these Elements are designed to inform residents about protecting themselves during weather-related or natural disaster emergencies.

Commissioner Hui asked if the educational information could be included in the City's calendar.

Ms. Graham stated that the Planning Services Division did not oversee the City's calendar but that she would pass her suggestion along to the City Manager's Office.

Commissioner Arvizu asked how many residents attended the virtual Environmental Justice Element community meeting that took place on October 11, 2023.

Ms. Flores informed the Commission that about four (4) residents attended that meeting.

The public hearing was opened.

No one else spoke in favor of the proposal.

No one spoke in opposition to the proposal.

Vice Chair Tallerico made a motion to close the public hearing. Commissioner Tsoi seconded the motion.

Without objection, the motion was approved.

DISCUSSION

Vice Chair Tallerico stated that he did not have any questions because they had already been answered by Ms. Flores prior to the meeting. He also had no further comments.

Chair Wilander said the staff report was very informative and that she learned a lot from it.

The Commissioners thanked staff and the Dudek consultant for their hard work putting together the staff report and the environmental documents.

MOTION

It was moved by Vice Chair Tallerico, seconded by Commissioner Hui to adopt Resolution No. 2161 recommending City Council approval of a General Plan Amendment to update the Safety Element and adopt a new Environmental Declaration

ROLL CALL

AYES: Chair Wilander, Vice Chair Tallerico, Commissioners Arvizu, Hui, and Tsoi
NOES: None
ABSENT: None

The motion was approved.

CONSENT CALENDAR

1. Minutes of the November 12, 2024, Regular Meeting of the Planning Commission

Recommendation: Approve

Vice Chair Tallerico motioned to approve the minutes and seconded by Commissioner Hui.

ROLL CALL

AYES: Chair Wilander, Vice Chair Tallerico, Commissioners Arvizu, and Hui
NOES: None
ABSENT: Commissioner Tsoi

Commissioner Tsoi abstained since he was not present at the November 12, 2024, meeting.

The motion was approved.

STAFF REPORT

Development Services Department

DATE: November 26, 2024

TO: Honorable Chairman and Planning Commission

FROM: Lisa L. Flores, Deputy Development Services Director
By: Fiona Graham, Planning Services Manager

SUBJECT: RESOLUTION NO. 2161 – A GENERAL PLAN AMENDMENT TO UPDATE THE SAFETY ELEMENT AND ADOPT A NEW ENVIRONMENTAL JUSTICE ELEMENT

CEQA: Negative Declaration
Recommendation: Recommend Approval to the City Council

SUMMARY

The Development Services Department has prepared General Plan Amendment (GPA) No. 24-01, which updates the General Plan Safety Element, adopts a new Environmental Justice (EJ) Element, and revises the General Plan Implementation Plan with updated and new policies and goals. State law mandates the update of the Safety Element alongside the Housing Element, which was certified in early 2024. The updated Safety Element addresses wildfire and earthquake risks, climate change vulnerability, emergency evacuation routes, and overall community readiness and resilience. In compliance with Senate Bill (SB) 1000, the City is also required to adopt an Environmental Justice Element when updating two or more elements simultaneously. The Environmental Justice Element introduces policies and goals to enhance environmental equity across the City.

Staff recommends that the Planning Commission adopt Resolution No. 2161 (Attachment No. 1), recommending City Council approval of GPA No. 24-01, based on the findings in this report and the accompanying Negative Declaration prepared under the California Environmental Quality Act (CEQA).

BACKGROUND

The City adopted its Housing Element update in 2022, and received certification from Housing and Community Development (HCD) in February 2024, following an extensive rezoning effort. California law requires cities to update the Safety Element and, where applicable, an Environmental Justice Element, in conjunction with the Housing Element update. The updates are required to ensure compliance with recent changes to State law and to address concerns regarding climate vulnerability, community safety, and environmental justice. These updates are essential to maintaining a comprehensive and legally compliant General Plan that reflects the community's needs and priorities.

The Safety Element is one of the seven (7) required elements of the General Plan, designed to protect the community from risks such as wildfires, floods, earthquakes, and other hazards. Recent legislative changes require the integration of climate adaptation, resilience strategies, and evacuation planning into this element. This is largely the result of catastrophic wildfires that have impacted urban and suburban locations throughout the State in recent years. For communities with disadvantaged populations as defined by Senate Bill 1000, the development or integration of an Environmental Justice (EJ) Element is also required. This element aims to address health inequities and environmental burdens that disproportionately affect low-income communities.

The City contracted with Dudek in March 2022 to prepare a Safety Element update. Simultaneous with the preparation of the Safety Element review, staff investigated whether the City would be required to prepare an EJ Element. After consultation with the Attorney General's office, it was determined that the City is required to prepare an EJ Element. The agreement with Dudek was therefore amended in mid-2023 to also include the preparation of an Environmental Justice Element and a Negative Declaration under the California Environmental Quality Act (CEQA) for both elements.

ANALYSIS

The City has prepared an update of the Safety Element, a new Environmental Justice Element, and associated updates to the Implementation Plan of the General Plan. These changes and updates have been prepared in response to State requirements.

Safety Element Update

The City's Safety Element was most recently updated in 2010 as part of the comprehensive General Plan update, undertaken at that time. In 2018, SB 1035 went into effect, which requires the City's General Plan Safety Element to be updated in conjunction with the Housing Element update, to address new requirements and incorporate updated information.

The Safety Element of a General Plan aims to protect communities from risks associated with natural and human-made hazards. It identifies potential dangers such as wildfires, floods, earthquakes, and climate-related impacts, and outlines policies and programs to

reduce these risks. By addressing hazard mitigation, emergency preparedness, evacuation planning, and community resilience, the Safety Element ensures public safety, infrastructure reliability, and environmental protection, fostering a sustainable and secure future for all residents.

The City's draft updated Safety Element (Attachment No. 2) includes updated and new policies and goals which have been prepared to comply with the following State law requirements:

- SB 379 (2015): Requires the City to address climate adaptation and resiliency through the preparation of a vulnerability assessment or reliance on a Local Hazard Mitigation Plan that addresses climate adaptation risks and vulnerabilities.
- AB 747 (2020): Mandates that the City include an analysis of evacuation routes in the Safety Element. The analysis must assess the capacity, safety, and viability of existing and proposed evacuation routes under a range of emergency scenarios, such as wildfires, floods, earthquakes, and hazardous material incidents.
- SB 99 (2020): Requires the Safety Element to identify residential developments in any hazard areas that do not have at least two emergency evacuation routes.

In response to this suite of bills that have been adopted in recent years, the Safety Element has been updated to include:

- Three (3) new goals addressing resilience to environmental hazards such as debris flows and extreme heat, to reduce the potential for loss of life, injury, and property damage during such events;
- Two (2) new policies on earthquake preparedness and evacuation route planning with the aim of reducing loss of life and property damage resulting from earthquakes and other geological hazards;
- One (1) new policy on developments in flood areas to minimize risks and to prevent isolation from essential services and facilities during a flood event;
- Four (4) new policies and various other updated policies on reducing the impacts of wildfire. These changes aim to reduce the impacts from wildland and urban fires through ongoing maintenance, appropriate building location and design, vegetation management, and by ensuring ongoing adequate water supply;
- Five (5) new policies on effective emergency and disaster response preparedness. The new policies aim to improve resilience in the community through education, interagency coordination, and maintaining essential public facilities and infrastructure needed during emergencies; and
- Various other updates and text cleanups to improve readability, provide current information and statuses on programs and projects, and to comply with the various State bills.

The Development Services Staff worked closely with the City's Fire Department in the update to the Safety Element, as much of the new law and policy is directly related to fire protection. In addition, pursuant to State law, the California Department of Forestry and Fire Protection (Cal Fire) reviews Safety Element updates. On October 31, 2023, Cal Fire

verified that the City's Safety Element update included all required information. For the full text of the updated Safety Element, see Attachment No. 2.

Environmental Justice Element

In 2016, the California Legislature passed SB 1000, which aims to improve the health of local jurisdictions in California through adoption of an environmental justice element. This made EJ a mandatory topic for the City to address in its General Plan. An Environmental Justice Element must identify disadvantaged communities in the City and is required to incorporate objectives and policies to reduce the unique or compounded health risks in those disadvantaged communities, promote civic engagement in the public decision-making process, and prioritize improvements and programs that address the needs of the disadvantaged communities.

A "disadvantaged community" is an area that is low income, and which has high levels of environmental pollution. Disadvantaged communities are disproportionately affected by environmental pollution and other hazards that can lead to negative health effects, exposure, or environmental degradation.

The City of Arcadia has one disadvantaged community as mapped on CalEnviroScreen – a portion of Census Tract 4325, shown below. Although this area technically meets the criteria to be identified as a disadvantaged community, within Arcadia, the census tract is entirely zoned for light industrial uses. The remainder of Census Tract 4325 is within the City of El Monte and comprises a residential neighborhood (refer to Figure 1). SB 1000 does not take into account the number of residents when defining a disadvantaged community. Since Census Tract 4325 is a disadvantaged community, the City is required to prepare an EJ Element.

As part of the preparation of the EJ Element, the City was required to undertake community consultation. The City held a virtual community meeting on October 11, 2023. The community meeting included a discussion on seven different environmental justice topics, which attendees provided comments on. These workshop discussions were then used to inform the preparation of the EJ Element in conjunction with staff research and established City priorities.

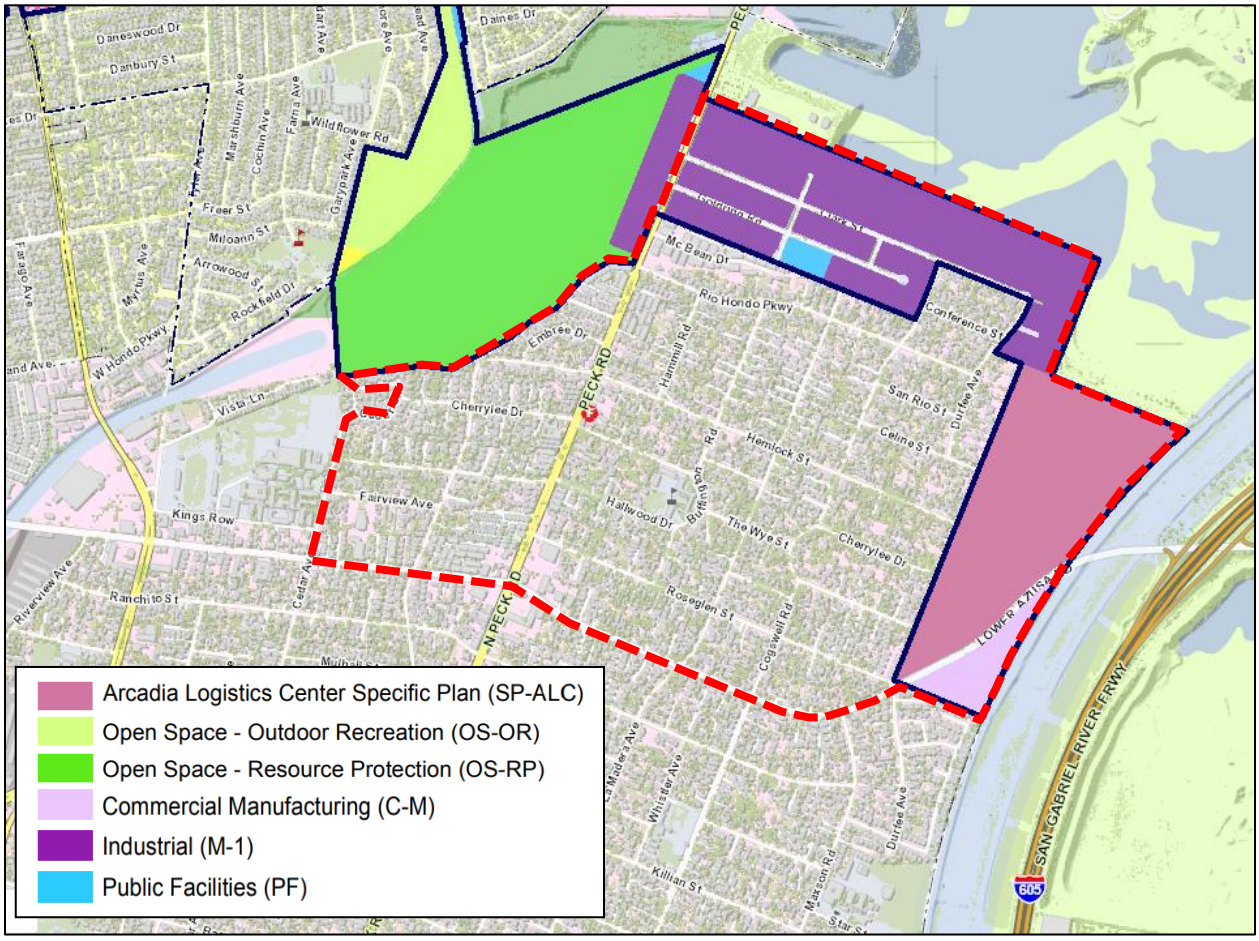

Figure 1: Arcadia zoning and the boundary of census tract 4325 (red dashed line).

The draft EJ Element includes a discussion on seven areas of environmental justice, as required by SB 1000. They are:

- Active and public transportation
- Climate change
- Healthy Food
- Parks and Public Facilities
- Pollution
- Safe and Sanitary Housing
- Community Engagement

From these areas of discussion, four goals and 11 policies were included in the draft EJ Element which respond to the unique and specific circumstances found within Arcadia. These goals and policies primarily amend or enhance existing programs already implemented in the City by prioritizing environmental justice goals. For example, Policy 1.6 is to “continue to update truck route maps that minimize exposure to sensitive land uses.” This policy ensures that when the City’s truck route maps are updated, that new routes take sensitive land uses into consideration with the aim of reducing pollution on

those uses. New implementation actions are included in the General Plan Implementation Plan to effectuate the new EJ policies. For the full text of the new EJ Element, please see Attachment No. 3.

Implementation Plan

The Safety Element section of the Implementation Plan has been updated to reflect the new and revised goals and policies prepared as part of this amendment. Three (3) new programs have been included, and eight (8) existing programs have had substantive changes made to reflect the new goals and policies within the draft Safety Element update. In addition, eight (8) new programs are included to implement the goals and policies of the new EJ Element. In addition to the updates necessary to implement the Safety and EJ Elements, minor clean-ups throughout the document have been undertaken for improved readability, and internal consistency.

The draft updated Safety Element, draft EJ Element, and draft updated Implementation Plan can be found as Attachments 2, 3, and 4, respectively.

FINDINGS

Pursuant to Development Code Section 9108.03.060, the General Plan Amendment may be approved if all the following findings can be satisfied.

General Plan Amendment Findings:

1. **The amendment is internally consistent with all other provisions of the General Plan.**

   Facts in Support of the Finding: The City's General Plan Safety Element focuses on identifying and avoiding or mitigating hazards present in the environment that may adversely affect property and lives. The Safety Element update will further strengthen this aim by addressing the increasing risks associated with climate change, and by updating information on Very High Fire Hazard Areas, and evacuation routes. These updates serve to bring the Safety Element into compliance with State law and also reflect changes that have occurred in the City and environment over the past decade since the Safety Element was previously adopted. Changes and updates to the Safety Element's goals and policies are consistent with the other elements in the General Plan.

   The new Environmental Justice Element will be consistent with all other provisions of the General Plan. The new policies, and implementation actions have been prepared to enhance existing policies and programs contained within the General Plan by prioritizing or emphasizing environmental justice goals. The Environmental Justice Element also recognizes that many existing policies within other elements already support environmental justice goals. These existing policies have been identified within the Environmental Justice Element. Therefore, the Safety Element

update and the Environmental Justice Element are consistent with the goals of the General Plan and with all other provisions within other elements.

2. **The proposed amendment will not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.**

   Facts in Support of the Finding: The proposed amendments are in the public's interests by furthering the General Plan's goals of creating a safe, healthy and resilient community. The updated Safety Element includes new and revised policies and goals which will improve safety, and reduce risk from hazards in the City. In compliance with State law, the new goals and policies will focus on managing the impacts of a changing climate, improving resilience in the community, and ensuring adequate and safe evacuation routes for all the City's communities.

   The new Environmental Justice Element aims to improve environmental equity throughout the City by implementing new policies and goals to promote and prioritize environmental justice. The Environmental Justice Element promotes equitable access to clean air, safe housing, and reliable transportation, improving overall quality of life, which supports the health, safety, and general welfare of the City's residents.

   In addition to furthering the public's interest, the proposed amendments were analyzed to ensure that no impacts to the public's health, safety or welfare of the City would result from the changes. In accordance with CEQA guidelines, a Negative Declaration was prepared. The Negative Declaration concluded that no significant impacts would result from the updated Safety Element and new Environmental Justice Element. Therefore, the proposed General Plan amendment would not be detrimental to the public's health, safety or welfare and is in the public's interest.

ENVIRONMENTAL ANALYSIS

The proposed GPA has been assessed in accordance with the authority and criteria contained in the California Environmental Quality Act (CEQA) and CEQA Guidelines. An Initial Study/Negative Declaration (IS/ND) has been prepared for the GPA for the City, as the lead agency. The IS/ND was prepared consistent with the requirements of the California Environmental Quality Act (CEQA) on the basis that there was no substantial evidence that there may be significant environmental impacts on specific environmental areas – refer to Attachment No. 5. In fact, the entire basis for the updating of the Safety Element, and the creation of the EJ element, is to ensure that policies and programs are protecting the environment and the health, safety, and welfare of residents, which is one of the overarching goals of CEQA.

The IS/ND was made available for public review from October 24, 2024, to November 25, 2024. A Notice of Intent to adopt the IS/ND was published in the newspaper on October

24, 2024, posted on the City's webpage, and posted at the L.A. County Clerk's office on October 24, 2024. A copy of the IS/ND was made available on the City's webpage, at the Planning Division office, and at the library. During this time period, public agencies, organizations, and the public in general were afforded the opportunity to review the Draft IS/MND, and submit written comments regarding the documents and the proposed project. As of November 22, 2024, the City had received one comment letter from the office of the Attorney General acknowledging preparation of the Environmental Justice Element – refer to Attachment No. 5.

RECOMMENDATION

It is recommended that the Planning Commission adopt Resolution No. 2161 (Attachment No. 1) to recommend approval of General Plan Amendment No. GPA 24-01 to the City Council, based on the findings listed in this staff report, and the Negative Declaration in accordance with the California Environmental Quality Act (CEQA).

If any Planning Commissioner or other interested party has any questions or comments regarding this matter prior to the November 26, 2024, hearing, please contact Planning Services Manager, Fiona Graham, at (626) 574-5442, or by email at fgraham@ArcadiaCA.gov.

Approved:

on behalf of

Lisa L. Flores
Deputy Development Services Director

Attachment No. 1: Resolution No. 2017
Attachment No. 2: Draft Safety Element Update
Attachment No. 3: Draft Environmental Justice Element
Attachment No. 4: Draft Implementation Plan Update
Attachment No. 5: Environmental Document – Draft Negative Declaration including the comment letter received.

Attachment No. 6

Errata Sheet and Draft Implementation Plan Update

Initial Study/Negative Declaration

Page Number	Before	After
6-7	All references to Environmental Justice Goals and Policies are in the format: “Goal X” “Policy X.XX”	All references to Environmental Justice Goals and Policies are updated to be consistent with the Environmental Justice Element, in the following format (new text in red): “Goal EJ-X” “Policy EJ-X.XX”

Initial Study/Negative Declaration

City of Arcadia General Plan Amendment: Safety Element Update and Environmental Justice Element - DRAFT

OCTOBER 2024

Prepared for:

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Acronyms and Abbreviations

Acronym/Abbreviation	Definition
BMP	Best Management Practice
CEQA	California Environmental Quality Act
CGS	California Geologic Survey
City	City of Arcadia
dB	Decibel
EIR	Environmental Impact Report
EJ	Environmental Justice
GHG	Greenhouse Gas
GPA	General Plan Amendment
IS	Initial Study
MRZ	Mineral Resource Zones
ND	Negative Declaration
NPDES	National Pollution Discharge Elimination System
SCAB	South Coast Air Basin
SCAQMD	South Coast Air Quality Management District
SWPPP	Stormwater Pollution Prevention Plans

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1 Introduction

1.1 Project Overview

The purpose of the proposed project is to update the City of Arcadia's (City's) General Plan by providing updates to the Safety Element and provide a new Environmental Justice Element. The City's General Plan provides the policy framework for the long-range planning of physical development in the community and consists of the following elements: Land Use and Community Design Element, Economic Development Element, Circulation and Infrastructure Element, Housing Element, Resource Sustainability Element, Parks, Recreation, and Community Resources Element, Safety Element, and Noise Element. This project involves an amendment to the General Plan in order to adopt, as required by State Law, an updated Safety Element and a new Environmental Justice Element.

The Safety Element of the General Plan is intended to address public safety planning by identifying natural or human-made hazards present in the City and identifying strategies to avoid or mitigate these hazards. Government Code Sections 65302(g) and 65302(f) identify several issues to consider in such planning efforts, as does California Health and Safety Code Section 56050.1. The proposed Safety Element update would integrate the Local Hazard Mitigation Plan (LHMP) into the Safety Element, and all future updates to the LHMP by reference. The proposed project would also update the Safety Element to address potential hazards as a result of climate change.

The new Environmental Justice (EJ) Element includes policies to reduce the "unique or compounded health risks in disadvantaged communities," "promote civic engagement in the public decision-making process," pursuant to Per California Government Code Section 65302(h). The primary focuses of the EJ Element are reducing pollution exposure, preparing for the effects of climate change, promoting active and public transportation, improving parks and public facilities, and promoting safe and sanitary housing.

1.2 California Environmental Quality Act Compliance

The California Environmental Quality Act (CEQA), a statewide environmental law described in California Public Resources Code, Sections 21000–21177, applies to most public agency decisions to carry out, authorize, or approve actions that have the potential to adversely affect the environment. The overarching goal of CEQA is to protect the physical environment. To achieve that goal, CEQA requires that public agencies identify the environmental consequences of their discretionary actions and consider alternatives and mitigation measures that could avoid or reduce significant adverse impacts when avoidance or reduction is feasible. It also gives other public agencies and the public an opportunity to comment on the information. If significant adverse impacts cannot be avoided, reduced, or mitigated to below a level of significance, the public agency is required to prepare an environmental impact report (EIR) and balance the project's environmental concerns with other goals and benefits in a statement of overriding considerations.

The City's Planning Division of the Development Services Department directed and supervised the preparation of this Initial Study (IS)/Negative Declaration (ND). Although prepared with assistance from the consulting firm Dudek, the content contained within and the conclusions drawn by this IS/ND reflect the independent judgment of the City.

1.3 Initial Study Checklist

The following Environmental Checklist (i.e., IS) was prepared per CEQA Guidelines Sections 15063–15065. The CEQA Guidelines include a suggested checklist to indicate whether a project would have an adverse impact on the environment. The checklist is found in Section 3 of this document. Following the Environmental Checklist, Sections 3.1 through 3.21 include an explanation and discussion of each significance determination made in the checklist for the project.

For this IS/ND, the following four possible responses to each individual environmental issue area are included in the checklist:

1. Potentially Significant Impact
2. Less-than-Significant Impact with Mitigation Incorporated
3. Less-than-Significant Impact
4. No Impact

The checklist and accompanying explanation of checklist responses provide the information and analysis necessary to assess relative environmental impacts of the project. In doing so, the City will determine the extent of additional environmental review, if any, for the project.

2 Project Description

This project involves an amendment to the General Plan to adopt an update to the Safety Element and a new EJ Element (proposed project). The Safety Element of the General Plan is intended to identify, evaluate, and address local and regional safety issues, establishes goals, policies, and actions that will reduce loss of life, injuries, property loss or damage, environmental damage, and social and economic disruption from natural and human-caused disasters. The vision for the Safety Element includes minimizing exposure of residents to hazards and incorporating public safety considerations into the planning and decision-making processes. The intention of the EJ Element is to address potential health risks or safety risks of disadvantaged communities and seek to create healthy and safe communities for all, focusing on correcting disproportionate health impacts.

2.1 Safety Element Update

Background

The Safety Element is one of the General Plan elements required by State law. Government Code Sections 65302(g) and 65302(f) identify several issues to consider in such planning efforts, as does California Health and Safety Code Section 56050.1. Per Section 65302(g), the safety element must address the following hazards:

- Seismically induced surface rupture, ground shaking, ground failure
- Tsunami, seiche, and dam failure
- Slope instability leading to mudslides and landslides
- Subsidence
- Liquefaction
- Other seismic hazards identified pursuant to Chapter 7.8 (commencing with Section 2690) of Division 2 of the Public Resources Code, and other geologic hazards known to the legislative body
- Flooding
- Wildland and urban fires
- Climate change

In accordance with provision of Assembly Bill (AB) 2140, General Plans: Safety Element (Government Code 65302.6), a city may adopt with its safety element a Local Hazard Mitigation Plan (LHMP) which is specified in the federal Disaster Mitigation Act of 2000. Adopting the LHMP with the safety element provides an avenue for implementation of the LHMP. As of 2015, it is also now required by state law (Senate Bill [SB] 379 and Government Code Section 65302(g)(4)) that a local jurisdiction update the safety element to address climate adaptation and resiliency strategies. These updates are required to occur either upon the next revision of a LHMP on or after January 1, 2017, or if the jurisdiction does not have an adopted LHMP, beginning on or before January 1, 2022. The updates should include a climate change vulnerability assessment, and a set of goals, policies, and objectives that address resiliency, hazard mitigation and emergency response strategies. The proposed Safety Element update would adopt the LHMP by reference and would implemented in tandem with the LHMP to address hazards.

Proposed Project

The proposed project includes updates to Chapter 8: Safety Element of the Arcadia General Plan to include a *Climate Change* section. This section addresses the emergency events that are associated with climate change, including; extreme heat, flooding, and wildfire. The Climate Change section addresses vulnerabilities specific to climate change, including vulnerable populations and built environments. The proposed project also updates the *Fire Hazards* section to address water resources and recent wildfire events, the *Emergency Services* section to update existing conditions, and the *Emergency Preparedness* section to update critical and non-critical facilities and provide additional policies to address emergency and disaster response preparedness.

The proposed project adds new policies and revises existing policies to address the climate change-related hazards that are identified and provide guidance for future actions of the City to mitigate these hazards. The new goals and policies are as follows:

Policy S-1.1: Support policies and programs to incentivize/encourage improving resilience to local infrastructure networks vulnerable to increasingly extreme weather events.

Policy S-1.2: Support policies and programs to engage with residents, including non-English speaking communities, making them aware of the risks of extreme events and providing information on ways to preserve health.

Policy S-1.3: Explore potential grants, programs, and partnerships to reduce cost burdens related to households addressing changing hazards

Policy S-2.1: Maintain a healthy urban forest to reduce extreme heat.

Policy S-2.2: Adopt policies and standards forthe built environment that reduce the urban heat island effect.

Policy S-3.1: Review the performance of culverts and other flood-related infrastructure in recent debris flow events to determine a list of potential improvements required for hazard mitigation.

Policy S-3.2: Continue to provide alert/emergency notification processes and provide public information and awareness materials for those who live in debris flow hazard areas, as determined by fire risk, slope, and past debris flow events.

Policy S-4.7: Periodically conduct and evaluate Emergency Operations Center exercises to ensure readiness for earthquakes and/or seismic related events.

Policy S-4.8: Ensure access and egress routes are planned appropriately to and from identified hazard areas relative to the type of development in these areas.

Policy S-5.5: Ensure that developments located within the County's Flood Hazard Zones are located and designed to avoid isolation from essential services and facilities in the event of flooding.

Policy S-6.8: Require redevelopment located in a Fire Hazard Severity Zone to comply with the most current version of the California Building Codes and California Fire Code. Encourage post-fire

redevelopments located outside of a Fire Hazard Severity Zone to comply with the most current version of the California Building Codes and California Fire Code.

Policy S-6.9: Reduce the impacts of wildfire by meeting minimum State Fire Safe regulations for fire-resistant building materials, vegetation management, fire-adapted landscaping, fuel modification, and other fire hazard reduction programs.

Policy S-6.10: Ensure long-term maintenance of all fire hazard reduction projects, including community fire breaks and private road and public road clearance.

Policy S-6.11: Maintain water supply and infrastructure to meet the water needs of the Arcadia Fire Department.

Policy S-9.7: Create resilience centers throughout Arcadia to ensure frontline communities are equipped to respond, recover, and rebuild after a hazard event.

Policy S-9.8: Support policies that promote education and resilience awareness about the effects of climate change- induced hazards and ways to adapt and build resiliency to climate change.

Policy S-9.9: Coordinate with other County and public agencies, such as transportation agencies and health care providers, on emergency planning, response activities, evacuation planning, and recovery resources. Focus recovery resources toward the most vulnerable households and populations (e.g. elderly individuals, individuals with disabilities, etc.).

Policy S-9.10: Ensure that essential public facilities are maintained during disasters.

Policy S-9.11: Pursue development impact fees to set aside funding for solutions to address future needs related to emergency response time in the City. This would ensure adequate fire protection for new developments and may include staffing, station coverage, apparatus, equipment, and infrastructure such as a preemption system integrated with City traffic lights

Additional clarifications and revisions are also made to a handful of goals and policies for clarity and consistency with the new policies.

The Safety Element Update is available at the City website https://www.arcadiaca.gov/generalplan and is incorporated by reference hereafter.

2.2 Environmental Justice Element

Background

Through the passage of Senate Bill 1000, local governments across California are required to assess if any disadvantaged communities exist within their boundaries. If there is a disadvantaged community identified, environmental justice must be added as a component of the general plan. Per California Government Code Section 65302(h), this environmental justice component must include policies to reduce the "unique or compounded health risks in disadvantaged communities," "promote civic engagement in the public decision-

making process," and "prioritize improvements and programs that address the needs of disadvantaged communities." An assessment of Arcadia determined there is a census tract identified as a disadvantaged community on the southeastern tip of Arcadia. However, this census tract is largely outside of Arcadia, and where inside Arcadia consists solely of Industrial and Public/Institutional zoned lots. It does, however, include non-conforming residential uses. Therefore, this element focuses on citywide needs to best promote the long-term environmental justice concerns.

There are also two low-income Census Tracts in Arcadia (see Figure EJ-2, Low Income Communities). These Census Tracts were not determined to have unique or compounded health risks as determined by HPI. As a result of the limited residential presence in Arcadia's only disadvantaged community, the City has primarily taken a citywide approach to addressing environmental justice concerns. The Environmental Justice Element evaluates environmental justice-related topics throughout Arcadia and includes a policy matrix based on these findings and input gathered from community members.

Proposed Project

The Environmental Justice Element contains a summary of the existing conditions related to six main subjects, as follows; Active and Public Transportation, Climate Change, Healthy Food, Parks and Public Facilities, Pollution, and Safe and Sanitary Housing. The existing conditions are followed by the goals and policies set forth by the Environmental Justice Element, which the intent to provide the vision and steps to work towards a more equitable Arcadia. The proposed additional goals and policies are as follows:

Goal EJ-1: A community where walking and biking is safe and enjoyable

Policy EJ-1.1: Work with community members to identify high-priority streets and intersections for improvements to sidewalks, bike lanes, and other bike and pedestrian infrastructure via the City's capital improvement program.

Policy EJ-1.2: Seek a State and Federal grant opportunities for active transportation corridors, including the California Transportation Commission's Active Transportation Program.

Policy EJ-1.3: Create and maintain a network of Cool Streets with increased tree canopy, reflective pavements, and other interventions to mitigate extreme heat and reduce the heat island effect, prioritizing transit corridors and routes to school.

Policy EJ-1.4: Seek to provide a variety of parks and facilities are provided which cater to a diverse population.

Policy EJ-1.5: Mitigate noise and air pollution impacts to parks and public facilities adjacent to freeways, major roads, and rail corridors with protective fencing, landscaping, and/or walls.

Goal EJ-2: A community with reduced transportation-related air pollution.

Policy EJ-2.1: Continue to update truck route maps that minimize exposure to sensitive land uses.

Goal EJ-3: A community where everyone has a high-quality, affordable home.

Policy EJ-3.1: Promote home weatherization and in-home/portable air conditioning units to better insulate homes and mitigate the effects of extreme heat in residences.

Policy EJ-3.2: Continue to explore temporary housing options for individuals experiencing homelessness in Arcadia, as well as grant funding opportunities for constructing and managing them.

Goal EJ-4: A community where public health is enhanced and heat-related illnesses and fatalities are reduced.

Policy EJ-4.1: Expand the number of cooling amenities in parks and other public spaces such as trees, water refill stations, and water features for children to play in.

Policy EJ-4.2: Expand cooling center amenities as necessary and increase awareness of cooling centers through public education materials and events.

Policy EJ-4.3: Educate residents about personal emergency preparedness and the emergency resources that the City provides to them.

The Environmental Justice Element is available at the City website https://www.arcadiaca.gov/generalplan and is incorporated by reference hereafter.

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3 Initial Study Checklist

1. **Project title:**

   City of Arcadia General Plan Amendment: Safety Element Update and Environmental Justice Element

2. **Lead agency name and address:**

   City of Arcadia
   Development Services Department
   Planning Division
   240 W. Huntington Drive
   P.O. Box 60021
   Arcadia, California 91066

3. **Contact person and phone number:**

   Fiona Graham, Planning Manager
   240 West Huntington Dr.
   Arcadia California 91066
   626.574.5442

4. **Project location:**

   Citywide.

5. **Project sponsor's name and address:**

   City of Arcadia
   Development Services Department
   Planning Division
   240 W. Huntington Drive
   P.O. Box 60021
   Arcadia, California 91066

6. **General plan designation:**

   Various; Not Applicable for Adoption of Safety Element Update and Environmental Justice Element.

7. **Zoning:**

   Various; Not Applicable for Adoption of Safety Element Update and Environmental Justice Element.

8. **Description of project. (Describe the whole action involved, including but not limited to later phases of the project, and any secondary, support, or off-site features necessary for its implementation. Attach additional sheets if necessary):**

The proposed General Plan Amendment (GPA) would amend the City of Arcadia General Plan with updates to the Safety Element and a new Environmental Justice Element.

9. **Surrounding land uses and setting (Briefly describe the project's surroundings):**

The City of Arcadia is located in central Los Angeles County, at the foot of the San Gabriel Mountains. The majority of the City is built-out, dominated with residential uses. Recreational, industrial, and commercial uses are also scattered throughout the City. The surrounding land uses are predominantly urban and suburban. The City is bordered by the City of Monrovia to the east and northeast, the Angeles National Forest and the City of Sierra Madre to the north, the City of Pasadena to the northwest, unincorporated Los Angeles County to the west, Temple City to the southwest, and unincorporated County to the southeast.

10. **Other public agencies whose approval is required (e.g., permits, financing approval, or participation agreement):**

There are no other public agencies whose approval is required (e.g., permits, financing approval, or participation agreement) for the proposed Safety Element Update and Environmental Justice Element.

11. **Have California Native American tribes traditionally and culturally affiliated with the project area requested consultation pursuant to Public Resources Code section 21080.3.1? If so, is there a plan for consultation that includes, for example, the determination of significance of impacts to tribal cultural resources, procedures regarding confidentiality, etc.?**

The project is subject to compliance with Assembly Bill (AB) 52California Native American tribal representatives. All California Native American tribal representatives (that have requested notification) who are traditionally or culturally affiliated with the geographic area of the proposed project were sent letters from the City on November 9, 2023. No tribal representatives responded or requested consultation regarding the project.

Environmental Factors Potentially Affected

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact," as indicated by the checklist on the following pages.

☐ Aesthetics	☐ Agriculture and Forestry Resources	☐ Air Quality
☐ Biological Resources	☐ Cultural Resources	☐ Energy
☐ Geology and Soils	☐ Greenhouse Gas Emissions	☐ Hazards and Hazardous Materials
☐ Hydrology and Water Quality	☐ Land Use and Planning	☐ Mineral Resources
☐ Noise	☐ Population and Housing	☐ Public Services
☐ Recreation	☐ Transportation	☐ Tribal Cultural Resources
☐ Utilities and Service Systems	☐ Wildfire	☐ Mandatory Findings of Significance

Determination (To be completed by the Lead Agency)

On the basis of this initial evaluation:

☒ I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.

☐ I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.

☐ I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.

☐ I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect (1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and (2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.

☐ I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier ENVIRONMENTAL IMPACT REPORT or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier ENVIRONMENTAL IMPACT REPORT or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

10/23/2024

Signature

Date

Evaluation of Environmental Impacts

1. A brief explanation is required for all answers except "No Impact" answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors as well as general standards (e.g., the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
2. All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
3. Once the lead agency has determined that a particular physical impact may occur, then the checklist answers must indicate whether the impact is potentially significant, less than significant with mitigation, or less than significant. "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect may be significant. If there are one or more "Potentially Significant Impact" entries when the determination is made, an Environmental Impact Report (EIR) is required.
4. "Negative Declaration: Less Than Significant With Mitigation Incorporated" applies where the incorporation of mitigation measures has reduced an effect from "Potentially Significant Impact" to a "Less Than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from "Earlier Analyses," as described in (5) below, may be cross-referenced).
5. Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D). In this case, a brief discussion should identify the following:
    a. Earlier Analysis Used. Identify and state where they are available for review.
    b. Impacts Adequately Addressed. Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.
    c. Mitigation Measures. For effects that are "Less Than Significant With Mitigation Measures Incorporated," describe the mitigation measures which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions for the project.
6. Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g., general plans, zoning ordinances). Reference to a previously prepared or outside document should, where appropriate, include a reference to the page or pages where the statement is substantiated.
7. Supporting Information Sources: A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.
8. This is only a suggested form, and lead agencies are free to use different formats; however, lead agencies should normally address the questions from this checklist that are relevant to a project's environmental effects in whatever format is selected.
9. The explanation of each issue should identify:
    a. The significance criteria or threshold, if any, used to evaluate each question; and
    b. The mitigation measure identified, if any, to reduce the impact to less than significance

3.1 Aesthetics

		Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
I.	**AESTHETICS –** Except as provided in Public Resources Code Section 21099, would the project**:**				
a)	Have a substantial adverse effect on a scenic vista?	☐	☐	☐	☒
b)	Substantially damage scenic resources including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?	☐	☐	☐	☒
c)	In non-urbanized areas, substantially degrade the existing visual character or quality of public views of the site and its surroundings? (Public views are those that are experienced from publicly accessible vantage point). If the project is in an urbanized area, would the project conflict with applicable zoning and other regulations governing scenic quality?	☐	☐	☐	☒
d)	Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?	☐	☐	☐	☒

Explanation of Checklist Judgements:

a–d: No Impact.

The Safety Element update includes updated existing conditions information to provide an accurate account of the conditions within the City, as well as updated goals and policies related to natural and human-caused hazards. These goal and policy updates are procedural and will not result in physical changes to the environment such that aesthetics or visual character would change. The goals and policies also provide a framework for future actions the City intends to implement to continue provided adequate public safety. Further, the proposed Environmental Justice Element contains goals and policies that would be adopted and enacted by the City to strive towards a more equitable City, by reducing negative effects on citizens, as well as expand opportunities and access to more citizens. The goals and policies provide guidelines and parameters for future development, and for the City's consideration and approval of future development projects. These proposed actions do not include physical development or land use changes that would have a substantial adverse effect on aesthetics resources. Rather, they provide guidelines and requirements that future City or applicant development would be required to comply with. As such, no aesthetic impacts would occur from the adoption of this policy document.

3.2 Agriculture and Forestry Resources

		Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
II.	**AGRICULTURE AND FORESTRY RESOURCES** – In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Department of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project; and forest carbon measurement methodology provided in Forest Protocols adopted by the California Air Resources Board. Would the project:				
a)	Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?	☐	☐	☐	☒
b)	Conflict with existing zoning for agricultural use, or a Williamson Act contract?	☐	☐	☐	☒
c)	Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g))?	☐	☐	☐	☒
d)	Result in the loss of forest land or conversion of forest land to non-forest use?	☐	☐	☐	☒
e)	Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?	☐	☐	☐	☒

Explanation of Checklist Judgements:

a–e: No Impact.

According to the Department of Conservation California Important Farmland Finder, the City consists entirely of Urban Built Up Land (DOC 2022). The Safety Element Update and Environmental Justice Element do not propose any policies or actions that would result in negative impacts to agricultural and forestry resources, as there is no land within the City that is designated as Prime Farmland, Unique Farmland, or Farmland of Statewide Importance.

Therefore, updates to the Safety Element and the Environmental Justice Element would have no impacts upon agricultural and forestry resources.

3.3 Air Quality

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
III. AIR QUALITY – Where available, the significance criteria established by the applicable air quality management district or air pollution control district may be relied upon to make the following determinations. Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?	☐	☐	☒	☐
b) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard?	☐	☐	☒	☐
c) Expose sensitive receptors to substantial pollutant concentrations?	☐	☐	☒	☐
d) Result in other emissions (such as those leading to odors) adversely affecting a substantial number of people?	☐	☐	☐	☒

Explanation of Checklist Judgements:

a–c: Less Than Significant Impact. **d:** No Impact.

The City lies within the South Coast Air Basin (SCAB), and the South Coast Air Quality Management District (SCAQMD) is the regional government agency that monitors and regulates air pollution within the SCAB and is responsible for measuring the air quality of the region. The SCAB is designated as a nonattainment area for federal and state O_3 standards and federal and state $PM_{2.5}$ standards. The SCAB is designated as a nonattainment area for state PM_{10} standards; however, it is designated as an attainment area for federal PM_{10} standards. The SCAB is designated as an attainment area for federal and state CO standards, federal and state NO_2 standards, and federal and state SO_2 standards. While the SCAB has been designated as nonattainment for the federal rolling 3-month average lead standard, it is designated attainment for the state lead standard. The updates to the General Plan would not conflict with or obstruct implementation of the State Implementation Plan by the SCAQMD because the proposed new goals and policies would not induce growth of the population of the City. The Safety Element Update and Environmental Justice Element would not violate any air quality standard or contribute substantially to an existing or projected air quality violation, nor would they result in a cumulatively considerable net increase of any criteria pollutant for which the project region is in nonattainment under an applicable federal or State ambient air quality standard, because the goals and policies would not propose specific development projects that may result in air emissions. Additionally, with the adoption of the Safety Element Update and Environmental Justice Element, goals and policies are included therein to protect residents from exposure to pollutant concentrations. Policy 3.6

would mitigate noise and air pollution impacts to parks and public facilities adjacent to freeways and major roads, and Policy 4.6 requires the City to continue to update truck route maps that minimize exposure to sensitive land uses. Lastly, because the Safety Element Update and Environmental Justice Element do not affect land uses that are typically associated with the creation of objectionable odors (such as rendering plants, landfills, treatment plants, etc.), its adoption would have no impact from odors.

Based on the above, the Safety Element Update and Environmental Justice Element would have a less than significant impact on air quality.

3.4 Biological Resources

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
IV. BIOLOGICAL RESOURCES – Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	☐	☐	☒	☐
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	☐	☐	☒	☐
c) Have a substantial adverse effect on state or federally protected wetlands (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	☐	☐	☒	☐
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?	☐	☐	☒	☐
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	☐	☐	☒	☐

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a–f: Less than Significant Impact.

The Safety Element Update and Environmental Justice Element contain a framework of policies but would not result in land use changes or physical development as a result of adoption. The goals and policies are related to City programs and the continued provision of public services and facilities, all within urbanized areas where little or no native vegetation exists and where little potential exists for the occurrence of sensitive species habitat, riparian habitat, a sensitive natural community, federally protected wetlands, or wildlife corridors or nursery sites. In the event that any biological resources, habitat or trees would be affected, proper mitigation would be implemented, on a project-by-project basis.

Therefore, Safety Element Update and Environmental Justice Element would not, in itself, produce environmental impacts to biological resources.

3.5 Cultural Resources

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
V. CULTURAL RESOURCES – Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource pursuant to §15064.5?	☐	☐	☒	☐
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?	☐	☐	☒	☐
c) Disturb any human remains, including those interred outside of dedicated cemeteries?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a–c: Less than Significant Impact.

The Safety Element Update and the Environmental Justice Element are policy documents that establish the City's goals, policies and actions related to risk and hazards associated with climate change, and the expansion of resources for a more equitable City for all citizens. These proposed goals and polices would be implemented City-wide, and would not have the potential to affect any particular site or location. However, certain policies may indirectly result in development of a facility or project in the future, particularly Policy 5.6. However, all future project development would require project-level environmental assessment which would include assessment of potential existence of cultural resources, and analysis and mitigation of possible environmental impacts. Further, all future projects would be required to comply with General Plan policies and Municipal Code regulations related to cultural resources. The proposed goals and policies would not conflict with the implementation of the existing policy framework. Therefore, its adoption would not, in itself, result in land use changes or physical development that would disturb cultural resources, and produce environmental impacts. Therefore, impacts are less than significant.

3.6 Energy

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
VI. Energy – Would the project:				
a) Result in potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or operation?	☐	☐	☐	☒
b) Conflict with or obstruct a state or local plan for renewable energy or energy efficiency?	☐	☐	☐	☒

Explanation of Checklist Judgements:

a–b. No Impact.

The Safety Element Update and the Environmental Justice Element are policy documents that establish the City's goals, policies and actions related to risk and hazards associated with climate change, and the expansion of resources for a more equitable City for all citizens. The Safety Element Update and the Environmental Justice Element does not propose any policies or actions that would result in impacts to energy. However, future development would be required to adhere to all state and/or local plans for renewable energy or energy efficiency. As such, the proposed project would result in less than significant impacts associated with energy.

3.7 Geology and Soils

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
VII. GEOLOGY AND SOILS – Would the project:				
a) Directly or indirectly cause potential substantial adverse effects, including the risk of loss, injury, or death involving:				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.	☐	☐	☒	☐
ii) Strong seismic ground shaking?	☐	☐	☒	☐
iii) Seismic-related ground failure, including liquefaction?	☐	☐	☒	☐
iv) Landslides?	☐	☐	☒	☐
b) Result in substantial soil erosion or the loss of topsoil?	☐	☐	☒	☐
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	☐	☐	☒	☐
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial direct or indirect risks to life or property?	☐	☐	☒	☐
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?	☐	☐	☒	☐
f) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a–f: Less than Significant Impact.

Areas with seismic (earthquake) hazards are identified by earthquake fault zones as established by the Alquist-Priolo Earthquake Fault Zone Act of 1972. The California Geological Survey (CGS; formerly the California Division of Mines and Geology [CDMG]) classifies faults as active, potentially active, or inactive according to standards developed for implementation of the Alquist-Priolo Earthquake Fault Zone Act. A fault that has exhibited surface displacement within the Holocene Epoch (the last 11,000 years) is defined as active. A fault that has exhibited surface displacement during Quaternary time (i.e., within the past 1.6 million years) but that cannot be proven to have moved or not moved during Holocene time is defined as potentially active.

a) According to the City's existing Safety Element, located along the southern slope of the San Gabriel Mountains, Arcadia is situated within a very seismically active area of Southern California. There are currently five documented faults, fault zones, or groundwater barriers that may be faults that underlie Arcadia. In addition to these local faults, another 20 faults have been identified within a 35-mile radius of City Hall. Earthquake activity at any of the faults in and around the City could result in ground shaking within the City limits. Further, ground shaking could cause landslides or liquefaction in certain areas within the foothills that are present in the City. The existing Safety Element contains several goals and policies to alleviate risk related to earthquakes and better project the City's residents from seismic hazards. The proposed new Safety Element policies as well as the proposed edits and revisions to the element would be consistent and would not interfere with the implementation of policies meant to reduce earthquake risk. Additionally, the potential for significant adverse impacts to result from these phenomena would be substantially reduced through adherence to requirements specified in the Alquist–Priolo Act, the Uniform Building Code, Title 24 of the California Building Code, and all development regulations of the City. Compliance with these building standards would minimize impacts associated with seismic hazards.

b–e: Most lowland areas with relatively level ground surface are not prone to landslides. Other forms of slope instability are also unlikely to occur except along stream banks and terrace margins. The foothill areas are more susceptible to slope instability. The strong ground motion that occurs during earthquakes is capable of inducing landslides and debris flow (mudslides). These types of failure generally occur where unstable slope conditions already exist. The City has in place geologic review procedures to address these hazards. Hillside areas with landslide potential are of particular concern, and slope stability requires appropriate treatment of vegetative cover during and after residential development. The City's General Plan and zoning Code contain policy and regulation to minimize potential impacts from developing on geologically hazardous land or resulting in substantial soil erosion. City regulations and policies cover landslides, seismic shaking, surface rupture, seiches, liquefaction, subsidence, expansive soils, and soil erosion. All new development is required to be consistent with these regulations.

f: Depending on the location, future development in the City has the potential to directly or indirectly destroy a unique paleontological resource or site or unique geologic feature. The existing General Plan contains policies for the protection of paleontological resources, and all new development must be consistent with these policies. The Safety Element Update and Environmental Justice Element would not change or alter these policies.

Based on the above, the Safety Element Update and the Environmental Justice Element would result in less than significant impacts associated with geology and soils.

3.8 Greenhouse Gas Emissions

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
VIII. GREENHOUSE GAS EMISSIONS – Would the project:				
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?	☐	☐	☒	☐
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a–b: Less Than Significant Impact.

Greenhouse gas (GHG) emissions are the result of burning fossil fuels, most commonly from vehicles and other gas-powered equipment. The Safety Element Update and the Environmental Justice Element contain goals and policies meant to guide the City's land use decisions and future development within the City. Although the adoption of the document would not result in any physical development, the policies seek to expand pedestrian- and bicycle-oriented facilities, which would reduce new vehicle trips in exchange for pedestrian and bicycle resulting in a reduction of GHG emissions. Further, any future new development projects associated with the new policies, such as affordable housing units, would be required to comply with the Green Building Code, which also reduces GHG emissions.

3.9 Hazards and Hazardous Materials

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
IX. HAZARDS AND HAZARDOUS MATERIALS – Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	☐	☐	☐	☒
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?	☐	☐	☐	☒

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	☐	☐	☐	☒
d) Be located on a site that is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?	☐	☐	☒	☐
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard or excessive noise for people residing or working in the project area?	☐	☐	☐	☒
f) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	☐	☐	☐	☒
g) Expose people or structures, either directly or indirectly, to a significant risk of loss, injury or death involving wildland fires?	☐	☐	☐	☒

Explanation of Checklist Judgements:

a–c and e–g: No Impact. **d:** Less Than Significant Impact.

As defined in Chapter 6.95 of Division 20 of the California Health and Safety Code, Section 25501(o), a hazardous material is "…any material that, because of its quantity, concentration, or physical or chemical characteristics, poses a significant present or potential hazard to human health and safety or to the environment if released into the workplace or the environment. Hazardous materials include, but are not limited to, hazardous substances, hazardous waste, and any material which a handler or the administering agency has a reasonable basis for believing that it would be injurious to the health and safety of persons or harmful to the environment if released into the workplace or the environment."

a–c: The Safety Element Update and the Environmental Justice Element are policy documents, and therefore, adoption would not, in itself, result in potential impacts from hazards and hazardous material that may endanger residents or the environment. Implementation of the goals and policies would also not result in the routine use, transport, or disposal of hazardous materials or generate significant quantities of hazardous materials. Implementation of Policy 5.1 which states the City would adopt an inclusionary housing ordinance, and Policy 5.5, which states the City would continue to explore a Tiny Homes project, could indirectly result in development of

additional housing units in the future. However, these policies are guidelines for City action, they would not guarantee any future development. All future development would be subject to project-level environmental analysis, and would be subject to local, state, and federal regulations related to handling hazards and hazardous materials. Further, the existing Safety Element includes goals and policies specifically designed to reduce impacts from human-caused hazards to City residents and the environment. As such, no negative impacts would occur.

d: The Safety Element Update and the Environmental Justice Element are policy documents and adoption will not, in itself, result in negative environmental impacts. Implementation of the policies could indirectly result in development in the future; however, the proposed policies would not change land use designations or zoning, or result in new land uses that are not already existing. All sites of future development would be evaluated using appropriate databases including the California Department of Toxic Substances Control EnviroStor database which, pursuant to Government Code Section 65962.5, lists Federal Superfund, State Response, Voluntary Cleanup, School Cleanup, Hazardous Waste Permit, and Hazardous Waste Corrective Action sites. The potential impacts related to any listed hazardous materials sites associated with any specific future development would be assessed at the time the projects are actually proposed. As such, the Housing Element and Public Health, Safety, and Environmental Justice Element Updates would result in less than significant impacts.

e–g: There are no public or private airports in the City of Arcadia. The airport nearest the City is the El Monte Airport. The City does not fall within the safety hazard overlay zone for the El Monte Airport. Future development in the southern section of the City could extend into navigable airspace of the El Monte Airport, and would be required to comply with Federal Aviation Regulations Part 77 and all other applicable local regulations. The proposed goal and policy updates would not result directly in physical development and would not result in incompatible land uses. Therefore, impacts would be less than significant.

Based on the above, the Safety Element Update and the Environmental Justice Element would result in no negative impact on hazards or hazardous materials.

3.10 Hydrology and Water Quality

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
X. HYDROLOGY AND WATER QUALITY – Would the project:				
a) Violate any water quality standards or waste discharge requirements or otherwise substantially degrade surface or ground water quality?	☐	☐	☒	☐
b) Substantially decrease groundwater supplies or interfere substantially with groundwater recharge such that the project may impede sustainable groundwater management of the basin?	☐	☐	☐	☒

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river or through the addition of impervious surfaces, in a manner which would:				
i) result in substantial erosion or siltation on or off site;	☐	☐	☒	☐
ii) substantially increase the rate or amount of surface runoff in a manner which would result in flooding on or off site;	☐	☐	☒	☐
iii) create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff; or	☐	☐	☒	☐
iv) impede or redirect flood flows?	☐	☐	☒	☐
d) In flood hazard, tsunami, or seiche zones, risk release of pollutants due to project inundation?	☐	☐	☒	☐
e) Conflict with or obstruct implementation of a water quality control plan or sustainable groundwater management plan?	☐	☐	☐	☒

Explanation of Checklist Judgements:

a, c–d: Less than Significant Impact. **b and e:** No Impact.

The Safety Element Update and the Environmental Justice Element are policy documents, specifically related to risks associated with climate change and environmental justice issues. Therefore, adoption of these updates would not, in itself, result in physical development that would produce negative environmental impacts. Certain proposed policies, such as Policy 5.6 could result in development of projects in the future. Future residential development are expected to be located on infill sites in urbanized areas and the City has procedures and regulations in place to ensure that there would be no significant impacts associated with hydrology and water quality.

a: Construction of future development projects would be subject to compliance with applicable local, regional, state and federal regulations designed to protect water resources, including those regulations requiring implementation of Best Management Practices (BMPs), preparation of Stormwater Pollution Prevention Plans (SWPPPs), and submittal of Erosion Control Plans in compliance with National Pollution Discharge Elimination System (NPDES) provisions. Consistency with this regulatory framework would adequately ensure that such impacts would be

avoided or reduced to less than significant. As such, the proposed policies would not generate a significant impact on water quality over current projections for population and housing units.

b: Adoption of the General Plan Amendment for the Safety Element Update and the Environmental Justice Element would not affect the City's ability to implement the water goals outlined within the Resources Element of the General Plan as no physical development is current proposed. Potential future development could involve impervious surfaces, which prevent the absorption of water into the groundwater basin. However, other future development could include parks, which would include pervious surfaces which would encourage groundwater recharge. Implementation of the Safety Element Update and the Environmental Justice Element would not deplete groundwater supplies.

c–d: There are no areas in the City that lie within a 100-year floodplain. However, storm flooding and flooding due to dam inundation related to the Santa Anita Dam do present potential risk to the City. The existing Safety Element addresses risk associated with flooding. Seiche and mudflow risk would also be negligible, as the City is not located near a large contained body of water or downslope from an unstable hillside. With regard to tsunami risk the City is not located in an area with high risk due to its elevation and distance from the ocean (Arcadia 2010). The proposed policies would not conflict with the existing policy framework established in the Safety Element to mitigate flood risk.

e: The Safety Element Update and the Environmental Justice Element are policy documents that establish the City's goals, policies and actions related to climate change related hazards expanding equitable resources within the City. The Safety Element Update and the Environmental Justice Element does not propose any policies or actions that would result in negative impacts related to hydrology and water quality, and would not propose goals and policies that would conflict with the policy framework established to manage the water system and reduce impacts to water quality.

Based on the above, Safety Element Update and the Environmental Justice Element would have a less than significant impact on hydrology and water quality.

3.11 Land Use and Planning

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XI. LAND USE AND PLANNING – Would the project:				
a) Physically divide an established community?	☐	☐	☐	☒
b) Cause a significant environmental impact due to a conflict with any land use plan, policy, or regulation adopted for the purpose of avoiding or mitigating an environmental effect?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a: No Impact. **b:** Less than Significant.

The Safety Element Update and the Environmental Justice Element are policy documents that establish the City's goals, policies and actions related to the climate change related risks and the expansion of equitable resources across the City. The Safety Element Update and the Environmental Justice Element do not propose any policies or actions that would result in physically dividing an existing community. Additionally, the Public Health, Safety, and Environmental Justice Element Update would not conflict with General Plan policy or Municipal Code regulations, adopted for the purpose of avoiding or mitigating an environmental effect. The intended purpose of the Safety Element Update and the Environmental Justice Element is to guide land use decisions in such a way that climate change related risks and environmental justice concerns are avoided to the maximum extent feasible, especially in disadvantaged areas. Therefore, the Safety Element Update and Environmental Justice Element would have a less than significant impact on land use and planning.

3.12 Mineral Resources

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XII. MINERAL RESOURCES – Would the project:				
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?	☐	☐	☒	☐
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan, or other land use plan?	☐	☐	☐	☒

Explanation of Checklist Judgements:

a–b: No Impact.

The City has identified Mineral Resource Zones (MRZs, Categories 1–3) as defined by the State Mining and Geology Board (Arcadia 2010). Of the areas designated as a MRZ, one area contains the Livingston-Graham sand and gravel extraction site. The Safety Element Update and the Environmental Justice Element does not contain any goals or policies that would prevent the extraction of mineral resources in the future. Further, the proposed goals and policies would not conflict with existing policies in the Resource Sustainability Element of the General Plan meant to protect mineral resources. The Safety Element Update and the Environmental Justice Element do not propose any polices that would result in the loss of mineral resources; therefore, there would be no impact associated with adoption of the Element.

3.13 Noise

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XIII. NOISE – Would the project result in:				
a) Generation of a substantial temporary or permanent increase in ambient noise levels in the vicinity of the project in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	☐	☐	☒	☐
b) Generation of excessive groundborne vibration or groundborne noise levels?	☐	☐	☒	☐
c) For a project located within the vicinity of a private airstrip or an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	☐	☐	☐	☒

Explanation of Checklist Judgements:

a–b: Less Than Significant Impact. **c:** No Impact.

Noise varies with time, geographic location, proximity to the source, and duration of the noise event. The effects of noise are considered in several ways: how a proposed project may increase existing noise levels and how those noise levels would affect surrounding land uses. Certain land uses are considered more sensitive to ambient noise levels than others, due to the amount of noise exposure and the types of activities involved.

The Safety Element Update and the Environmental Justice Element are policy documents, and therefore, adoption would not, in itself, result in potential impacts related to elevated noise levels that would affect residents or the environment. Implementation of the goals and policies would also not result in land uses that would create conflicts of uses due to ambient noise. Implementation of Policy 5.6, which states the City would continue to explore a Tiny Homes project, could indirectly result in development of additional housing units in the future. However, these policies are guidelines for City action, they would not guarantee any future development. All future development would be subject to project-level environmental analysis, and would be subject to the policies of the Noise Element, and requirements and regulations of the Municipal Code related to allowable ambient noise levels, and noise mitigation. The proposed goals and policies would not conflict with the compliance if future projects to the existing regulatory framework. As such, no negative impacts would occur.

3.14 Population and Housing

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XIV. POPULATION AND HOUSING – Would the project:				
a) Induce substantial unplanned population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?	☐	☐	☒	☐
b) Displace substantial numbers of existing people or housing, necessitating the construction of replacement housing elsewhere?	☐	☐	☒	☐

a–b: Less Than Significant Impact.

The Safety Element Update and Environmental Justice Element are policy documents that establish the City's goals, policies and actions related to mitigating risk related to climate change, and continued and expanded distribution of equitable resources across the City. The Safety Element Update and Environmental Justice Element do not propose any policies that would induce growth or population of the City, or displace people or housing. The proposed policies, especially the policies related to environmental justice issues associated with housing, would reduce potential impacts to citizens related to the provision of housing and other services in the City. As such, the proposed goals and policies would not result in impacts related to population and housing.

3.15 Public Services

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XV. PUBLIC SERVICES				
a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times, or other performance objectives for any of the public services:				
Fire protection?	☐	☐	☒	☐
Police protection?	☐	☐	☒	☐
Schools?	☐	☐	☒	☐
Parks?	☐	☐	☒	☐
Other public facilities?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a(i–v): Less Than Significant Impact.

The Safety Element Update and the Environmental Justice Element are policy documents, and therefore, adoption would not, in itself, result in physical development nor in land use changes that would create conflicts of land uses. The proposed policies would not induce population growth which would result in an increased demand on public services. All future development would be subject to project-level environmental analysis, and would be subject to the policies of the Land Use Element, and the Parks, Recreation and Community Resources Element, as well as requirements and regulations of the Municipal Code related to park facilities or other public service facilities, and noise mitigation. The proposed goals and policies would not conflict with the compliance if future projects to the existing regulatory framework. Therefore, the Safety Element Update and the Environmental Justice Element do not propose any policies or actions that would result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times, or other performance objectives for any of the public services.

3.16 Recreation

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XVI. RECREATION				
a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?	☐	☐	☒	☐
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a-b: Less Than Significant Impact.

The proposed new Environmental Justice Element addresses mitigating air and noise pollution at new or existing parks, however does not include any new goals and policies that would result in the development of specific recreational facilities or the construction or expansion of recreational facilities that might have an adverse physical effect on the environment. Goals and policies would help shape the type of future recreation-related facilities. Proposed goals and policies would not induce growth in the City that could result in increased demand on existing recreational facilities.

Based on the above, the Safety Element Update and the Environmental Justice Element would have a less than significant impact on recreational facilities.

3.17 Transportation

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XVII. TRANSPORTATION – Would the project:				
a) Conflict with a program, plan, ordinance, or policy addressing the circulation system, including transit, roadway, bicycle, and pedestrian facilities?	☐	☐	☒	☐
b) Conflict or be inconsistent with CEQA Guidelines section 15064.3, subdivision (b)?	☐	☐	☒	☐
c) Substantially increase hazards due to a geometric design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	☐	☐	☒	☐
d) Result in inadequate emergency access?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a–d: Less Than Significant Impact.

The Safety Element Update and Environmental Justice Element are policy documents that establish the City's goals, policies and actions related to mitigating risk related to climate change, and continued and expanded distribution of equitable resources across the City. The Safety Element Update and Environmental Justice Element do not propose any policies that would induce growth of population or jobs within the City, which would as a result have the potential to impact transportation systems. The proposed goals and policies would not result directly in physical development, but would shape the planning and implementation of development in the City. Specifically, proposed Environmental Justice policies focus on the provision of accessible and safe pedestrian and bicycle facilities. Future development associated with implementation of the proposed goals and policies would be expected to generate fewer vehicle miles traveled and more multi-modal trips than conventional development. Potential traffic impacts related to increased transportation system demands associated with specific future residential projects would be assessed at the time the projects are proposed using the vehicle miles traveled (VMT) methodology, consistent with state guidelines. Mitigation measures would then be adopted as necessary, in conformance with CEQA. The proposed goals and policies would not increase hazards due to a design feature, result in inadequate emergency access, or conflict with adopted policies, plans, or programs supporting alternative transportation. Based on the above, the Safety Element Update and Environmental Justice Element would result in a less than significant impact on transportation/traffic.

3.18 Tribal Cultural Resources

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XVIII. TRIBAL CULTURAL RESOURCES				
Would the project cause a substantial adverse change in the significance of a tribal cultural resource, defined in Public Resources Code section 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to a California Native American tribe, and that is:				
a) Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k), or	☐	☐	☒	☐
b) A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code Section 5024.1. In applying the criteria set forth in subdivision (c) of Public Resource Code Section 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a–b: Less Than Significant Impact.

The Safety Element Update and Environmental Justice Element are policy documents, no actual physical development are proposed as part of the project. Therefore, its adoption would not, in itself, produce environmental impacts. Further, the implementation would not change or alter policies established to protect tribal cultural resources.

The City completed the tribal consultation process, consistent with the requirements of Senate Bill 18 and Assembly Bill 52. All California Native American tribal representatives (that have requested notification) who are traditionally or culturally affiliated with the geographic area of the proposed project were sent letters from the City on November 9, 2023. No tribal representatives responded or requested consultation regarding the project.

Based on the outcome of the notification process, the Safety Element Update and the Environmental Justice Element would result in less than significant impacts to tribal cultural resources.

3.19 Utilities and Service Systems

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XIX. UTILITIES AND SERVICE SYSTEMS – Would the project:				
a) Require or result in the relocation or construction of new or expanded water, wastewater treatment, or storm water drainage, electric power, natural gas, or telecommunications facilities, the construction or relocation of which could cause significant environmental effects?	☐	☐	☐	☒
b) Have sufficient water supplies available to serve the project and reasonably foreseeable future development during normal, dry, and multiple dry years?	☐	☐	☐	☒
c) Result in a determination by the wastewater treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	☐	☐	☐	☒
d) Generate solid waste in excess of State or local standards, or in excess of the capacity of local infrastructure, or otherwise impair the attainment of solid waste reduction goals?	☐	☐	☒	☐
e) Comply with federal, state, and local management and reduction statutes and regulations related to solid waste?	☐	☐	☐	☒

Explanation of Checklist Judgements:

a–c and e: No Impact; **d:** Less than Significant Impact.

Generally, increased demand on utilities and service systems would occur as a result of increased density, development, or induced growth. The Safety Element Update and Environmental Justice Element are policy documents, consisting of goals and policies and no physical development would occur as part of implementation of the project. Further, none of the proposed goals and policies would result in indirect growth, increased development, or density. Therefore, its adoption would not, in itself, result in impacts to the provision of utilities and service systems. The proposed goals and policies would not conflict with other policies or regulations related to the provision of utilities and service systems. As such, the impact would be less than significant.

3.20 Wildfire

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XX. WILDFIRE – If located in or near state responsibility areas or lands classified as very high fire hazard severity zones, would the project:				
a) Substantially impair an adopted emergency response plan or emergency evacuation plan?	☐	☐	☒	☐
b) Due to slope, prevailing winds, and other factors, exacerbate wildfire risks, and thereby expose project occupants to, pollutant concentrations from a wildfire or the uncontrolled spread of a wildfire?	☐	☐	☒	☐
c) Require the installation or maintenance of associated infrastructure (such as roads, fuel breaks, emergency water sources, power lines, or other utilities) that may exacerbate fire risk or that may result in temporary or ongoing impacts to the environment?	☐	☐	☒	☐
d) Expose people or structures to significant risks, including downslope or downstream flooding or landslides, as a result of runoff, post-fire slope instability, or drainage changes?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a–d: Less Than Significant Impact.

The Safety Element Update and Environmental Justice Element are policy documents, related to mitigating risk associated with climate change, and continued and expanded distribution of equitable resources across the City. The Safety Element Update includes additional discussion of climate-change related wildfire and urban fire risks, and proposed new policies intended to mitigate potential risk. Specifically, the following policies are related to wildfire and would implementation of these policies would reduce impacts related to wildfire events.

> Policy S-6.5: Prohibit new subdivisions in Very High Fire Hazard Severity Zones unless the new subdivision is generally surrounded by existing built or entitled development or is located in an existing approved specific plan and meets secondary egress route requirements and the level of capacity of adjoining major highways and street networks can accommodate evacuation. Discourage new subdivisions in all other Fire Hazard Severity Zones.

> Policy S-6.8: Encourage rebuilds and additions to comply with fire mitigation guidelines.

Policy S-6.9: Reduce the risk of wildfire hazards by meeting minimum State regulations for fire-resistant building materials, vegetation management, fire smart landscaping, fuel modification, and other fire hazard reduction programs.

Policy S-6.10: Ensure long-term maintenance of all fire hazard reduction projects, including community fire breaks and private road and public road clearance.

Because these policies would reduce risk and potential impacts related to wildfire events, the implementation of the proposed goals and policies would result in less than significant impacts related to wildfire.

3.21 Mandatory Findings of Significance

	Potentially Significant Impact	Less Than Significant Impact With Mitigation Incorporated	Less Than Significant Impact	No Impact
XXI. MANDATORY FINDINGS OF SIGNIFICANCE				
a) Does the project have the potential to substantially degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, substantially reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?	☐	☐	☒	☐
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?	☐	☐	☒	☐
c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?	☐	☐	☒	☐

Explanation of Checklist Judgements:

a–c: Less Than Significant Impact.

As discussed throughout the above portions of the Initial Study/Negative Declaration, the Safety Element Update and Environmental Justice Element are policy documents and adoption of these updates alone would not produce

environmental impacts. Although implementation of the proposed goals and policies could indirectly result in development of public facilities or other projects in the future, implementation of the General Plan Amendment to adopt the Safety Element Update and Environmental Justice Element would not permit or allow specific development projects. The proposed goals and policies would guide the vision and requirements of future development in the City. Therefore, the adoption of the Safety Element Update and Environmental Justice Element would not have the potential to result in environmental impacts, either limited or cumulative, affecting habitat; plant or animal communities; rare, endangered or threatened species; historic resources; or human beings. As discussed in Sections 3.1 through 3.20 of this Initial Study/Negative Declaration, impacts associated with the adoption of the Safety Element Update and Environmental Justice Element would either result in no negative impacts, or less than significant impacts.

4 References and Preparers

4.1 Initial Study/Negative Declaration References Cited

City of Arcadia. 2010. Arcadia General Plan. November 2010. https://www.arcadiaca.gov/shape/development_services_department/planning___zoning/general_plan.php#outer-446. Accessed January 2024.

California Department of Conservation (DOC). 2022. California Important Farmland Finder. Available at https://maps.conservation.ca.gov/DLRP/CIFF/. Accessed January 2024.

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ARCADIA CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 3, 2024

1. CALL TO ORDER – Mayor Cao called the Regular Meeting to order at 7:05 p.m.

2. INVOCATION – Secretary Riaz Khan, Mosque of San Gabriel

3. PLEDGE OF ALLEGIANCE – Raymond Cheung, U.S. Marine Corps Veteran and Arcadia Resident

4. ROLL CALL OF CITY COUNCIL MEMBERS

PRESENT: Cheng, Verlato, Wang, Kwan, and Cao
ABSENT: None

5. SUPPLEMENTAL INFORMATION FROM CITY MANAGER REGARDING AGENDA ITEMS

City Manager Lazzaretto announced that, regarding Agenda Item 6.a - Resolution No. 7607 certifying the results of the November 5, 2024, election, updated copies of the Resolution were provided to the City Council; he noted for the record the number of votes cast for Districts 1 and 4, as well as for each Council candidate; he congratulated Council Members Paul Cheng and David Fu on their election to the City Council and expressed his gratitude to Council Member Verlato for her service.

6. CITY CLERK

a. Resolution No. 7607 reciting the facts of the General Municipal Election in Arcadia on Tuesday, November 5, 2024, declaring the results and such other matters as provided by law.
CEQA: Not a Project
Recommended Action: Adopt

A motion was made by Council Member Verlato, seconded by Mayor Pro Tem Kwan, and carried on a roll call vote to adopt Resolution No. 7607 reciting the facts of the General Municipal Election in Arcadia on Tuesday, November 5, 2024, declaring the results and such other matters as provided by law.

AYES: Verlato, Kwan, Cheng, Wang, and Cao
NOES: None
ABSENT: None

7. PRESENTATIONS TO OUTGOING CITY COUNCIL MEMBER

Presentation to outgoing Council Member April A. Verlato

Presentation by Maile Plan on behalf of U.S. Congresswoman Judy Chu

Presentation by Talin Mangioglu on behalf of Senator Sasha Renee Perez

Presentation by Fion Lam on behalf of Assemblymember Mike Fong

Presentation by Vicky Paul on behalf of Supervisor Kathryn Barger

Presentation by Council Member Kristine Lowe on behalf of the City of Sierra Madre

Presentation by Vice Mayor Katherine Lee on behalf of the City of Alhambra

Presentation by Shannon Currie, John Griffin, Joan Schmidt, Linda Sells, and Michelle Wright on behalf of the Monrovia Arcadia Duarte Town Council

Presentation by Raymond Cheung and Dr. David Vannasdall on behalf of the Arcadia Unified School District

Presentation by Alton Wang on behalf of the Pasadena City College Board of Trustees

Presentation by Mayor Thomas Wong, Mayor Pro Tem Vinh Ngo, and Council Member Yvonne Yiu on behalf of the City of Monterey Park

Presentation by Brian Greene and Karen MacNair on behalf of the Arcadia Chamber of Commerce

Presentation by Brian Greene on behalf of USC Arcadia Hospital

Presentation by Donna Choi on behalf of the Downtown Arcadia Improvement Association

Presentation by Cheryl Alberg on behalf of Arcadia Woman's Club

Presentation by Angela Hui on behalf of the Arcadia Performing Arts Foundation

Presentation by Connie Liao on behalf of the Arcadia Chinese Association

Presentation by Ulises Gutierrez on behalf of the Foothill Unity Center

Presentation by Mayor Michael Cao, M.D. on behalf of the City of Monrovia

Presentation by Mayor Michael Cao, M.D. on behalf of the City of Arcadia

Remarks by outgoing Council Member April A. Verlato

8. ADMINISTRATION OF THE OATH OF OFFICE AND CITY COUNCIL TRANSITION

a. Administration of the oath of office to newly elected members of the City Council.

b. Remarks by newly elected members of the City Council.

Council Member Cheng welcomed Council Member Fu to the City Council; he thanked Arcadia residents, his family, and the volunteers that served on his campaign; he thanked City staff for their service during the COVID-19 pandemic; and that his goal is to connect with all residents in his District.

Council Member Fu thanked former Council Member Verlato for her service and focus on Arcadia's fiscal condition; he thanked City staff and first responders; he thanked his family for their support; he thanked those that voted for him; and commented that he works on behalf of Arcadia as a whole, not just District 1, and that he will serve on the City Council with a "One City" approach.

c. City Council Transition.

1. Comments by Members of the City Council

9. PUBLIC COMMENTS

Wang Yuxin Dong appeared and expressed her opposition to the Elara Affordable Housing Project in unincorporated Los Angeles County.

Mayor Thomas Wong, Mayor Pro Tem Vinh Ngo, and Council Member Yvonne Yiu from the City of Monterey Park appeared to congratulate Council Members Fu and Cheng on their election to the City Council; they expressed their eagerness to work together to build a stronger region; and they noted that they believe Arcadia is the first to have an all-Asian City Council.

John S., Arcadia resident, appeared and expressed his safety concerns, commenting on recent crimes in the City; he stated that he hopes the new City Council will improve crime prevention; he encouraged the City Council to stop the Elara Project; and recommended they take action to prevent the State from further reducing local control.

Feng Lam Lim appeared and spoke about the legacy and impact former Council Member Verlato had during her term; she addressed Council Member Kwan about an alleged incident that occurred at the November 19, 2024, Special Meeting; and stated that Council Members in support of homelessness shelters will be voted out.

10. REPORTS FROM MAYOR, CITY COUNCIL AND CITY CLERK *(including reports from the City Council related to meetings attended at City expense [AB 1234]).*

Mayor Pro Tem Kwan congratulated Council Member David Fu on his election to the City Council and wished him success during his term.

Council Member Fu commended City staff for their support and guidance during his transition to the City Council; and he stated that he looks forward to learning and working with them in the years to come.

Council Member Cheng offered words of encouragement to Council Member Fu as he embarks on his new role; he expressed his gratitude to his colleagues; and he shared his excitement for the next four years of his term.

Council Member Wang expressed her gratitude to former Council Member Verlato for her public service; she congratulated Council Members Fu and Cheng on their election; she thanked her colleagues and City staff for their dedication; she also thanked the volunteers who supported Council Member Cheng during his campaign; and she provided a report on the various events that she attended or will be attending as a representative of the City.

Mayor Cao congratulated Council Members Cheng and Fu on their election to the City Council; he noted that Council Member Fu served as Chair of the Judicial Nominees Evaluation (“JNE”) Commission and that Council Member Cheng epitomizes the values of the community; and he provided a report on the various events that he attended or will be attending as a representative of the City. Mayor Cao further reported that the City Council continues to receive comments about the Elara Project and he requested City Council support to create a committee in order to explore options regarding the Elara Project. Council Member Wang and Council Member Cheng concurred.

City Manager Lazzaretto recommended that Mayor Cao form a City Council Ad Hoc Committee.

City Attorney Maurer clarified that in order to form a formal committee, an item would need to be placed on the next meeting agenda; however, Mayor Cao can appoint a two-person Ad Hoc Committee of the City Council for a single purpose.

Mayor Cao amended his request to form an Ad Hoc Committee and appointed Council Member Wang and himself to serve on the Committee.

City Attorney Maurer clarified that, as a procedural matter, the City Council cannot discuss items that will appear on a future agenda. However, Council Members can propose adding an item to a future agenda, and if three members agree, the item will be brought back to a future agenda for discussion.

City Manager Lazzaretto noted for the record that Mayor Cao established a sub-committee of the City Council, appointing Council Member Wang and himself to serve on the committee for the purpose of exploring options for the Elara Project.

11. CONSENT CALENDAR

a. Special and Regular Meeting Minutes of November 19, 2024.
CEQA: Not a Project
Recommended Action: Approve

b. Agreement with PaintCare Inc. for participation in the Paint Recycling Program.
CEQA: Not a Project
Recommended Action: Approve

c. Biller Agreement with Invoice Cloud, Inc. for Full-Service, Integrated Electronic Bill Payment Software for Utility Billing in an amount not to exceed $200,000 annually.
CEQA: Not a Project
Recommended Action: Approve

d. Approve the Annual Development Impact Fee Report for Fiscal Year 2023-24 pursuant to Government Code Section 66006.
CEQA: Not a Project
Recommended Action: Approve

e. Purchase Order with Haaker Equipment Company for the purchase of one 2025 Elgin CNG Crosswind Street Sweeper in the amount of $574,543.62.
CEQA: Not a Project
Recommended Action: Approve

f. Purchase Order with Sierra Chevrolet of Monrovia for the purchase of one 2025 Chevrolet Silverado 1500 pickup truck in the amount of $56,881.14.
CEQA: Not a Project
Recommended Action: Approve

g. Purchase Order with Flock Safety for renewal of the Automated License Plate Reader ("ALPR") camera subscription ("Phase 1") for Fiscal Year 2024-25 in an amount not to exceed $60,000.
CEQA: Not a Project
Recommended Action: Approve

h. Purchase Order with SDI Presence for the development of a five-year Information Technology Strategic Plan in an amount not to exceed $60,000.
CEQA: Not a Project
Recommended Action: Approve

It was moved by Mayor Pro Tem Kwan, seconded by Council Member Wang, and carried on a roll call vote to approve Consent Calendar Items 11.a. through 11.h.

AYES: Kwan, Wang, Cheng, Fu, and Cao
NOES: None
ABSENT: None

12. ADJOURNMENT

The City Council adjourned at 8:52 p.m. in memory of longtime Arcadia resident Dora Fowler to Tuesday, December 17, 2024, at 6:00 p.m. in the City Council Conference Room.

Linda Rodriguez
City Clerk

STAFF REPORT

Human Resources Department

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Anely Williams, Human Resources Director

SUBJECT: RESOLUTION NO. 7608 APPROVING WAGE ADJUSTMENTS FOR UNREPRESENTED, NON-BENEFITED PART-TIME EMPLOYEES IN ACCORDANCE WITH CALIFORNIA'S MINIMUM WAGE INCREASE, EFFECTIVE JANUARY 1, 2025
CEQA: Not a Project
Recommendation: Approve

SUMMARY

Former Governor Jerry Brown signed Senate Bill 3 ("SB 3") on April 4, 2016, which increased California's minimum wage incrementally over six years. In addition, SB 3 included a provision for annual cost of living increases to California's minimum wage. To continue to comply with SB 3, it is recommended that the City Council adopt Resolution No. 7608 approving wage adjustments for unrepresented, non-benefited part-time employees, to meet the minimum wage increase from $16.00 per hour to $16.50 per hour, effective January 1, 2025. The recommended adjustments are projected to increase the City's Operating Budget by approximately $25,000 for the remainder of Fiscal Year 2024-25.

DISCUSSION

Former Governor Jerry Brown signed SB 3 on April 4, 2016, increasing California's minimum wage in increments of $1.00 per hour annually to reach $15.00 per hour on January 1, 2022. SB 3 also includes a provision to provide potential annual adjustments to the minimum wage, as determined by the State's Department of Finance, for inflation based on the national consumer price index for urban wage earners and clerical workers ("CPI-W"). The most this increase can be in any one year is 3.5%.

The State's Department of Finance has announced that the minimum wage will increase from $16.00 per hour to $16.50 per hour, effective January 1, 2025. Updating the part-time wage schedules to align with the new minimum wage will continue to ensure the City's compliance with SB 3 and assist with recruiting entry level personnel.

The proposed unrepresented, part-time wage schedules are attached as Exhibit "A" and Exhibit "B", within Resolution No. 7608. Exhibit "A" reflects part-time positions with Non-California Public Employees' Retirement System ("CalPERS") Retirement, while Exhibit "B" represents the part-time positions enrolled in CalPERS, due to mandatory guidelines based on hours worked or having been vested in CalPERS from prior employment. Exhibit "A" reflects the same wage adjustments made to Exhibit "B"; however, Exhibit "B" includes a 7% increase for miscellaneous employees and a 12% increase for sworn employees to offset the employee pension contributions. Additionally, the Activity Leader II and Ambulance Operator wage ranges were increased by an additional 4.6% to eliminate compaction with Activity Leader I and ensure recruitment efforts for Ambulance Operators remain competitive.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), based on Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

The recommended adjustments are projected to increase the City's Operating Budget cost by approximately $25,000 for the remainder of Fiscal Year 2024-25. At this time, no additional budget appropriation is requested as the projected increase can be absorbed in the Fiscal Year 2024-25 General Fund Operating Budget.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project under the California Environmental Quality Act ("CEQA"); and adopt Resolution No. 7608 approving wage adjustments for unrepresented, non-benefited part-time employees in accordance with California's minimum wage increase, effective January 1, 2025.

Approved:

Dominic Lazzaretto
City Manager

Attachment: Resolution No. 7608

RESOLUTION NO. 7608

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, APPROVING WAGE ADJUSTMENTS FOR UNREPRESENTED, NON-BENEFITED PART-TIME EMPLOYEES IN ACCORDANCE WITH CALIFORNIA'S MINIMUM WAGE INCREASE, EFFECTIVE JANUARY 1, 2025

WHEREAS, in April 2016, the Governor signed Senate Bill 3 (“SB 3”), incrementally increasing California's minimum wage over six years and subsequently assess the need for annual cost of living increases to the minimum wage, as determined by the California Department of Finance. The California Department of Finance has determined that a cost of living adjustment is needed to increase the minimum wage to $16.00 per hour, effective January 1, 2024; and

WHEREAS, SB 3 previously raised California’s minimum wage to $10.50 per hour effective January 1, 2017, $11.00 per hour effective January 1, 2018, $12.00 per hour effective January 1, 2019, $13.00 per hour effective January 1, 2020, $14.00 per hour effective January 1, 2021, $15.00 per hour effective January 1, 2022, $15.50 per hour effective January 1, 2023, and $16.00 per hour effective January 1, 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. Effective January 1, 2025, adjustments in salary shall be made for all unrepresented part-time employees as specified in the attached wage schedules (Exhibit "A" and Exhibit "B").

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

[SIGNATURES ON THE NEXT PAGE]

Passed, approved and adopted this 17th day of December, 2024.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:

Michael J. Maurer
City Attorney

EXHIBIT "A"
City of Arcadia Part-Time Hourly Wage Schedule
Non-CalPERS Retirement
Effective January 1, 2025

Range Number	Title	Step A	Step B	Step C	Step D	Step E
PT12	**Activity Leader I** **Library Aide** **Laborer** **Police Cadet**	$16.50	$16.91	$17.34	$17.77	$18.21
PT13	**Administrative Intern**	$16.91	$17.34	$17.77	$18.21	$18.67
PT14	**Activity Leader II**	$18.15	$18.60	$19.06	$19.54	$20.03
PT18	**Camp Manager** **Library Clerk**	$19.13	$19.62	$20.11	$20.61	$21.13
PT20	**Tram Driver**	$20.10	$20.61	$21.13	$21.66	$22.20
PT22	**Fire Prevention Aide**	$21.12	$21.66	$22.20	$22.76	$23.33

Communications & Marketing Specialist I	$26.63	$27.30	$27.98	$28.69	$29.40
Communications & Marketing Specialist II	$30.88	$31.66	$32.45	$33.26	$34.09

Volunteer Services Coordinator:	$21.43	per hr
Reserve Police Officer (Level II):	$23.64	per hr
Reserve Police Officer (Level I): Step A of Police Officer salary	$44.94	per hr (as of 7/1/24)
Police Investigation Technician: Step I of Police Officer salary	$54.76	per hr (as of 7/1/24)

Volunteers paid a stipend include:

Reserve Police Officer (Level III) $300.00 annually

EXHIBIT "B"
City of Arcadia Part-Time Hourly Wage Schedule
CalPERS Retirement
Effective January 1, 2025

Range Number	Title	Step A	Step B	Step C	Step D	Step E
PTP12	Activity Leader I Library Aide Laborer Police Cadet	$17.66	$18.10	$18.55	$19.01	$19.49
PTP13	Administrative Intern	$18.09	$18.55	$19.01	$19.48	$19.98
PTP14	Activity Leader II Ambulance Operator	$19.42	$19.90	$20.40	$20.91	$21.43
PTP18	Camp Manager Library Clerk	$20.47	$20.99	$21.52	$22.05	$22.61
PTP20	Tram Driver	$21.51	$22.05	$22.61	$23.18	$23.75
PTP22	Fire Prevention Aide Firefighter Recruit/Firefighter Recruit (Pre-Service)	$22.60	$23.18	$23.75	$24.35	$24.96

Communications & Marketing Specialist I	$28.49	$29.22	$29.94	$30.70	$31.45
Communications & Marketing Specialist II	$33.04	$33.87	$34.72	$35.59	$36.48

Volunteer Services Coordinator:	$22.93	per hr
Reserve Police Officer (Level II):	$26.48	per hr
Reserve Police Officer (Level I): Step A of Police Officer salary, plus 12%	$50.33	per hr (as of 7/1/24)
Law Enforcement Recruit: Step A of Police Officer salary, plus 7%	$48.09	per hr (as of 7/1/24)
Law Enforcement Recruit/ Pre-Service: Step A of Police Officer salary, plus 7%	$48.09	per hr (as of 7/1/24)

STAFF REPORT

Human Resources Department

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Anely Williams, Human Resources Director

SUBJECT: RESOLUTION NO. 7609 AMENDING RESOLUTION NO. 7598 ESTABLISHING COMPENSATION AND RELATED BENEFITS FOR CITY COUNCIL, EXECUTIVE MANAGEMENT, MANAGEMENT, AND UNREPRESENTED CONFIDENTIAL EMPLOYEES FOR JULY 1, 2024, THROUGH JUNE 30, 2027
CEQA: Not a Project
Recommendation: Adopt

SUMMARY

The City Council previously approved Resolution No. 7598, establishing compensation and related benefits for City Council, Executive Management, Management and Unrepresented Confidential Employees for July 1, 2024, through June 30, 2027 ("Fringe Benefits Resolution"). Although the Fringe Benefits Resolution is operative, clarifications to the salary schedules for Elected Officials and Executive Management are needed to reflect: the base salary of the Assistant City Manager/Development Services Director classification, the City Council stipend increase that was implemented on August 15, 2023, and to remove the elected City Clerk, which became an appointed position on April 16, 2024.

Although the clarifications to the salary schedules do not result in an additional fiscal impact, the California Public Employees' Retirement System ("CalPERS") requires all salary schedules to be adopted publicly by Resolution. Accordingly, it is recommended that the City Council approve Resolution No. 7609, amending Resolution No. 7598, establishing compensation and related benefits for City Council, Executive Management, Management, and Unrepresented Confidential Employees for July 1, 2024, through June 30, 2027.

BACKGROUND

On October 1, 2024, the City Council approved the Fringe Benefits Resolution No. 7598, establishing compensation and related benefits for City Council, Executive Management, Management and Unrepresented Confidential Employees for July 1, 2024, through June

30, 2027. Although the Fringe Benefits Resolution is already in place, the Elected Officials salary schedule and Executive Management salary schedule, must be clarified to align with requirements set forth by the California Public Employees' Retirement System ("CalPERS").

DISCUSSION

There are three clarifications that must be made to two salary schedules of the City's Fringe Benefits Resolution. The first two clarifications must be made to the Elected Officials salary schedule. Specifically, on August 15, 2023, the City Council publicly received and filed a staff report, which noted that the Arcadia City Charter adjusts compensation for Council Members in accordance with Government Code Section 36516, as amended by Senate Bill 329, to increase compensation to $1,600 per month ($19,200 per year). Additionally, the Arcadia City Charter was previously amended to eliminate the elected City Clerk title upon the conclusion of service by former Clerk, Gene Glasco. Thus, on April 16, 2024, the City Council approved Resolution No. 7559, which amended the Fringe Benefits Resolution that was in place at that time to establish the appointed position of City Clerk.

Although the compensation amounts for City Council were already updated in 2023, and the City Clerk became an appointed position earlier this year, the salary schedule must be presented and approved publicly in accordance with the requirements set forth by CalPERS. Therefore, the attached Elected Officials salary schedule incorporates the 2023 City Council salary and removes the elected City Clerk title. Adoption of the salary schedules does not provide additional compensation, nor does it result in any additional fiscal impact. Both clarifications are necessary to align with CalPERS requirements to publicly adopt salary schedules by Resolution.

The final clarification is to the Executive Management salary schedule. The Arcadia Municipal Code and the Arcadia City Charter establish the creation of a Development Services Department, its duties, and the position of Assistant City Manager/Development Services Director. In instances where a classification is combined, as is the case with Assistant City Manager/Development Services Director, CalPERS requires the base rate of pay to be reflected as a single line item on the salary schedule. Thus, a clarification has been made to the Executive Management salary schedule to incorporate the previously-approved "differential pay" into the salary range. This clarification does not provide additional compensation, nor does it result in any additional fiscal impact. Rather, the clarification merely aligns CalPERS requirements and the City's intent to compensate the Assistant City Manager/Development Services Director with a base rate of pay.

Although the Fringe Benefits Resolution is operative, clarifications to the salary schedules for Elected Officials and Executive Management are needed to reflect the base salary of the Assistant City Manager/Development Services Director classification, which was

effective July 1, 2024, reflect the City Council stipend increase that was implemented on August 15, 2023, and remove the elected City Clerk title, which became an appointed position on April 16, 2024.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), based on Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

There is no fiscal impact associated with the proposed changes to the Elected Officials and Executive Management salary schedules. The modifications are merely clarifications of previous intent by the City Council to fully align with CalPERS requirements.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project under the California Environmental Quality Act ("CEQA"); and approve Resolution No. 7609 amending Resolution No. 7598 establishing compensation and related benefits for City Council, Executive Management, Management, and Unrepresented Confidential Employees for July 1, 2024, through June 30, 2027, which will incorporate the clarifications to the salary schedules, as required by the California Public Employees' Retirement System ("CalPERS").

Approved:

Dominic Lazzaretto
City Manager

Attachment No. 1: Resolution No. 7609 - Amending Fringe Benefits Resolution No. 7598
Attachment No. 2: Salary Schedules

RESOLUTION NO. 7609

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, AMENDING RESOLUTION NO. 7598 ESTABLISHING COMPENSATION AND RELATED BENEFITS FOR CITY COUNCIL, EXECUTIVE MANAGEMENT, MANAGEMENT, AND UNREPRESENTED CONFIDENTIAL EMPLOYEES FOR JULY 1, 2024, THROUGH JUNE 30, 2027

WHEREAS, City Council Resolution 7598 approved various fringe benefits and related compensation for officials, officers, and management of the City; and

WHEREAS, Section 38 of Resolution No. 7598 provides for amendment and modification by City Council approved resolutions that direct inclusion of any changes as part of said Resolution; and

WHEREAS, effective August 15, 2023, the City Council's compensation was adjusted in accordance with the Arcadia City Charter, Government Code Section 36516, and Senate Bill 329; and

WHEREAS, effective April 16, 2024, an appointed City Clerk position was established in accordance with the Arcadia City Charter; and

WHEREAS, salaries and benefits for City Council, Executive Management, Management, and Unrepresented Confidential Employees that are adjusted by resolution are then reflected on the City's salary schedule; and

WHEREAS, salary schedules are adopted publicly in accordance with Government Code Section 20636 and Title 2 of the California Code of Regulations Section 570.5 and as required by the California Public Employees' Retirement System ("CalPERS").

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves the salary schedules as set forth in Exhibit “A”, attached hereto, which incorporates the previously adjusted City Council compensation, removes the previously eliminated elected City Clerk position, and clarifies the Assistant City Manager/Development Services Director salary.

SECTION 2. The City Council hereby approves the clarified salary schedules to Resolution No. 7598 as set forth in the City of Arcadia Fringe Benefits Resolution as attached hereto, effective as of July 1, 2024, through June 30, 2027.

SECTION 3. This Resolution shall become effective upon its adoption.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.

[SIGNATURES ON THE NEXT PAGE]

Passed, approved, and adopted this 17th day of December, 2024.

_____
Mayor of the City of Arcadia

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____
Michael J. Maurer
City Attorney

CITY OF ARCADIA

FRINGE BENEFITS RESOLUTION

CITY COUNCIL, EXECUTIVE MANAGEMENT, MANAGEMENT, AND UNREPRESENTED EMPLOYEES OF THE CITY OF ARCADIA

JULY 1, 2024 – JUNE 30, 2027

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SECTION 1. PURPOSE

The Fringe Benefits Resolution is a consolidation of previously adopted resolutions concerning City Council, Executive Management, Management, and Unrepresented Employees. Resolution No. 7598 sets forth the wages, hours, and other terms and conditions of employment for employees within these classifications.

SECTION 2. DEFINITIONS

As used herein and in the general salary resolution, the following terms shall have the following meanings:

"Classification" shall mean a group of positions having sufficiently similar duties, responsibilities, and qualifications to be designated by the same descriptive title, and as to which the same salary range may be made to apply with equity.

"Employee" shall mean a full-time budgeted employee of the City of Arcadia.

"Employment Date" shall mean the period of continuous full-time employment from and after such employment date shall be used in computing longevity pay, sick leave, and vacation and shall be the starting point for determining salary step increases.

"Executive Management Employee" shall mean an unrepresented management Employee who is the head of a City Department. Employees who are in the Classification of Development Services Director, Public Works Services Director, Administrative Services Director, Recreation and Community Services Director, Library and Museum Services Director, Assistant City Manager, Human Resources Director, and similar Classifications as they may be added or amended over time shall be considered Executive Management Employees in the Miscellaneous category. Employees who are in the Classification of Police Chief, Fire Chief, and similar Classifications as they may be added or amended over time shall be considered Executive Management Employees in the Safety category. Also known as "Department Director".

"Management Employees" shall mean those full-time Employees having responsibility for formulating, administering, or managing the implementation of City policies who are unrepresented and who are not Executive Management Employees. Typical Employees in the Classification of Management Aide, Buyer, Purchasing Officer, Recreation Supervisor, Human Resources Analyst, Crime Analyst, Management Analyst, Police Records Manager, Senior Human Resources Analyst, Senior Management Analyst, Transportation Services Manager, City Clerk, Project Manager, Deputy Director of Recreation and Community Services, Planning Services Manager, Accounting Supervisor, Accountant, Senior Accountant, Environmental Services Manager, Information Technology Manager, Communication and Engagement Officer, General Services

Superintendent, Streets Superintendent, Library Services Manager, Utilities Manager, Principal Civil Engineer, Building Official, Fire Marshal, Economic Development Manager, Human Resources Manager, Deputy City Manager, Deputy Development Services Director, City Engineer, Deputy Public Works Services Director and similar Classifications as they may be added or amended over time shall be considered Management Employees in the Miscellaneous category. Typical Employees in the Classification of Police Lieutenant, Fire Battalion Chief, Deputy Fire Chief, Police Captain, and similar Classifications as they may be added or amended over time shall be considered Management Employees in the Safety category.

"Miscellaneous Employees" shall mean those employees who are not involved in law enforcement, fire suppression, the protection of public safety, or employed in a position designated by law as local safety.

"Part-Time Unrepresented Employees" shall mean a part-time employee who is at-will and not deemed an Executive Management, Management, Unrepresented Confidential, or Unrepresented Employee. Typical Employees in the Classification of Library Aide I/II, Activity Leader I/II, Laborer, Police Cadet, Administrative Intern, Camp Manager, Fire Prevention Aide, Recreation Specialist, Volunteer Services Coordinator, Reserve Police Officer I/II and similar classifications as they may be added or amended over time shall be considered part-time unrepresented. This excludes the positions of Law Enforcement Recruit and Firefighter Recruit.

"Recognized Employee Organization" means an Employee organization which has been formally acknowledged by the City as the Employee organization that represents Employees in designated classifications in an appropriate representation unit.

"Safety Employees" shall mean those employees who are involved in law enforcement, fire suppression, the protection of public safety, or who are employed in a position designated by law as local safety.

"Salary Advancement" shall mean an increase in salary from current step to a higher step within the same salary range based upon performance and continuous service in the same class.

"Unrepresented Confidential Employee" shall mean any benefitted Employee (receiving CalPERS and a benefit allowance) that is not an Executive or Management Employee, is not represented by a recognized Employee organization, and typically handles confidential matters as a course of their job duties. Classifications in this group include Executive Assistant assigned to the City Manager's Office, Human Resources Technician, and similar Classifications as they may be added or amended over time (referred to as Confidential herein).

"Unrepresented Employee" shall mean any Employee that is not an Executive or Management Employee and is not represented by a recognized Employee organization. This includes the positions of Law Enforcement Recruit and Firefighter Recruit.

SECTION 3. COMPENSATION

A. BASE SALARIES AND ONE-TIME BONUS

The base salaries of Safety and Miscellaneous Executive Management, Safety and Miscellaneous Management, and Unrepresented Confidential Employees covered by this resolution will be increased as follows: Retroactive increases will be given only to those employees on City payroll as of the date of adoption of this resolution.

- Effective the beginning of the pay period containing July 1, 2024: 7%
- Effective the beginning of the pay period containing July 1, 2025: 6%
- Effective the beginning of the pay period containing July 1, 2026: 5%

In addition, it is the intent to adjust salary ranges to allow at least a 10% increase when promoting into higher Classifications. The base salary increases for all Classifications covered by this resolution, including any applicable adjustments, have been incorporated into the salary schedules as set forth in Exhibit A and incorporated herein.

Employees covered by this resolution will receive a one-time Non-PERSable bonus paid through City payroll upon the adoption of this resolution. The collective amount of $114,300 will be distributed evenly to Employees covered by this resolution as of date of adoption.

B. BILINGUAL PAY

The City will offer bilingual pay to Management and Confidential Employees. The total number of positions authorized for bilingual pay at any time is at the discretion of the Employee's Department Director. To qualify, an Employee must pass the test developed or utilized by the City for languages specified by the City. An employee designated to receive bilingual pay shall receive $75 per pay period for Mandarin and $40 per pay period for all other languages.

SECTION 4. SALARY STEP ADVANCEMENT

A. The advancement through the salary steps shall be based upon performance and continuous service in the same classification. The percentage between steps is approximately 2.5%. Employees will advance in their rates of compensation two

steps (approximately 5.0%) on their anniversary dates. The following schedule is an example of merit increases when an Employee begins employment at step A in a new classification not previously held by the Employee:

A Step to C Step: 6 months

All other Steps: 12 months

Employees starting service at Step A in a new classification, whether newly hired or promoted, will be eligible for a step increase consideration at 6 months of service in their new classification. If a step increase is granted at 6 months, the next step increase consideration will be 12 months from this date and annually thereafter. Employees starting service at any other salary step in a new classification, whether newly hired or promoted, will be eligible for a step increase consideration at 12 months of service in their new classification and annually thereafter.

For Department Directors reporting directly to the City Manager, the advancement through the salary steps shall be based on performance without regard to the continuous service time requirements cited above. The rate of advancement shall be from 0% to 7.5%, or no movement to a maximum of three steps. Pursuant to the City Charter Section 809, evaluation of the Library and Museum Services Director shall be by the Library Board; however, the City Manager shall provide input into the process.

B. Salary step advancements may be withheld or delayed by the appointing authority if an Employee's performance does not merit such advancement.

C. With the approval of the City Manager, an Employee may be hired at any step within the salary range applicable to the position.

D. The City Manager shall have the authority to advance an Employee's salary step within that Employee's salary range when the purpose is to correct an existing inequity or give recognition to exceptional performance.

E. Upon adoption of this Resolution and until June 30, 2027, unless extended by the City Council, the City Manager shall have discretionary authority to allow an annual performance bonus up to 3% of an Employee's annual salary to full-time Employees covered by this resolution who receive a Meritorious or Superior evaluation. Receiving a Meritorious or Superior evaluation is not a guarantee of receiving a bonus, only a minimum standard for qualification. It shall be the City Manager's sole authority to determine whether to allow a bonus and at what amount. The performance bonus shall be subject to the availability of funds as determined by the City.

SECTION 5. PROMOTIONAL STEP ADVANCEMENT

A. When an Employee is promoted, their pay shall advance to the lowest salary step in the new classification range such that it will provide a 5% increase in compensation, or two steps. If the lowest salary in the new classification is the top step, the Employee's pay will be advanced to the top step, even if it provides less than a 5%, or two step, increase.

B. When an Employee is promoted to a higher classification, the date of the promotion shall be used in determining the date of the future step increases. Future step increases for promotions will follow Section 4. "Salary Step Advancement".

SECTION 6. OVERTIME

A. When necessary to perform essential work, a Department Director may require Management and Unrepresented Employees to work at any time other than during regular working hours until such work is accomplished. Management and Executive Management Employees are generally considered positions that are exempt from standard overtime rules. Job specifications for each Classification shall clearly state whether the position is considered exempt. Employees that are not exempt from standard overtime rules and are required to work hours which cause the Employee to be in a work status in excess of 40 hours in a designated workweek shall be paid at the rate of time and one-half the Employee's regular rate of pay. The Department Director may permit an Employee to accumulate compensatory time in lieu of paid overtime; however, the Employee shall not be permitted to accumulate more than 100 hours of compensatory time at any time.

B. Fire Battalion Chiefs working in excess of a 56-hour workweek shall receive overtime at straight time for operational assignments as defined by the Fire Chief and are eligible for Management Leave. A Fire Battalion Chief assigned to a strike team and working in excess of a 56-hour workweek will receive overtime at 1.5 times the hourly rate. No other Management Employees are eligible to receive any form of overtime compensation for additional hours worked, except as stated in Section 8.

C. A Deputy Fire Chief who works in excess of a 40-hour workweek for purposes of strike team backfill or while deployed on a strike team assignment will receive overtime at 1.5 times the hourly rate when authorized by the Fire Chief.

SECTION 7. RETIREMENT

A. EMPLOYEES HIRED BEFORE JULY 1, 2011

The City contracts with the State of California Public Employees Retirement System (CalPERS) for the classifications contained in this Resolution. The plan shall include the following options:

1. Miscellaneous Employees - 2.5% @ 55 retirement formula (Government Code §21354.4); Public Safety Employees - 3% @ 50 retirement formula (Government Code §21362.2).

2. Single highest year final compensation (Government Code §20042).

3. Post Retirement Survivor Continuance.

4. Credit for Unused Sick Leave (Government Code §20965).

5. 1959 Survivors Benefit for which each Employee contributes $0.93 per pay period.

6. Third level 1959 Survivors Benefit allowance (Government Code §21573).

7. Military service credit as public service option (Government Code §21024). The Employee is responsible for paying for this benefit.

8. As permitted by CalPERS, Employees may elect to purchase service credit by remitting payment to CalPERS via payroll deductions. If the Employee elects this option, the City will allow Employees to elect those payments as pre-tax payroll deductions for service purchases.

9. Special compensation items shall be reported to CalPERS in accordance with applicable law.

10. Employees shall make contributions to offset a portion of the City's costs related to CalPERS retirement benefits. The Employee cost-sharing will be accomplished through pre-tax deductions in the manner contemplated by Government Code §20516(f). It is recognized that the IRS has yet to take a position on the pre-tax status of deductions made under §20516(f) and in the event that, subsequent to the effective date of this provision, the IRS determines that such deductions do not qualify for pre-tax status, Employees will be notified and the provisions set forth herein will be reviewed by the City Manager and City Council. The cost sharing arrangement will be implemented as follows:

    a. Miscellaneous Employees: Employees will pay 7% of PERSable compensation to CalPERS retirement via payroll deduction toward the City's Employer Contribution to CalPERS and said amount will be allocated to the employer's account.

    b. Public Safety Employees: Employees will continue to pay 9% of PERSable compensation for CalPERS retirement via payroll deduction toward the City's Employer Contribution to CalPERS and said amount will be allocated to the employer's account. Employees will also continue

to contribute an additional 3% cost for CalPERS retirement, for a total of 12%.

11. In addition to the foregoing cost sharing payments, Miscellaneous Employees shall continue to pay 1% of the member contribution to CalPERS.

12. The City shall continue to pay the cost of the Employees' member contribution (EPMC) to CalPERS in the amount of 7% for Miscellaneous Employees and 9% for Public Safety Employees and shall continue to report that as additional compensation pursuant to §20636(c)(4) of the Government Code. Further, said amount will be allocated to the Employee's retirement account.

13. Pre-Retirement Option 2W Death Benefit (Government Code §21548): Pursuant to §20516(f) (Employee Sharing Cost of Additional Benefits), Employees will split the cost of this benefit with the City through pre-tax deductions in the manner contemplated by §20516(f) of the Government Code. It is recognized that the IRS has yet to take a position on the pre-tax status of deductions made under §20516(f) and in the event that, subsequent to the effective date of this provision, the IRS determines that such deductions do not qualify for pre-tax status, Employees will be notified and this provision shall be reviewed by the City Manager and City Council. Employees shall pay for one-half of the cost of this optional benefit, which was determined to be a total of 0.276% for Miscellaneous and 0.220% for Public Safety Employees. The cost-sharing arrangement will be implemented as follows:

    a. Miscellaneous Employees: Employees will pay 0.138% of PERSable compensation to CalPERS retirement via payroll deduction; and the City will pay 0.138% of PERSable compensation to CalPERS retirement.

    b. Public Safety Employees: Employees will pay 0.110% of PERSable compensation to CalPERS retirement via payroll deduction; and the City will pay 0.110% of PERSable compensation to CalPERS retirement.

B. EMPLOYEES HIRED ON OR AFTER OCTOBER 9, 2011, OTHER THAN NEW CALPERS MEMBERS HIRED AFTER JANUARY 1, 2013

The City contracts with the State of California Public Employees Retirement System (CalPERS) for the classifications contained in this Resolution. The plan shall include the following options:

1. Miscellaneous Employees - 2.0% @ 60 retirement formula (Government Code §21363.1); Public Safety Employees - 3% @ 55 retirement formula (Government Code §21363.1).

2. 3-year average final compensation period (Government Code §20037).

3. Post Retirement Survivor Continuance.

4. Credit for Unused Sick Leave (Government Code §20965).

5. 1959 Survivors Benefit for which each Employee contributes $0.93 per pay period.

6. Third level 1959 Survivors Benefit allowance (Government Code §21573).

7. Military service credit as public service option (Government Code §21024). The Employee is responsible for paying for this benefit.

8. As permitted by CalPERS, Employees may elect to purchase service credit by remitting payment to CalPERS via payroll deductions. If the Employee elects this option, the City will allow Employees to elect those payments as pre-tax payroll deductions for service purchases.

9. Special compensation items shall be reported to CalPERS in accordance with applicable law.

10. Miscellaneous Employees will pay the full 7% member contribution to CalPERS via payroll deduction.

11. Public Safety Employees will continue to pay 9% of PERSable compensation for CalPERS retirement via payroll deduction toward the City's Employer Contribution to CalPERS and said amount will be allocated to the employer's account. Employees will also continue to contribute an additional 3% cost for CalPERS retirement, for a total of 12%.

12. The Pre-Retirement Option 2W Death Benefit (Government Code §21548). Pursuant to §20516(f) (Employee Sharing Cost of Additional Benefits), Employees shall split the cost of this benefit with the City through pre-tax deductions in the manner contemplated by §20516(f) of the Government Code. It is recognized that the IRS has yet to take a position on the pre-tax status of deductions made under §20516(f) and in the event that, subsequent to the effective date of this provision, the IRS determines that such deductions do not qualify for pre-tax status, the Employees will be notified and this provision shall be reviewed by the City Manager and City Council. Employees shall pay for one-half of the cost of this optional benefit which was determined to be a total of 0.276% for Miscellaneous and 0.220% for Public Safety. The cost-sharing arrangement will be implemented as follows:

    a. Miscellaneous Employees: Employees will pay 0.138% of PERSable compensation to CalPERS retirement via payroll deduction; and the City will pay 0.138% of PERSable compensation to CalPERS retirement.

b. Public Safety Employees: Employees will pay 0.110% of PERSable compensation to CalPERS retirement via payroll deduction; and the City will pay 0.110% of PERSable compensation to CalPERS retirement.

C. NEW CALPERS MEMBERS HIRED ON OR AFTER JANUARY 1, 2013

The City contracts with the State of California Public Employees Retirement System (CalPERS) for the classifications contained in this Resolution. The plan shall include the following options:

1. Miscellaneous Employees - 2.0% @ 62 retirement formula (Government Code §7522.20); Public Safety Employees – 2.7% at age 57 retirement formula (Government Code §7522.25(d)).

2. 3-year average final compensation period (Government Code §20037).

3. Post Retirement Survivor Continuance.

4. Credit for Unused Sick Leave (Government Code §20965).

5. 1959 Survivors Benefit for which each Employee contributes $0.93 per pay period.

6. Third level 1959 Survivors Benefit allowance (Government Code §21573).

7. Military service credit as public service option (Government Code §21024). The Employee is responsible for paying for this benefit.

8. As permitted by CalPERS, Employees may elect to purchase service credit by remitting payment to CalPERS via payroll deductions. If the Employee elects this option, the City will allow Employees to elect those payments as pre-tax payroll deductions for service purchases.

9. Special compensation items shall be reported to CalPERS in accordance with applicable law.

10. Miscellaneous Employees will pay 50% of the normal cost, as determined by CalPERS, for member contributions to CalPERS on a pre-tax basis via payroll deduction (Government Code §7522.30).

11. Public Safety Employees will pay 50% of the normal cost, as determined by CalPERS, for member contributions to CalPERS on a pre-tax basis via payroll deduction (Government Code §7522.30).

12. The Pre-Retirement Option 2W Death Benefit (Government Code §21548). Pursuant to §20516(f) (Employee Sharing Cost of Additional Benefits),

Employees shall split the cost of this benefit with the City through pre-tax deductions in the manner contemplated by §20516(f) of the Government Code. It is recognized that the IRS has yet to take a position on the pre-tax status of deductions made under §20516(f) and in the event that, subsequent to the effective date of this provision, the IRS determines that such deductions do not qualify for pre-tax status, Employees will be notified and this provision shall be reviewed by the City Manager and City Council. Employees shall pay for one-half of the cost of this optional benefit which was determined to be a total of 0.276% for Miscellaneous and 0.220% for Public Safety. The cost-sharing arrangement will be implemented as follows:

a. Miscellaneous Employees: Employees will pay 0.138% of PERSable compensation to CalPERS retirement via payroll deduction; and the City will pay 0.138% of PERSable compensation to CalPERS retirement.

b. Public Safety Employees: Employees will pay 0.110% of PERSable compensation to CalPERS retirement via payroll deduction; and the City will pay 0.110% of PERSable compensation to CalPERS retirement.

D. DEFERRED COMPENSATION

City Council, Executive, and Management Employees shall have access to the City's established 457 Deferred Compensation Program and the IRC 401(a) defined contribution plan. All administration costs associated with the 401(a) plan shall be paid by the City.

Effective the first pay period following Council adoption of this Resolution, the City will match each Executive and Management employee's contribution to the employee's 457 Deferred Compensation Account up to $300 per month. It is understood that contributions are made on a per pay period basis, 24 times per year.

SECTION 8. SPECIAL ASSIGNMENT PAY

Employees in the classifications of Police Captain and Police Lieutenant assigned to outside reimbursable special details (as approved by the City Manager), including but not limited to race-track traffic control duties, shall be compensated at 6 hours of straight time at the rate of a top step Police Sergeant with an Advanced Post Certificate and Special Assignment Pay (currently 5%).

SECTION 9. LONGEVITY PAY

Effective the beginning of the pay period containing July 1, 2024, a Longevity Pay benefit will be provided to Executive, Management, and Confidential Employees based on the following formula:

Completed Years of Continuous Service	Amount Per Pay Period (Executive and Management)	Amount Per Pay Period (Confidential Employees)
5-9 Years:	$50.00	$50.00
10-14 Years:	$138.46	$76.00
15-19 Years:	$276.92	$100.00
20+ Years:	$369.23	$230.77

The Longevity Pay benefit is effective the pay period an Employee reaches 5, 10, 15 or 20 years of continuous employment with the City.

SECTION 10. ACTING PAY

A Management or Confidential Employee who is required, in writing, to work more than 5 working days in a higher classification, which is vacant due to sick leave, family medical leave, injury leave, vacation leave, termination, retirement, or for any other reason as approved by the City Manager, shall receive the following acting pay retroactive to the first day of the assignment:

1. 5% above their current rate of pay or A step of the higher classification, whichever is higher; or any step within the classification as approved by the City Manager; or

2. Should such percentage exceed the top step of the range for the higher classification, the Employee shall receive compensation at the top step of the higher classification.

3. Nothing contained herein shall apply to an Employee who is being trained by the City to qualify for a higher classification or who temporarily assumes some of the duties of a higher position.

If an acting assignment exceeds or is expected to exceed 30 calendar days, the acting Employee will receive the fringe benefits of said position for the duration of the assignment as applicable and as determined by the City Manager.

SECTION 11. TUITION ADVANCEMENT/REIMBURSEMENT

Employees shall be eligible for tuition advancement or reimbursement who have completed at least one probationary period in the Classified Service, or one year of continuous service if employment is “at-will,” subject to the conditions below.

To qualify for tuition advancement/reimbursement, a Tuition Advancement/ Reimbursement Form must be submitted and pre-approved by the Employee’s Department Director and Human Resources Director, before the course(s) begin.

Tuition advancement or reimbursement shall only be for the first degree in each education level that an employee seeks to obtain, and shall only be for "job-related" courses, specialized training, or degree programs that are directly related to the Employee's position as determined by the City Manager or designee. The City Manager or their designee may grant approval for tuition advancement or reimbursement if they determine that a second degree in any education level is both beneficial and job-related.

The Tuition Advancement/Reimbursement Program will operate on a fiscal year basis (July 1 through June 30) and shall be subject to the availability of funds as determined by the City. The maximum advancement or reimbursement amount shall be $4,126 for undergraduate courses and $5,062 for graduate courses per fiscal year. Eligible fees include tuition, on campus parking fees, and textbooks. All other fees are subject to approval by the City Manager. School supplies are not reimbursable.

All course work must be completed while employed by the City of Arcadia with a passing grade of "C" or equivalent when numerical score or pass/fail grade is given. If the Employee either does not receive a “C” or better or for any reason does not finish the class, the advance is due and payable.

Any Employee who voluntarily retires or terminates employment or is terminated for disciplinary cause within one year from the completion of a class or classes shall refund all tuition paid under this provision for those specific classes unless they were required to attend by the appointing power. An Employee who separates employment and who received tuition advancement and did not complete a class or classes within 1 year from the advancement, shall refund all tuition advanced and be subject to the provisions outlined in the Advanced Tuition Participation and Advancement Agreement. Employees who retire on a Disability or Industrial Disability Retirement or are laid off shall not be required to refund tuition fees under this provision.

The City reserves the right to investigate any school and approve or disapprove it for advancement or reimbursement if such action appears warranted. Courses must be taken at an accredited education institution, which is defined as any college or university which has been accredited by a recognized government or professional accrediting body (as determined by the City). Additionally, the City reserves the right to deny any course(s), specialized training, or degree programs determined by the City Manager to be non-job related.

SECTION 12. UNIFORMS

A. Effective July 1, 2024, and at the beginning of each fiscal year, Employees in the classification of Police Chief, Police Captain, and Police Lieutenant shall receive $1,000 for the purchase of safety equipment. $647 shall be reported to CalPERS as special compensation for Uniform Allowance. This amount shall be prorated if hired or promoted after the start of the fiscal year.

B. At the beginning of the fiscal year, employees in the classification of Fire Chief, Deputy Fire Chief, and Battalion Chief shall have a uniform allowance of $655 reported annually to CalPERS as special compensation. This amount shall be prorated if hired or promoted after the start of the fiscal year.

C. For the duration of the Resolution, uniforms shall be provided to those employee Management Employees currently receiving uniforms under the same conditions specified in their respective Department Policies. The City shall continue to report an amount up to $170.56 per year to CalPERS as special compensation for Uniform Allowance to the extent permitted by law.

"New Members" as defined under the Public Employees' Pension Reform Act of 2013 will not have the value of the uniforms reported as special compensation.

SECTION 13. AUTO ALLOWANCE

Subject to the City Manager's sole discretion, Executive Management Employees may receive either a City provided vehicle or an auto allowance of up to $350 per month, depending on duties and requirements of the position. Any benefits provided under this section are considered taxable per IRS Code. See IRS Publication 463, Travel, Entertainment, Gift, and Car Expenses for more information concerning taxation of this benefit.

SECTION 14. MILEAGE REIMBURSEMENT

Mileage is reimbursed for travel in connection with City business and shall be paid in accordance with the prevailing IRS rate. Prior approval must be obtained from the immediate supervisor or Department Director. If travel is required frequently during a month, reimbursement shall be made once per month. Completed mileage forms shall be submitted to the Department Director consistent with the applicable administrative policy. Except as expressly authorized by the City Manager, Employees receiving an Auto Allowance described in Section 13 will not qualify for mileage reimbursements described herein.

SECTION 15. BENEFIT ALLOWANCE FOR HEALTH, DENTAL, AND VISION

A. CONTRIBUTION FOR EMPLOYEES HIRED BEFORE OCTOBER 1, 2024

The City provides City Council, Executive, Management and Confidential Employees, as well as Law Enforcement Recruits and Firefighter Recruits the Section 125 Cafeteria Plan contributions as follows:

1. CalPERS Health Program: The City will contribute the minimum employer contribution required pursuant to Government Code §22892(b) of the Public Employees' Medical and Hospital Care Act ("**PEMHCA Minimum**") per month

per Employee for health insurance. The PEMHCA minimum is included within the City's contribution.

2. Dental Insurance: Mandatory enrollment: The City will contribute the Employee only cost for Delta Care USA insurance per month ("Dental Contribution") toward one of two dental plans. Additional coverage may be purchased through the Optional Benefits allocation. The Dental Contribution is included in the monthly benefit allowance.

3. Vision Insurance: The City shall provide each Employee with a vision plan, with the City paying the premium. The vision plan will be Vision Service Plan, Option B. The City will pay the premium up to the cost of the family plan.

4. Optional Benefits: For employees hired before October 1, 2024, subject to the PEMHCA minimum and mandatory dental insurance enrollment premium as specified in above paragraphs 1 and 2, the City shall contribute the remaining amount of Employee's benefit allowance through a contribution to an Internal Revenue Code §125 Cafeteria Plan as follows, effective July 1, 2024:

Health/Dental/Vision Benefit Allowance (per month)

	Employee Only	Employee +1	Family
City Council & Miscellaneous Executive Management	$1,504.00	$1,550.00	$2,150.00
Public Safety Executive Management	$1,548.50	$1,550.00	$2,150.00
Public Safety Management	$1,445.50	$1,550.00	$2,150.00
Miscellaneous Management	$1,402.00	$1,550.00	$2,150.00
Unrepresented Confidential Employees	$1,072.00	$1,400.00	$1,800.00
Law Enforcement Recruits & Firefighter Recruits	$ 620.00	$700.00	$900.00

a. If the premium cost of the health plan exceeds the City contribution, the Employee shall pay through payroll deduction the difference between the monthly premium and the amount contributed by the City.

b. The Employee's exercise of the option to use the difference toward dependent health coverage or the deferred compensation plan is subject to the conditions controlling enrollment periods and eligibility established by the respective plans or carriers.

c. Dependent enrollment will require proof of eligibility for dependent status including social security number, marriage, birth, and/or adoption certificates.

B. CONTRIBUTION FOR EMPLOYEES HIRED ON OR AFTER OCTOBER 1, 2024

The City provides City Council, Executive, Management and Confidential Employees, as well as Law Enforcement Recruits and Firefighter Recruits the Section 125 Cafeteria Plan contributions as follows:

1. CalPERS Health Program: The City will contribute the minimum employer contribution required pursuant to Government Code §22892(b) of the Public Employees' Medical and Hospital Care Act ("**PEMHCA Minimum**") per month per Employee for health insurance. The PEMHCA minimum is included within the City's contribution.

2. Dental Insurance: Mandatory enrollment: The City will contribute the Employee only cost for Delta Care USA insurance per month ("Dental Contribution") toward one of two dental plans. Additional coverage may be purchased through the Optional Benefits allocation. The Dental Contribution is included in the monthly benefit allowance.

3. The City shall provide each Employee with a vision plan, with the City paying the premium. The vision plan will be Vision Service Plan, Option B. The City will pay the premium up to the cost of the family plan.

4. Optional Benefits: For employees hired on or after October 1, 2024, subject to the PEMHCA minimum and mandatory dental insurance enrollment premium as specified in above paragraphs 1 and 2, the City shall contribute the remaining amount of Employee's benefit allowance through a contribution to an Internal Revenue Code §125 Cafeteria Plan as follows, effective October 1, 2024:

Health/Dental/Vision Benefit Allowance (per month)

	Employee Only	Employee +1	Family
City Council, Miscellaneous & Safety Executives, Miscellaneous and Safety Management	$ 866	$ 1,550	$2,150
Unrepresented Confidential Employees	$866	$1,400	$1,800
Law Enforcement Recruits & Firefighter Recruits	$ 620	$ 700	$ 900

a. If the premium cost of the health plan exceeds the City contribution, the Employee shall pay through payroll deduction the difference between the monthly premium and the amount contributed by the City.

b. Dependent enrollment will require proof of eligibility for dependent status including social security number, marriage, birth, and adoption certificates.

C. **CASH IN LIEU OF COVERAGE OR CASH FOR EXCESS CONTRIBUTIONS**

1. **Excess Contributions for Employees Hired Before July 1, 2021.** If the City's contribution, up the maximum amount shown below, exceeds the cost of the employee's elected coverage (e.g. Employee Only, Employee +1, Family), the difference shall be contributed as taxable income.

City Council & Miscellaneous Executive Management	$1,504.00
Public Safety Executive Management	$1,548.50
Public Safety Management	$1,445.50
Miscellaneous Management	$1,402.00
Unrepresented Confidential Employees	$1,072.00
Law Enforcement Recruits	$ 620.00

a. Those employees hired before July 1, 2021, who receive cash as taxable income will have the amount capped to the amount they were receiving as of July 1, 2021, and then reduced to an amount that will allow the City-wide Total Medical Plan Payment to be less than 20%. The amount of the reduction will not be greater than 19.51% of the amount received as of July 1, 2021. This amount will result in the employee's new capped cash-in-lieu.

b. Those employees hired before July 1, 2021, who qualify to receive cash as taxable income and who subsequently reduce their cash-in-lieu amount through a qualifying change, shall be subject to the new cash-in-lieu cap based on their elected reduced amount, and will forfeit their previous cash-in-lieu cap.

c. Employees hired before July 1, 2021, who did not take cash-in-lieu as of July 1, 2021, for any unused portion of the City's contribution toward benefits shall no longer be eligible for cash-in-lieu.

2. **Cash In Lieu of City Coverage for Employees Hired Before July 1, 2021.** Employees are required to carry one of the City's designated medical plans unless they opt out. Employees hired before July 1, 2021 may receive cash-in-lieu for opting out of the City's designated medical plans, up to the maximum amounts listed in Section 15.C.1. above, during the annual open enrollment period by signing a written waiver each year, that attests that the employee and each member of the employee's Tax Family (i.e. all individuals for whom the employee expects to claim a personal exemption deduction for the upcoming tax year) each has alternative minimum essential coverage (other than coverage in the individual market and other than individual coverage through Covered California) for the upcoming tax year. If Employees provide the executed written waiver and documentation confirming that they are enrolled in an alternative group health plan that satisfies the above at open enrollment or within 30 days after the start of the plan year, they will be entitled to the maximum allotted cash referenced in Section 15.C.1. above, and subject to the limitations enumerated in Section 15.C.1.a-c to be taken as taxable income.

SECTION 16. LIFE INSURANCE

A. Effective as soon as practical with the insurance carrier, the City shall provide the City Council with Group Term Life and Accidental Death and Dismemberment (AD&D) insurance in the amount of $75,000.

B. Effective as soon as practical with the insurance carrier, Executive and Management Employees shall be provided Group Term Life and AD&D insurance equal to their annual salary rounded to the nearest (next highest) one thousand dollars, plus an additional $75,000 Term Life and AD&D policy.

C. Effective as soon as practical with the insurance carrier, the City shall provide Confidential and Unrepresented Employees with Group Term Life and AD&D insurance in the amount of $75,000.

D. An optional Employee-paid Group Term Life insurance policy shall be offered to all full-time Executive, Management, Confidential, and Unrepresented Employees.

SECTION 17. LONG TERM DISABILITY INSURANCE

A. The City shall provide Executive, Management, and Confidential Employees with Group Long Term Disability (LTD) Insurance.

B. An optional Employee-paid Group LTD "buy-up benefit" shall also be offered to Executive, Management, and Confidential Employees.

C. Executive and Management Employees will receive 0.5% of their annual salary that may be used to buy additional LTD insurance from the City's provider to

achieve up to $10,000 per month maximum benefits coverage. If the Employee does not desire additional LTD insurance or there is a portion of the 0.5% remaining, the Employee may take this amount as additional compensation.

SECTION 18. RETIREE HEALTH INSURANCE

A. EMPLOYEES HIRED BEFORE JULY 1, 2011

Program Description for Employees Retiring On or After January 1, 2012

For Employees hired before July 1, 2011, and retiring from the City on or after January 1, 2012, the City will provide a Premium Payment for the purpose of purchasing health coverage offered through CalPERS for the Tier II Retiree and their spouse in an amount not to exceed the monthly premium applicable to the coverage level for the retiree (i.e., One-Party or Two-Party) as shown in the chart below.

	Non-Public Safety Classifications	Public Safety Executive and Management
One-Party (Retiree Only)	$ 505.63*	$ 605.63*
Two-Party (Retiree + Spouse)	$ 1,011.26*	$ 1,111.26*

** These amounts include the PEMHCA Minimum. The PEMHCA Minimum is paid directly to CalPERS, not to the eligible retiree.*

Program Description for Employees Retiring On or After January 1, 2025

For Employees hired before July 1, 2011, and retiring from the City on or after January 1, 2025, the City will provide a Premium Payment for the purpose of purchasing health coverage offered through CalPERS for the Retiree and their spouse in an amount not to exceed the monthly premium applicable to the coverage level for the retiree (i.e., One-Party or Two-Party) as shown below. The amounts shown below include the PEMHCA Minimum. The PEMHCA Minimum is paid directly to CalPERS, not to the eligible retiree.

- One-Party (Retiree Only): $866
- Two-Party (Retiree + Spouse): $1,550

Premium Payment

The total applicable Premium Payment shall be payable in the following form: (1) Public Employees' Medical and Hospital Care Act ("PEMHCA") Minimum contribution payable directly to CalPERS, and (2) a reimbursement to the Retiree equal to the difference between the cost of the plan in which the Retiree enrolls, subject to the caps above based on retirement date, and the PEMHCA Minimum contribution ("**Reimbursement**"). If a retiree enrolls in a more expensive plan, they will be responsible for payment of any premium in excess of the capped amount.

As specified below, the Reimbursement shall cease for the Retiree upon eligibility for Medicare coverage, and the Reimbursement shall cease for the spouse upon eligibility for Medicare coverage, or after 15 years, whichever occurs first.

Eligibility Requirements

Retirees must be "eligible retirees" in order to receive the benefits described in this subsection. Eligible retirees must meet the following requirements:

1. **Executive Management Employees** who retire from the City on a service, disability, or industrial disability retirement must have a minimum of 15 years of public service, of which at least 5 continuous years of service are with the City of Arcadia.

2. **Management and Confidential Employees** who retire on a service, disability, or industrial disability retirement must have a minimum of 1,000 hours of accumulated sick leave at the date of retirement, except for 56-Hour Fire Safety Management Employees, who shall have a minimum of 1,500 hours.

   A Management or Confidential Employee who has fewer than the required accumulated sick leave at the date of retirement may become eligible for the retiree health benefit by paying the City an amount equal to the Employee's daily pay rate at the time of retirement times the number of hours needed to meet the 1,000 or 1,500 hours of accumulated sick leave requirement with the following restrictions:

   a. The Employee must have reached age 55 (50 for Fire Safety Management). This requirement is not applicable if the Employee is retiring due to disability or industrial disability retirement; and

   b. The Employee must have worked full-time continuously for the City of Arcadia for a minimum of 15 years; and

   c. The Employee would be limited to purchasing a maximum of 350 hours of sick leave (525 hours for 56-Hour Fire Safety Management) provided, however, upon verification of information from a qualified medical provider that an Employee has substantially depleted the Employee's sick leave accrual due to an absence or absences caused by a serious illness or injury suffered by the Employee or a family dependent living in the Employee's household, this purchase limitation of 350 hours will be excused.

3. **All retirees**, and if applicable, the retiree's spouse, must be enrolled in CalPERS retiree medical and maintain eligibility to continue in the CalPERS

Health Program as stipulated by CalPERS in order to receive the City's Premium Payment. However, in the event a retiree or spouse is eligible for CalPERS retiree medical, but is unable to secure such coverage because there are no CalPERS plans available in their place of residence, the retiree may receive the City's Reimbursement, provided the retiree submits sufficient proof to the City that they have obtained alternative coverage and have made the necessary premium payments. The retiree shall also notify the City immediately if such alternative coverage is cancelled or otherwise ceases. The retiree shall solely be responsible for obtaining and maintaining such alternative coverage.

4. **Termination of Eligibility:** An eligible retiree shall cease to be eligible for the City's Reimbursement upon becoming eligible for Medicare coverage. The retiree's spouse shall become ineligible for the City's Reimbursement upon becoming eligible for Medicare coverage or after 15 years, whichever occurs first. Accordingly, the City's Reimbursement will cease upon becoming ineligible.

B. EMPLOYEES HIRED ON OR AFTER JULY 1, 2011

For Employees hired on or after July 1, 2011, that retire from the City and who remain enrolled in a CalPERS health plan after retirement, the City will pay no more than the PEMHCA Minimum contribution, payable directly to CalPERS, and shall not be reimbursed or otherwise receive payment from the City for health insurance premiums in excess of the PEMHCA Minimum contribution.

SECTION 19. PHYSICAL EXAMINATIONS – MANAGEMENT

Miscellaneous Executive and Management Employees have the option to receive a biannual comprehensive physical medical examination at no cost to the Employee. Public Safety Executive Management and Management Employees have the option to receive the physical annually, at no cost to the Employee. The City shall establish the terms and conditions of the physical examination.

SECTION 20. LEAVES OF ABSENCE

A. Miscellaneous Leaves of Absence

Upon the written request of an Employee stating the reasons therefore, the appointing power with the approval of the City Manager shall have power to grant leaves of absence with or without pay, subject to the following restrictions:

1. Length. Leave of absence with or without pay may be granted for a period not to exceed 1 year with the exception that military leaves may be granted for the duration of a war or national emergency or as required by the Military and Veteran's Code.

2. Reason. A leave of absence may be granted, provided the Employee meets all other requirements set forth in this rule, who desires to attend school or college or to enter training to improve the quality of their service, who enters military service of the United States, who is temporarily incapacitated by illness, or who presents some other reasons equally satisfactory.

3. Right to Return. The granting of a leave of absence without pay confers upon the Employee the right to return to their classification before or at the expiration of their leave of absence. Therefore, a leave of absence shall be granted only to an Employee who intends to return to their classification with the City. An Employee who fails to report for work at the end of an approved leave will be deemed to have voluntarily resigned.

4. Service Record. A request for leave of absence will not be considered unless the Employee presenting the request has a satisfactory service record.

5. An Employee granted a leave of absence may be required by the appointing power or the City Manager to obtain and present a fitness for duty certification from a health care provider that the Employee is able to resume work. Failure to provide such certification will result in denial of restoration.

6. The granting of a leave of absence of 30 days or less, with or without pay, shall not constitute an interruption of service within the meaning of this subsection. The granting of a leave of absence with or without pay of more than 30 days shall constitute an interruption of service unless, in the action granting such leave of absence, it is provided that such leave of absence shall not constitute an interruption of service.

7. The City shall continue to provide health, dental, life, and disability insurance for an Employee granted a leave of absence for up to 30 calendar days. It shall be the responsibility of the Employee who wishes to continue any insurance coverage beyond the 30 calendar days to notify Human Resources of their intent to continue coverage and remit the full monthly premium for any coverage to the Administrative Services Department. However, if an Employee has accrued leaves and uses a minimum of 40 hours of leave per pay period, the City will continue normal health insurance contributions. The aforementioned leaves must be permissible with the specific use requirements of such leave.

B. Family Care and Medical Leaves

Upon the written request of an Employee, the City shall grant any and all Family Care and Medical Leaves as required by law.

SECTION 21. VACATION ACCRUAL RATE

A. Miscellaneous and Safety Executive Management Employees, with the exception of temporary appointments, shall accumulate vacation for continuous years of fulltime service with the City of Arcadia, beginning with the first full pay period of employment, as shown below.

Continuous Years of Service	Hours Per Pay Period
Through completion of the 4th year:	4.616
Beginning of the 5th year through completion of the 9th year:	5.231
Beginning of the 10th year through completion of the 14th year:	6.770
Beginning of the 15th year and beyond:	7.692

Additionally, Miscellaneous and Safety Executive Management Employees shall accumulate vacation at the rate of 7.692 hours per pay period after they have served 20 years in paid public service with all public agencies including at the City of Arcadia and any other public service organization where they were employed, subject to the written approval of the City Manager.

B. Miscellaneous Management and Confidential Employees, with the exception of temporary appointments, shall accumulate vacation for continuous years of fulltime service with the City of Arcadia, beginning with the first full pay period of employment, as shown below.

Continuous Years of Service	Hours Per Pay Period
Through completion of the 4th year:	3.077
Beginning of the 5th year through completion of the 9th year:	4.616
Beginning of the 10th year through completion of the 14th year:	5.231
Beginning of the 15th year and beyond:	6.154

C. Battalion Chiefs in the Fire Department on a 24-hour shift shall accumulate vacation for continuous years of fulltime service with the City of Arcadia, beginning with the first full pay period of employment, as shown below.

Continuous Years of Service	Hours Per Pay Period
Through completion of the 9th year:	6.924
Beginning of the 10th year through completion of the 14th year:	10.154
Beginning of the 15th year and beyond:	11.076

D. Law Enforcement Recruits and Firefighter Recruits shall not accrue vacation leave.

E. The City Manager may approve a higher vacation accrual rate based on total public agency work experience for new hires covered by this resolution.

SECTION 22. VACATION LEAVE

A. **Accrual Cap:** Effective the beginning of the pay period following Council adoption of this Resolution, the Employee's vacation accrual shall be allowed to accumulate as shown below. Once an Employee has accumulated the maximum amount, no more vacation will be accrued by the Employee until the Employee's accrual has been reduced below the maximum amount.

Employee Class	Accrual Cap (Maximum)
Executive Management Employees, and the classifications of Police Captain, Police Lieutenant, and Deputy Fire Chief	400 hours
All Other Management Employees and Confidential Employees	0-4 years of service: 240 hours 5-9 years of service: 240 hours 10-14 years of service: 300 hours 15+ years of service: 400 hours

When through work circumstances and needs of the job, an Employee has been unable to utilize vacation time and this has not been a pattern or practice for that Employee, the City Manager for good cause may approve excess accumulated vacation carried forward into the next fiscal/calendar year.

B. **Sell Back:** Effective for the calendar year 2025 and every year thereafter, by December 31 (beginning in 2024) of each year, employees who wish to sell back vacation time must make an irrevocable election to cash out up to the total vacation hours that will be earned in the following calendar year, as shown below.

Employee Class	Sell Back Hours Per Calendar Year
Miscellaneous and Safety Executive Management Employees	Up to: 1-4 Yrs: 120 5-9 Yrs: 136 10-14 Yrs: 176 15+ Yrs: 200
Miscellaneous Management Employees and Confidential Employees	Up to: 0-4 Yrs: 80 5-9 Yrs: 120 10-14 Yrs: 136

	15+ Yrs: 160
Police Safety Management Employees, Deputy Fire Chief, and Fire Battalion Chief (40-Hour Workweek)	Up to: 0-9 Yrs: 120 10-14 Yrs: 176 15+ Yrs: 200
Fire Battalion Chief (56-hour workweek)	Up to: 0-9 Yrs: 180 10-14 Yrs: 264 15+ Yrs: 288

SECTION 23. SICK LEAVE FOR EXECUTIVE, MANAGEMENT, AND CONFIDENTIAL EMPLOYEES

A. Executive, Management, and Confidential Employees, with the exception of temporary appointments, assigned to a 40-hour workweek, shall accrue sick leave beginning with the first full pay period of employment on the basis of 3.693 hours for each pay period of service completed with the City or 1 hour for every 30 hours worked, whichever is greater. The maximum accrual per year is 96 hours. Management Employees assigned to a 56-hour workweek, with the exception of temporary appointments, shall accrue sick leave beginning with the first full pay period of employment on the basis of 5.54 hours for each pay period of service completed with the City or 1 hour for every 30 hours worked, whichever is greater. The maximum accrual per year is 144 hours.

B. Paid sick leave will carry over each year of employment. Executive and Management Employees shall be allowed unlimited accumulation of sick leave. Confidential Employees may accumulate up to a maximum of 1,500 hours.

C. Except as provided hereinafter, sick leave means authorized absence from duty of an employee who is temporarily disabled and unable to work due to one of the following:

1. Diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee
2. Diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee's family member, which includes parent (biological, adoptive, foster parent, step parent, legal guardian, or a person who stood loco parentis when employee was a child), child (biological, adoptive, foster child, step child, legal ward, or a child to whom the employee stands loco parentis regardless of age or dependency status), spouse, registered domestic partner, parent-in-law, sibling, grandchild, or grandparent
3. For an employee who is a victim of domestic violence, sexual assault, or stalking for the purposes described in Labor Code sections 230(c) and 230.1 (a); and/or,

4. An employee may designate one additional person per 12-month period at the time the employee requests sick leave.

An employee will make a reasonable effort to schedule medical appointments during non-working hours.

D. If paid sick leave is taken for the diagnosis, care, or treatment of an existing health condition of, or preventive care of an employee or an employee's family member, the City Manager or designee may require an employee to provide medical certification or evidence of the reason for a sick leave absence that occurs after the employee has used the first 40 hours or five (5) days, whichever is greater depending on the employee's regular scheduled workday, of paid sick leave in a year of employment. The City Manager or designee may require a medical examination by a physician after the employee has used the first 40 hours or 5 days, whichever is greater depending on the employee's regular scheduled workday, of paid sick leave in a year of employment if the medical examination is job related and consistent with business necessity.

For leave pertaining to an employee who is a victim of domestic violence, sexual assault, or stalking, the City Manager or designee may request certification for unscheduled absences beginning on the first day of paid sick leave.

E. Kin Care Leave: In addition to the prescribed purposes of paid sick leave in Section c. an employee may use up to one-half of their annual accrual of sick leave to care for and attend to a family member who is ill. Every effort shall be made to schedule medical appointments for an ill family member during non-working hours. Family members for purposes of Kin Care leave shall include parent (biological, adoptive, foster parent, step parent, or legal guardian), child (biological, adoptive, foster child, step child, legal ward, a child of a registered domestic partner, or a child to whom the employee stands loco parentis regardless of age or dependency), spouse, or registered domestic partner, and an employee may designate one additional person per 12-month period at the time the employee requests sick leave.

F. In case of absence due to illness, if the paid sick leave is foreseeable, the Employee shall notify their Department Director within reasonable advance notice. If the paid sick leave is unforeseeable, the employee shall provide notice of the need for the leave as soon as possible. The minimum increment of use of paid sick leave shall be 30 minutes.

G. The appointing power and City Manager may discipline an employee if sick leave is used for an inappropriate purpose.

H. If an employee separates from employment with the City and is rehired within one year from separation, up to 80 hours or 10 days, whichever is greater depending

on the employee's regular scheduled workday, of accrued and unused sick leave will be reinstated.

I. Upon separation from the City of Arcadia, an employee who works in their final pay period, shall receive credit for that pay period's sick leave accrual based on the following:

Management Employees assigned to a 40-hour workweek

0 to 29 hours:	No accrual
30 to 59 hours:	1 hour
60 to 80 hours:	3.693 hours

Management Employees assigned to a 56-hour workweek

0 to 24 hours:	No accrual
25 to 55 hours:	2 hours
56 and above:	5.54 hours

Unused Sick Leave:

Unused sick leave is not cashed out upon termination, resignation, retirement, or other separation from employment. Unused sick leave may be converted to retirement service credits, as may be permitted under applicable retirement system laws and regulations.

Employees hired before July 1, 2024, who retire with the City of Arcadia may convert any unused sick leave up to the maximum sick leave accumulation specified in Section 23.B. above.

Employees hired on or after July 1, 2024, who retire with the City of Arcadia may convert any unused sick leave up to 1,000 hours into retirement service credits.

J. Upon appointment, the City Manager may grant Department Directors a bank of sick leave, not to exceed 96 hours. This bank will be pro-rated for newly appointed Department Directors using five years as the maximum employment period and using 20% for each full year of employment. For example, a newly appointed Department Director that has been employed by the City for two years would be eligible for 40% of the 96 hours (rounded up to the next whole number).

SECTION 24. BEREAVEMENT LEAVE

Death In Family. At the time of death, or where death appears imminent, in the immediate family, an Employee, with the exception of temporary appointments, may be granted a leave of absence with pay, upon approval of the appointing power and the City Manager.

Immediate family is defined as the spouse, the Employee or Employee's spouse's mother or stepmother, father or stepfather, brother or sister, child or stepchild, grandparents, grandchildren, domestic partner, or any relative of the Employee or Employee's spouse residing in the same household. Such leave, up to 4 working days at one time [or 6 working days if travel outside of the following Counties is required: Imperial, Kern, Los Angeles, Orange, Riverside, San Bernardino, San Diego, Santa Barbara, San Luis Obispo, and Ventura], shall not be charged against sick or other leave. If more than the maximum days of Bereavement Leave provided in this Section is granted at one time, that amount over the limit shall be charged against sick or other leave. For Employees assigned to 24 hours shifts, a "day" means 12 hours or 1/2 shift. In accordance with Assembly Bill 1949, employees will be entitled to take up to five (5) days of unpaid bereavement leave for spouse, child, parent, sibling, grandparent, grandchild, domestic partner, or parent-in-law. The 5 days is not an additional number. However, due to overlap with the existing Fringe Benefits Resolution's bereavement leave definition, employees may use a combination of leave balances and paid bereavement leave specified in this paragraph.

Reproductive Loss. In accordance with Senate Bill 848, employees who have worked for the City for at least 30 days and have suffered a reproductive loss event will be entitled to take up to five (5) days of unpaid protected leave. A reproductive loss event is defined as the day or, for a multi-day event, the final day of a failed adoption, failed surrogacy, miscarriage, stillbirth or an unsuccessful assisted reproduction. The 5 days must be taken within three months of the event. Employees may use a combination of leave balances and paid bereavement leave specified in the paragraph above.

SECTION 25. MANAGEMENT LEAVE

Executive and Management Employees shall be provided between 10 and 80 hours of Management Leave per fiscal year on a pro-rata basis as determined by the City Manager. This determination shall be based upon work circumstances, needs of the position, and frequency of required attendance at after-hour meetings and conferences. Such leave time is not accumulable. When through work circumstances and needs of the job, an Employee has been unable to utilize Management Leave and this has not been a pattern or practice for that Employee, the City Manager, for good cause, may approve excess accumulated Management Leave carried forward in the next fiscal year. Otherwise, any unused Management Leave hours shall automatically be cashed out to the Employee at the end of each Fiscal Year.

SECTION 26. WORKERS' COMPENSATION

In those instances where an Executive, Management, or Confidential Employee is injured on duty and the injury is so recognized by the Workers' Compensation Act, the City of Arcadia, or the Workers' Compensation Appeal Board, such Employee shall be paid a combination of Workers' Compensation benefits and salary which will result in payment to the Employee of a sum equal to gross base salary. This sum will be paid for such time as the Employee is absent from duty because of such injury up to a maximum of one year

for Executive and Management and 10 months for Confidential Employees from and after the date of such injury. Lost time due to an injury on duty shall not be charged against an Employee's accumulated sick leave.

SECTION 27. JURY LEAVE

When an Employee is called or required to serve as a juror, attendance shall be deemed a leave of absence with full pay for up to 10 days per year. All days in excess of 10 days will not be compensated. The Employee shall remit to the City all fees received except mileage. For Employees assigned to an alternate workweek, pay for jury duty shall not be provided on regularly scheduled days off. The Employee shall be entitled to keep the fee paid for scheduled days off. Employees on Jury Service shall provide documentation that verifies attendance. If, after reporting for Jury Service, it is determined that the Employee's services are not required and the Employee is dismissed for the day, then the Employee, time permitting, is required to return to the job. Employees who cannot verify Jury Service attendance and Employees who do not return to work shall be subject to disciplinary action.

SECTION 28. COURT WITNESS LEAVE

An Employee who is subpoenaed or required to appear in court as a witness shall be deemed to be on leave of absence. With approval of the appointing power and City Manager, an Employee may be granted leave with pay during their required absence. The Employee shall remit to the City fees received except mileage. A paid leave of absence shall not be granted for time spent in Court on personal cases.

SECTION 29. MILITARY LEAVE

Any employee who is a member of the reserve corps of the Armed Forces of the United States or of the National Guard or the Naval Militia is entitled to a temporary military leave of absence as provided by applicable Federal Law and California State Law.

SECTION 30. LEAVE DONATIONS – INJURY/ILLNESS/DISABILITY

A. Upon verification of information from a medical authority that an Employee or an Employee's family dependent living within their household, or the Employee's minor child, has been stricken by a serious/catastrophic illness or injury, and upon verification that the Employee is in danger of having their accumulated paid leave time depleted, an Employee may request, and the appointing power and City Manager may determine that an Employee is eligible to receive donations of accumulated vacation/compensatory time.

B. Upon determination that an Employee is eligible, a notice shall be distributed to all Employees advising that accumulated vacation leave or compensatory time hours may be donated to the eligible Employee.

C. The minimum number of hours that may be donated by an Employee is 1 hour. The maximum donation by the Employee is 80 hours. Only full-hour increments of leave time are transferable. Donation of time is limited to accrued vacation or compensatory time, and does not include accrued sick leave, holidays, or any other accumulated leave.

D. The Employee to whom the vacation/compensatory time is donated will be credited at the salary rate of the recipient, not the donor. Donated hours shall be converted to the dollar rate of the donor then transferred to hours at the recipient's rate.

E. The donation of leave hours is irreversible. However, should the person receiving the donation not use all donated leave for the catastrophic illness/injury, the donor will not be charged for any unused hours.

F. An Employee may not donate leave hours which would reduce their own total accrued leave balance of vacation, compensatory time, sick leave, and management leave to less than 160 hours.

G. If any Employee is caring for a family dependent living within their household, or the Employee's minor child, their time away from work on donated leave shall not exceed 12 weeks in a 12 month period. A 12 month period is defined as a rolling period measured backward from the date leave is taken and continuous with each additional leave day taken.

SECTION 31. LEAVE DEDUCTIONS

Executive, Management, and Confidential Employees shall be deducted leave time (either sick, vacation, floating holiday, or management leave as appropriate) for absences from work for periods of less than a day (a full daily shift).

SECTION 32. HOLIDAYS

A. Executive, Management, and Confidential Employees other than Fire Safety Management Employees shall be allowed 8 hours (unless otherwise stated) of full pay for the following holidays:

New Year's Day	January 1
Martin Luther King Jr. Day	The third Monday in January
President's Day	The third Monday in February
Memorial Day	The last Monday in May
Independence Day	July 4
Labor Day	The first Monday in September
Veteran's Day	November 11
Thanksgiving Day	The fourth Thursday in November
Day after Thanksgiving Day	The Friday following the fourth

	Thursday in November
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31
Floating Holiday	In lieu of Admission Day
Floating Holiday	(not assigned to a specific holiday)

Every day appointed by the City Council for a public fast, thanksgiving, or holiday.

B. Whenever New Year's Day (January 1) Independence Day (July 4), Veteran's Day (November 11), Christmas Eve (December 24), Christmas Day (December 25), or New Year's Eve (December 31) falls on a Saturday or Sunday, the Friday preceding or the Monday following, respectively, shall be designated as the holiday.

C. Floating holidays are to be scheduled by the Employee in the same manner as vacation leave and do not carry over into subsequent fiscal years. Failure to timely schedule the days off shall result in their loss.

D. Full-time Employees in the Executive, Management, and Confidential unit employed on July 1 of the fiscal year shall conditionally accrue 8 hours of floating holiday for the aforementioned Holidays. If the Employee uses floating holiday leave and separates from City employment before the date upon which the floating holiday is designated (Admission Day), said floating holiday leave shall be repaid to the City through payroll deduction or deducted from the Employee's vacation leave bank. Employees hired after the beginning of the fiscal year shall accrue floating holidays only if the Employee is employed before the date on which the floating holiday is based (Admission Day). As an example, an Employee hired on July 15, would receive a floating holiday for Admission Day for that fiscal year. However, if that same Employee was hired on March 15, the Employee would not receive any floating holiday benefit for that fiscal year.

E. A non-exempt Employee required to work or attend a class or function on any holiday allowed by this Section shall be paid for the holiday, and in addition, shall be compensated in accordance with the Fair Labor Standards Act (FLSA) applicable overtime rules in calculating regular rate of pay. The regular rate of pay calculation includes Longevity Pay. A holiday allowed by this Section occurring during any leave of absence shall be added to the number of working days' leave of absence to which such Employee is entitled.

F. Executive Management, and Confidential Employees assigned to an alternate workweek may use accrued vacation time, accrued compensatory time, floating holiday time, or unpaid leave to make up the difference between the provided

hours of holiday pay and the actual number of regularly scheduled working hours for a designated holiday.

G. Executive, Management, and Confidential Employees who are assigned to an alternate work schedule shall receive 1 extra hour of holiday for any holiday that falls on a scheduled workday of 9 hours or more. For example, if a holiday falls on a day that an Employee is scheduled to work 9 hours, the Employee shall receive 9 hours of holiday pay.

H. Management Employees assigned to the Fire Department and working a 56-hour workweek shall be limited to allow the following 12 hour holidays:

New Year's Day	Labor Day
Martin Luther King Jr. Day	Admission Day
President's Day	Columbus Day
Cesar Chavez Day	Thanksgiving Day
Independence Day	The Day After Thanksgiving
Labor Day	Christmas

In lieu of time off, the position of Battalion Chief working a 56-hour workweek shall receive 144 hours of regular rate of pay.

I. The positions of Police Captain and Police Lieutenant have the option of receiving up to 17 hours of floating holiday pay in cash in lieu of taking the time off.

SECTION 33. SEVERANCE PAY

A. An Employee, with the exception of temporary appointments and Department Directors, whose position is abolished or vacated by a reduction in workload or lack of funds, and has at least 1 year of consecutive full-time service with the City shall receive, upon termination, severance pay. Severance pay shall be a lump sum payment equal to 1/5th of an Employee's previous month's salary times the number of years of consecutive service, not to exceed 10 years of service. Additionally, the City shall: 1) contract with a mental health carrier to provide transitional counseling services to affected Employees for up to 3 months; and 2) contract with a displacement service provider to provide professional guidance and assistance for the laid off Employee in their employment search for up to 3 months. The displaced Employee shall also receive one full month of paid health insurance (at the Employee's current coverage) in addition to any coverage remaining in the month of layoff.

B. A Department Director whose position is abolished or vacated by a reduction in workload or lack of funds, or who is involuntarily removed from their position and has at least 1 year of consecutive full-time service with the City may receive, upon termination, severance pay. Severance pay as authorized by the City Manager, shall be a lump sum payment, and can be any amount up to 6 months' salary. The

displaced Employee shall also receive paid health insurance (at the Employee's current coverage) in addition to any coverage remaining in the month of layoff or termination. The amount of paid health insurance coverage shall be equal to the length of the severance pay that was granted under this paragraph. At the discretion of the City Council, the severance pay and continuation of health benefits may be increased for an additional period of time.

SECTION 34. WORKDAY SCHEDULES

A workday shall be defined as an 8-hour period for all City Employees, with the exception that Fire Employees assigned to 24-hour shift; a day means a 12-hour period. A workday may be defined differently if an Employee is assigned to an alternative work schedule. An Employee who changes between an 8-hour and a 12-hour day shall have leave hours recalculated on the basis of the number of hours worked.

SECTION 35. Y-RATING – MANAGEMENT EMPLOYEES

Y-Rating occurs when a position is reclassified to a lower salary range and where an incumbent Employee continues to hold their current salary until the "Y-rating" process brings the Employee's salary to the top step of the new salary range for that position. Y-rating shall not be permissible for Executive Management Employees.

If a Y-Rated salary of an Employee is greater than 7.5% higher than the top step of a newly-established salary range, then the Y-Rated salary shall be reduced by up to 5% the first pay period in January, and up to 5% the first pay period in July, until the range of the Y-Rated salary is 7.5% greater than the top step of the new salary range. The Y-Rated salary range of an Employee that is 7.5% or less greater than the top step of the newly-established salary range shall not receive any adjustment until such time that the top step of the new salary range is greater than the Y-Rated salary range.

SECTION 36. SICK LEAVE FOR PART TIME UNREPRESENTED EMPLOYEES, INCLUDING LAW ENFORCEMENT RECRUITS AND FIREFIGHTER RECRUITS

A. Part-Time Unrepresented Employees, including Law Enforcement Recruits and Firefighter Recruits, shall accrue sick leave beginning with the first full pay period of employment on the basis of 1 hour for every 30 hours worked. The maximum accrual per year is 80 hours.

   Paid sick leave will carry over each year of employment however an employee may only accumulate up to a maximum of 80 hours or 10 days, whichever is greater depending on the employee's regular scheduled workday, of sick leave with pay.

B. If an employee separates from employment and is rehired within one year from separation, up to 80 hours or 10 days, whichever is greater depending on the

employee's regular scheduled workday, of accrued and unused sick leave will be reinstated.

C. A waiting period of 90 days is required before an employee may be eligible to use paid sick leave. An employee who is rehired within one year from their date of separation, and who worked at least 90 days in the initial employment with the City may immediately use reinstated sick leave. An employee who had not worked 90 days in the initial employment with the City must work the remaining amount of the 90 day qualifying period to be able to use accrued sick leave with pay.

D. If paid sick leave is taken for the diagnosis, care, or treatment of an existing health condition of, or preventive care of an employee or an employee's family member, the City Manager or designee may require an employee to provide medical certification or evidence of the reason for a sick leave absence that occurs after the employee has used the first 40 hours or 5 days, whichever is greater depending on the employee's regular scheduled workday, of paid sick leave in a year of employment. The City Manager or designee may require a medical examination by a physician after the employee has used the first 40 hours or 5 days, whichever is greater depending on the employee's regular scheduled workday, of paid sick leave in a year of employment if the medical examination is job related and consistent with business necessity

For leave pertaining to an employee who is a victim of domestic violence, sexual assault, or stalking, the City Manager or designee may request certification for unscheduled absences beginning on the first day of paid sick leave.

E. Sick leave means paid authorized absence from duty of an Employee who is temporarily disabled and unable to work due to one of the following:

1. Diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee
2. Diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee's family member, which includes parent (biological, adoptive, foster parent, step parent, legal guardian, or a person who stood loco parentis when employee was a child), child (biological, adoptive, foster child, step child, legal ward, or a child to whom the employee stands loco parentis regardless of age or dependency status), spouse, registered domestic partner, parent-in-law, sibling, grandchild, or grandparent
3. For an employee who is a victim of domestic violence, sexual assault, or stalking for the purposes described in Labor Code sections 230(c) and 230.1 (a); and/or,
4. An employee may designate one additional person per 12-month period at the time the employee requested sick leave.

An employee will make a reasonable effort to schedule medical appointments during non-working hours.

F. Kin Care Leave: In addition to the prescribed purposes of paid sick leave in Section d. an employee may use up to one-half of his/her annual accrual of sick leave to care for and attend to a family member who is ill. Every effort shall be made to schedule medical appointments for an ill family member during non-working hours. Family members for purposes of Kin Care leave shall include parent (biological, adoptive, foster parent, step parent, or legal guardian), child (biological, adoptive, foster child, step child, legal ward, a child of a registered domestic partner, or a child to whom the employee stands loco parentis regardless of age or dependency), spouse, or registered domestic partner, and an employee may designate one additional person per 12-month period at the time the employee requested sick leave.

G. In case of absence due to illness, if the paid sick leave is foreseeable, the Employee shall notify their supervisor within reasonable advance notice. If the paid sick leave is unforeseeable, the employee shall provide notice of the need for the leave as soon as possible. The minimum increment of use of paid sick leave shall be 30 minutes. Employee's use of sick leave will be limited to 40 hours per year.

H. The appointing power and City Manager may discipline an employee if sick leave is used for an inappropriate purpose.

I. Upon separation from the City of Arcadia, an employee who works in their final pay period, shall receive credit for that pay period's sick leave accrual based on the following:

0 to 29 hours:	No accrual
30 to 59 hours:	1 hour
60 to 80 hours:	2 hours

Unused sick leave is not cashed out upon termination, resignation, retirement, or other separation from employment.

SECTION 37. FRINGE BENEFITS – ELIGIBILITY

The City Council, Executive, Management, Confidential Employees, and Unrepresented benefitted Employees, as defined in Section 2 (including only those Employees who at minimum receive CalPERS Retirement Benefits and Health Insurance contributions) not represented by a recognized Employee organization, with the exception of temporary appointments, shall be entitled to receive the benefits provided by the City of Arcadia as specified in the Resolution adopting said benefits.

Part-Time Unrepresented Employees as defined in Section 2 shall be entitled to receive the sick leave benefits as provided in Section 36.

SECTION 38. AMENDMENTS

Any modifications or amendments to the terms of this Resolution shall be implemented by a City Council approved Resolution directing inclusion of the modification or amendment as part of this Resolution.

Attachment No. 2

CITY OF ARCADIA ANNUAL SALARY RANGE

JULY 1, 2015 - JUNE 30, 2024

Revised 8.15.2023

ELECTED OFFICIALS

	Title	2014	2015	2016	2017	2018	2019	2023		
	Council Member	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ 19,200		

JULY 1, 2021 - JUNE 30, 2024

Revised 5.17.2022

CITY MANAGER

Range Number	Title	4/1/2014	7/1/2015	7/1/2016	7/1/2017	4/1/2018	4/1/2019	7/1/2021	7/1/2022	7/1/2023
20	City Manager	$ 208,388	$ 212,556	$ 216,807	$ 222,227	$ 226,672	$ 231,205	$ 271,572	$ 279,719	$ 290,908

EXHIBIT A
CITY OF ARCADIA MONTHLY SALARY RANGE
JULY 1, 2024 - JUNE 30, 2025

EXECUTIVE MANAGEMENT

Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Administrative Services Director	$ 14,947	$ 15,319	$ 15,705	$ 16,097	$ 16,500	$ 16,911	$ 17,333	$ 17,766	$ 18,215	$ 18,667
Assistant City Manager/ Development Services Director	$ 18,844	$ 19,315	$ 19,798	$ 20,293	$ 20,801	$ 21,321	$ 21,854	$ 22,400	$ 22,960	$ 23,534
Director of Library & Museum Services	$ 14,947	$ 15,319	$ 15,705	$ 16,097	$ 16,500	$ 16,911	$ 17,333	$ 17,766	$ 18,215	$ 18,667
Director of Recreation & Community Services	$ 14,947	$ 15,319	$ 15,705	$ 16,097	$ 16,500	$ 16,911	$ 17,333	$ 17,766	$ 18,215	$ 18,667
Human Resources Director	$ 14,947	$ 15,319	$ 15,705	$ 16,097	$ 16,500	$ 16,911	$ 17,333	$ 17,766	$ 18,215	$ 18,667
Public Works Services Director	$ 15,202	$ 15,582	$ 15,972	$ 16,371	$ 16,780	$ 17,200	$ 17,630	$ 18,071	$ 18,522	$ 18,985

SAFETY EXECUTIVE MANAGEMENT

Fire Chief	$ 18,804	$ 19,275	$ 19,756	$ 20,250	$ 20,757	$ 21,275	$ 21,807	$ 22,353	$ 22,911	$ 23,484
Police Chief	$ 18,804	$ 19,275	$ 19,756	$ 20,250	$ 20,757	$ 21,275	$ 21,807	$ 22,353	$ 22,911	$ 23,484

Salaries are effective the beginning of the pay period containing July 1, 2024

EXHIBIT A
CITY OF ARCADIA MONTHLY SALARY RANGE
JULY 1, 2025 - JUNE 30, 2026

EXECUTIVE MANAGEMENT

Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Administrative Services Director	$ 15,844	$ 16,238	$ 16,647	$ 17,063	$ 17,490	$ 17,926	$ 18,373	$ 18,832	$ 19,308	$ 19,787
Assistant City Manager/ Development Services Director	$ 19,968	$ 20,467	$ 20,979	$ 21,503	$ 22,041	$ 22,592	$ 23,156	$ 23,735	$ 24,329	$ 24,937
Director of Library & Museum Services	$ 15,844	$ 16,238	$ 16,647	$ 17,063	$ 17,490	$ 17,926	$ 18,373	$ 18,832	$ 19,308	$ 19,787
Director of Recreation & Community Services	$ 15,844	$ 16,238	$ 16,647	$ 17,063	$ 17,490	$ 17,926	$ 18,373	$ 18,832	$ 19,308	$ 19,787
Human Resources Director	$ 15,844	$ 16,238	$ 16,647	$ 17,063	$ 17,490	$ 17,926	$ 18,373	$ 18,832	$ 19,308	$ 19,787
Public Works Services Director	$ 16,114	$ 16,517	$ 16,930	$ 17,353	$ 17,787	$ 18,232	$ 18,688	$ 19,155	$ 19,634	$ 20,125

SAFETY EXECUTIVE MANAGEMENT

Fire Chief	$ 19,933	$ 20,431	$ 20,942	$ 21,465	$ 22,002	$ 22,552	$ 23,116	$ 23,694	$ 24,286	$ 24,893
Police Chief	$ 19,933	$ 20,431	$ 20,942	$ 21,465	$ 22,002	$ 22,552	$ 23,116	$ 23,694	$ 24,286	$ 24,893

Salaries are effective the beginning of the pay period containing July 1, 2025

EXHIBIT A
CITY OF ARCADIA MONTHLY SALARY RANGE
JULY 1, 2026 - JUNE 30, 2027

EXECUTIVE MANAGEMENT

Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Administrative Services Director	$ 16,636	$ 17,050	$ 17,479	$ 17,916	$ 18,365	$ 18,822	$ 19,292	$ 19,774	$ 20,273	$ 20,776
Assistant City Manager/ Development Services Director	$ 20,974	$ 21,499	$ 22,036	$ 22,587	$ 23,152	$ 23,730	$ 24,324	$ 24,932	$ 25,555	$ 26,194
Director of Library & Museum Services	$ 16,636	$ 17,050	$ 17,479	$ 17,916	$ 18,365	$ 18,822	$ 19,292	$ 19,774	$ 20,273	$ 20,776
Director of Recreation & Community Services	$ 16,636	$ 17,050	$ 17,479	$ 17,916	$ 18,365	$ 18,822	$ 19,292	$ 19,774	$ 20,273	$ 20,776
Human Resources Director	$ 16,636	$ 17,050	$ 17,479	$ 17,916	$ 18,365	$ 18,822	$ 19,292	$ 19,774	$ 20,273	$ 20,776
Public Works Services Director	$ 16,920	$ 17,343	$ 17,777	$ 18,221	$ 18,676	$ 19,144	$ 19,622	$ 20,113	$ 20,616	$ 21,131

SAFETY EXECUTIVE MANAGEMENT

Fire Chief	$ 20,930	$ 21,453	$ 21,989	$ 22,538	$ 23,102	$ 23,680	$ 24,272	$ 24,879	$ 25,500	$ 26,138
Police Chief	$ 20,930	$ 21,453	$ 21,989	$ 22,538	$ 23,102	$ 23,680	$ 24,272	$ 24,879	$ 25,500	$ 26,138

Salaries are effective the beginning of the pay period containing July 1, 2026

STAFF REPORT

Office of the City Clerk

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Dominic Lazzaretto, City Manager
By: Linda Rodriguez, City Clerk

SUBJECT: MAYOR'S APPOINTMENTS OF CITY COUNCIL MEMBERS TO CITY BOARDS, COMMISSIONS, AND OUTSIDE AGENCIES
CEQA: Not a Project
Recommendation: Receive and File

SUMMARY

According to the City's standard practice, the Mayor makes appointments to City boards, commissions, and outside agencies. Due to one new City Council Member being elected at the November 5, 2024, General Municipal Election, a review of the current liaison appointments is required.

The attached Council Member Liaison List reflects the various Arcadia boards and commissions and outside agencies that City Council Members serve on along with an updated list of appointments to each position. Mayor Cao has appointed each City Council Member to serve as either the Delegate or the Alternate (when applicable) for seven City boards and commissions and 11 outside governmental agencies, beginning on December 18, 2024. The appointments will continue until superseded by the next City Council Reorganization and corresponding liaison appointments, which are projected to occur in May 2025.

It is recommended that the City Council receive and file the Mayor's appointments of City Council Members to City boards, commissions, and outside agencies, beginning December 18, 2024.

ENVIRONMENTAL ANALYSIS

This proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), as it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

Any costs to attend outside governmental agency meetings have been budgeted in the City Council's Fiscal Year 2024-25 Annual Budget. There is no fiscal impact to the City's budget as a result of the City Council appointments.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project under the California Environmental Quality Act ("CEQA"); and receive and file the Mayor's appointments of City Council Members to City boards, commissions, and outside agencies, beginning December 18, 2024.

Attachment: Council Member Liaison List 2024-25

CITY OF ARCADIA
COUNCIL MEMBER LIAISON LIST
December 17, 2024

	Meeting Date/Time	Delegate	Alternate
Arcadia Beautiful Commission	Meetings are scheduled as needed	David Fu	n/a
Arcadia Museum Commission	1st Wednesday of every other month at 5:00 pm	Sharon Kwan	n/a
Human Resources Commission	2nd Thursday at 5:30 pm	Paul Cheng	n/a
Library Board of Trustees	3rd Thursday at 4:30 pm	Paul Cheng	n/a
Planning Commission	2nd and 4th Tuesday at 7:00 pm	Eileen Wang	n/a
Recreation Commission	2nd Wednesday at 6:00 pm	Eileen Wang	n/a
Senior Citizens' Commission	1st Thursday at 4:00 pm	Michael Cao	n/a
Arcadia Council PTA	Meetings called as needed	Paul Cheng	Michael Cao
Chamber of Commerce	2nd Tuesday at 8:00 am	Paul Cheng	Eileen Wang
Foothill Workforce Development Board	Meetings called as needed	Michael Cao	n/a
Foothill Transit Authority	**4th Friday of each month (Dark in November)**	**Eileen Wang**	**Paul Cheng**
L.A. County Division of the League	1st Thursday at 7:00 pm *(January, March, June, August & December)*	Michael Cao	Eileen Wang
L.A. County Sanitation District ** (Districts 15 and 22)	**4th Wednesday at 1:30 pm**	**Michael Cao**	**none**
L.A. County City Selection Committee *	on call	Eileen Wang	Paul Cheng
Metro Gold Line Phase II JPA/Foothill Gold Line	**2nd Thursday at 12:30 am (Dark in August)**	**Sharon Kwan**	**Eileen Wang**
San Gabriel Valley Council of Governments	**3rd Thursday at 4:00 pm**	**Michael Cao**	**Paul Cheng**
San Gabriel Valley Mosquito and Vector Control District * **	**2nd Friday at 7:00 am**	**Sho Tay (exp 12/31/25)**	**n/a**
Southern California Association of Governments	**1st Thursday in May**	**Eileen Wang**	**Michael Cao**
Clean Power Alliance	**1st Thursday of each month at 1:00 pm (Dark in January)**	**Paul Cheng**	**Michael Cao**

*The Mayor and Mayor Pro Tem have traditionally been named the Delegate and Alternate for the L.A. County City Selection, but not required.
**The Delegate to the Sanitation District must be the Mayor, but either the Delegate or Alternate may attend the meetings.
***In January 2022, the City Council appointed Council Member Tay to a 4-year term – term ends January 2026.
Agencies highlighted require Annual Form 700 filings and AB 1234 Training Certificates

Updated 12/17/24

STAFF REPORT

Public Works Services Department

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Carlos Aguilar, General Services Superintendent

SUBJECT: PURCHASE ORDER WITH 72 HOUR LLC DBA NATIONAL AUTO FLEET GROUP FOR THE PURCHASE OF ONE 2025 FORD MAVERICK IN THE AMOUNT OF $35,003.44
CEQA: Not a Project
Recommendation: Approve

SUMMARY

The Fiscal Year 2024-25 Equipment Replacement Budget provides for the replacement of one vehicle for the Development Services Department that meets the criteria under the City's Vehicle Replacement Program. After exploring purchasing options, it was determined that using Sourcewell, a national cooperative purchasing program, allows the City to streamline vehicle procurement and receive the best price possible. It is recommended that the City Council approve a Purchase Order with 72 Hour LLC dba National Auto Fleet Group for the purchase of one 2025 Ford Maverick, in the amount of $35,003.44.

BACKGROUND

The Fiscal Year 2024-25 Equipment Replacement Budget provides for the replacement of one vehicle for the Development Services Department ("DSD"). The vehicle being replaced is a 2011 Dodge Ram 1500 with approximately 118,356 miles. This vehicle is used by the Senior Code Services Officer in DSD and meets the age requirement of the City's Vehicle Replacement Program. This vehicle has been experiencing constant mechanical issues, particularly with the ignition and air conditioning. Furthermore, finding replacement parts to repair this vehicle has become increasingly difficult.

DISCUSSION

The 2025 Ford Maverick pickup truck has been selected to replace the existing DSD vehicle. The Ford Maverick was selected for its hybrid powertrain, which will provide increased fuel savings, and for its functional interior and truck bed. In addition, the Ford Maverick provides one of the best value-oriented models in its class and comes with standard safety features such as blind spot monitoring, backup camera, pre-collision assist with automatic emergency braking, and lane-keeping assist.

After exploring possible purchasing options, it was determined that using Sourcewell, a national cooperative purchasing program, enables the City to streamline the procurement process and receive the best price possible. The California Government Code authorizes public agencies to participate in cooperative purchasing agreements such as those established by Sourcewell, while remaining within the City's adopted rules and procedures for purchasing. By utilizing a cooperative purchasing program, the City can streamline the procurement process and acquire vehicles and equipment at a lower cost than traditional competitive bidding.

Sourcewell awarded a contract to 72 Hour LLC dba National Auto Fleet Group for vehicles, cars, vans, SUVs, and light trucks, with related equipment, accessories, and services. The bidding process and Sourcewell's contracts have been reviewed by the Public Works Services Department and meet the City's procurement requirements. A copy of the 72 Hour LLC dba National Auto Fleet Group's contract is attached.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA") per Section 15061 (b)(3) of the CEQA Guidelines, as it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

The total purchase cost of the 2025 Ford Maverick is $35,003.44. Funds in the amount of $53,300 have been budgeted in the Fiscal Year 2024-25 Equipment Replacement Budget for the purchase of this vehicle. The cost for safety lighting and communication equipment will be acquired through a separate purchase order; sufficient funds have been budgeted for this purchase.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project under the California Environmental Quality Act ("CEQA"); and approve a Purchase Order with 72 Hour LLC dba National Auto Fleet Group for the purchase of one 2025 Ford Maverick in the amount of $35,003.44.

Approved:

Dominic Lazzaretto
City Manager

Attachments: 72 Hour LLC dba National Auto Fleet Group Proposal Contract
Sourcewell Contract

National Auto Fleet Group
A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

11/6/2024 Quote ID: **30118**

Mr carlos aguilar
city of arcadia

11800 Gold Ring Rd

Arcadia, California, 91066

Dear carlos aguilar,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2025 Ford Maverick (W8H) XLT FWD SuperCrew 121.1" WB 4.5' Box,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$31,780.00	$31,305.16	1.494 %	$474.84
1 additional key(s)		$300.00		
Tax (10.2500 %)		$3,239.53		
Tire fee		$8.75		
Transportation		$150.00		
Total		$35,003.44		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Yesenia Covarrubias / Joshua Jerome

Fleet Department
Account Manager

yesenia@watsonvillefleetgroup.com

(626) 457-5590

Vehicle Configuration Options

ENGINE	
Code	**Description**
993	Engine: 2.5L Hybrid, (STD)
TRANSMISSION	
Code	**Description**
44E	Transmission: Automatic Continuous Variable (CVT), (STD)
WHEELS	
Code	**Description**
64T	Wheels: 17" Carbonized Gray Painted Aluminum, (STD)
PRIMARY PAINT	
Code	**Description**
YZ	Oxford White
SEAT TYPE	
Code	**Description**
7B	Navy Pier/Aspen Gray, Unique Cloth Front Bucket Seats, -inc: 6-way manual adjustable driver and 4-way manual adjustable passenger, front floor console w/eShifter, armrest and storage bin
ADDITIONAL EQUIPMENT	
Code	**Description**
66C	Ford Co-Pilot360, -inc: Evasive Steering Assist, Intersection Assist, AEB oncoming, Cross Traffic Brake Assist, BLIS w/Cross-Traffic Alert, Rear Parking Sensors, Power Glass Manual-Folding Mirrors, blind spot information system, Lane-Keeping System, Lane-Keeping Alert, lane-keeping aid and Driver Alert
96G	Tough Bed Spray-In Bedliner
OPTION PACKAGE	
Code	**Description**
300A	Equipment Group 300A

2025 Fleet/Non-Retail Ford Maverick XLT FWD SuperCrew 121.1" WB 4.5' Box

WINDOW STICKER

2025 Ford Maverick XLT FWD SuperCrew 121.1" WB 4.5' Box

CODE	MODEL	MSRP
W8H	2025 Ford Maverick XLT FWD SuperCrew 121.1" WB 4.5' Box	$28,895.00
	OPTIONS	
993	Engine: 2.5L Hybrid, (STD)	$0.00
44E	Transmission: Automatic Continuous Variable (CVT), (STD)	$0.00
64T	Wheels: 17" Carbonized Gray Painted Aluminum, (STD)	$0.00
YZ	Oxford White	$0.00
7B	Navy Pier/Aspen Gray, Unique Cloth Front Bucket Seats, -inc: 6-way manual adjustable driver and 4-way manual adjustable passenger, front floor console w/eShifter, armrest and storage bin	$0.00
66C	Ford Co-Pilot360, -inc: Evasive Steering Assist, Intersection Assist, AEB oncoming, Cross Traffic Brake Assist, BLIS w/Cross-Traffic Alert, Rear Parking Sensors, Power Glass Manual-Folding Mirrors, blind spot information system, Lane-Keeping System, Lane-Keeping Alert, lane-keeping aid and Driver Alert	$795.00
96G	Tough Bed Spray-In Bedliner	$495.00
300A	Equipment Group 300A	$0.00

Please note selected options override standard equipment

	SUBTOTAL	**$30,185.00**
	Advert/ Adjustments	$0.00
	Manufacturer Destination Charge	$1,595.00
	TOTAL PRICE	**$31,780.00**

Est City: N/A MPG
Est Highway: N/A MPG
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Notes

Standard Equipment

MECHANICAL

Engine: 2.5L Hybrid (STD)
Transmission: Automatic Continuous Variable (CVT) (STD)

EXTERIOR

Wheels: 17" Carbonized Gray Painted Aluminum (STD)

AXLE RATIO

2.91 Axle Ratio

ADDITIONAL EQUIPMENT

50-State Emissions System
Engine Auto Stop-Start Feature
Transmission w/Driver Selectable Mode
Front-Wheel Drive
45-Amp/Hr 390CCA Maintenance-Free Battery w/Run Down Protection
Regenerative 150 Amp Alternator
Class I Towing Equipment -inc: Hitch and Trailer Sway Control
Trailer Wiring Harness
GVWR: 5,230 lbs
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Speed-Sensing Steering
13.8 Gal. Fuel Tank
Single Stainless Steel Exhaust
Strut Front Suspension w/Coil Springs
Torsion Beam Rear Suspension w/Coil Springs
Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake
Lithium Ion (li-Ion) Traction Battery 1.1 kWh Capacity
Regular Box Style
Tires: P225/65R17 A/S BSW
Steel Spare Wheel
Compact Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint

Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent
Black Rear Step Bumper
Black Side Windows Trim and Black Rear Window Trim
Black Door Handles
Black Power Side Mirrors w/Manual Folding
Fixed Rear Window
Deep Tinted Glass
Fixed Interval Wipers
Galvanized Steel/Aluminum Panels
Black Grille
Tailgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Integrated Storage
Autolamp Auto On/Off Reflector Led Low/High Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cargo Lamp w/High Mount Stop Light
Auto High Beams
Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Steering Wheel Controls, Radio Data System and External Memory Control
Radio: AM/FM Stereo w/6 Speakers -inc: 2 front USB ports and 1 rear USB port
Streaming Audio
Integrated Roof Antenna
SiriusXM w/360L
SYNC 4 w/Enhanced Voice Recognition -inc: 13.2" LCD touch screen w/swipe capability, wireless phone connection, cloud connected, AppLink w/App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owner's manual and conversational voice command recognition
2 LCD Monitors In The Front
Driver Seat
Passenger Seat
Full Folding Bench Front Facing Fold Forward Seatback Premium Cloth Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Power/Regen, Trip Odometer and Trip Computer
Power Rear Windows
FordPass Connect 5G Mobile Hotspot Internet Access
Front Cupholder
Rear Cupholder
Compass
Remote Releases -Inc: Power Fuel
Proximity Key For Doors And Push Button Start
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry, Illuminated Ignition Switch and Panic Button

Cruise Control w/Steering Wheel Controls
Voice Activated Automatic Air Conditioning
HVAC -inc: Underseat Ducts
Glove Box
Driver Foot Rest
Interior Trim -inc: Colored Instrument Panel Insert, Colored Door Panel Insert and Other Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
Unique Cloth Front Bucket Seats -inc: 6-way manual adjustable driver and 4-way manual adjustable passenger, front floor console w/eShifter, armrest and storage bin
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Auxiliary Mirror
Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 1 12V DC Power Outlet
Front Map Lights
Fade-To-Off Interior Lighting
Full Carpet Floor Covering -inc: Carpet Front Floor Mats
Pickup Cargo Box Lights
FOB Controls -inc: Cargo Access
Rear View Camera
Pre-Collision Assist w/Automatic Emergency Braking -inc: pedestrian detection, forward collision warning and dynamic brake support
Instrument Panel Bin, Dashboard Storage, Driver / Passenger And Rear Door Bins and 2nd Row Underseat Storage
Power 1st Row Windows w/Driver 1-Touch Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Driver Information Center
Redundant Digital Speedometer
Trip Computer
Outside Temp Gauge
Digital/Analog Appearance
Seats w/Cloth Back Material
Manual Adjustable Front Head Restraints and Fixed Rear Head Restraints
1 Seatback Storage Pocket
Rear Center Armrest
Securilock Anti-Theft Ignition (pats) Immobilizer
Perimeter Alarm
1 12V DC Power Outlet
Air Filtration
AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Lane-Keeping Aid Lane Keeping Assist
Lane-Keeping Aid Lane Departure Warning
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Safety Canopy System Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Driver Knee Airbag
Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners

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Sourcewell

Solicitation Number: RFP #091521

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and 72 Hour LLC dba: National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Automobiles, SUVs, Vans, and Light Trucks with Related Equipment and Accessories from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires November 8, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

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Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be

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returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

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- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell

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contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

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- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased

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by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

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E. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
   a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use thetrademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
   b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense*. The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers,

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resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Supplier agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Supplier in violation of applicable patent or copyright laws.

5. Termination. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

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14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

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The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:
Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.
Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for Products-Completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

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no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:
$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:
$2,000,000 per occurrence
$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is

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primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

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21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to "federal" should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier's Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

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C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names

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of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation

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and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

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22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:
By: Jeremy Schwartz
C0FD2A139D06489...

Jeremy Schwartz
Title: Chief Procurement Officer
Date: 11/4/2021 | 1:28 PM CDT

72 Hour LLC dba: National Auto Fleet Group

DocuSigned by:
By: Jesse Cooper
FACBB5730C1E467...

Jesse Cooper
Title: Fleet Manager
Date: 11/4/2021 | 10:46 AM CDT

Approved:

DocuSigned by:
By: Chad Coauette
7E42B8F817A64CC...

Chad Coauette
Title: Executive Director/CEO
Date: 11/4/2021 | 1:34 PM CDT

STAFF REPORT

Fire Department

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Chen Suen, Fire Chief
By: Tom Devlin, Battalion Chief
Maria Lourdes Taylor, Sr. Management Analyst

SUBJECT: PURCHASE ORDER WITH GEORGE CHEVROLET FOR THE PURCHASE OF A 2024 CHEVROLET SILVERADO 1500 FOUR-WHEEL DRIVE ("4WD") TRAIL BOSS IN THE AMOUNT OF $70,087
CEQA: Not a Project
Recommendation: Approve

SUMMARY

The Fiscal Year 2024-25 Equipment Replacement Budget provides for the purchase of one Chevrolet Silverado four-wheel drive ("4WD") Trail Boss ½ ton pickup truck for the Fire Department. To ensure that the City is receiving competitive pricing, a formal bid process was conducted. George Chevrolet was deemed the only responsive bidder; therefore, it is recommended that the City Council approve a Purchase Order with George Chevrolet for the purchase of a 2024 Chevrolet Silverado 1500 4WD Trail Boss in the amount of $70,087.

DISCUSSION

The Fire Department's existing 2013 Chevrolet Silverado ½ ton pick-up truck has reached the end of its useful life. The FY 2024-25 Equipment Replacement Budget has allocated funding for its replacement to purchase a new 2024 Chevrolet Silverado 1500 4WD Trail Boss ½-ton pick-up truck. This vehicle is needed to support the daily operations of transporting personnel and equipment to meet the ongoing operational needs of the Fire Department.

A Notice Inviting Bids was published in accordance with City Council Resolution No. 7483, and bid packages were distributed to local vendors. On November 26, 2024, a sealed bid was conducted, and two bids were received with the following result:

Bidder	Location	Bid Amount
Winner Chevrolet*	Colfax, CA	$ 63,126.88
George Chevrolet	Bellflower, CA	$ 70,086.38

**Non-responsive bid due to bidder's inability to meet the vehicle's bid specification requirements*

One of the required items in the City's bid was the vendor's ability to offer a timely delivery of a new utility vehicle with a red exterior color. Although Winner Chevrolet provided the lowest bid, they offered a different color, thus, their bid was deemed unresponsive. Conversely, George Chevrolet's bid has met all the Fire Department's vehicle specifications and can provide immediate delivery. After carefully reviewing all bids, it was confirmed that George Chevrolet was responsive, and the price was within marketplace expectations. Additionally, the Fire Department has done business with George Chevrolet for more than 15 years, and they have consistently been responsive to the needs of the Department and provided quality customer service.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), and it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

The total bid to purchase a new 2024 Chevrolet Silverado 1500 4WD Trail Boss ½-ton pick-up truck is $70,086.38. Sufficient funds in the amount of $75,900 have been allocated in the FY 2024-25 Equipment Replacement Budget for the purchase of this vehicle with upfitting costs.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project under the California Environmental Quality Act ("CEQA"); and approve a Purchase Order with George Chevrolet for the purchase of one 2024 Chevrolet Silverado 1500 four-wheel drive ("4WD") Trail Boss in the amount of $70,087.

Approved:

Dominic Lazzaretto
City Manager

STAFF REPORT

Police Department

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Roy Nakamura, Chief of Police
By: Amber Abeyta, Management Analyst

SUBJECT: GRANT AWARD FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY - STATE HOMELAND SECURITY PROGRAM ("SHSP") FOR REIMBURSEMENT OF PORTABLE HANDHELD RADIO COSTS IN THE AMOUNT OF $63,960; REJECT LOW BID FROM FOOTHILL COMMUNICATIONS AND AWARD BID TO DAY WIRELESS
CEQA: Not a Project
Recommendation: Accept and Approve

SUMMARY

The Arcadia Police Department has applied for a grant from the U.S. Department of Homeland Security to implement communications improvements. The grant is from the State Homeland Security Program ("SHSP") and will reimburse the cost of portable handheld radio equipment, in an amount not to exceed $63,960. The Department's funding request has been approved and the Grant Agreement has been finalized. With City Council approval, the Department will be able to proceed with purchasing the equipment. While three bids were received, it is recommended that the lowest bid from Foothill Communications be rejected because their bid included Kenwood brand radios instead of the Motorola radios the City currently uses. Therefore, it is recommended that the City Council accept the grant award from the U.S. Department of Homeland Security SHSP for reimbursement of portable handheld radios in the amount of $63,960; reject the low bid from Foothill Communications; and approve the bid from Day Wireless based on the discussion below.

BACKGROUND

The Department purchases portable handheld radios annually through the City's Equipment Replacement Program. To reduce the overall impact on the City's budget, and to ensure a supply of modern, reliable equipment on hand, a portion of the Department's radios are replaced each year.

Many police and fire agencies utilize the SHSP to help offset the extensive cost of upgrading communications equipment. For the 2022 grant period (grant period is two years behind the current calendar year), the Arcadia Police Department was approved as a sub-recipient for six portable handheld radios and one radio charging station, under a larger Interoperable Communications Equipment Project.

The Department will purchase the latest radio technology, Motorola Model APX 8000, which is compatible with the Department's Project 25 ("P25") radio system. P25 is a set of standards for Federal, State, and local public safety agencies to provide interoperable emergency communication within a jurisdiction, as well as between agencies and mutual aid response teams.

DISCUSSION

The grant is managed by the California Governor's Office of Emergency Services ("Cal OES"). Cal OES mandates that the City use its own documented procurement procedures, which reflect applicable Federal, State, and local standards, in the award of any subcontracts. As such, the Department was required to conduct a Formal Request for Bids to comply with the grant's purchasing guidelines.

In October 2024, the Department published a Notice Inviting Bids twice in the Arcadia Weekly newspaper and on the City's RFP/BID webpage. The Notice listed the equipment needs of six portable handheld radios and one multi-unit radio charging station. After a two-and-a-half week submission period, three bids were received as shown below.

Company	P25 Handheld Portable Radios (6)	Multi-Unit Battery Charger (1)	Tax	Bid Total
Foothill Communications	$33,713.76 ($5,618.96/radio)	$823.80	$3,540.10	**$38,077.66**
Day Wireless	$56,871.54 ($9,478.59/radio)	$1,244.80	*$5,843.76	**$63,960.10**
BearCom	$58,834.80 ($9,805.80/radio)	$1,244.80	$6,158.16	**$66,237.76**
*Excludes 3-year essential service warranty that is non-taxable				

After reviewing the bids, the Department selected the bid submitted by Day Wireless. Although Foothill Communications' bid was significantly lower (by $25,882), their bid included Kenwood radios, which the Department is in the process of phasing out as detailed below. Since the Department's Request for Proposals for this purchase did not list a specific radio brand due to SHSP grant bid regulations, Foothill Communications was able to submit a quote for Kenwood radio products. The two other bids received from

Day Wireless and BearCom included Motorola radios, the preferred brand. The Department selected the Day Wireless bid because it included Motorola radios, is the second lowest bid in terms of cost, and for the other following reasons:

- The Department is in the process of phasing out Kenwood radios (radio inventory has typically included more Motorola products than Kenwood products) because over the years, it has been determined that Kenwood radio products do not integrate well with Motorola radio products, leading to compatibility issues.
- Utilizing a single radio manufacturer ensures seamless communication between officers across different units and jurisdictions, minimizing confusion during critical situations by standardizing features, compatibility, and operating procedures.
- With Motorola, all officers can easily communicate with each other regardless of which unit or vehicle they are in, as all radios will function on the same system.
- Officers only need to learn how to operate one type of radio, reducing training time and complexity.
- Having a single manufacturer means easier access to parts and service, streamlining maintenance procedures.
- Potential drawbacks of using multiple manufacturers include increased training burden, logistical challenges, and potential compatibility issues.

Based on the foregoing, selecting Motorola radios will allow the Police Department to streamline its operations, create efficiencies with a singular service contract, and maintain consistency within its communication systems.

The grant award will be distributed on a reimbursement basis. Cal OES will reimburse the City for all pre-approved costs upon receipt of the Department's claims. The City will be required to comply with the terms and conditions of the grant, including expense reporting and auditing.

It is recommended that the City Council accept the grant award from the U.S. Department of Homeland Security SHSP for reimbursement of portable handheld radio costs in the amount of $63,960; reject the low bid from Foothill Communications and approve the bid from Day Wireless.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), as it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

The funds for the radio equipment have been allocated in the FY 2024-25 Operating Budget. All costs related to the Project will be offset by reimbursement at the end of the grant period, in an amount not to exceed $63,960.

RECOMMENDATION

It is recommended that the City Council determine that this action is not a project under the California Environmental Quality Act ("CEQA"); and accept a grant award from the U.S. Department of Homeland Security – State Homeland Security Program ("SHSP"), for reimbursement of portable handheld radio costs in the amount of $63,960; reject the low bid from Foothill Communications; and approve the bid from Day Wireless.

Approved:

Dominic Lazzaretto
City Manager

STAFF REPORT

Public Works Services Department

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Tiffany Lee, P.E. Senior Civil Engineer

SUBJECT: ACCEPT ALL WORK PERFORMED BY DOMINGUEZ GENERAL ENGINEERING, INC. FOR THE WATER MAIN REPLACEMENT PROJECT AS COMPLETE
CEQA: Exempt
Recommendation: Approve

SUMMARY

On July 16, 2024, the City Council approved a contract with Dominguez General Engineering, Inc. in the amount of $323,450 for the Water Main Replacement Project along Camino Real Avenue, between Tenth Avenue and Loganrita Avenue. The terms and conditions of this project have been complied with and the work has been performed to the satisfaction of the Project Manager for a total project cost of $269,860. This amount reflects the original contract amount of $323,450, minus quantity changes totaling $53,590, or 16.6%, less than the original contract amount.

It is recommended that the City Council accept all work performed by Dominguez General Engineering, Inc. for the Water Main Replacement Project as complete, and authorize the final payment to be made in accordance with the contract documents, subject to the retention of $13,493.

BACKGROUND

The 6-inch cast iron water main along Camino Real Avenue, between Tenth Avenue and Loganrita Avenue, was installed in 1954. In recent years, Public Works Services maintenance crews have made several emergency repairs to this water main, primarily due to the age and material of the pipe. Cast iron was a common pipe material used for municipal water mains due to its strength and corrosion resistance. Unfortunately, as cast iron ages, it becomes brittle and susceptible to leaks, limiting its durability and reliability. Pressure fluctuations combined with minor geological movement and settlement can cause cast iron pipes to break.

The Fiscal Year 2023-24 Capital Improvement Program ("CIP") included the replacement of the existing 6-inch cast iron water main along Camino Real Avenue, between Tenth Avenue and Loganrita Avenue, with a 10-inch ductile iron water main. This Project was intended to improve the reliability of the City's water distribution system, as ductile iron has corrosion resistance and strength characteristics of cast iron, but can tolerate movement or deflection without breaking.

DISCUSSION

On July 16, 2024, the City Council approved a contract with Dominguez General Engineering, Inc. for the Water Main Replacement Project. During the course of work, the City received credits for reducing the quantities of several bid items. Below is a breakdown of the contract change orders.

CCO	Description	Amount
1.	Deleted (3 LF) - Installation of 10-Inch Ductile Iron Pipe	($960)
2.	Added (4 LF) – Installation of 8-inch Ductile Iron Pipe	$640
3.	Deleted (29 LF) – Installation of 6-Inch Ductile Iron Pipe	($4,060)
4.	Deleted (1,050 SF) – Asphalt Pavement	($15,750)
5.	Deleted (635 SF) – Concrete Pavement	($25,400)
6.	Deleted (44 LF) – Curb and Gutter	($5,280)
7.	Deleted (1) – Temporary Water Service	($2,500)
8.	Deleted (28 LF) – Removal and Disposal of Existing or Abandoned Pipe	($280)
	Total:	**($53,590)**

The change orders listed reduced the overall contract amount by $53,590, or 16.6%, less than the original contract amount. All terms and conditions of this contract have been complied with and the work has been performed to the satisfaction of the Project Manager. Dominguez General Engineering, Inc. completed the work as defined in the project plans and specifications, in an efficient and timely manner.

ENVIRONMENTAL ANALYSIS

This project involved the replacement and minor alteration of an existing utility system with no expansion of the system, and therefore, qualifies as a Class 2 categorical exemption per Section 15302(2) of the California Environmental Quality Act ("CEQA").

FISCAL IMPACT

Funds in the amount of $520,000 were budgeted in the Fiscal Year 2023-24 Capital Improvement Program for the Water Main Replacement Project. The total cost for the Water Main Replacement Project is $269,860. This amount reflects the original contract amount of $323,450, minus quantity changes totaling $53,590, or 16.6%, less than the original contract amount.

RECOMMENDATION

It is recommended that the City Council determine that this project is exempt under the California Environmental Quality Act ("CEQA"); and accept all work performed by Dominguez General Engineering, Inc. for the Water Main Replacement Project as complete; and authorize the final payment to be made in accordance with the contract documents, subject to the retention of $13,493.

Approved:

Dominic Lazzaretto
City Manager

STAFF REPORT

Administrative Services Department

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Henry Chen, Interim Administrative Services Director

SUBJECT: ALLOCATE $1,350,000 IN AMERICAN RESCUE PLAN ACT ("ARPA") FUNDS FOR THE NEW GOLDRING MUNICIPAL WATER SUPPLY WELL
CEQA: Not a Project
Recommendation: Approve

SUMMARY

The City received $8,865,000 in funding through the American Rescue Plan Act ("ARPA"). The funds were intended to address impacts in five major areas: public health response, negative economic impact, essential worker pay, revenue loss, and infrastructure improvements. To date, the City Council has approved $7,515,000 in ARPA funds for various projects to address the negative financial, health and economic impacts of the COVID-19 pandemic.

The City has $1,350,000 of ARPA funds remaining and these funds need to be allocated by December 31, 2024. It has been determined that the remaining funds would be most effective when contributed toward the construction of the new Goldring Municipal Water Supply Well, which is estimated to cost $7 million. It is recommended that the City Council approve the allocation of $1,350,000 in ARPA funds toward the construction of the new Goldring Well.

DISCUSSION

The City of Arcadia and the City of Sierra Madre entered into a Joint Groundwater Production Well Agreement to jointly design, construct, operate, and maintain a groundwater production well in the Main San Gabriel Basin. A Municipal Water Supply Well Siting Study was conducted to consider the hydrogeology, groundwater quality, vicinity, environmental concerns, proximity to neighborhoods, and available space for a future water well. The completed study recommended the southwest corner of the City of Arcadia's Public Works Services Yard, near the entrance of Kardashian Avenue, as the best location for a new Joint Well.

This project was previously budgeted in Fiscal Year 2020-21; however, due to cost increases in equipment and labor, and the additional cost for the construction of the Granular Activated Carbon ("GAC") treatment equipment for Per and Polyfluoroalkyl Substances ("PFAS") contamination in the groundwater, the project was postponed. The project was reintroduced in the FY 2024-25 budget at a cost of $7 million, half of which Sierra Madre will contribute. Allocating the remaining APRA monies will help offset some of the project cost increases and reduce the contribution needed from the Water Fund, which is somewhat depleted at this time.

ENVIRONMENTAL ANALYSIS

The proposed action of allocating funding does not constitute a project under the California Environmental Quality Act ("CEQA"), under Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

The City has been allocated a total of $8,865,000 in ARPA funding and has already allocated $7,515,000. The remaining $1,350,000 needs to be allocated by December 31, 2024. The use of ARPA monies for this project will alleviate the need to use Water funds, freeing up monies for improvements at other City wells, and helping reduce the expected rate increases that will be necessary in the coming years.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project under the California Environmental Quality Act ("CEQA"); and approve the allocation of $1,350,000 in American Rescue Plan Act ("ARPA") funds for the new Goldring Municipal Water Supply Well.

Approved:

Dominic Lazzaretto
City Manager